



City of Tonganoxie City Council Meeting Agenda

December 16, 2024

7:00 Regular Meeting, City Council Chambers, 303 Bury Street, Tonganoxie, KS 66086

There may be an audio recording of the meeting which will be utilized to prepare meeting minutes and the meeting may be broadcast on the City of Tonganoxie YouTube Channel

Mayor: David Frese; Council Members: Jacob Dale, Lorelee Stevens, Chris Donnelly, Jennifer McCutchen, Matt Partridge

Open Regular Meeting – 7:00 p.m.

- I. Pledge of Allegiance**
- II. Approval of Minutes** – Regular meeting dated December 2, 2024
- III. Consent Agenda**
 - a) Review bill payments
- IV. Old Business**
- V. New Business**
 - a) Consider Approval of 2025 Cereal Malt Beverage (CMB) License Renewal Applications
 - b) Consider Budget Amendments for 2024 Adopted Budget for the Fire Equipment Fund
 - c) Resolution 12-24-01: Creation of Special Alcohol and Drug Fund
- VI. City Manager Agenda**
 1. November 2024 Financial Report
- VII. City Attorney Agenda**
- VIII. Mayor Pro Tem Agenda**
- IX. City Council Agenda**
- X. Mayor Agenda**
 1. Executive Session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship
- XI. Adjourn**

Council Meeting Minutes
December 2, 2024
7:00 PM Meeting

I. Pledge of Allegiance

- Mayor Frese opened the meeting at 7:00 p.m.
- Mayor Frese led the pledge of allegiance.
- Mayor Frese, Mayor Pro Tem Stevens, Mr. Partridge, Ms. McCutchen and Mr. Dale were present. Mr. Donnelly was absent.
- City Manager George Brajkovic, Assistant City Manager Dan Porter, City Attorney Anna Krstulic and City Clerk Lindsay Huntington were also present.

II. Approval of Minutes – Regular meeting dated November 18, 2024

- Mr. Dale made a motion to approve draft minutes from the regular meeting dated November 18, 2024.
- Ms. Stevens seconded the motion.
- Vote of all ayes, motion carried.

III. Consent Agenda

- a) Review bill payments
 - Ms. McCutchen made a motion to approve the consent agenda.
 - Mr. Partridge seconded the motion.
 - Vote of all ayes, motion carried.

IV. Old Business

V. New Business

- a) Public Hearing – 2024 Mid-Year Budget Amendments
 - Mr. Porter reviewed with the Council the budget amendments recommendations for the Special Highway Fund, the General Fund and the Capital Projects Fund.
 - Mayor Frese opened the public hearing for the 2024 Mid-Year Budget Amendments.
 - No public comments were made.
 - Mayor Frese closed the public hearings.
- b) Consider Approval of 2024 Mid-Year Budget Amendments
 - Mr. Dale made a motion to approve 2024 budget amendments as published and presented and direct City staff to complete necessary steps to file and record the budget amendment.
 - Mr. Partridge seconded the motion.
 - Roll Call Vote of all ayes, motion carried.
- c) Consider Approval of Purchase of Replacement Computer Devices from Integrity IT Services, Inc.
 - Mr. Porter stated City staff was informed that the computer inventory used by all departments have a series which are due to become ineligible to be updated to a new operating system in the fall of 2025.
 - Mr. Porter stated staff has worked with the City contracted IT provider to identify which items need replacement. If the City elects not to update the identified computers, Microsoft will cease to provide certain security updates and fixes subjecting the City to more risk.
 - Mr. Porter stated staff does recommend the Council consider approving 19 replacements in addition to possibly purchasing monitors, keyboards and other various accessory equipment if needed.
 - Mayor Pro Tem Stevens stated for a municipality the size of Tonganoxie, having updated computer equipment including the security is important.

- **Mayor Pro Tem Stevens made a motion to approve the purchase of replacement desktop and laptop computer devices from Integrity IT Services Inc. for an amount not to exceed \$25,000.00.**
- **Ms. McCutchen seconded the motion.**
- **Vote of all ayes, motion carried.**

d) **Review Proposed Adjustments to the City of Tonganoxie Personnel Policy Effective January 1, 2025**

- Mr. Brajkovic delivered the staff report on the proposed personnel policy updates which is focused on the accrual rates and how they impact employees that work a shift other than a typical eight-hour work day.
- Mr. Porter delivered a detailed presentation on the proposed policy updates including the criteria examined for the potential changes and financial impacts.
- Mr. Porter state compensated absence liability is tracked annually in the City audit as well as tracked internally.
- **Ms. McCutchen made a motion to approve changes to vacation, floating, and sick paid leave accrual rates and maximum cap amounts as presented.**
- **Mayor Pro Tem Stevens seconded the motion.**
- **Vote of all ayes, motion carried.**

e) **Review of Midco Community Grant Awards for the Fire Department and Council Chambers**

- Mr. Porter stated last week the City received two grants through the Midco Community Foundation grant program. The Fire Department received a \$2,000.00 grant to purchase and install AED equipment at the new Tonganoxie dog park facility. The second grant was awarded to City Hall for \$2,070.00 to purchase technology devices in the form of laptops and small tablets which will be available for public use in the Chambers and at City Hall.

