City of Tonganoxie
City Council Meeting Agenda

July 6, 2026
7:00 Regular Meeting
There may be an audio recording of the meeting which will be utilized to prepare meeting minutes and the meeting may be broadcast on the City of Tonganoxie YouTube Channel

Mayor: David Frese; Council Members: Jacob Dale, Jennifer McCutchen, Becca Grube, Matthew Wilke

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

II. Approval of Minutes - Regular meeting dated June 15, 2026

III. Consent Agenda
a) Review bill payments

IV. Old Business

V. New Business
a) Presentation of 2027 Budget Development Community Groups Funding Grant Requests

b) Consider Approval of Radio Equipment Software Upgrades for Police Department

c) Consider Approval of Purchase of Grit Pump Equipment for City Wastewater Treatment Plant Facility

d) Consider Approval of the Temporary CMB Application for the Leavenworth County Fair Grandstand Events

e) Leavenworth County Port Authority City Appointment

f) Resolution No. 07-26-01 – Revenue Neutral Rate Notice to Leavenworth County Clerk for the 2027 Budget Year

g) Consider Approval of 2026 Cereal Malt Beverage (CMB) License New Application

VI. City Manager Agenda

VII. City Attorney Agenda

VIII. Mayor Pro Tem Agenda

IX. City Council Agenda
a) City Council Position Vacancy

X. Mayor Agenda
a) Library Board Position Vacancy

XI. Adjourn

Council Meeting Minutes
June 15, 2026
7:00 PM Meeting

I. Pledge of Allegiance

- Mayor Frese opened the meeting at 7:00 p.m.
- Mayor Frese led the pledge of allegiance.
- Mr. Jacob Dale, Ms. Becca Grube and Mr. Matthew Wilke were present.
- City Manager George Brajkovic, Assistant City Manager Dan Porter, City Clerk Lindsay Huntington, and City Attorney Anna Krstulic were in attendance.

II. Approval of Minutes – Regular meeting dated June 1, 2026

- **Mr. Dale made a motion to approve draft minutes from the regular meeting dated June 1, 2026.**
- **Mr. Wilke seconded the motion.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

a) Review of bill payments

- **Mr. Wilke made a motion to approve the consent agenda.**
- **Ms. Grube seconded the motion.**
- **Vote of all ayes, motion carried.**

IV. Old Business

- Tuna Conrad, 503 E 13th St, Tonganoxie, KS 66086 addressed the Council. He feels too many obstacles are preventing him from returning his business to Tonganoxie.
- Rebecca Davis, 121 E 2nd St, Tonganoxie KS 66086, addressed the Council questioning the long-term studies and unattended consequences of Data Centers.
- Jim Karlskint, 24542 Cantrell Rd, Tonganoxie KS 66086, addressed the Council asking for clarification on action taken with the petition.
- Dee Karlskint, 24542 Cantrell Rd, Tonganoxie KS 66086, addressed the Council with her concerns of the effects of the Data Centers on the health of children now and in the future
- John Wickey, 20984 Hemphill Rd, Tonganoxie KS 66086 addressed the Council asking them to stay engaged with Board of County Commissioners pertaining to Data Centers.
- Arlan Wickstrum, 23947 Chieftain Rd, Tonganoxie KS 66086, addressed the Council and shared concerns about a potential data center project creating negative impacts on the local community and environment.
- Brooklyn Patton, 625 S Bittersweet Ln, Lansing KS addressed the Council with concerns of medical issues due to toxins and pollutants produced by Data Centers.
- Rachel Bruce, 625 S Bittersweet Ln, Lansing KS addressed the Council with the noise from Data Centers and the effect on humans and animals. She feels the people should be allowed to vote on it.
- Tammy Patton, 625 S Bittersweet Ln, Lansing KS she addressed the Council with concerns a Data Center will have impacts on health and financial situations, and the decline of property values.
- John Morgan, 22690 McLouth Rd, addressed the Council and asked them to be active and represent southern Leavenworth County with the Board of County Commissioners.

V. New Business

a) Resolution No. 06-26-02-Report on Unsafe Structure located at 207 W 3rd Street, Tonganoxie, Kansas

- Mr. Porter addressed the Council and explained the steps that have been taken and additional steps that are needed to proceed with making this a safe property.
- Ms. Krstulic recommends adopting a resolution tonight to set a public hearing.
- Council asked if the date for a public hearing could be moved up or if possible, to erect a fence around the property, however, doing so will change the liability if additional damage or injury were to occur.

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- **Mr. Dale made a motion to approve Resolution No. 06-26-02, setting a hearing to determine if the structure located at 207 E 3rd Street, Tonganoxie, Kansas, should be condemned and ordered repaired or demolished.**
- **Ms. Grube seconded the motion**
- **All ayes, motion carried**

b) Consider approval of Asbestos Mitigation Proposal for 605 E 4th Street, Tonganoxie Kansas

- Mr. Porter addressed the council the city has received 2 proposals. Paid from the general fund.
- **Ms. Grube made a motion to approve the proposal from Smart Environmental Services in the amount not to exceed $10,500.00 for asbestos mitigation services at 605 E Fourth Street, Tonganoxie Kansas 66086.**
- **Mr. Wilke seconded the motion**
- **Vote of all ayes, motion carried**

c) Resolution No. 06-26-03 Consider Approval of Contract with Little Joe's Asphalt, Inc for 2026 Street Maintenance Project

- Mr. Porter addressed the City Council and provided information on 3 bids that were received. Timing of the project should be completed prior to October 15, 2026.
- **Mr. Dale made a motion to approve Resolution 06-26-03: Authorizing Street Maintenance Project Contract with Little Joe's Asphalt, Inc.**
- **Ms. Grube seconded the motion carried.**
- **Vote of all ayes, motion carried**

d) Consider Approval of Request to Adjust Planned Utilization of 2026 Funding Support to the Tonganoxie Community Historical Society

- Mr. Porter addressed the City Council. The funding was previously provided to be used for a video, the Tonganoxie Community Historical Society is asking that the funds be used to replace the culvert.
- Mayor Frese asked if the City could give them an additional $5,000.00. Additional funding will be voted on at the next meeting.
- **Mr. Dale made a motion to approve the request from the Tonganoxie Community Historical Society to use the previously awarded 2026 grant funding in the amount $5,000 for culvert preplacement.**
- **Mr. Wilke seconded the motion**
- **Vote of all ayes, motion carried.**

VI. City Manager Agenda

a) 2026 Utility Customer Satisfaction Survey Presentation

- Mr. Brajkovic addressed the City Council and explained the results.

b) May 2026 Financial Report

- Mr. Porter delivered the May Financial Report

VII. City Attorney Agenda

VIII. Mayor Pro Tem Agenda

IX. City Council Agenda

X. Mayor Agenda

a) Tonganoxie High School Spring State Championships Achievement Recognition

Addie Schooler-Back-to-Back State Champion in Discus
Autumn Wilson-120-pound Girl's Wrestling Champion
Kaylie Pankey-115-pound Girl's Wrestling Champion
Brady Martin-165 Boy's Wrestling Champion
Boy's Wrestling Team-State Champions

b) Library Run was successful. Thank you to everyone for your help.

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XI. Adjourn

- **Mr. Dale made a motion to adjourn the meeting.**
- **Mr. Wilke seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 8:27 pm**

Respectfully submitted,

Lindsay Huntington

Lindsay Huntington, City Clerk

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City of Tonganoxie, KS

My Check Report

By Check Number

Date Range: 06/12/2026 - 07/01/2026

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1218	Amazon Capital Services, Inc	06/12/2026	Regular	0.00	4,195.00	55381
0031	ASPHALT SALES COMPANY, INC.	06/12/2026	Regular	0.00	309.27	55382
0046	BAY BRIDGE ADMINISTRATORS, LLC	06/12/2026	Regular	0.00	906.66	55383
0051	BG CONSULTANTS INC	06/12/2026	Regular	0.00	74,639.88	55384
1593	BRANDON NEWELL	06/12/2026	Regular	0.00	400.00	55385
1595	CHRISTAL SIMPSON	06/12/2026	Regular	0.00	60.00	55386
1280	COBURNCO LLC	06/12/2026	Regular	0.00	183.80	55387
0113	COMMERCIAL AQUATIC SERVICES, INC.	06/12/2026	Regular	0.00	474.43	55388
0136	DELTA DENTAL PLAN OF KANSAS,IN	06/12/2026	Regular	0.00	3,125.38	55389
0185	FERRELLGAS, LP	06/12/2026	Regular	0.00	100.00	55390
0219	GT DISTRIBUTORS INC	06/12/2026	Regular	0.00	180.00	55391
0330	KANSAS GAS SERVICE	06/12/2026	Regular	0.00	241.22	55392
0330	KANSAS GAS SERVICE	06/12/2026	Regular	0.00	412.78	55393
0757	KEBRA CHILSON	06/12/2026	Regular	0.00	695.00	55394
0393	LAWRENCE MEMORIAL HOSPITAL	06/12/2026	Regular	0.00	358.75	55395
0426	LEAVENWORTH COUNTY SHERIFF OFFICE	06/12/2026	Regular	0.00	300.00	55396
0421	LV CO REGISTER OF DEEDS	06/12/2026	Regular	0.00	157.00	55397
1420	LYNN ELECTRIC & COMMUNICATIONS, INC	06/12/2026	Regular	0.00	325.12	55398
0443	Menards - Lawrence	06/12/2026	Regular	0.00	34.95	55399
0857	MIDCONTINENT COMMUNICATIONS	06/12/2026	Regular	0.00	166.65	55400
0491	OLATHE WINWATER WORKS	06/12/2026	Regular	0.00	700.00	55401
0500	O'REILLY AUTO PARTS	06/12/2026	Regular	0.00	401.89	55402
0503	PACE ANALYTICAL SERVICES INC	06/12/2026	Regular	0.00	694.00	55403
0542	QUILL	06/12/2026	Regular	0.00	25.05	55404
0542	QUILL	06/12/2026	Regular	0.00	233.04	55405
1591	REPUBLIC SERVICES INC	06/12/2026	Regular	0.00	3,893.90	55406
1594	SARA SMITH	06/12/2026	Regular	0.00	40.00	55407
1589	SEAN GORDON	06/12/2026	Regular	0.00	500.00	55408
1324	SKGFRITZ LLC	06/12/2026	Regular	0.00	20.00	55409
1068	Stinson LLP	06/12/2026	Regular	0.00	34,228.92	55410
0630	TONGANOXIE LIBRARY BOARD	06/12/2026	Regular	0.00	188,933.39	55411
0651	USA BLUE BOOK	06/12/2026	Regular	0.00	248.23	55412
1592	WAYNE CARTER ENTERPRISES LLC	06/12/2026	Regular	0.00	302.82	55413
1083	Bay Bridge Administrators, LLC FSA	06/18/2026	Regular	0.00	1,486.00	55414
1375	BLUE CARDINAL CHEMICAL, LLC	06/18/2026	Regular	0.00	291.85	55415
0056	BLUE CROSS AND BLUE SHIELD	06/18/2026	Regular	0.00	77,408.54	55416
1596	BRAD LEE	06/18/2026	Regular	0.00	40.06	55417
0099	CITY OF LEAVENWORTH	06/18/2026	Regular	0.00	1,100.00	55418
1067	CLINTON COUNTY LAUNDRY	06/18/2026	Regular	0.00	1,335.00	55419
1429	DALE WILLEY AUTOMOTIVE	06/18/2026	Regular	0.00	153.82	55420
1597	DANA HITCHCOCK	06/18/2026	Regular	0.00	40.00	55421
0813	FREESTATE ELECTRIC COOPERATIVE	06/18/2026	Regular	0.00	2,134.00	55422
0205	GALL'S LLC	06/18/2026	Regular	0.00	30.60	55423
0219	GT DISTRIBUTORS INC	06/18/2026	Regular	0.00	52.30	55424
0248	HOLLIDAY SAND & GRAVEL, LLC	06/18/2026	Regular	0.00	334.56	55425
1327	INTEGRITY GLOBAL SOLUTIONS, LLC	06/18/2026	Regular	0.00	6,746.98	55426
0059	Kansas City Board of Public Utilities	06/18/2026	Regular	0.00	56,124.41	55427
0684	KELLY E. SHOEMAKER	06/18/2026	Regular	0.00	32.50	55428
1112	Life-Assist, INC	06/18/2026	Regular	0.00	114.11	55429
1246	Mallory Rae Pino	06/18/2026	Regular	0.00	505.00	55430
0732	METLIFE	06/18/2026	Regular	0.00	496.17	55431
0857	MIDCONTINENT COMMUNICATIONS	06/18/2026	Regular	0.00	719.87	55432
0459	MIDWEST PUBLIC RISK	06/18/2026	Regular	0.00	175,928.00	55433
0216	MULTISTUDIO, INC.	06/18/2026	Regular	0.00	2,733.50	55434

