City of Tonganoxie
City Council Meeting Agenda

October 5, 2026
7:00 Regular Meeting
There may be an audio recording of the meeting which will be utilized to prepare meeting minutes and the meeting may be broadcast on the City of Tonganoxie YouTube Channel

Mayor: David Frese; Council Members: Jacob Dale, Jennifer McCutchen, Becca Grube, Matthew Wilke, Matthew Partridge

I. Pledge of Allegiance

II. Approval of Minutes - Regular meeting dated September 21, 2026

III. Consent Agenda
a) Review bill payments

IV. Old Business

V. New Business
a) Consider Approval of 2026 Salt Supplies Purchase

VI. City Manager Agenda

VII. City Attorney Agenda

VIII. Mayor Pro Tem Agenda

IX. City Council Agenda

X. Mayor Agenda
a) Executive Session for consultation with attorney

XI. Adjourn

Council Meeting Minutes
September 21, 2026
7:00 PM Meeting

I. Pledge of Allegiance

- Mayor Frese opened the meeting at 7:00 p.m.
- Mayor Frese led the pledge of allegiance.
- Mayor Frese, Mr. Partridge, Mr. Dale, Ms. Grube and Mr. Wilke were present.
- City Manager George Brajkovic, Assistant City Manager Dan Porter, City Attorney Anna Krstulic, City Clerk Lindsay Huntington were also present.

II. Approval of Minutes – Regular meeting dated September 21, 2026

- **Mr. Dale made a motion to approve draft minutes from the regular meeting dated September 21, 2026.**
- **Mr. Wilke seconded the motion.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

a) Review bill payments

- **Mr. Dale made a motion to approve the consent agenda.**
- **Ms. Grube seconded the motion.**
- **Vote of all ayes, motion carried.**

IV. Old Business

- Mr. Jim Karlskint addressed the City Council and shared concerns with the proposed data center development regulations being proposed in Leavenworth County.
- Ms. Manatte Holton shared concerns with the proposed data center development being proposed in Leavenworth County.

V. New Business

a) Consider Approval of Auditing Services Agreement Proposal

- Mr. Porter addressed the council. The city's contract with SJHL culminated with a written report August 2026. The City has an opportunity to enter into a new engagement with SHJL or solicit bids from other vendors.
- Mr. Partridge believes the fees are inline and believes this is a good company and in favor of renewing their contract.
- Mr. Wilke appreciated their professionalism.
- **Mr. Dale made a motion to authorize the Mayor and City staff to proceed by accepting the proposal from SHJL for the provision of audit services for fiscal years 2026, 2027 and 2028 for the City of Tonganoxie.**
- **Mr. Partridge seconded the motion**
- **Vote of all ayes, motion carried.**

b) Consider Approval of Telemetry Project for Water Plant and Water Towers

- Mr. Brajkovic described telemetry as the hardware used to allow the water towers to talk to each other and back to the control system at the water plant to monitor the levels available in each tower. The decades old system currently in use is failing. It's budgeted for next year but unfortunately the system is failing now.
- **Ms. Grube made a motion to authorize City staff to accept the respective proposals dated September 2, 2026 and September 8, 2026 from MicroComm, Inc. and Capital Electric Construction Company,Inc., for a total price not to exceed $98,916.00 and to proceed with the Water System Telemetry Improvements Project.**
- **Mr. Wilke seconded the motion**
- **Vote of all ayes, motion carried**

c) Consider Budget Amendment for 2026 Adopted Budget for the Fire Department Equipment Fund

- Mr, Porter addressed the Council. Late in 2024 the City was successful in securing a Grant from FEMA for assisting our Fire Department in purchasing 21 sets of air packs. The Grant covers about 80% of the cost. Late last year the City took steps and approved procurement of the equipment hoping it would happen in late 2025 but due to Government shutdowns we weren't able to complete the administrative steps. Grant funds were just received 10 days ago. The original budget was approved in 2025.
  - **Mr. Dale made a motion to approve 2026 budget amendments to the Fire Equipment Fund as presented and direct City staff to complete necessary steps to file and record the budget amendment.**
  - **Mr. Partridge seconded the motion**
  - **Vote of all ayes, motion carried**
  - **Mr. Wilke made a motion to approve adjusting the previous approval issued by the City Council on October 20, 2025 of procurement actions associated with FY 2024 FEMA Assistance to Firefighters Grant (AFG) program, from Ed M. Feld Equipment Co., Inc. for a total cost not to exceed $211,972.55**
  - **Mr. Dale seconded the motion**
  - **Vote of all ayes, motion carried**

d) Discuss Cancellation of October 19, 2026 Regular City Council Meeting

- Mr. Brajkovic asked the Council to cancel or reschedule this meeting due to scheduling conflicts with upcoming conferences. If a special meeting is needed to be scheduled there is a process but it can be done quickly.
- **Ms. Grube stated the only thing that might be a concern would be the Data Center and Power Plant but the ability to schedule a special meeting would be fine.**