VI. City Manager Agenda

1. **Update Regarding 2024 City Metes and Bounds Certification**

- Mr. Brajkovic stated the City's metes and bounds have no changes for 2024. One case is pending in district court. The County has challenged two property owners that have requested to voluntarily annex into the City.
- Mr. Brajkovic stated the City Attorney has advised that if there are no changes to the current metes and bounds it is not necessary to adopt a new resolution.
- Ms. Krstulic added the property referenced by Mr. Brajkovic that is subject to litigation was included in last year's resolution.

VII. City Attorney Agenda

VIII. Mayor Pro Tem Agenda

IX. City Council Agenda

X. Mayor Agenda

1. **Consider Approval of the Mayor's Appointment of Planning Commissioners John Kirk and Patti Bitler**
- Mayor Frese thanked everyone involved with the Mayor's Christmas tree lighting and parade. Mayor Frese also stated the kids gathered 6,000 items for The Good Shepherd.

XI. Adjourn

- **Mr. Dale made a motion to adjourn the meeting.**
- **Mr. Partridge seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 7:36 p.m.**

Respectfully submitted,

Lindsay Huntington

Lindsay Huntington, City Clerk

DRAFT



City of Tonganoxie, KS

My Check Report

By Check Number

Date Range: 11/28/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
1082	1st Due Emergency Response Solutions, LLC	12/06/2024	Regular	0	3897.95	53447
1082	1st Due Emergency Response Solutions, LLC	12/06/2024	Regular	0	3897.95	53448
1218	Amazon Capital Services, Inc	12/06/2024	Regular	0	714.78	53449
0034	AT&T ACCESS TRANSPORT SERVICES	12/06/2024	Regular	0	78.18	53450
1355	BENJAMIN RIOUX	12/06/2024	Regular	0	800	53451
1375	BLUE CARDINAL CHEMICAL, LLC	12/06/2024	Regular	0	200.31	53452
0099	CITY OF LEAVENWORTH	12/06/2024	Regular	0	1100	53453
1280	COBURNCO LLC	12/06/2024	Regular	0	309.73	53454
0136	DELTA DENTAL PLAN OF KANSAS,IN	12/06/2024	Regular	0	3283.51	53455
0938	E2 EMBROIDERY & SCREEN PRINTING	12/06/2024	Regular	0	1952	53456
0671	Evergy	12/06/2024	Regular	0	14444.22	53457
0189	FIRST STATE BANK & TRUST	12/06/2024	Regular	0	2285.83	53458
0205	GALL'S LLC	12/06/2024	Regular	0	45.48	53459
0205	GALL'S LLC	12/06/2024	Regular	0	15.56	53460
0205	GALL'S LLC	12/06/2024	Regular	0	2.69	53461
0224	HAMM QUARRIES & LANDFILL	12/06/2024	Regular	0	11308.5	53462
0250	HONEYCREEK DISPOSAL SERVICE	12/06/2024	Regular	0	33428.82	53463
1034	John Zimbelman	12/06/2024	Regular	0	500.42	53464
0305	KACM-KS.ASSOC. COURT MNGMT	12/06/2024	Regular	0	50	53465
0496	KANSAS ONE-CALL SYSTEM, INC.	12/06/2024	Regular	0	73.2	53466
0757	KEBRA CHILSON	12/06/2024	Regular	0	720	53467
1271	KENNETH J MOORE	12/06/2024	Regular	0	800	53468
1480	KING CONSTRUCTION COMPANY, INC.	12/06/2024	Regular	0	13560.72	53469
0426	LEAVENWORTH COUNTY SHERIFF OFFICE	12/06/2024	Regular	0	300	53470
0409	LEXIPOL LLC	12/06/2024	Regular	0	2972.39	53471
0857	MIDCONTINENT COMMUNICATIONS	12/06/2024	Regular	0	384.63	53472
0857	MIDCONTINENT COMMUNICATIONS	12/06/2024	Regular	0	48.39	53473
0857	MIDCONTINENT COMMUNICATIONS	12/06/2024	Regular	0	439.11	53474
1318	MUTUAL OF OMAHA INSURANCE COMPANY	12/06/2024	Regular	0	263.63	53475
0478	NEBRASKA FURNITURE MART	12/06/2024	Regular	0	734.97	53476
0959	OFFICE OF THE KANSAS STATE TREASURER	12/06/2024	Regular	0	1225.15	53477
0503	PACE ANALYTICAL SERVICES INC	12/06/2024	Regular	0	634.8	53478
1360	PARK ENTERPRISE LLC	12/06/2024	Regular	0	953.3	53479
0542	QUILL	12/06/2024	Regular	0	112.45	53480
0542	QUILL	12/06/2024	Regular	0	80.97	53481
0542	QUILL	12/06/2024	Regular	0	559.48	53482
0542	QUILL	12/06/2024	Regular	0	35.95	53483
0548	RECORDNEWS	12/06/2024	Regular	0	592.35	53484
0555	RICOH USA, INC.	12/06/2024	Regular	0	1519.89	53485
1475	ROBERT CRABTREE	12/06/2024	Regular	0	85	53486
0579	SECURITY BENEFIT - 457	12/06/2024	Regular	0	4954.42	53487
0589	SMITH & LOVELESS INC	12/06/2024	Regular	0	534.73	53488
1448	THE ALEXANDER LAW FIRM, LLC	12/06/2024	Regular	0	1400	53489
1127	THE PEAVEY CORPORATION	12/06/2024	Regular	0	45.06	53490
1358	THE UNIVERSITY OF KANSAS	12/06/2024	Regular	0	90	53491
0635	TOTAL ELECTRIC CONTRACTORS, INC.	12/06/2024	Regular	0	458	53492
0645	UNITED RENTALS (NORTH AMERICA), INC	12/06/2024	Regular	0	968	53493
0642	USPS	12/06/2024	Regular	0	1351.02	53494
1347	VERIZON CONNECT INC	12/06/2024	Regular	0	126.71	53495