My Check Report **Date Range: 06/12/2026 - 07/01/2026**

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1598	PENSKE COMMERCIAL VEHICLES US LLC	06/18/2026	Regular	0.00	216,390.41	55435
0531	PROFESSIONAL ASSOCIATION	06/18/2026	Regular	0.00	500.00	55436
1591	REPUBLIC SERVICES INC	06/18/2026	Regular	0.00	5,584.40	55437
0579	SECURITY BENEFIT - 457	06/18/2026	Regular	0.00	7,838.08	55438
1324	SKGFRITZ LLC	06/18/2026	Regular	0.00	639.00	55439
0217	W. W. GRAINGER, INC.	06/18/2026	Regular	0.00	1,134.82	55440
1488	CENTRALSQUARE TECHNOLOGIES, LLC	06/26/2026	Regular	0.00	1,407.12	55441
0113	COMMERCIAL AQUATIC SERVICES, INC.	06/26/2026	Regular	0.00	3,339.42	55442
1602	DAWN KIDD	06/26/2026	Regular	0.00	80.00	55443
0219	GT DISTRIBUTORS INC	06/26/2026	Regular	0.00	307.19	55444
1599	JUSTIN MERKEY	06/26/2026	Regular	0.00	600.00	55445
1603	KATHLEEN STEEBY	06/26/2026	Regular	0.00	40.00	55446
0348	KBI	06/26/2026	Regular	0.00	400.00	55447
0684	KELLY E. SHOEMAKER	06/26/2026	Regular	0.00	32.50	55448
1246	Mallory Rae Pino	06/26/2026	Regular	0.00	303.00	55449
0857	MIDCONTINENT COMMUNICATIONS	06/26/2026	Regular	0.00	2,279.88	55450
0857	MIDCONTINENT COMMUNICATIONS	06/26/2026	Regular	0.00	241.30	55451
1536	MURPHY TRACTOR & EQUIPMENT CO., INC.	06/26/2026	Regular	0.00	56.86	55452
1318	MUTUAL OF OMAHA INSURANCE COMPANY	06/26/2026	Regular	0.00	263.63	55453
1105	Oak Creek Nursery & Landscape, LLC	06/26/2026	Regular	0.00	100.00	55454
0491	OLATHE WINWATER WORKS	06/26/2026	Regular	0.00	3,828.00	55455
1601	RACHELL SEYMOUR	06/26/2026	Regular	0.00	80.00	55456
1278	SCHOOLYARD TOWNHOMES, LP	06/26/2026	Regular	0.00	12,859.71	55457
1068	Stinson LLP	06/26/2026	Regular	0.00	28,562.67	55458
1600	SWINDOLL, JANZEN, HAWK & lOYD, LLC	06/26/2026	Regular	0.00	10,000.00	55459
0651	USA BLUE BOOK	06/26/2026	Regular	0.00	283.26	55460
0656	VERIZON WIRELESS	06/26/2026	Regular	0.00	458.71	55461
0189	FIRST STATE BANK & TRUST	06/30/2026	Regular	0.00	1,304.04	55462

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	82	0.00	944,208.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	105	**82**	**0.00**	**944,208.40**

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	105	82	0.00	944,208.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	105	**82**	**0.00**	**944,208.40**

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	6/2026	944,208.40
			944,208.40

Office of the City Manager
AGENDA STATEMENT

DATE: July 6, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Dan Porter, Assistant City Manager

SUBJECT: 2027 Community Groups & Community Events Funding Requests Presentation

DISCUSSION:
As part of the FY 2027 Annual Budget development process completed in the summer of 2026 the City Council typically receives requests for funding from several local community groups and for support for City event preparations. Staff & the City Council established the attached evaluation framework in 2022 for assistance in evaluating requests for funds and the criteria were forwarded to applicants for funding support for help in preparing their application.

Following earlier publication and distribution of a call for submissions for funding support in FY 2027 City staff received the attached and described requests for funding.

BUDGET IMPACT:
All of the attached requests will impact and be applied to the 2027 budget. The following information about 2026 budgeted funding support for community organizations is provided for additional context. The 2026 Adopted Budget $5,000 from the General Fund for each of the following groups - Tonganoxie Business Association, Tonganoxie Arts Council, Tonganoxie Historical Society, Tonganoxie Farmers Market. The total amount of funding requested from these four groups in 2026 is $20,000.

The 2026 Adopted Budget includes $15,000 from the General Fund for funding for community events, traditionally $10,000 for Tongie Days & $5,000 for the Mayor's Tree Lighting event. The total amount of funding requested from these event planning groups and organizations in 2026 is $15,000.

ACTION NEEDED:
No action needed at this time. These requests are presented for feedback and discussion as necessary. Prior to budget adoption actions in September 2026 the City Council will need to prioritize requests for funding support with other initiatives in the 2027 draft budget and City staff will follow up with all groups requesting funding to advise of the City Council's decisions for the 2027 budget and funding distribution protocols.

ATTACHMENTS:
Evaluation Criteria for City Funding Requests from Cultural Organizations
2027 Funding Request from Tonganoxie Farmers Market
2027 Funding Request from Tonganoxie Historical Society
2027 Funding Request from Tonganoxie Arts Council
2027 Funding Request from Tonganoxie Business Association

cc: George Brajkovic, City Manager

Evaluation Framework for City of Tonganoxie Requests for Funding for Cultural Organizations – Last updated 2022-02-22

Impact on the Community – Cultural Influence

- Are projects aimed at making a broad impact to the social and cultural offerings in the community?
- Do projects educate the local population and expand awareness of Tonganoxie's history?
- Do projects effectively serve youth, elderly, or those with limited abilities?
- Are projects unique or do other local organizations offer similar events and services?

Impact on the Community – Financial or Tourism

- Does the applicant demonstrate a focus on tourism, widespread community engagement, or collaboration with other local groups?
- Will projects result in people coming into the community from other places?
- What the estimated number of attendees or impacted persons from planned events?
- What is the ratio of residents/non-residents anticipated to benefit from or participate in projects?

Project Planning

- Are specific projects planned out to the extent possible, including preparation of quotes if possible?
- Do projects have a specific timeframe to be completed and commitment of how to handle funds if changes occur?

Past Record of Performance

- Did previous projects succeed or show a significant effort being made to succeed?
- Is continual improvement a noticeable goal or intention of the requesting organization?
- Have any complaints been noted and not addressed by the organization?

Tonganoxie Farmers Market
Application for Financial Assistance from City of Tonganoxie
For 2027 Season

Summary

The Tonganoxie Farmers Market requests a grant of $5,000 from the City of Tonganoxie to assist in planning, marketing and organizing the seventh season of the Farmers Market that runs mid May through mid October 2027

Cultural impact on the community

Our mission is to continue to provide a market for locally produced food and value-added agricultural products and bring farmers and consumers together to create a stronger sense of community.

Past Record of Performance

For the 2026 season we have held seven Thursday evening markets. Our largest number of vendors at one market was 15. These vendors are selling fresh vegetable produce, freshly baked goods, honey and honey products, freshly squeezed lemonade, freeze dried candy, bbq sauces, eggs and meat, and fresh flower arrangements. There were also some handmade crafts and jewelry. The attendance is estimated at 350 consumers for each market with the largest attendance being around 650. We are admitting vendors from the McLouth, Oskaloosa and Shawnee areas as well as our own Tonganoxie area. We've partnered with the Public Library so our events and activities overlap and pull customers to both areas. We add local musicians to our stage when possible and add a local food truck and beverage truck for each market. For the 2027 season we'd like to continue an internship position for a young person(s) who desires to help the community and learn about marketing, bookkeeping and communication skills it takes to keep a market running. We'd like to add a small stipend for their hours of work.

Project Planning

Bands/live music/entertainment……..$1500
Food Trucks…..$500
Marketing….$500
Internship Program…$700
Signs/banners/canopy……..$300
T-shirts……..$500
Graphic Design Needs…….$300
Kids/adult activities…..$500
End of Season Celebration…..$200

Total $5,000

Organizational Information

The Tonganoxie Farmers Market, in partnership with the Friends of the Tonganoxie Public Library, 501c3, has a board of directors made up of Natalie Frese, Chad Gilliland, Scott Thompson, Mary Bradley and Anne Brockhoff. The Board of Advisors is composed of Bill New, David Frese, Megan Gilliland, and Wally Brockhoff. We are a volunteer organization with Natalie Frese serving as our market manager.

Sustainability and evaluation

At the end of our first season a vendor survey was created to receive feedback. We have used this feedback to make small changes to the rules and application. We have also moved our location slightly to the east and south parking lots to ensure safety and shade. Our vendors were pleased with the location, hours, membership fees, and amount of foot traffic. The response from the community has been overwhelmingly positive.

TONGANOXIE COMMUNITY HISTORICAL SOCIETY

201 W. Washington
P.O. Box 785
Tonganoxie, KS 66086
913-845-2960
[redacted]
www.TonganoxieHistoricalSociety.org

June 28, 2026

City Council Guidelines for Organizations Requesting Financial Support

Impact on the Community – Cultural Influence

The historical society hosts at least seven Fourth Tuesday programs each year (Jan-May, Aug, Oct). The programs are almost always historical in nature, but broad in scope. In 2026 we have covered topics as diverse as: Ecological Progress in Kansas by Zack Pistora, THS graduate; The Legacy of Pearl Harbor; Exploring what Kansas Looked Like in 1776; African American Musicians in Kansas from 1860-1920 with highlights from Tonganoxie; and a Declaration Conversation, which elicited community comment facilitated by Dr. Eric Anderson.

We hosted the Exhibit "Declaration 1776" for one month this spring. The exhibit was prepared by the Gilder Lehrman Institute of American History and brought to us by Humanities Kansas. Over 300 people visited the exhibit including 8th grade students with Kathy Harrell and 11th grade students with Cole Holloway.

This year, we committed resources and time to celebrating the 250th Anniversary of the Declaration of Independence. The Declaration 1776 exhibit and the Declaration Conversation program were the first part of our plans for 2026. We are currently preparing an exhibit about five themes of the Declaration along with a special exhibit, "No Tyson in Tongie." These exhibits will open in September with a program on September 22, 2026. Our small town with its unique history as a rural community is rich in stories, and yet the history of the state, the nation, and the world can also be told here.

Our educational programs include introducing the third graders of USD 464 to the museum and our local history every October. Students entering grades 4 through 6 are eligible for our one-week history camp every June. This year our theme was Time Trekkers – we focused on water and native prairies, among other topics. We were assisted by two THS graduates, one of whom has finished undergraduate work at Emporia and is planning to study at KU this fall in Museum Studies. We offer Barn Quilt Workshops twice a year, an opportunity for young and old to explore the world of quilting and create a barn block with paint. Our Memorial Day Biscuits & Gravy and Chili Supper in February are annual events.