VI. City Manager Agenda

a) 2026 August Financial Report and 2026 Water Park Season Report

- Mr. Porter addressed the Council discussing a summary of statistics and to gather questions the Council might have to discuss later with Mr. Shupe, the manager of the Tonganoxie Water Park. A topic to be discussed is the usage of credit/debit cards vs. cash/check activity. Expenses as the facility ages will also be discussed.
- Mr. Partridge had questions about membership payments declining as well as the length of the pool season in 2026.

b) Tongie Split Fireworks

- Mr. Porter addressed the City Council. The original date for the Tongie Split Fireworks show had to be postponed due to inclement weather. The TRC would like to reschedule for aSeptember 26, 2026, 6:00 pm-8:00 pm
  - **Mr. Partridge made a motion to accept the revised application for the fireworks display to be held September 26 from 6:00 -8:00 pm**
  - **Mr. Wilke seconded the motion**
  - **Vote of all ayes, motion carried.**

VII. City Attorney Agenda

VIII. Mayor Pro Tem Agenda

IX. City Council Agenda

X. Mayor Agenda

- **Mr. Dale made a motion that the City Council recess into executive session to obtain legal advice regarding development and related matters pursuant to the attorney/client consultation exception in K.S.A. 75 -4319 (b)(2). The executive session will include the City Attorney, City Manager, Assistant City Manager, and City Clerk. The open meeting will resume in the Council Chambers at 7:50 pm.**
- **Mr. Partridge seconded the motion**
- **Vote of all ayes, motion carried**

- **No binding action was taken.**

XI. Adjourn

- **Mr. Dale made a motion to adjourn the meeting.**
- **Mr. Partridge seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 8:03 p.m.**

Respectfully submitted,

Lindsay Huntington

Lindsay Huntington, City Clerk

DRAFT

City of Tonganoxie, KS

My Check Report

By Check Number

Date Range: 09/18/2026 - 10/01/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0031	ASPHALT SALES COMPANY, INC.	09/18/2026	Regular	0.00	711.87	55724
0070	BROTHER' S MARKET	09/18/2026	Regular	0.00	236.77	55725
1562	CROSSLAND HEAVY CONTRACTORS, INC	09/18/2026	Regular	0.00	556,513.16	55726
0582	DARREN SHUPE	09/18/2026	Regular	0.00	236.20	55727
0136	DELTA DENTAL PLAN OF KANSAS,IN	09/18/2026	Regular	0.00	3,050.82	55728
0813	FREESTATE ELECTRIC COOPERATIVE	09/18/2026	Regular	0.00	2,164.00	55729
1125	Greg Lawson	09/18/2026	Regular	0.00	605.76	55730
1327	INTEGRITY GLOBAL SOLUTIONS, LLC	09/18/2026	Regular	0.00	6,827.94	55731
1327	INTEGRITY GLOBAL SOLUTIONS, LLC	09/18/2026	Regular	0.00	37.50	55732
0059	Kansas City Board of Public Utilities	09/18/2026	Regular	0.00	58,354.45	55733
0373	Kansas Health and Environmental Laboratories	09/18/2026	Regular	0.00	756.00	55734
1334	KANSAS STATE LODGE FRATERNAL ORDER OF POL	09/18/2026	Regular	0.00	100.00	55735
0395	Leavenworth County Development Corporation	09/18/2026	Regular	0.00	160.00	55736
0857	MIDCONTINENT COMMUNICATIONS	09/18/2026	Regular	0.00	279.61	55737
0857	MIDCONTINENT COMMUNICATIONS	09/18/2026	Regular	0.00	309.61	55738
0857	MIDCONTINENT COMMUNICATIONS	09/18/2026	Regular	0.00	130.65	55739
0476	NATIONAL SIGN COMPANY, LLC	09/18/2026	Regular	0.00	1,186.38	55740
0476	NATIONAL SIGN COMPANY, LLC	09/18/2026	Regular	0.00	340.74	55741
0500	O'REILLY AUTO PARTS	09/18/2026	Regular	0.00	450.46	55742
0500	O'REILLY AUTO PARTS	09/18/2026	Regular	0.00	876.03	55743
0542	QUILL	09/18/2026	Regular	0.00	24.71	55744
0542	QUILL	09/18/2026	Regular	0.00	137.60	55745
0542	QUILL	09/18/2026	Regular	0.00	57.67	55746
0542	QUILL	09/18/2026	Regular	0.00	89.66	55747
0542	QUILL	09/18/2026	Regular	0.00	91.16	55748
0542	QUILL	09/18/2026	Regular	0.00	40.45	55749
1068	Stinson LLP	09/18/2026	Regular	0.00	21,115.50	55750
1068	Stinson LLP	09/18/2026	Regular	0.00	3,200.67	55751
1068	Stinson LLP	09/18/2026	Regular	0.00	4,200.00	55752
1068	Stinson LLP	09/18/2026	Regular	0.00	306.42	55753
0651	USA BLUE BOOK	09/18/2026	Regular	0.00	394.88	55754
0217	W. W. GRAINGER, INC.	09/18/2026	Regular	0.00	76.53	55755
1083	Bay Bridge Administrators, LLC FSA	09/25/2026	Regular	0.00	1,958.65	55756
0056	BLUE CROSS AND BLUE SHIELD	09/25/2026	Regular	0.00	76,271.84	55757
0099	CITY OF LEAVENWORTH	09/25/2026	Regular	0.00	1,100.00	55758
1280	COBURNCO LLC	09/25/2026	Regular	0.00	270.57	55759
0114	COMPLETE HEATING & AIR CONDITIONING, LLC	09/25/2026	Regular	0.00	9,787.05	55760
0248	HOLLIDAY SAND & GRAVEL, LLC	09/25/2026	Regular	0.00	211.41	55761
0802	LED DIRECT, LLC	09/25/2026	Regular	0.00	384.00	55762
0409	LEXIPOL LLC	09/25/2026	Regular	0.00	4,500.00	55763
0732	METLIFE	09/25/2026	Regular	0.00	476.94	55764
0857	MIDCONTINENT COMMUNICATIONS	09/25/2026	Regular	0.00	115.65	55765
1318	MUTUAL OF OMAHA INSURANCE COMPANY	09/25/2026	Regular	0.00	263.63	55766
0513	PINE LANDSCAPE CENTER	09/25/2026	Regular	0.00	318.00	55767
0579	SECURITY BENEFIT - 457	09/25/2026	Regular	0.00	8,138.08	55768
0589	SMITH & LOVELESS INC	09/25/2026	Regular	0.00	154.44	55769
1623	SOUTHWESTERN COLLEGE	09/25/2026	Regular	0.00	1,092.00	55770
1068	Stinson LLP	09/25/2026	Regular	0.00	25,946.50	55771
0630	TONGANOXIE LIBRARY BOARD	09/25/2026	Regular	0.00	37,153.09	55772
0656	VERIZON WIRELESS	09/25/2026	Regular	0.00	458.74	55773
0668	WEIS FIRE AND SAFETY EQUIPMENT, LLC	09/25/2026	Regular	0.00	2,227.35	55774