My Check Report

Date Range: 11/28/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1442	Z&M ENTERPRISE, LLC	12/06/2024	Regular	0	500.47	53496

Bank Code AP Bank Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	56	50	0.00	114,840.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	56	50	0.00	114,840.72

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	56	50	0.00	114,840.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	56	50	0.00	114,840.72

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	12/2024	114840.72
			114840.72



Office of the City Manager
AGENDA STATEMENT

DATE: December 16, 2024
TO: Honorable Mayor David Frese and Members of the City Council
FROM: Jami Burke
SUBJECT: CMB application for Casey's General Store, G&P Country Market and Brothers Market 5 Inc.

DISCUSSION:

Attached are the applications for annual renewal of CMB license for Casey's General Store, G&P Country Market and Brothers Market 5 Inc.

BUDGET IMPACT:

\$75.00 Application fee received.

ACTION NEEDED:

The Council motion and approve the renewal of Cereal Malt Beverage license for Casey's General Store, G&P Country Market and Brothers Market 5 Inc. to sell retail Cereal Malt Beverages in original unopened containers and not for consumption on the premises.

ATTACHMENTS:

CMB renewal application for Casey's General Store, G&P Country Market and Brothers Market 5 Inc.

cc: Anna Krstulic, City Attorney
Dan Porter, Assistant City Manager
George Brajkovic, City Manager
File

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Tonganoxie

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-831446257F-Ø1

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

Name of Corporation	<u>Brothers Market 5, Inc</u>			FEIN	<u>47-0962776</u>		
Corporation Street Address	<u>319 Ridge St.</u>	Corporation City	<u>Tonganoxie</u>	State	<u>KS</u>	Zip Code	<u>66086</u>
Date of Incorporation	<u>5/29/14</u>	Articles of Incorporation are on file with the Secretary of State.		☐ Yes ☐ No			
Resident Agent Name	<u>Robert Schuck</u>	Phone No.		<u>913-208-8817</u>			
Residence Street Address	<u>14561 234th St.</u>	City	<u>Tonganoxie</u>	State	<u>KS</u>	Zip Code	<u>66086</u>

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name	<u>Brothers Market</u>	Name	
Business Location Address	<u>319 Ridge St.</u>	Address	<u>P.O. Box 915</u>
City	<u>Tonganoxie</u> State <u>KS</u> Zip <u>66086</u>	City	State Zip
Email Address(s) Please separate values with a comma	<u>tonganoxie@shopbrothersmarket.com</u>		
Business Phone No.	<u>913-845-2949</u>	☐ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.	
Business Location Owner Name(s)	<u>Jay Wellries / Fred Wellries / Brian Wellries / Casey Hiesman / Robert Schuck</u>		

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
<u>Jay Wellries</u>	<u>President 23.34%</u>	[REDACTED]
Reside [REDACTED]	City [REDACTED]	State [REDACTED] Zip [REDACTED]
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.

☒ Yes ☐ No

If yes, provide the following:

Manager/Agent Name <i>Rich Snredo</i>	Phone No. [REDACTED]	Date of Birth [REDACTED]
Residence Street Address [REDACTED]	City and State [REDACTED]	Zip Code <i>66606</i>

Manager or Agent Spousal Information*

Spouse Name	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.

Are all persons identified in Sections 4 & 5 Citizens of the United States*? ☒ Yes ☐ NoIs the person identified in Section 5 currently a resident of Kansas*? ☒ Yes ☐ NoAll persons identified in Sections 4 & 5 are at least 21 years old*? ☒ Yes ☐ No

All persons in Sections 4 & 5 have been a Kansas resident for at least _____ years prior to submitting this application.**

Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?

☐ Yes ☒ No

Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?

☐ Yes ☒ No

Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?

☐ Yes ☒ No**SECTION 7 – DURATION OF SPECIAL EVENT**

Start Date	Time	☐ AM ☐ PM
End Date	Time	☐ AM ☐ PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☐ 8 1/2" by 11" drawing attached.