We believe that our greatest strength is our focus on bringing people together at events and programs. Our volunteer base gets larger and stronger every year. If we continue to offer diverse programs that appeal to a wide range of interests, then we can be a significant part of building community. And that is a worthy goal.

Impact on the Community – Financial or Tourism

A tour bus from Topeka in April brought 50 senior citizens to the museum. They also arranged for lunch at 1866. Last fall, we worked with the Arts Council and the Recreation Commission on Ghost Stories around the Campfire, and we will offer that program again in October. The Arts Council hosted the

Downs Storytelling Festival Tall Tale Tryouts last September in our barn. That event is already on the September calendar for this year. We collaborate with the public library on events and programs.

Notices of our Fourth Tuesday programs are regularly posted on the website of Freedom's Frontier and seen by people in more than forty counties along the Kansas-Missouri border. Because we are members of Freedom's Frontier, we have a National Heritage Area stamp that also brings visitors to the museum.

Visitors come with different interests. This year, we have had visitors from China who were drawn by the museum and the Reno Church that is part of our complex. We are delighted to help with research requests from visitors and from individuals across the country.

We are proud to be able to refer visitors to local restaurants, businesses, and the public library.

Because we are primarily a local history museum, we do draw primarily from our immediate area. But we see visitors who stop by while traveling across the country, some passing through and some visiting local relatives.

Project Planning

We have a matrix of maintenance and capital improvement projects that will be required over the next three to ten years. We do take bids for the more extensive projects. But we are also intentional about keeping our business local.

Grant funds are accounted for separately from operational funds. Projects which are funded by grants are completed within the timeframe of the grant, unless extenuating circumstances arise.

Past Record of Performance

We are proud of the results we have had with projects funded by the city, as well as those funded by other sources and our own treasury. Projects often build on a previous project, be it capital improvement, maintenance, new exhibit, refreshed exhibit. We continuously work to make our facilities more accessible to those with accessibility needs, striving to improve our facilities.

We evaluate all projects, whether they be capital improvements, programming, or new exhibits, in terms of their financial success and by asking ourselves what went well and what could be better.

TONGANOXIE COMMUNITY HISTORICAL SOCIETY

201 W. Washington
P.O. Box 785
Tonganoxie, KS 66086
913-845-2960
[redacted]
www.TonganoxieHistoricalSociety.org

June 28, 2026

The Tonganoxie City Council

Jake Dale
Loralee Stevens
Becca Grube
Jennifer McCutchen
Rev. Matthew Wilke
David Frese, Mayor

RE: Financial support from the City of Tonganoxie in 2027

All,

Thank you for the opportunity to request support from the City Council. We are grateful for your support in the past.

As you know, we have applied the funds that were allocated for 2026 to an emergency project on our site. Our 38-year-old culvert at the entry on Washington Street failed, developing a sinkhole just west of the driveway and requiring immediate replacement. We solicited two bids from two reliable and reputable contractors, selecting Calovich Construction to do the job. We were able to pay for the $32,000 project by withdrawing funds from interest-bearing accounts, which are used to provide income for operating expenses.

Using the $5,000 that was allocated to TCHS for 2026 has been very helpful. While we do intend to follow through on the short film project that we proposed for 2026, we are not sure that even next year will be ideal for that, as we are working on some intermediate and long-range planning for facilities and volunteers.

We would like to use funds for 2027 to help pay for culvert repair. It should be noted that the County is no longer funding museum projects and the Leighty Trust Fund does not award monies to projects that are already completed. We do not intend to continue to make this a yearly request, but we would certainly like to refill our interest-bearing accounts just a little bit more. If this is not acceptable, we would revert creating the movie in 2027, per our 2025 request.

We have attached a copy of the city guidelines for organizations requesting financial support with our notes.

Thank you again for considering our proposal.

Kris Roberts
President

Cc: Board of Directors – Ray Stockman, Janet Burnett, Connie Torneden, Shirley Martin, Kay Soetaert, Ken Mark, Donna Higbee, Rose Mangan, Mike Graveman

Tonganoxie Arts Council

2027 Budget Request

ABOUT US

The Tonganoxie Arts Council (TAC) is a not-for-profit corporation formed in June 2019 and having shortly thereafter received federal exempt 501(c)(3) status.

Mission: The Tonganoxie Arts Council (TAC) is the collective voice for the arts. It strives to advance a thriving arts community in Tonganoxie and acting as a catalyst for the enrichment of cultural life by delivering resources, providing educational opportunities, presenting art forms, promoting artists and art groups, developing innovative collaborations, fostering creativity in the community, and guiding advancement of the arts.

Vision: We envision the Tonganoxie area as a region where the arts inspire our innovative spirit, celebrate our rich cultural diversity, recognize our valuable history, and encourage our individual and community involvement.

Guiding Principles: We believe that:

- The arts improve our lives.
- The arts articulate, preserve, and perpetuate our shared history and culture.
- The arts should reflect a diverse community.
- Every citizen should have the opportunity to engage in arts experiences.
- A community that invests in the arts benefits from the arts economically, culturally and socially.
- All artists and arts forms, both emerging and existing, deserve respect and encouragement.
- Collaborative, trusting, and respectful relationships with community leaders, artists and the public are essential.
- Arts information needs to be comprehensive and accessible.
- A cohesive arts community thrives best with the leadership of a dedicated arts council.

WHAT WE DO

In 2026, TAC has undertaken or is undertaking the following events:

January 23-25 – Art Retreat at Deer Ridge Estates - 11 members attended and took part in classes in basket weaving, water coloring, and bead making.

February 7th - Board Painting - About 10 community members came to TRC and painted patriotic boards for the 250th Street Light Gallery project.

March 21 – Board Painting -About another 10 community members came to TCHS and painted patriotic boards for the 250th Street Light Gallery project.

April 4th – Story Day at TCHS – A full day of storytelling workshops for both adults and children in conjunction with members of the Historical Society.

April 11th – Board Painting - Our final patriotic board painting drew about 15 community members ready to paint our town red, white and blue.

May 22nd – craft at Tongie Terrace - Several residents made framed artwork that they could use to brighten their rooms.

June 1st – Board Hanging - With the help of the Fire department, City personnel and Police Department, we hung all the newly created patriotic boards on the downtown light poles.

June 13th - Chalk Art Contest - We took part in Tonganoxie Days by hosting a chalk art contest sponsored by Community National Bank. We had 25 artists painting amazing artwork on the sidewalks all day. Many community members came by to watch.

July 25th - Day trip to Crystal Bridges in Bentonville, Arkansas.

August 17 - Third Monday's Adult Art at the Library.

September 12th – Community Celebration - We are joining in with TRC to take part in the Tonganoxie Split Community Event. We are sponsoring a brass band - "The Overtones" and will have a silent auction of the patriotic boards. TRC will have food trucks and Fireworks.

September- 19th – Storytelling Prelims for Kansas Storytelling Festival. We have contracted with nationally acclaimed storyteller, Bil Lepp, as our headliner for this event. Amateur storytellers will compete for one of four spots in the annual Kansas Storytelling Festival Tall Tales Contest. We collaborate with the town of Downs, Kansas to put on this state event.

September 21 - Third Monday's Adult Art at the Library.

October- 17th – Ghost Stories Around the Campfire at Tonganoxie Community Historical Society in conjunction with TCHS and TRC.

October 19th - Third Monday's Adult Art at the Library.

October 23rd – Craft at Tongie Terrace - Halloween

November 16th - Third Monday's Adult Art at the Library

December 11th - Tongie Terrace craft - Christmas

December 21st - Third Monday's Adult Art at the Library.

HOW WE MEET YOUR GUIDELINES

IMPACT ON THE COMMUNITY - CULTURAL INFLUENCE

- **Are projects aimed at making a broad impact to the social and cultural offerings of the community?** YES - this is the goal and the mission of the Tonganoxie Arts Council and the events we sponsor.
- **Do projects educate the local population and expand awareness of Tonganoxie's history?** YES - The storytelling projects that we work on with the Historical Society help the community focus on their personal history through the art of storytelling.
- **Do projects effectively serve youth, the elderly, or those with limited abilities?** YES - we have projects focusing on both youth and adults, and we try to make all our projects accessible to those with special needs when we can.
- **Are projects unique or do other local organizations offer similar events or services?** We try not to duplicate projects that are being addressed by other groups, and we work extensively with other organizations to bring events to the community.

IMPACT ON THE COMMUNITY - FINANCIAL OR TOURISM

- **Does the applicant demonstrate a focus on tourism, widespread community engagement, or collaboration with other local groups?** YES - we engage in many joint projects with other community groups, i.e., Tonganoxie Community Historical Society, Tonganoxie Recreation Commission, the Tonganoxie Library, and the Tonganoxie Business Association. Our chalk art contest brought participants from Lawrence, Topeka, KCK, KCMO, and Lee's Summit along with local artists. And our Tall Tale Preliminaries brings both contestants and audience from the entire metro area. Whenever possible, we buy our supplies locally from Brother's Market or Himpel Lumber to support our community businesses.
- **Will projects result in people coming into the community from other places?** Some of our events bring in people from other communities, such as the chalk art contest, the Tall Tale Preliminaries and the Ghost Stories around the Campfire.
- **What is the estimated number of attendees or impacted persons from other places?** Some events draw about 10-12 attendees, while others draw around 100.
- **What is the ratio of residents/non-residents anticipated to benefit from or participate in projects?** It depends on the project. Some projects are meant for residents only- to grow their appreciation of the arts, but others are meant for us - Tonganoxie- to show off our appreciation of the arts to the communities surrounding us.

PROJECT PLANNING

- **Are specific projects planned out to the extent possible, including preparation of quotes if possible?** YES. Extensive planning goes into all our projects.

- **Do projects have a specific timeframe to be completed and commitment of how to handle funds if changes occur?** YES.

PAST RECORD OF PERFORMANCE

- **Did previous projects succeed or show a significant effort being made to exceed?** YES. We grow and improve with each project we orchestrate. We try to adapt to the public's changing interests.
- **Is continual improvement a noticeable goal or intention of the requesting organization?** YES.
- **Have any complaints been noted and not addressed by the organization?** NO.

OUR REQUEST

We are requesting the City fund the TAC for $5,000.00 again in 2027. This amount will help us to continue to bring art opportunities to the Tonganoxie community. We appreciate the City Council's consideration of our request.

TONGANOXIE ARTS COUNCIL, INC.

FINANCIAL STATEMENT 2026

ASSETS

CASH IN BANK (1-1-26)		$ 8,848.00
ACCOUNTS RECEIVABLE		
	CITY GRANT	$ 5,000.00
	DUES	$ 300.00
	BROTHERS MARKET (ESTIMATED)	$ 2,000.00
	BOARD AUCTION (ESTIMATED)	$ 600.00
	FREE STATE ELECTRIC GRANT	$ 2,100.00
	COMMUNITY NAT'L SPONSORSHIP	$ 1,200.00
MERCHANDISE		$ -
SUPPLIES AND EQUIPMENT IN STORAGE UNIT		$ 200.00
OTHER ASSETS		$ -
TOTAL		**$ 20,248.00**

FIXED LIABILITIES

ACCOUNTS PAYABLE		
	LIABILITY INSURANCE	$ 777.00
	KS ANNUAL REGISTRATION	$40.00
	STORAGE UNIT RENTAL	$ 1,200.00
	WEBSITE AND DOMAIN NAME	$ 342.00
TOTAL		**$ 2,359.00**

BUDGETED FOR 2026 EVENTS

ANNUAL ARTIST RETREAT	$ 1,900.00
PATRIOTIC BOARDS	$ 800.00
ART WORKSHOPS	$ 3,200.00
STORYTELLING QUALIFIER	$ 2,500.00
GHOST STORIES	$ 1,000.00
NURSING HOME CRAFTS	$ 300.00
COMMUNITY PICNIC/ART AUCTION	$ 1,000.00
STORYTELLING DAY W/HISTORICAL SOCIETY	$ 100.00
3RD MONDAYS ART AT LIBRARY	$ 500.00
TOTAL	**$ 11,300.00**

FINANCIAL GOAL

Our long-term financial goal is to carry over a profit from year to year with the end goal of building up enough cash in reserve to fund a larger scale community project, such as a community mural.