My Check Report **Date Range: 09/18/2026 - 10/01/2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0183	ED M. FELD EQUIPMENT CO., INC.	09/28/2026	Regular	0.00	211,972.55	55775

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	57	52	0.00	1,045,863.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	57	**52**	**0.00**	**1,045,863.69**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	57	52	0.00	1,045,863.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	57	**52**	**0.00**	**1,045,863.69**

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	9/2026	1,045,863.69
			1,045,863.69

Office of the City Manager
AGENDA STATEMENT

DATE: October 5, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Jami Burke, Administrative Coordinator

SUBJECT: Consider Approval to Purchase Salt for Snow and Ice Control

DISCUSSION:
With the approach of cold weather conditions, the City needs to replenish its rock salt supply. In a similar fashion to previous years, Public Works staff utilized the bids from Leavenworth County's 2026 salt bid to select a vendor for the purchase of salt. The lowest bid in 2026 was Central Salt LLC at the price of $62.19 per ton. Last year the lowest bidder was Central Salt LLC at a price of $58.67 per ton.

Staff are requesting approval from the City Council to purchase approximately 100 tons of rock salt, at $62.19 per ton. Based on variables like shipping load capacity it is anticipated that the final amount of the order supplied and billed to the City might total 5-10 tons more than the amount ordered, so the maximum proposed purchase request amount of $6,840.90 is enough to buy 110 tons of the commodity.

BUDGET IMPACT:
The maximum expenditure authorization requested is able to be completed within the budget in the General Fund in 2026. It is critical that the City purchase supplies within the next several months in order to be prepared for the winter season service requirements.

ACTION NEEDED:
Make a motion to authorize the purchase of salt supplies in 2026 from Central Salt LLC for a total maximum cost of $6,840.90.

ATTACHMENTS:
2026 Leavenworth County Salt Bid Tabulation

cc: George Brajkovic, City Manager
Dan Porter, Assistant City Manager
Kent Heskett, Public Works Director

COUNTY OF LEAVENWORTH
Department of Public Works

Leavenworth County Department of Public Works
23690 187th Street
Leavenworth, KS 66048

September 25, 2026

Central Salt LLC
Attn: Lori Young
1420 State Road 14
Lyons, KS 67554

RE: Salt Bids for Leavenworth County

We are pleased to announce that Central Salt LLC has been awarded the bid for Leavenworth County.

On 09.10.2026 bids were opened for 3,000 tons of medium rock salt (with the option to purchase more if necessary) for Leavenworth County. In addition, the City of Tonganoxie, City of Basehor and City of Leavenworth and the City of Lansing are added as bulk bids. Each municipality would make arrangements and purchase their requested amount of rock salt directly from Central Salt. The following is a bid tabulation of the bids received:

2026 Salt Bid Tabulation

Vendor	Bid Price per ton	Bid Alternate per ton
Central Salt LLC	$62.19	$62.19

We are pleased that Central Salt was awarded the bid, and look forward to working with you this upcoming winter. If you have any questions or concerns, please feel free to contact either myself or Larry Buchanan, Rd & Br Superintendent at 913-727-1800.

Sincerely,

Bill Noll
Infrastructure and Construction Services Director