Hand-drawn diagram of a licensed premise area. The area is rectangular and divided into sections labeled with handwritten text:

- Top left: Meat
- Top center: CMB
- Top right: Dairy
- Bottom left: Frozen
- Bottom right: Produce
- Bottom center: Front Entrance (indicated by a vertical line)

I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE [Signature] DATE 12-5-24

FOR CITY/COUNTY OFFICE USE ONLY:

- ☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)
- ☐ \$25 CMB Stamp Fee Received Date _____
- ☐ Background Investigation ☐ Completed Date _____ ☐ Qualified ☐ Disqualified
- ☐ Verified applicant has registered with the TTB as an Alcohol Dealer
- ☐ New License Approved Valid From Date _____ to _____ By: _____
- ☐ License Renewed Valid From Date _____ to _____ By: _____
- ☐ Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2702(b)(6)

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of _____

TONGANOXIE

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☒ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 004-201025921F-01

I have registered as an Alcohol Dealer with the TTB. ☒ Yes (required for new application)

Name of Corporation CASEY'S RETAIL COMPANY		FEIN 20-1025921	
Corporation Street Address ONE SE CONVENIENCE BLVD		Corporation City ANKENY	State IA Zip Code 50021
Date of Incorporation 04/14/04		Articles of Incorporation are on file with the Secretary of State. ☒ Yes ☐ No	
Resident Agent Name UNITED AGENT GROUP, INC		Phone No. (561) 508-5033	
Residence Street Address 4601 E. DOUGLAS AVENUE #700		City WICHITA	State KS Zip Code 67218

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)			Mailing Address (If different from business address)		
DBA Name CASEY'S #3780			Name CASEY'S RETAIL COMPANY, ATTN: BECKY PETERSON		
Business Location Address 500 WEST ST			Address 1 SE CONVENIENCE BLVD		
City TONGANOXIE, KS 66086	State	Zip	City ANKENY, IA 50021	State	Zip
Email Address(s) Please separate values with a comma. BECKY.PETERSON@CASEYS.COM OR LICENSINGTEAM@CASEYS.COM					
Business Phone No. 913-303-8077			☒ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.		
Business Location Owner Name(s) CASEY'S RETAIL COMPANY					

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
NO PERSONS INDIVIDUALLY OR IN AGGREGATE OWN 25% OR MORE OF CORPORATE STOCK		
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Age
Residence Street Address	City	State Zip Code

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Spouse Name	Position	Date of Birth
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Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION		
My place of business or special event will be conducted by a manager or agent.		☒ Yes ☐ No
If yes, provide the following:		
Manager/Agent Name TIAGO COELHO	Phone No. [REDACTED]	Date of Birth [REDACTED]
Residence Street Address [REDACTED]	City and State [REDACTED]	Zip Code [REDACTED]
Manager or Agent Spousal Information*		
Spouse Name N/A	Phone No.	Date of Birth
Residence Street Address	City and State	Zip Code
SECTION 6 – QUALIFICATIONS FOR LICENSURE		
Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.		
Are all persons identified in Sections 4 & 5 Citizens of the United States*?	☒ Yes ☐ No	
Is the person identified in Section 5 currently a resident of Kansas*?	☒ Yes ☐ No	
All persons identified in Sections 4 & 5 are at least 21 years old*?	☒ Yes ☐ No	
All persons in Sections 4 & 5 have been a Kansas resident for at least 2+ years prior to submitting this application.**		
Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*: (1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?	☐ Yes ☒ No	
Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?	☐ Yes ☒ No	
Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?	☐ Yes ☒ No	
SECTION 7 – DURATION OF SPECIAL EVENT		
Start Date	Time	☐ AM ☐ PM
End Date	Time	☐ AM ☐ PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☒ 8 ½" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE Douglas M. Beel DATE 10/20/2024

FOR CITY/COUNTY OFFICE USE ONLY:

☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☐ \$25 CMB Stamp Fee Received Date _____

☐ Background Investigation ☐ Completed Date _____ ☐ Qualified ☐ Disqualified

☐ Verified applicant has registered with the TTB as an Alcohol Dealer

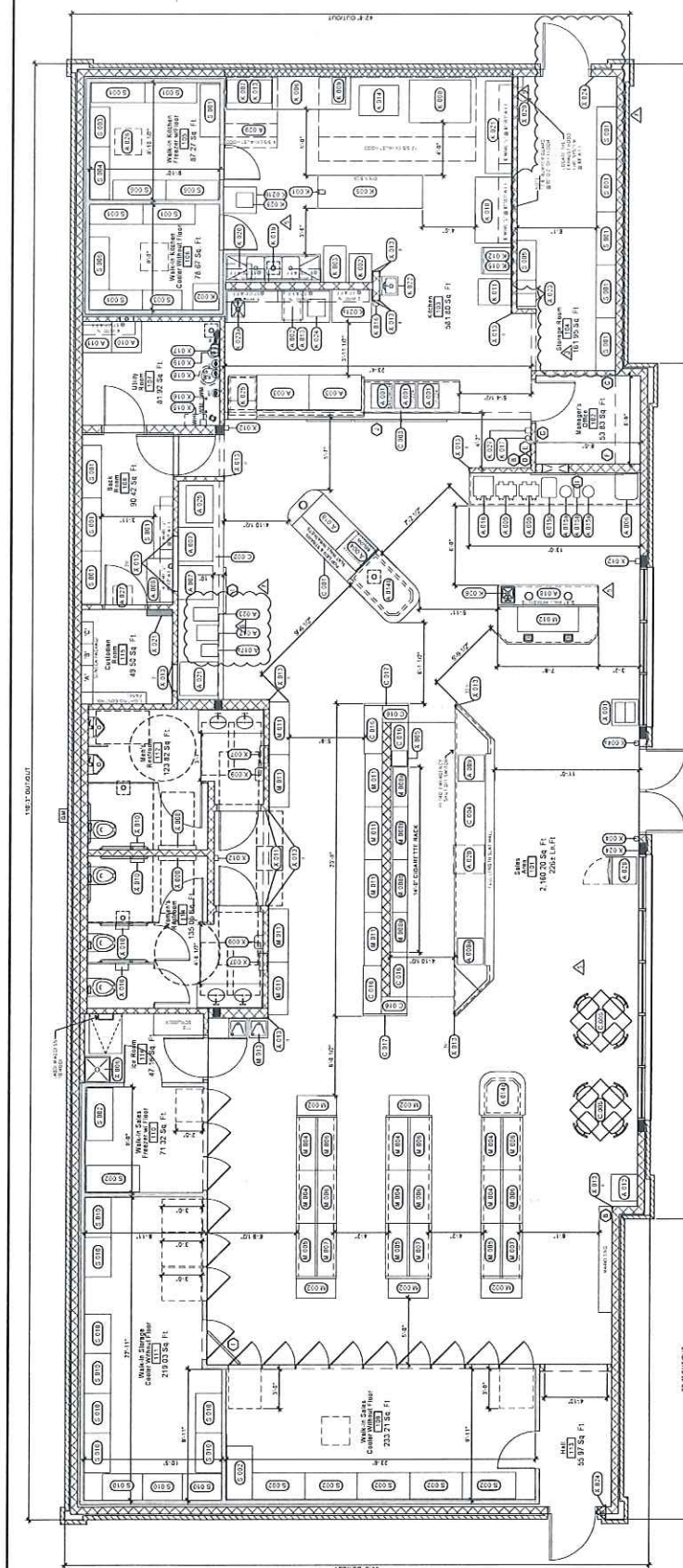
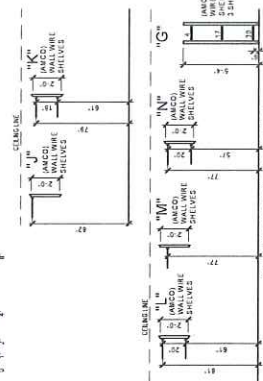
☐ New License Approved Valid From Date _____ to _____ By: _____