City of Tonganoxie
526 E 4th Street
Tonganoxie, KS 66086

June 29, 2026

E.A.S.T., Incorporated DBA Tonganoxie Business Association ("TBA")
PO Box 782
Tonganoxie, KS 66086

RE: 2027 Community Funding Request

To Whom It May Concern:

The Tonganoxie Business Association (TBA) remains committed to strengthening our local business community while enhancing the quality of life for residents and visitors alike. Through the dedication of our volunteers, board members, sponsors, and business partners, TBA continues to provide meaningful events, educational opportunities, business support, and community initiatives that positively impact the City of Tonganoxie. TBA operates on a modest budget supported primarily through memberships, sponsorships, and the continued partnership of the City of Tonganoxie. As we plan for another successful year of community programming, we respectfully request $5,000 in funding for the 2027 calendar year.

The TBA Board is committed to responsibly managing these funds while continuing to create events, promote local businesses, provide educational resources, and invest in initiatives that strengthen our community and local economy. We appreciate the City's continued partnership and hope you recognize the value TBA and its volunteers bring to Tonganoxie through countless hours of service and dedication.

Planned Events, Promotions, and Budgetary Expenses for 2027 include:

* Annual Appreciation Dinner

* St. Patrick’s Day Parade

* Downtown Beautification Projects

* Website maintenance and enhancements

* Social media marketing and promotions

* Google Business, Job, and Event listing capabilities

* Umbrella insurance coverage for TBA events and Board activities

* Grand Openings, Open Houses, and Ribbon Cuttings

* Spooktacular

* Kansas publications advertising and promotional campaigns

* Marketing, website, social media, and digital training

* Local business marketing initiatives

* Leadership Southern Leavenworth County sponsorship

* Reserve operating budget for future community initiatives

Why the Tonganoxie Business Association Continues to Make a Difference:

* Dedicated Board made up of local business leaders

* Strong volunteer base supporting community events throughout the year

* Continued membership and organizational growth

* Positive community engagement and support

* Collaborative working relationship with City staff and departments

* Cooperative relationship with the Leavenworth County Development Corporation (LCDC)

* Collaboration with Grow Leavenworth County, local leaders, and NetWork Kansas

* Ongoing commitment to supporting local businesses, fostering economic development, and building community pride

Thank you for your continued investment in the Tonganoxie Business Association and the positive impact our organization has on the businesses and residents of Tonganoxie. We look forward to continuing our partnership with the City of Tonganoxie as we work together to build a vibrant and thriving community.

Thank you for your time and consideration,

Joanna Eibes, TBA President

Tonganoxie Police Department

Greg Lawson
Chief of Police

* AGENDA STATEMENT *

DATE: July 6, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Greg Lawson, Police Chief

SUBJECT: Authorization to upgrade handheld radios with encryption software

DISCUSSION:

The Tonganoxie Police Department is requesting funding approval for the purchase and implementation of encryption software for our handheld Motorola radios. As some council members may recall, purchase of encryption-ready radios derived from a grant that the Police Department was awarded in 2022. Purchase of the radios was approved by the Council in that time frame. As stated prior, the grant funded radios were "encryption ready," not encryption capable. At the time of the radio(s) purchase in 2022, the Leavenworth County Sheriff's Office had no specific anticipated time frame for when they would implement an encrypted radio system. For this reason, the Department had no need to fund programming said equipment.

Now, the Leavenworth County Sheriff communications system is transitioning to full radio encryption, with implementation expected in August 2026. While the Tonganoxie Police Department had anticipated this expense during the 2027 budget planning process, the accelerated implementation schedule now requires the upgrade to occur during 2026.

Encrypted communications protect sensitive law enforcement information from being monitored by unauthorized individuals, including criminal suspects. This includes personally identifiable information and associated criminal justice information. Encryption also enhances the protection of victims, witnesses, and confidential information routinely transmitted over the radio.

Additionally, radio encryption is required to maintain compliance with the Kansas Criminal Justice Information System (KCJIS) security requirements. This also applies to applicable State of Kansas standards governing the transmission of criminal justice information. As law enforcement agencies continue to modernize their communications infrastructure, encryption has become the accepted standard to ensure sensitive information is transmitted securely and in compliance with state and federal security requirements.

Without this upgrade, Police Department personnel will be unable to communicate effectively with Leavenworth County Sheriff deputies once the new system becomes operational.

Additionally, lack of encryption will prohibit communication with other metropolitan police agencies, inclusive of Municipal law enforcement in Leavenworth County.

The total cost of the required software upgrades is **$12,850.25**. The recent notification about the transition necessitates advancing this purchase to ensure uninterrupted radio communications and continued compliance with KCJIS and State of Kansas requirements.

BUDGET IMPACT:

A one-time purchase cost for services and software is projected to be available through the City's General Fund. This is a non-recurring expenditure that requires a 2026 budget amendment request for $12,850.25.

ACTION NEEDED:

Make a motion for a 2026 budget amendment to authorize the Police Department to purchase encryption software for all handheld radios, utilizing the City's General Fund, utilizing the vendor TBS Electronics, for an amount not to exceed $12,850.25.

ATTACHMENTS:

- TBS Electronics/Motorola Quote -3482347.

cc: George Brajkovic, City Manager
Dan Porter, Assistant City Manager

QUOTE-3482347

MOTOROLA SOLUTIONS







TONGANOXIE POLICE DEPT

06/30/2026

The design, technical, pricing, and other information ("Information") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote ("Motorola") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola.
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MOTOROLA SOLUTIONS

QUOTE-3482347

06/30/2026

TONGANOXIE POLICE DEPT
P O BOX 326
TONGANOXIE, KS 66086

Dear Peter Gregory,

Motorola Solutions is pleased to present TONGANOXIE POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide TONGANOXIE POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Brad Grabar at bgrabar@tbselectronics.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Brad Grabar

Motorola Solutions Manufacturer's Representative

Billing Address:
TONGANOXIE POLICE DEPT
P O BOX 326
TONGANOXIE, KS 66086
US

Quote Date:06/30/2026
Expiration Date:08/29/2026
Quote Created By:
Brad Grabar
bgrabar@tbselectronics.com

End Customer:
TONGANOXIE POLICE DEPT
Peter Gregory
pgregory@tonganoxie.org

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	FLASHport Series	APX6000FLASHPORT				
1	T7664A	SOFTWARE LICENSE DIGITAL SMARTZONE	1	$0.00	$0.00	$0.00
1a	H869CC	SOFTWARE LICENSE ENH: MULTIKEY	14	$446.00	$323.35	$4,526.90
2	LSV00Q00202A	DEVICE PROGRAMMING	1	$700.00	$700.00	$700.00
	After Market Encryption Upgrades					
3	T7936A	SOFTWARE LICENSE APX UCM UPGRADE CD	1	$61.53	$61.53	$61.53
3a	CA00182AR	ADD: AES ENCRYPTION SOFTWARE	14	$745.00	$540.13	$7,561.82

Grand Total $12,850.25(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Parametric Data
1	T7664A	FLASHMDL = H98UCF9PW6BN,FLASHEXP = 10Q068-G11480-6-000000-000000
3	T7936A	SERIALNO = 201CXF3132

Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the ""Underlying Agreement"") that authorizes Customer to purchase equipment and/or services or license software (collectively ""Products""). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

MOTOROLA SOLUTIONS

Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead **(PO will not be processed without this)**
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the *Legal* Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.
Once checklist is complete, order still must go through **Order Validation/Credit Approval**

Office of the City Manager
AGENDA STATEMENT

DATE: July 6, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Jami Burke, Administrative Coordinator

SUBJECT: Consider Approval of Purchase of a Replacement Grit Pump for the Public Works Department

DISCUSSION:
The Public Works Department is requesting approval of the procurement process proposed to acquire a replacement grit pump for the headworks building at the wastewater plant. The primary function of the grit pump is to extract highly abrasive items such as sand, gravel, and silt that has settled at the bottom of the grit chamber and then transfer it to the washing and dewatering equipment. Unfiltered grit will quickly wear down impellers, clog pipes and settle in aeration tanks causing excessive damage to equipment and reducing functional volume. This purchase will be made from the sewer operations fund.

City staff are recommending the quote received from Haynes Equipment. This quote is for a pump that is identical to the pump that is currently in place at the wastewater plant. Based on the pumps known compatibility with the equipment in place this purchase is a sole source procurement.

Company	Cost
Haynes Equipment	$7,918.00

BUDGET IMPACT: No negative budget impact due to quote outcome. Staff will evaluate the need to possibly complete a budget amendment to the fund depending on other trends affecting the fund expenditure later in 2026.

ACTION NEEDED:
Make a motion to authorize the purchase of a Grit Pump from Haynes Equipment for an amount not to exceed $7,918.00

ATTACHMENTS:
2026 Haynes Equipment Quote – Grit Pump

cc: George Brajkovic, City Manager
Dan Porter, Assistant City Manager
Kent Heskett, Public Works Director

15725 Pflumm Rd
Olathe, KS 66062
PHONE: 913-782-4962
WEB: www.haynesequip.com
CELL: 913-782-4962
E-MAIL: tmarbut@haynesequip.com

PROPOSAL TO - CUSTOMER		DATE:	6/22/26
City Of Tonganoxie		Ship Date:	
CONTACT NAME:	Project Name:	0	
Josh Sudduth	Physical Address:	City Of Tonganoxie	
CONTACT Em	jsudduth@tonganoxie.org	Pump Serial #:	0
BILLING Emai	0	Customer PO #:	0
PHONE NUMBERS:		LEAD TIME:	7-10 weeks
Office:	913-908-5134	Field Contact Name:	Josh Sudduth
Cell:	0	Field Contact #:	913-908-5134

QUANTITY	PART NUMBER	DESCRIPTION	PRICE EA.	TOTAL
1	0	T3A71S-B Bare pump	$7,918.00	$7,918.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
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0	0	0	$0.00	$0.00
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0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
0	0	0	$0.00	$0.00
			SUB-TOTAL	$7,918.00
	0		0.000%	$0.00
			TOTAL	$7,918.00

"IF WE SUPPLY IT, WE MAKE IT WORK!

TERMS: Net Cash 30 Days from Date of Shipment. Pricing valid or 30
No Sales and/or Use Taxes are included in this proposal unless

Haynes Equipment Co Inc

SEE TERMS & CONDITIONS ATTACHED TO PROPOSAL

TIME OF SHIPMENT

ACCEPTED BY:

SIGN: DATE:

Trevor Marbut

THIS PROPOSAL SUBJECT TO ACCEPTANCE BY PURCHASER WITHIN THIRTY DAYS FROM DATE HEREOF.

WE ARE AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

Office of the City Manager
AGENDA STATEMENT

DATE: July 6, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Jami Burke, Administrative Coordinator

SUBJECT: Temporary CMB License for the Leavenworth County Fair Grandstand Events at the Leavenworth County Fairgrounds

DISCUSSION:
The Leavenworth County Fair Association has applied for a temporary cereal malt beverage (CMB) permit for the grandstand events scheduled to take place at the Leavenworth County Fairgrounds on July 29th, July 30th, July 31st and August 1st, 2026, from 5 p.m. – midnight. The Leavenworth County Fair Association has completed the appropriate CMB application prepared by the Office of the Kansas Attorney General. This application has been reviewed and approved by the Kansas Department of Revenue – Alcoholic Beverage Control division. The City Police Chief has also reviewed the application and submitted no comments or concerns to the City Council's attention. A licensing fee of $125.00 has been paid. The applicant has provided the City with the following event information:

1. The hours of operation of the event will be Wednesday July 29th through Saturday August 1st, 2026, from 5:00 p.m. to midnight each night. Gates will open at 6:00 p.m. on Wednesday July 29th through Friday July 31st and at 7:00 p.m. on Saturday August 1st.
2. All grandstand events are put on by Rodeo Gold Productions and will benefit the Leavenworth County Fair Association.
3. All beer sales will take place inside the grandstand area and only during grandstand events.
4. State approved temporary CMB application.