☐ License Renewed Valid From Date _____ to _____ By: _____

☐ Special Event Permit Approved Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)

[illegible]

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

☒ City or ☐ County of Tonganoxie

SECTION 1 – LICENSE TYPE

Check One: ☐ New License ☒ Renew License ☐ Special Event Permit

Check One:

☐ License to sell cereal malt beverages for consumption on the premises.

☐ License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.

SECTION 2 – APPLICANT INFORMATION

Kansas Sales Tax Registration Number (required): 00-48-1233993-F01

I have registered as an Alcohol Dealer with the TTB. ☐ Yes (required for new application)

Name of Corporation <u>GTP COUNTRY MARKET</u>		FEIN	
Corporation Street Address	Corporation City	State <u>KS</u>	Zip Code
Date of Incorporation	Articles of Incorporation are on file with the Secretary of State.		☐ Yes ☐ No
Resident Agent Name	Phone No.		
Residence Street Address	City	State	Zip Code

SECTION 3 – LICENSED PREMISE

Licensed Premise (Business Location or Location of Special Event)	Mailing Address (If different from business address)
DBA Name	Name <u>PRITPAL SINGH</u>
Business Location Address <u>1204 EAST 24-40 HWY</u>	Address [REDACTED]
City <u>Tonganoxie</u> State <u>KS</u> Zip <u>66086</u>	City [REDACTED] State [REDACTED] Zip [REDACTED]
Email Address(s) Please separate values with a comma.	
Business Phone No. <u>913-845-9157</u>	☐ Applicant owns the proposed business location. ☐ Applicant does not own the proposed business location.
Business Location Owner Name(s)	

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK

List each person and their spouse*, if applicable. Attach additional pages if necessary.

Name	Position	Date of Birth
Residence Street Address	City	State
Spouse Name	Position	Date of Birth
Residence Street Address	City	State
Name	Position	Date of Birth
Residence Street Address	City	State
Spouse Name	Position	Age
Residence Street Address	City	State
Name	Position	Date of Birth
Residence Street Address	City	State
Spouse Name	Position	Age
Residence Street Address	City	State

SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK (CONTINUED)

Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
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Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Name	Position	Date of Birth
Residence Street Address	City	State Zip Code
Spouse Name	Position	Date of Birth
Residence Street Address	City	State Zip Code

SECTION 5 – MANAGER OR AGENT INFORMATION

My place of business or special event will be conducted by a manager or agent.

☐ Yes ☐ No

If yes, provide the following:

Manager/Agent Name

Phone No.

Date of Birth

Residence Street Address

City and State

Zip Code

Manager or Agent Spousal Information*

Spouse Name

Phone No.

Date of Birth

Residence Street Address

City and State

Zip Code

SECTION 6 – QUALIFICATIONS FOR LICENSURE

Applies to each partner or member of a firm or association AND their spouses*. Enter lowest residency length number**.

Are all persons identified in Sections 4 & 5 Citizens of the United States*?

☒ Yes ☐ No

Is the person identified in Section 5 currently a resident of Kansas*?

☒ Yes ☐ No

All persons identified in Sections 4 & 5 are at least 21 years old*?

☒ Yes ☐ No

All persons in Sections 4 & 5 have been a Kansas resident for at least _____ years prior to submitting this application.**

Within 2 years immediately preceding the date of this application, have any persons identified in Sections 4 & 5 been convicted of, released from incarceration for or released from probation or parole for any of the following crimes*:

(1) Any felony; (2) a crime involving moral turpitude; (3) drunkenness; (4) driving a motor vehicle while under the influence of alcohol (DUI); or (5) violation of any state or federal intoxicating liquor law?

☐ Yes ☒ No

Does the partnership, firm or association have a manager, officer, director or stockholder owning in the aggregate more than 25% of the stock of a corporation that has had any license issued pursuant to the Kansas Liquor Control Act, Kansas Club and Drinking Establishment Act or Kansas Cereal Malt Beverage Act, revoked for a violation of such acts?

☐ Yes ☒ No

Has the spouse of any partner or member ever been convicted of any of the crimes identified in Section 6 during the time the partner or member held a CMB license?

☐ Yes ☒ No**SECTION 7 – DURATION OF SPECIAL EVENT**

Start Date

Time

☐ AM ☐ PM

End Date

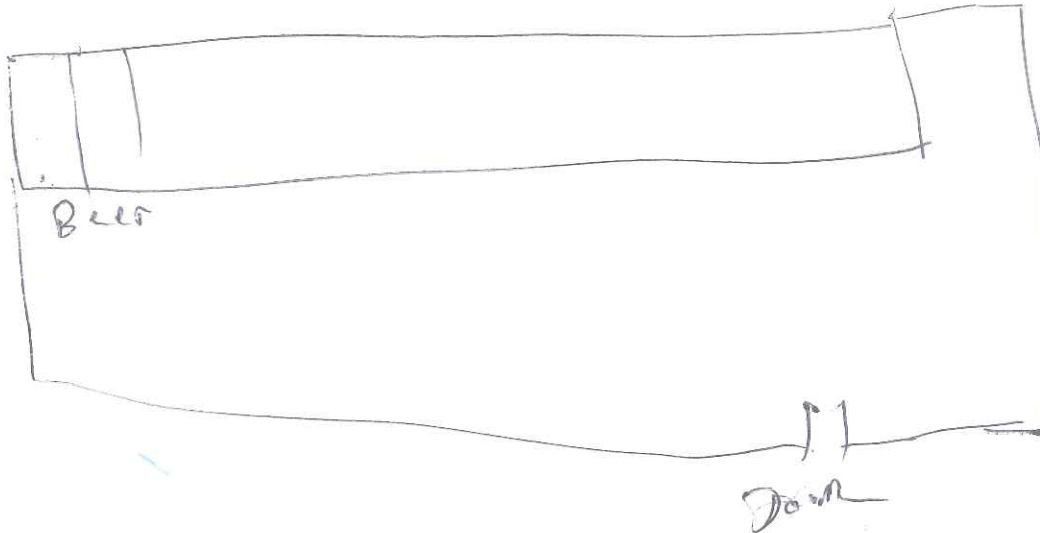
Time

☐ AM ☐ PM

Proceed to Section 8 on the next page.

SECTION 8 – LICENSED PREMISE

In the space below, draw the area you wish to sell or deliver CMB. Include entrances, exits and storage areas. Do not include areas you do not wish to license. If you wish to attach a drawing, check the box: ☐ 8 1/2" by 11" drawing attached.



I declare under penalty of perjury under the laws of the State of Kansas that the foregoing is true and correct and that I am authorized by the corporation to complete this application. (K.S.A. 53-601)

SIGNATURE _____

DATE _____

12-02-24

FOR CITY/COUNTY OFFICE USE ONLY:

☐ License Fee Received Amount \$ _____ Date _____
(\$25 - \$50 for Off-Premise license or \$25-200 On-Premise license)

☐ \$25 CMB Stamp Fee Received Date _____

☐ Background Investigation

☐ Completed Date _____

☐ Qualified

☐ Disqualified

☐ Verified applicant has registered with the TTB as an Alcohol Dealer

☐ New License Approved

Valid From Date _____ to _____ By: _____

☐ License Renewed

Valid From Date _____ to _____ By: _____

☐ Special Event Permit Approved

Valid From Date _____ to _____ By: _____

A PHOTOCOPY OF THE COMPLETED FORM, TOGETHER WITH THE STAMP FEE REQUIRED BY K.S.A. 41-2702(e), MUST BE SUBMITTED WITH YOUR MONTHLY REPORT (ABC-307) TO THE ALCOHOLIC BEVERAGE CONTROL, 109 SW 9TH ST, 5TH FLOOR, PO BOX 3506, TOPEKA, KS 66601.

* Applicant's spouse is not required to meet citizenship or age requirements. If renewal application, applicant's spouse is not required to meet the no criminal history requirement. K.S.A. 41-2703(b)(9)



Office of the City Manager **AGENDA STATEMENT**

DATE: December 2, 2024
TO: Honorable Mayor David Frese and Members of the City Council
FROM: Dan Porter, Assistant City Manager
SUBJECT: Consider Budget Amendments for 2024 Adopted Budget for the Fire Equipment Fund

DISCUSSION:

The 2024 annual budget was adopted by the City Council in September 2023. The City's financial statements are organized into unique funds, including 12 funds included in the state budget forms and others with annual expenditure limits authorized by the City Council during annual budget approval. Periodically changes in revenue collections or necessary expenditures compared to prior assumptions require budget amendments. Funds budgeted through the state budget forms require provision of public notice, completion of a public hearing, and filing the amended budget certificate with the County Clerk prior to the end of the fiscal year, while funds with expenditure budgets authorized by the City Council can be amended at any point in the year by a vote of the City Council on a motion to amend the budgeted expenditures.