BUDGET IMPACT: A $125.00 application fee has been deposited in the City's General Fund. The General Fund budget anticipates such revenue each year, though it makes up a very small portion of the total revenue collected in the General Fund.

ACTION NEEDED: Make a motion to approve the temporary cereal malt beverage (CMB) application for the Leavenworth County Fair Grandstand Events for consumption on the Leavenworth County Fairgrounds premises at 405 West 4th Street.

ATTACHMENTS:
State Approved Temporary CMB Application
Grandstand Event Flyers

cc: George Brajkovic, City Manager
Dan Porter, Assistant City Manager
Greg Lawson, Police Chief


SINCE Leavenworth CO. FAIR 1926
CELEBRATING 100 YEARS!
RODEO
JULY 29TH & 30TH 7PM
ADMISSION
ADULTS - $15
KIDS 6-12 - $10
5 & UNDER FREE
Rodeo Gold
RG RG
Productions
GATES OPEN
AT
6:00 PM
SANCTIONED BY
MRCA
American Cowboys Rodeo Association
United Rodeo Association
$5,150 ADDED
405 WEST 4TH ST, TONGANOXIE, KS
LEAVENWORTHCOUNTYFAIR.COM

SINCE Leavenworth CO. FAIR 1926

MUTTON

Bustin & Mini Bulls

MINI BULLS

Ages 8-10
Top 5 will return Saturday for the Championship Round!

31 JULY 2026 7:00 PM

Tonganoxie, Kansas

AGE GROUPS

5 & Under taking up to 100

6-7 taking up to 100

Top 10 will return Saturday for the Championship Round!

WEIGHT LIMIT
55lbs

~Admission~
ADULTS-$10 ~ Ages 6-12-$5 ~ 5 & UNDER FREE

GATES OPEN AT 6PM

Pre-entries only - Call ins July 16 & 17 - 9AM-11AM
816-991-0563

SINCE Leavenworth CO. FAIR 1926

CELEBRATING 100 YEARS!

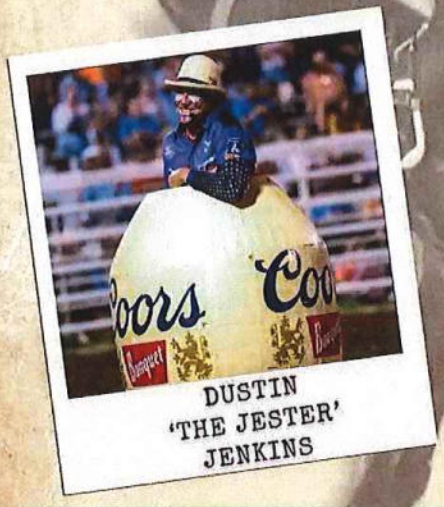
RODEO

AUGUST 1ST AT 8PM

ADMISSION
ADULTS - $15
KIDS 6-12 - $10
5 & UNDER FREE

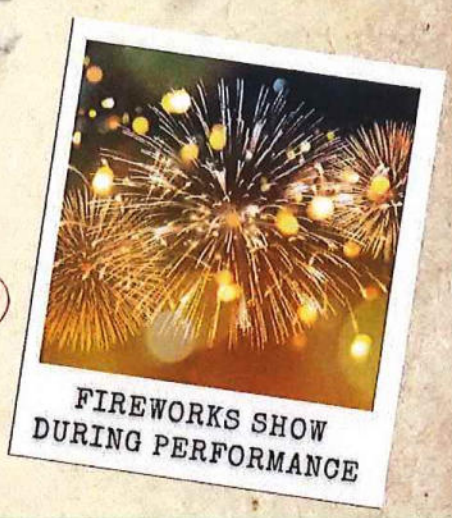
GATES OPEN AT 7:00 PM

RODEO GOLD PRODUCTIONS


DUSTIN 'THE JESTER' JENKINS

SANCTIONED BY

PRCA · American Cowboys Rodeo Association · United Rodeo Association


FIREWORKS SHOW DURING PERFORMANCE

$10,150 ADDED

405 WEST 4TH ST, TONGANOXIE, KS

LEAVENWORTHCOUNTYFAIR.COM

RECEIVED
DEPARTMENT OF REVENUE
JUN 08 2026
ALCOHOLIC BEVERAGE CONTROL

Place on City/County
C54068

PARTNERSHIP, FIRM OR ASSOCIATION APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVER AGES

(This form has been prepared by the Attorney General's Office)

☑ City or ☐ County of Tonganoxie

6/11/26

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☐ Renew License ☑ Special Event Permit

Check One:
☑ License to sell cereal malt beverages for consumption on the premises.
☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004486116617F01

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

Name of Partnership/Firm/Association: Leavenworth County Fair Association	Phone No.: 816-206-5374
Place of Business Street Address: 405 W 4th Street	City: Tonganoxie, Ks. 66086 (State / Zip Code)
Email Address(s). Please separate values with a comma. [redacted]	FEIN: 48-6116617

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name: Leavenworth County Fair Association	Name: Michael R Johnson
Business Location Address: 405 W 4th Street	Address: [redacted]
City / State / Zip: Tonganoxie, KS. 66086	City / State / Zip: Basehor, KS. 66007
Business Phone No.: 816-206-5374	☐ I own the proposed business location. ☑ I do not own the proposed business location.
Business Location Owner Name(s)	

SECTION 4 – PARTNER AND FIRM/ASSOCIATION MEMBER INFORMATION

List each partner or member of a firm/association and their spouse*, if applicable. Attach additional pages if necessary.

Partner/Member Name: Michael R Johnson	Title: President	Date of Birth: 8/9/1956
Residence Street Address: [redacted]	City / State / Zip Code: Basehor, KS. 66007	
Spouse Name	Title	Date of Birth
Residence Street Address	City / State / Zip Code	
Partner/Member Name: Michael Kissinger	Title: Vice President	Date of Birth: 4/7/1962
Residence Street Address: [redacted]	City / State / Zip Code: Tonganoxie, KS. 66086	
Spouse Name	Title	Date of Birth
Residence Street Address	City / State / Zip Code	
Partner/Member Name: Nick Greenwood	Title	Date of Birth: 10/17/1980
Residence Street Address: [redacted]	City / State / Zip Code: Basehor, KS. 66007	
Spouse Name: Cherie Greenwood	Title	Date of Birth: 6/221984
Residence Street Address: [redacted]	City / State / Zip Code: Basehor, KS. 66007	

JJ

SECTION 4 – PARTNER AND FIRM/ASSOCIATION MEMBER INFORMATION (CONTINUED)

Partner/Member Name: Josh Reischman	Title		Date of Birth: 7/4/1983
Residence Street Address: [redacted]	City	State: Tonganoxie, KS. 66007	Zip Code
Spouse Name: Shannon Reischman	Title		Date of Birth: 8/5/1981
Residence Street Address: [redacted]	City	State: Tonganoxie, KS. 66007	Zip Code
Partner/Member Name: Ian Lientz	Title		Date of Birth: 7/14/1987
Residence Street Address: [redacted]	City	State: Lansing, KS. 66043	Zip Code
Spouse Name: Bethanie Lientz	Title		Date of Birth: 9/25/1987
Residence Street Address: [redacted]	City	State: Lansing, KS. 66043	Zip Code
Partner/Member Name: Mike McKiddy	Title		Date of Birth: 12/3/1973
Residence Street Address: [redacted]	City	State: Easton, KS. 66020	Zip Code
Spouse Name: Audrey McKiddy	Title		Date of Birth: 7/8/1981
Residence Street Address: [redacted]	City	State: Easton, KS. 66020	Zip Code
Partner/Member Name: Brandon Marshall	Title		Date of Birth: 9/13/1987
Residence Street Address: [redacted]	City	State: Leavenworth, KS. 66048	Zip Code
Spouse Name	Title		Date of Birth
Residence Street Address	City	State	Zip Code
Partner/Member Name: Gary Kern	Title		Date of Birth: 10/31/1980
Residence Street Address: [redacted]	City	State: Leavenworth, KS. 66048	Zip Code
Spouse Name	Title		Date of Birth
Residence Street Address	City	State	Zip Code
Partner/Member Name: Kevin Miller	Title		Date of Birth: 7/27/1982
Residence Street Address: [redacted]	City	State: Easton, KS. 66020	Zip Code
Spouse Name: Cassandra Miller	Title		Date of Birth: 11/30/1982
Residence Street Address: [redacted]	City	State: Easton, KS. 66020	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent. ☐ Yes ☑ No

If yes, provide the following:

Manager or Agent Name	Phone No.		Date of Birth
Residence Street Address	City	State	Zip Code

Manager or Agent Spousal* Information

Manager or Agent Spouse Name	Phone No.		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 6 – QUALIFICATION FOR LICENSURE

Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.

Are all persons identified in Sections 4 & 5 Citizens of the United States*.	☑ Yes ☐ No
Is the person identified in Section 5 currently a resident of Kansas*?	☑ Yes ☐ No
All persons identified in Sections 4 & 5 are at least 21 years old*?	☑ Yes ☐ No
All persons in Sections 4 & 5 have been a Kansas resident for at least 20 years prior to the submission of this application.**	
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness: (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	☐ Yes ☑ No
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	☐ Yes ☑ No
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	☐ Yes ☑ No

SECTION 7 – DURATION OF SPECIAL EVENT

Start Date July 28th, 2026	Time 5:00	☐ AM ☑ PM
End Date August 1st, 2026	Time 12:00	☑ AM ☐ PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☑ 8 ½" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the partnership/firm/association to complete this application. (K.S.A. 52-601)

SIGNATURE Nick Gann DATE 6/5/26

FOR CITY/COUNTY OFFICE USE ONLY:

☐ **License Fee Received** Amount $_____ Date _____
($25 - $50 for Off-Premise license or $25-200 On-Premise license)

☑ **$25 CMB Stamp Fee Received** Date 6/8/26

☐ **Background Investigation** ☐ Completed Date _____ ☐ Qualified ☐ Disqualified

☐ **Verified applicant has registered with the TTB as an Alcohol Dealer**

☐ **New License Approved** Valid From Date _____ to _____ **By:** _____

☐ **License Renewed** Valid From Date _____ to _____ **By:** _____

☐ **Special Event Permit Approved** Valid From Date _____ to _____ **By:** _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

Clear Form



Grandstand Highlighted in yellow.

Beer sales will take place inside the Grandstand area and only during Grandstand Events.

Office of the City Manager
AGENDA STATEMENT

DATE: July 6, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Lindsay Huntington, City Clerk

SUBJECT: Leavenworth County Port Authority City Appointment Consideration

DISCUSSION:
Leavenworth County and the City of Leavenworth, KS entered into an Amended and Restated Leavenworth County Port Authority (LCPA) Agreement dated March 24, 2020. The Agreement allows for the cities of Basehor, Lansing and Tonganoxie to appoint one member to the LCPA Board of Directors. Per the Agreement, the City of Tonganoxie reappointed Chris Donnelly to a 3-year term in 2025 that would have expired in March 2028. Mr. Donnelly has since resigned from the position, creating a vacancy on the Board.

BUDGET IMPACT:
There is no anticipated impact on the 2026 budget.

ACTION NEEDED:
The Tonganoxie Elected Body should make nominations, discuss the nominees and make an appointment by majority approval.