One fund has previously completed mid-year budget amendments in 2024 as listed below:

- **January 22, 2024 –**
 - \$36,126 expenditure and \$28,901 revenue budget adj. to the Police Equipment Fund to account for KS Governor's Office LSSE Grant received for PD radio equipment
 - \$17,056.64 expenditure budget adj. to the Police Equipment Fund for additional new vehicle outfitting costs
- **December 2, 2024 –**
 - \$162,900 planned expenditure expectation adjustment to the General Fund to account for unexpected personal services, legal, engineering, construction observation, and facility repair costs in 2024.
 - \$25,000 revenue and expenditure budget adjustments to the Special Highway Fund to adjust for higher than expected contractual expenditures for street maintenance activities.
 - \$25,000 change in the planned expenditures between different capital outlay expenditure accounts in the Capital Projects Fund to adjust for unexpected technology equipment replacement costs in 2024.

Midyear budget amendments to one fund not included in the State Budget Forms are currently presented for the City Council's consideration.

Fire Equipment Fund –

Earlier in 2024 the City became aware of a grant program offered to help fire departments utilizing volunteer firefighters in some capacity across the State of Kansas using no-match grants for purchasing sets of personal protection equipment (PPE). The PPE bunker set includes a helmet, hood, coat, pants, gloves and boots for department volunteer members. Since the City of Tonganoxie Fire Department is a blended model department utilizing paid full time, paid part time, and unpaid volunteer staff the City is eligible to apply for the grant for gear outfitting for all volunteer members of the Department.

More specific information on the grant program is available at the following link –

<https://volunteerfirefighter.org/district/KS>

The amount of the proposed budget amendment is an increase of \$15,000 in expenditures and increase of \$15,000 in revenues, bringing total authorized expenditures for the fund in 2024 to \$74,693 and total expected revenues to \$118,000. This budget amendment does not require provision of a newspaper notice, conducting a public hearing, or completion of revised State budget forms as it is not a budgeted fund in the State of Kansas.

BUDGET IMPACT:

In order to accommodate the grant funded purchases necessary for this grant in fiscal year 2024 the City's Fire Equipment Fund budget will need to be amended to reflected the updated assumptions.

The proposed budget amendments will result in changes to the City's planned expenditures in the Fire Equipment Fund by increasing the expenditure authority by \$15,000, along with a corresponding increase of \$15,000 in the grant receipts revenue assumption account. This change is not expected to create any impact on future fund balance levels in the fund.

ACTION NEEDED:

1. Consider motion to approve 2024 budget amendments to the Fire Equipment Fund as presented and direct City staff to complete necessary steps to file and record the budget amendment.

ATTACHMENTS:

None

cc: George Brajkovic, City Manager
John Zimbelman, Fire Chief



Office of the City Manager **AGENDA STATEMENT**

DATE: December 16, 2024
TO: Honorable Mayor David Frese and Members of the City Council
FROM: Dan Porter, Assistant City Manager
SUBJECT: Resolution 12-24-01: Creation of Special Alcohol and Drug Fund

DISCUSSION:

The Kansas Department of Revenue administers and enforces the collection of the Liquor Drink Tax at the rate of 10% of gross receipts derived from the sale of alcoholic liquor by any club, caterer, drinking establishment, public venue or temporary permit holder. Each city that has a population of more than 6,000 shall receive 70% of the amount which is collected pursuant to this act from clubs, public venues or drinking establishments located in such city, from caterers whose principal places of business are so located or from temporary permit holders whose permitted events are so located and which is paid into the state treasury during the period for which the allocation is made. Each city that has a population of 6,000 or less shall receive 46.66% of the amount which is collected pursuant to this act. The remaining collected revenue is credited to the state general fund and the community alcoholism and intoxication program fund administered by the State of Kansas.

Each year the Kansas Division of the Budget office is tasked with certifying the population of communities and municipalities to the Kansas Secretary of State's office. On July 1, 2024 the City of Tonganoxie's population was certified as 6,102 by the Kansas Division of the Budget, up from 5,850 in 2023. Upon crossing the threshold of 6,000 residents the City of Tonganoxie is required by State statute ([K.S.A. 79-41a04](#)) to adjust the handling of the City's share of remittances from the State of local alcoholic liquor proceeds. Previously the City was required to deposit $\frac{1}{2}$ of each remittance in the City's General Fund and in the Special Parks Fund, respectively. Once reaching a population of 6,000 the City "...credit $\frac{1}{3}$ of the deposit to the general fund of the city, $\frac{1}{3}$ to a special parks and recreation fund in the city treasury and $\frac{1}{3}$ to a special alcohol and drug programs fund."

Starting with the latest remittance received from the State of Kansas in December 2024 the City's remittance advice shows the description changing from "Amount Distributed Based on City Populations Under 6000" to "Amount Distributed Based on City Populations Over 6000", so this distribution should proceed under the newly required process. As such, the City needs to create a new budgeted, non-levy fund called the "Special Alcohol and Drug Fund. The attached draft resolution 12-24-01 will establish this new fund.