ATTACHMENTS:
None

cc: George Brajkovic, City Manager
Dan Porter, Assistant City Manager
Anna Krstulic, City Attorney

RESOLUTION NO. 07-26-01

A RESOLUTION CALLING AND PROVIDING FOR NOTICE OF A PUBLIC HEARING ON THE GOVERNING BODY'S INTENT TO LEVY A PROPERTY TAX EXCEEDING THE REVENUE NEUTRAL RATE IN THE CITY OF TONGANOXIE, KANSAS, PURSUANT TO K.S.A. 79-2988.

WHEREAS, K.S.A. 79-2988 sets forth requirements for a taxing subdivision to exceed the revenue neutral rate, as more particularly defined therein;

WHEREAS, the Leavenworth County Clerk calculated the revenue neutral rate for the City of Tonganoxie, Kansas (the "City") as _____ mills (the "Revenue Neutral Rate");

WHEREAS, the budget proposed by the City's Governing Body will require the levy of a property tax rate that exceeds the Revenue Neutral Rate; and

WHEREAS, the Governing Body intends to hold a hearing and hear testimony from all interested taxpayers desiring to be heard as required by State law.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

Section 1. **Intent to Exceed Revenue Neutral Rate**. The Governing Body intends to exceed the Revenue Neutral Rate with a proposed mill levy of no more than _____ mills.

Section 2. **Public Hearing**. The Governing Body shall hold a public hearing on **September 8, 2026 at 7:00 PM** regarding the proposed mill levy and intent to exceed the Revenue Neutral Rate. The public hearing will be held in the City Council Chambers at 303 Bury Street, Tonganoxie, Kansas 66086. Public hearing access information is available by contacting City Hall at (913) 845-2620 or submitting a request online at https://www.tonganoxie.org/home/webforms/request-service-or-informationmake-suggestion. Public comment may be submitted in advance of the public hearing by mail to City Hall, 526 E. 4th Street, Tonganoxie, Kansas 66086, or by online request at the website identified in the previous sentence.

Section 3. **Notices**. The City Clerk is hereby authorized and directed to: (A) provide a copy of this Resolution to the Leavenworth County Clerk as notice of the City's proposed intent to exceed the Revenue Neutral Rate; (B) publish this Resolution on the City's website; and (C) publish this Resolution once in a weekly or daily newspaper having a general circulation in Leavenworth County at least 10 days in advance of the public hearing, all in accordance with K.S.A. 79-2988(b).

Section 4. **Further Action**. The City Manager and other officials and representatives of the City are hereby authorized and directed to take such further actions and to execute any other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the purpose of this Resolution.

Section 5. **Effective Date**. This Resolution shall be effective immediately upon its adoption and shall remain in effect until future action is taken by the Governing Body.

DRAFT

ADOPTED BY THE GOVERNING BODY ON JULY 6, 2026, AND APPROVED BY THE MAYOR.

_____

David Frese, Mayor

ATTEST:

_____

Lindsay Huntington, City Clerk

DRAFT

TONGANOXIE
KANSAS

Office of the City Manager
AGENDA STATEMENT

DATE: July 6, 2026

TO: Honorable Mayor David Frese and Members of the City Council

FROM: Jami Burke

SUBJECT: CMB application for Casey's General Store

DISCUSSION:
Caseys Retail Company is nearing completion of the construction of their new convenience store located at 170 South Park Drive. In preparation of the store opening Caseys has submitted the attached Cereal Malt Beverage (CMB) application, which has received approval from the State of Kansas Department of Revenue – Alcoholic Beverage Control Division, for City approval. If approved the licensee shall only be authorized to operate under the license for the remainder of the current calendar year at which time a renewal application will be required. Attached is the State approved application for the initial CMB license for Casey's General Store DBA Caseys 4645. The Police Chief has reviewed the application and submitted no comments or concerns to the City Council's attention. If approved staff will affix the State CMB Stamp to the new CMB license which will be conspicuously displayed in their place of business. Staff will also report all approved CMB licenses and effective dates to the State.

BUDGET IMPACT:
$50.00 Application fee received.

ACTION NEEDED:
Make a motion to approve the Cereal Malt Beverage license for Casey's General Store located at 170 South Park Drive, Tonganoxie, Kansas to sell retail Cereal Malt Beverages in original unopened containers and not for consumption on the premises.

ATTACHMENTS:
Cereal Malt Beverage application for Casey's General Store DBA Caseys 4645

cc: Anna Krstulic, City Attorney
George Brajkovic, City Manager
Dan Porter, Assistant City Manager
Greg Lawson, Police Chief

Place on City/County

C54507

6/25/24

JUN 18 2026

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BE

(This form has been prepared by the Attorney General's Office)

☑ City or ☐ County of Tonganoxie

SECTION 1 – LICENSE TYPE

Check One: ☑ New License ☐ Renew License ☐ Special Event Permit

Check One:
☐ License to sell cereal malt beverages for consumption on the premises.
☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-20102.5921F-01 (License# RD013583)

I have registered as an Alcohol Dealer with the TTB. ☑ Yes (required for new application)

Name of Corporation: Caseys Retail Company	FEIN: 20-1025921		
Corporation Street Address: 1 SE Convenience Blvd	Corporation City: Ankeny	State: IA	Zip Code: 50021
Date of Incorporation: 04/14/04	Articles of Incorporation are on file with the Secretary of State.	☑ Yes ☐ No	
Resident Agent Name: United Agent Group, INC	Phone No.: 866-761-1444		
Residence Street Address: 4601 E Douglas Avenue	City: Wichita	State: KS	Zip Code: 67218

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name: Caseys 4645	Name: Caseys Retail Company, Attention Licensing
Business Location Address: 170 S Park Drive	Address: 1 SE Convenience Blvd
City: Tognanoxie, State: KS, Zip: 66086	City: Ankeny, State: IA, Zip: 50021
Email Address(es) Please separate values with a comma. [redacted]	
Business Phone No.: 515-381-4433	☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.
Business Location Owner Name(s): Caseys Retail Company	

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name: NO PERSON INDIVDUALLY OR IN AGGEGATE OWN 25% OR MORE OF CORPORATE STOCK	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code
Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Age
Residence Street Address	City	State	Zip Code

55

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code
Spouse Name	Position		Date of Birth
Residence Street Address	City	State	Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.	☑ Yes	☐ No

If yes, provide the following:

Manager/Agent Name	Phone No.	Date of Birth
Tiago Coelho	515-601-6311	09/05/1982
Residence Street Address	**City and State**	**Zip Code**
[redacted]	Andover, KS	67002

Manager or Agent Spousal Information*

Spouse Name	Phone No.	Date of Birth
NA		
Residence Street Address	**City and State**	**Zip Code**

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.

Are all persons identified in Sections 4 & 5 Citizens of the United States*?	☑ Yes ☐ No
Is the person identified in Section 5 currently a resident of Kansas*?	☑ Yes ☐ No
All persons identified in Sections 4 & 5 are at least 21 years old*?	☑ Yes ☐ No
All persons in Sections 4 & 5 have been a Kansas resident for at least years prior to submitting this application.**	
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness: (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	☐ Yes ☑ No
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	☐ Yes ☑ No
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	☐ Yes ☑ No

SECTION 7 – DURATION OF SPECIAL EVENT

Start Date	Time	☐ AM ☐ PM
End Date	Time	☐ AM ☐ PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☑ 8 ½" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE _____ DATE 6/15/2026

FOR CITY/COUNTY OFFICE USE ONLY:

☐ **License Fee Received** Amount $_____ Date _____
($25 - $50 for Off-Premise license or $25-200 On-Premise license)

☒ **$25 CMB Stamp Fee Received** Date 6-18-2026

☐ **Background Investigation** ☐ Completed Date _____ ☐ Qualified ☐ Disqualified

☐ **Verified applicant has registered with the TTB as an Alcohol Dealer**

☐ **New License Approved** Valid From Date _____ to _____ **By:** _____

☐ **License Renewed** Valid From Date _____ to _____ **By:** _____

☐ **Special Event Permit Approved** Valid From Date _____ to _____ **By:** _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

AG CMB Corporate Application (Rev. 11.10.21)

Clear Form

This is your Retail Dealer's License. For change of location or request for a duplicate license, please contact Cigarette and Tobacco Tax at 785-368-8222. Select option five, then option four, then option one, or email kdor_cigtob@ks.gov.

CASEYS RETAIL CO
CASEYS 4645
1 SE CONVENIENCE BLVD
ATTN LICENSING
ANKENY, IA 50021

KANSAS DEPARTMENT OF REVENUE
Division of Taxation
Retail Dealer's License

Kansas
Department of Revenue

CASEYS 4645
CASEYS RETAIL CO
170 SOUTH PARK DRIVE

TONGANOXIE, KS 66086

Year: 2026-2027
License No: RD013583
on and after August 1, 2026
to and including December 31, 2027

This license shall be posted in a conspicuous place.

Should you decide to close, sell your business or cease selling cigarette products, please complete the information requested below and return the license.

DISCONTINUATION OF BUSINESS

To cancel your license, sign below and indicate the date the business ceased selling cigarette products. Mail the license to Kansas Department of Revenue, Cigarette and Tobacco Tax, PO Box 750680 Topeka, KS 66625-0680. If you have any questions or need additional assistance, please contact our office at 785-368-8222. Select option five, then option four, then option one from 8:00 a.m. to 4:45 p.m., Monday through Friday, or email us at: kdor_cigtob@ks.gov.

Date business ceased selling cigarette products under this ownership _____

_____ _____ _____
Signature of Owner, Partner or Principal Officer Date Phone Number

RCECCERT 090120

DEPARTMENT OF THE TREASURY
ALCOHOL AND TOBACCO TAX AND TRADE BUREAU (TTB)

Alcohol Dealer Registration – For Use On and After July 1, 2008

(Please read instructions carefully before completing this form)

SECTION 1 – IDENTIFYING INFORMATION

Complete all fields in section 1 to correctly identify your business

NAME *(Last, First, Middle)* or CORPORATE NAME *(If Corporation)*	EMPLOYER IDENTIFICATION NUMBER *(See Instructions)*		
Caseys Retail Company	20 - 1025921		
MAILING ADDRESS *(Street address or P.O. Box)*	CITY	STATE	ZIP CODE
1 SE Convenience Blvd - Attention Licensing	Ankeny	IA	50009

SELECT BOX a, b, or c:

a. ☑ NEW BUSINESS

b. ☐ OUT OF BUSINESS

DATE OF CHANGE, OR OF ENTRY INTO BUSINESS, OR OF TERMINATION OF BUSINESS (mm/dd/yyyy)

c. ☐ EXISTING BUSINESS WITH CHANGE IN: *(complete items below)*

- ☐ NAME / TRADE NAME
- ☑ ADDRESS / LOCATION
- ☐ BUSINESS CLASS
- ☐ PHONE
- ☐ OWNERSHIP INFO
- ☐ EMPLOYER IDENTIFICATION NUMBER

(OLD: -)

(NEW: -)

SECTION 2 – BUSINESS CLASS(ES) AND PREMISES LOCATIONS

Enter information below for each business location, using the appropriate class code

DEALER CLASS	SUBCLASS	CLASS CODE
RETAIL DEALER (Anyone who sells, or offers for sale, beverage alcohol products to any person other than a dealer. Examples are package stores, restaurants, bars, private clubs, fraternal organizations, grocery stores or supermarkets which sell such beverages.)	Liquors (Distilled Spirits, Wine or Beer)	11
	Beer Only	12
	Liquors (Distilled Spirits, Wine or Beer) – At Large*	15
	Beer Only – At Large*	16
WHOLESALE DEALER (Anyone who sells, or offers for sale, beverage alcohol products to another dealer. An IMPORTER must register as a wholesaler if he or she sells beverage alcohol products to other dealers.)	Liquors (Distilled Spirits, Wine, or Beer)	31
	Beer Only	32

* A retail dealer at large is one whose business requires him to move from place to place, such as a circus or carnival.

CLASS CODE	TRADE NAME	PREMISES ADDRESS STREET NUMBER AND NAME	CITY, STATE, ZIP CODE	TELEPHONE NUMBER
11	Caseys 4645	170 South Park Drive	Tonganoxie, KS 66086	(515) 381-4433
				( )
				( )
				( )
				( )

Under penalties of perjury, I declare that the statements in this registration are true and correct to the best of my knowledge and belief; that this registration applies only to the specified business and location or, where the registration is for more than one location, it applies only to the businesses at the locations specified on the attached list.

SIGNATURE	TITLE	DATE
	Secretary	06/05/2026

SECTION 3 – OWNERSHIP INFORMATION

☐ INDIVIDUAL OWNER ☐ PARTNERSHIP ☑ CORPORATION ☐ LLC ☐ OTHER (Specify)

FULL NAME	RESIDENCE ADDRESS	POSITION
Stephen P Bramlage Jr	[redacted] - Ankeny, IA 50021	President
Kory Ross	[redacted] - West Des Moines, IA 50266	Vice President
Scott Faber	[redacted] - Johnston, IA 50131	Secretary
Douglas Beech	[redacted] - Ankeny, IA 50021	Assistant Secretary
Eric Larsen	[redacted] - Ankeny, IA 50023	Treasurer

INSTRUCTIONS

GENERAL INSTRUCTIONS

This registration is for use on and after July 1, 2008. If you are engaged in one or more of the alcohol activities listed on this form, you are required to file this form before beginning business. If there is a change in your business, you need to report it on or before the next July 1 (see CHANGES IN OPERATIONS, below). You may file one registration to cover several locations or several types of activity operating under the same Employer Identification Number (EIN).

NOTE: The special (occupational) tax on producers and marketers of alcohol beverages was repealed by Section 11125 of Public Law 109-59, effective July 1, 2008. However, tax liability and the registration requirement for periods before that date remain. If you need to file a delinquent or amended registration for a period through June 30, 2008, please use TTB Form 5630.5a, Alcohol Special (Occupational) Tax Registration and Return – For Periods Ending On or Before June 30, 2008.

SIGNING YOUR REGISTRATION

This form must be signed by the individual owner, a partner, or, in the case of a corporation or LLC, an individual authorized to sign on behalf of the corporation or LLC.

SECTION 1 – IDENTIFYING INFORMATION

Complete Section 1, Identifying Information, as specified on the form. Your registration must contain a valid Employer Identification Number (EIN). The EIN is a unique number for business entities issued by the Internal Revenue Service (IRS). You must have an EIN whether you are an individual owner, partnership, corporation, LLC, or a government agency. If you do not have an EIN, contact the Internal Revenue Service immediately to obtain one. While TTB may assign a temporary identification number (beginning with XX) to allow initial processing of a return which lacks an EIN, do not delay submission of your registration pending receipt of your EIN. If you have not received a number by the time you file this return, write "number applied for" in the space for the number. Submit your EIN by separate correspondence after receipt from the IRS.

SECTION 2 – PREMISES LOCATIONS

Enter the requested information in Section 2 for each premises location even if this repeats the business information listed in Section 1. If you are reporting a change, enter the date of the change in the appropriate space in Section 1. If additional sheets are needed, make a copy of page 1 of this form or enter the requested information on a separate sheet of paper with your EIN and Company's name.

SECTION 3 – OWNERSHIP INFORMATION

Please complete the ownership information in Section 3. Supply the information specified for each individual owner, partner or responsible person. For a corporation, partnership or association, a responsible person is anyone with the power to control the management policies or buying or selling practices pertaining to alcohol. For a corporation, association, or similar organization, it also means any person owning 10 percent or more of the outstanding stock in the business.

CHANGES IN OPERATIONS

If there is a change of your company's name, trade name, address, premises location, telephone number, ownership information, type of business, or EIN, complete TTB F 5630.5d and submit it no later than the next July 1 after the change. Check the box, Existing Business with Change(s), complete all fields in Section 1, and complete Sections 2 and 3 as necessary to show any changes there. Upon going out of business, submit TTB F 5630.5d within 30 days, checking box b in Section 1. If you are still in business but there are no changes since your last registration, this form does not need to be submitted.

MAILING INSTRUCTIONS

Please sign and date this registration and mail it to:

Alcohol and Tobacco Tax and Trade Bureau
550 Main Street, Suite 8002
Cincinnati, OH 45202-5215.

CONTACT INFORMATION

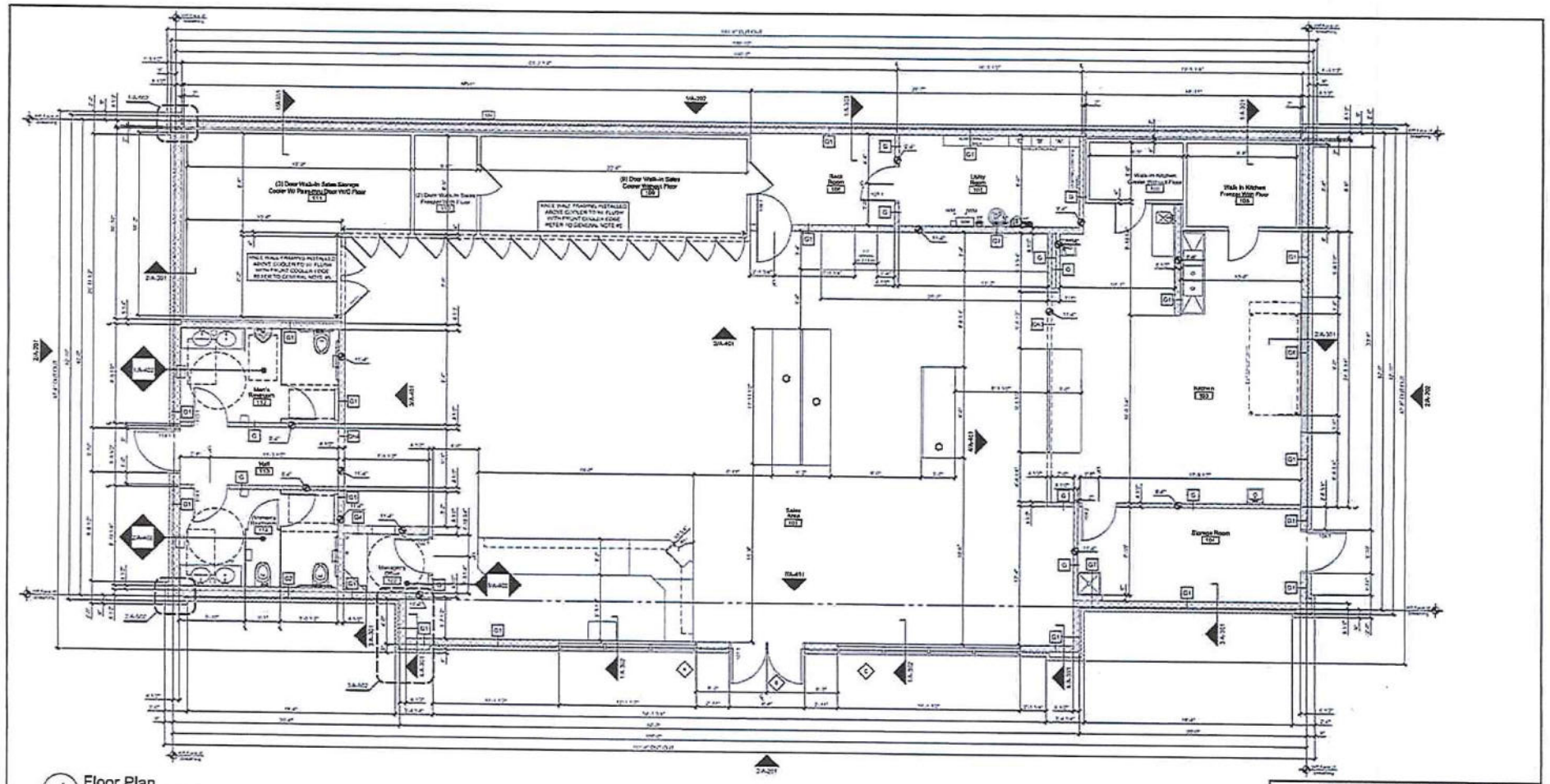
For further assistance, contact TTB National Revenue Center at 1-800-937-8864 or 1-877-882-3277; or email to **ttbtaxstamp@ttb.gov**. Additional information is also available at our Web site, **www.ttb.gov.**

PAPERWORK REDUCTION ACT NOTICE

This request is in accordance with the Paperwork Reduction Act of 1995. This information is used to ensure compliance with Section 11125 of Public Law 109-59, and the Internal Revenue Laws of the United States.

The estimated average burden associated with this collection of information is .8 hour per respondent or record keeper, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be addressed to the Reports Management Officer, Regulations and Rulings Division, Alcohol and Tobacco Tax and Trade Bureau, 1310 G Street, NW., Box 12, Washington, DC 20005.

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a current, valid OMB control number.



1 Floor Plan
1/4"=1'-0"

General Notes

1. REVIEW AND COORDINATE WITH ALL DETAIL PAGES REFERENCED ON THIS PLAN. NOTIFY ARCHITECT AND OWNER OF DISCREPANCIES.
2. RELATED DRAWING SHEETS: REFER TO THE FOLLOWING
   - A-100 WALL BLOCKING PLAN AND NOTES
   - A-201 DOOR, WINDOW & FINISH SCHEDULES AND NOTES
   - A-701 FLOOR FINISH PLAN
   - AS-101 EQUIPMENT AND FIXTURE INSTALLATION PLAN AND SCHEDULE
   - S-101 FOOTINGS AND FOUNDATIONS PLAN
   - S-102 FIRST FLOOR BEARING WALL AND SHEAR WALL FRAMING
   - P-101 COORDINATE WITH UNDROP SLAB SANITARY WORK
   - P-102 COORDINATE WITH UNDER SLAB PLUMBING WORK
3. WORKING POINT: THE WORKING POINT (WP) INDICATED ON THE DRAWINGS IS RELATIVE TO THE FACE OF SHEATHING ON THE EXTERIOR WALL AND IS A COMMON POINT OF REFERENCE WHERE EVER USED IN THESE DRAWINGS.

A INDICATES WALL AND HEADER HEIGHTS

B KNEE WALL FRAMING ABOVE COOLER / FREEZER TO BE INSTALLED FLUSH WITH FRONT FACE OF COOLER / FREEZER

1 WINDOW FRAME ELEVATIONS - REFER TO PLAN SHEET A-201, DETAIL 1

1 DOOR TYPES - REFER TO PLAN SHEET A-201, DETAIL 2

Framing Notes

4. FRAMING INSTRUCTIONS:
   - 4.1 ALL PERIMETER FRAMED WALLS: 2x6 WD STUDS @ 16" OC. VERIFY HEIGHTS. INSULATED WITH 6"x16" WIDE FRICTION FIT INSULATION EXCEPT AS DIRECTED BY KEYED NOTES
   - 4.2 FRONT WALL SAME AS ABOVE, EXCEPT 2x8 WD STUDS. SEE STRUCTURAL DRAWINGS FOR FRAMING ELEVATION AND DETAILS.
   - 4.3 ALL INTERIOR FRAMED PARTITION WALLS: 2x4 WD STUDS @ 16" OC. VERIFY HEIGHTS, EXCEPT AS DIRECTED BY KEYED NOTES
   - 4.4 ALL FRAMING MATERIAL, CONSTRUCTION GRADE OR BETTER.
   - 4.5 USE TREATED (WOLMANIZED) BOTTOM PLATE, WHENEVER MEETS CONCRETE. SEAL TO CONC FLOOR WITH CONSTRUCTION ADHESIVE.
   - 4.6 ALL BACKING/BLOCKING 2x3. FLUSH W/ ROUGH FRAMING; HEIGHTS INDICATED ON PLANS (BK @ 48") ARE FROM FLOOR (AFF) CENTER OF BLOCKING
   - 4.7 EXTERIOR NON COMBUSTIBLE WALL, 2x6 18 GAGE STEEL STUDS ENTIRE END WALL USING STEEL TOP AND BOTTOM PLATES.
5. SEAL ALL CABINETS AND SALES COUNTER TO FLOOR.
6. HVAC EQUIPMENT INSTALLED BY CASEY'S PROVIDED INSTALLERS.
7. ALL EXTERIOR WALLS ARE SUPPLIED BY OTHERS
8. ALL INTERIOR WALL MATERIALS SUPPLIED WITH BUILDING PACKAGE TO BE BUILT BY CONTRACTOR ON-SITE

Key - Wall Type

- G: 3 1/2" WOOD STUD (TYPICAL UNLESS NOTED OTHERWISE), RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G1: 3 1/2" WOOD STUD RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G2: 3 1/2" WOOD STUD FUR OUT OF EXTERIOR WALL FOR PLUMBING
- G3: 3 1/2" METAL STUD RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G4: 5 1/2" WOOD STUD RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G5: 3 1/2" METAL STUD HOOD WALL FRAMED TO BOTTOM OF TRUSS RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIALS
- G6: 3-1/2" NON-COMBUSTIBLE METAL STUD WALL FRAMED TO BOTTOM OF TRUSS RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G7: 5 1/2" WOOD STUD FUR OUT OF EXTERIOR WALL FOR PLUMBING
- GW1: 3 1/2" WOOD STUD FINISH HEIGHT = 3'-0" AFF CORNER BEAD ALL OUTSIDE CORNERS WOOD CAP AND COVE ON TOP OF WALL
- GW2: 3 1/2" WOOD STUD SHEAR WALL SHEET BOTH SIDES WITH 1/2" OSB
- GW3: 2"x4" WOOD FLOOR TYPE TRUSS BEAM SUPPLIED BY STRUCTURAL COMPONENT SYSTEMS. CONTRACTOR TO SHEET SALES AREA SIDE WITH 3/4" PLYWOOD BEFORE FINISHING. RE: A-601, FINISH SCHEDULE FOR WALL FINISH MATERIAL. RE: A-601, DETAIL 4 & 5 INTERIOR ELEVATIONS
- GW4: 3 1/2" WOOD STUD (FRAMING HEIGHT 7'-6") BUILT HEAD BUILT ACROSS OPENINGS FOR GRAPHICS ATTACHMENT. FACE BOTH SIDES. REFER TO FINISH SCHEDULE (A-001) FOR FACE, MATERIAL AND FINISH

MASTER DRAWING SET

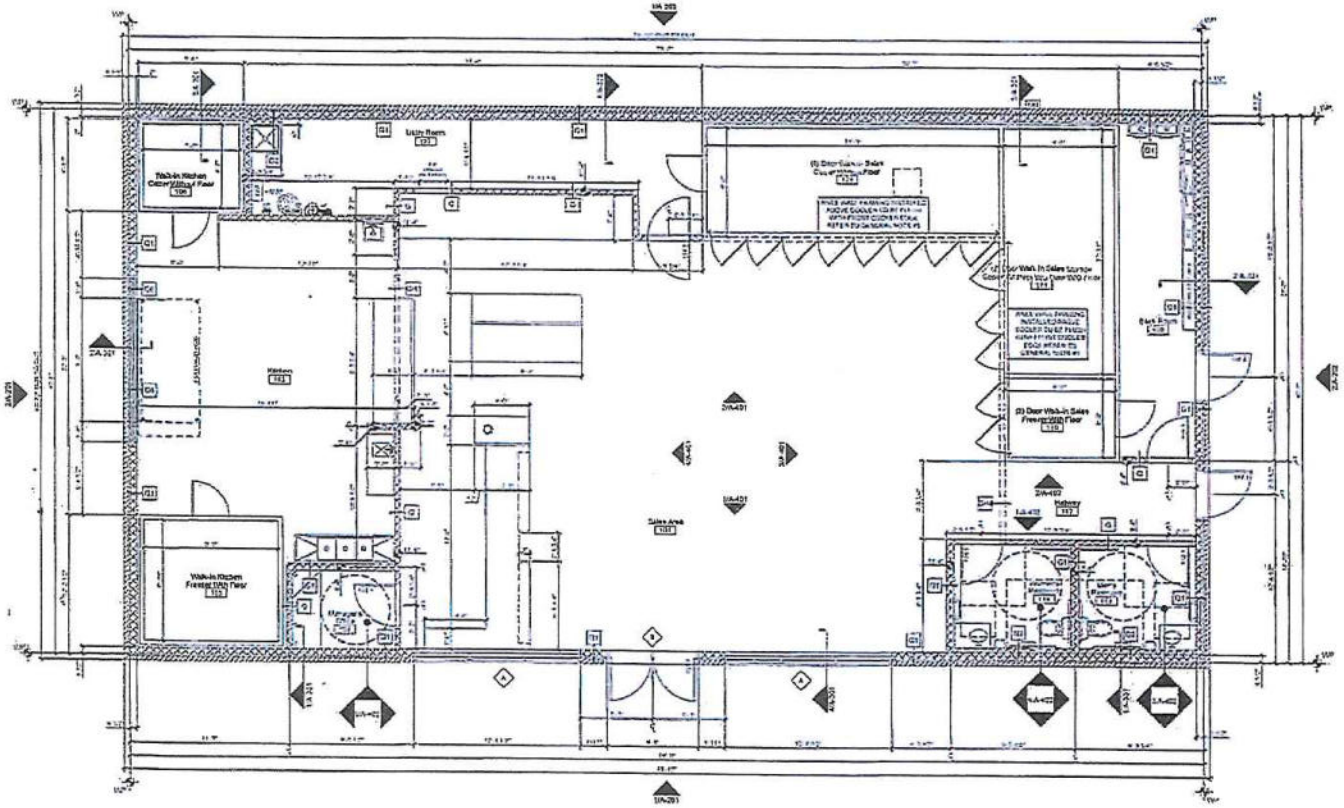
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05/30/2025

Casey's

CASEY'S CONSTRUCTION DIVISION
One Convenience Blvd. P.O. Box 3001, Ankeny, IA 50021 515-965-6100

Tonganoxie, KS #4645	05/30/25	05/29/24	FLOOR PLAN
SW Corner of State Ave & S Park Dr		01/02/25	
Tonganoxie, KS 66086			A-101



1 Floor Plan
1/4"=1'-0"

General Notes

1. REVIEW AND COORDINATE WITH ALL DETAIL PAGES REFERENCED ON THIS PLAN. NOTIFY ARCHITECT AND OWNER OF DISCREPANCIES
2. RELATED DRAWING SHEETS REFER TO THE FOLLOWING:
   A-100 WALL BLOCKING PLAN AND NOTES
   A-501 DOOR, WINDOW & FINISH SCHEDULES AND NOTES
   A-701 FLOOR FINISH PLAN
   AD-101 EQUIPMENT AND FIXTURE INSTALLATION PLAN AND SCHEDULE
   S-101 FOOTINGS AND FOUNDATIONS PLAN
   S-102 FIRST FLOOR BEARING WALL AND SHEAR WALL FRAMING
   P-101 COORDINATE WITH UNDER SLAB SANITARY WORK
   P-102 COORDINATE WITH UNDER SLAB PLUMBING WORK
3. WORKING POINT: TO BE WORKING POINT (WP) INDICATED ON THE DRAWINGS IS RELATIVE TO THE FACE OF SHEATHING ON THE EXTERIOR WALL AND IS A COMBINATION OF REFERENCE WIDTHS EVENLY MULTIPLE SHEET DRAWINGS
4. INDICATES WALL AND HEADER HEIGHT
5. KNEE WALL FRAMING ABOVE COOLER / FREEZER TO BE INSTALLED FLUSH WITH FRONT FACE OF COOLER / FREEZER
6. WINDOW FRAME ELEVATIONS - REFER TO PLAN SHEET A-501, DETAIL 1
7. DOOR TYPES - REFER TO PLAN SHEET A-501, DETAIL 2

Framing Notes

1. FRAMING INSTRUCTIONS:
   1.1 ALL EXTERIOR OR RAISED WALLS 2x6 (20 GAUGE @ 16" OC. VERIFY HEIGHTS, EVALUATED WITH 6" WIDE FRICTION FIT INSULATION EXCEPT AS DIRECTED BY REVISIONS.
   1.2 PARTITIONAL WALLS AS ABOVE EXCEPT 2x4 AND STUDS, SEE STRUCTURAL DRAWINGS FOR FRAMING ELEVATIONS AND DETAILS
   1.3 ALL INTERIOR FRAMED PARTITION WALLS 2x4 (20 STUDS @ 16" OC, VERIFY HEIGHTS, EVALUATED BY REVISIONS).
   1.4 ALL FRAMING MATERIAL CONSTRUCTION GRADE OR BETTER.
   1.5 CCC TREATED (OR MARKED) BOTTOM PLATE, WHENEVER WOOD CONCRETE SEAL TO CONCRETE/MASONRY CONSTRUCTION ADHERE.
   1.6 ALL BACKING BLOCKING 2x8, FLUSH OF ROUGH FRAMING, LOCATE RADIUS FURRING PLANS (SEE ☐ IN PLANS) FROM FLOOR (UNF) CENTER OF BLOCKING
   1.7 EXTERIOR NON-COMBUSTIBLE WALL 2x6, 18 GAGE STEEL STUDS ENTIRE END WALL USING STEEL TOP AND BOTTOM PLATES.
2. SEAL ALL CASINGS AND SALES COUNTER TO FLOOR
3. ALL EXTERIOR WALLS ARE SUPPLY BOARDS
4. ALL INTERIOR WALL MATERIALS SUPPLIED WITH WELDING PACKAGE TO BE BUILT BY CONTRACTOR ON SITE

Key - Wall Type

- G 3 1/2" WOOD STUD (TYPICAL UNLESS NOTED OTHERWISE) RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G1 3 1/2" WOOD STUD RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G2 3 1/2" WOOD STUD FURTOUT AT EXTERIOR WALL FOR FURRING
- G3 3 1/2" METAL STUD RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G4 7 1/2" WOOD STUD RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G5 3 1/2" METAL STUD ACCS WALL FRAMED TO BOTTOM OF TRUSS RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIALS
- G6 5-1/2" NON-COMBUSTIBLE STEEL STUD WALL FRAMED TO BOTTOM OF TRUSS RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIAL
- G7 3 1/2" WOOD STUD FURTOUT AT EXTERIOR WALL FOR PLUMBING
- GN1 3 1/2" WOOD STUD FINISH HEIGHT = 9'-2" A.F.F. CORNER BEAD ALL OUTSIDE CORNERS, WOOD CAP AND COVE ON TOP OF WALL
- GN2 3 1/2" WOOD STUD SHEAR WALL SHEET BOTH SIDES WITH 1/2" CDX
- GN3 2"x6" WOOD FLOOR TYPE TRUSS BEAM SUPPLIED BY STRUCTURAL COMPONENT SYSTEMS CONTRACTOR TO SHEET SAME WITH 3/4" PLYWOOD BEFORE FURRING RE: A-501, FINISH SCHEDULE FOR WALL FINISH MATERIAL, RE: A-501, DETAIL 4 & 5, INTERIOR ELEVATIONS
- GN4 3 1/2" WOOD STUD (FRAMING HEIGHT 7'-0") BUILT AND/OR BOLT ACROSS OPENINGS FOR CASEWORK ATTACHMENT FACE BOTH SIDES, REFER TO FINISH SCHEDULE (A-501) FOR FACE MATERIAL AND FINISH.

MASTER DRAWING SET

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08/22/2025

Casey's

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One Convenience Blvd., P.O. Box 3001, Ankeny, IA 50021 515-965-6100

Council Grove, KS #5154 SW N 18 Hwy 56 Council Grove, KS 66846	05/22/25	03/17/25	FLOOR PLAN
			A-101