BUDGET IMPACT:

A midyear budget amendment to this newly created fund in 2025 will permit the expenditure of some amount of resources within this newly created fund. No expenditures will be possible in fiscal year 2024 from the newly created fund. There is no negative outcome expected from this restriction.

Money in the special alcohol and drug program fund may only be expended for the purchase, establishment, maintenance or expansion of services or programs whose principal purpose is alcoholism and drug abuse prevention and education, alcohol and drug detoxification, intervention in alcohol and drug abuse or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers.

ACTION NEEDED:

Consider motion to approve Resolution 12-24-01, creating a Special Alcohol and Drug Fund

ATTACHMENTS:

Draft Resolution 12-24-01: Creation of Special Alcohol and Drug Fund

cc: George Brajkovic, City Manager

RESOLUTION NO. 12-24-01

A RESOLUTION AUTHORIZING ESTABLISHMENT OF THE SPECIAL ALCOHOL AND DRUG PROGRAMS FUND, PURSUANT TO K.S.A. 79-41a04.

WHEREAS, pursuant to K.S.A. 79-41a01 to -41a09 (the "Act"), the Kansas Department of Revenue is authorized to administer and enforce collection of a 10% tax on (i) the sale of alcoholic liquor by any club, caterer, drinking establishment, public venue and temporary permit holder, and (ii) the acquisition cost of alcoholic liquor used in free samples offered by clubs and drinking establishments;

WHEREAS, K.S.A. 79-41a04 created the local alcoholic liquor fund and provides for allocation to cities and counties in an amount based on population size;

WHEREAS, pursuant to K.S.A. 79-41a04(d), each city with a population of more than 6,000 shall receive 70% of the amount that is collected from (i) clubs, public venues or drinking establishments located in such city, (ii) caterers whose principal places of business are so located, and (iii) temporary permit holders whose permitted events are so located;

WHEREAS, K.S.A. 79-41a04(d) requires any city with a population above 6,000 to deposit moneys received under the Act in the city treasury and credit 1/3 to the general fund, 1/3 to a special parks and recreation fund, and 1/3 to a special alcohol and drug programs fund;

WHEREAS, on July 1, 2024, the Kansas Division of the Budget certified the population of the City of Tonganoxie, Kansas (the "City") in the amount of 6,102;

WHEREAS, the City does not have a special alcohol and drug programs fund; and

WHEREAS, the Governing Body has determined that it is advisable to create the Special Alcohol and Drug Programs Fund to comply with the requirements of the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

Section 1. The Governing Body hereby authorizes establishment of the Special Alcohol and Drug Programs Fund.

Section 2. The City Manager and other officials and representatives of the City are hereby authorized and directed to take such actions and to execute any other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution.

Section 3. This Resolution shall be effective upon adoption by the Governing Body and shall remain in effect until future action is taken by the Governing Body.

**ADOPTED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE,
KANSAS, AND APPROVED BY THE MAYOR ON DECEMBER 16, 2024.**

SEAL

Loralee Stevens, Mayor Pro Tem

ATTEST:

Lindsay Huntington, City Clerk

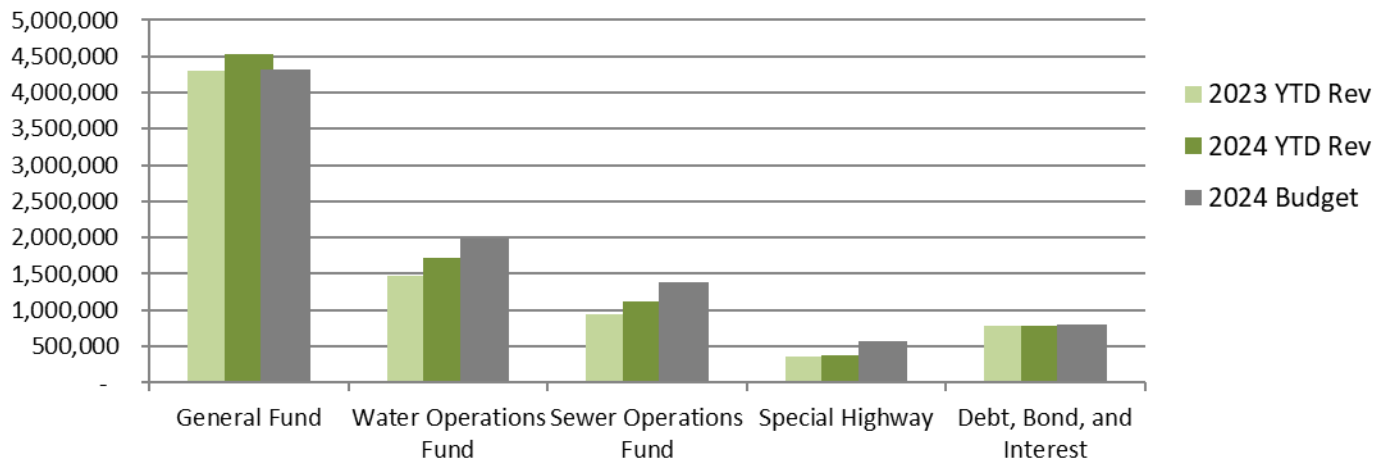
CITY OF TONGANOXIE FINANCIAL REPORT

NOVEMBER 2024

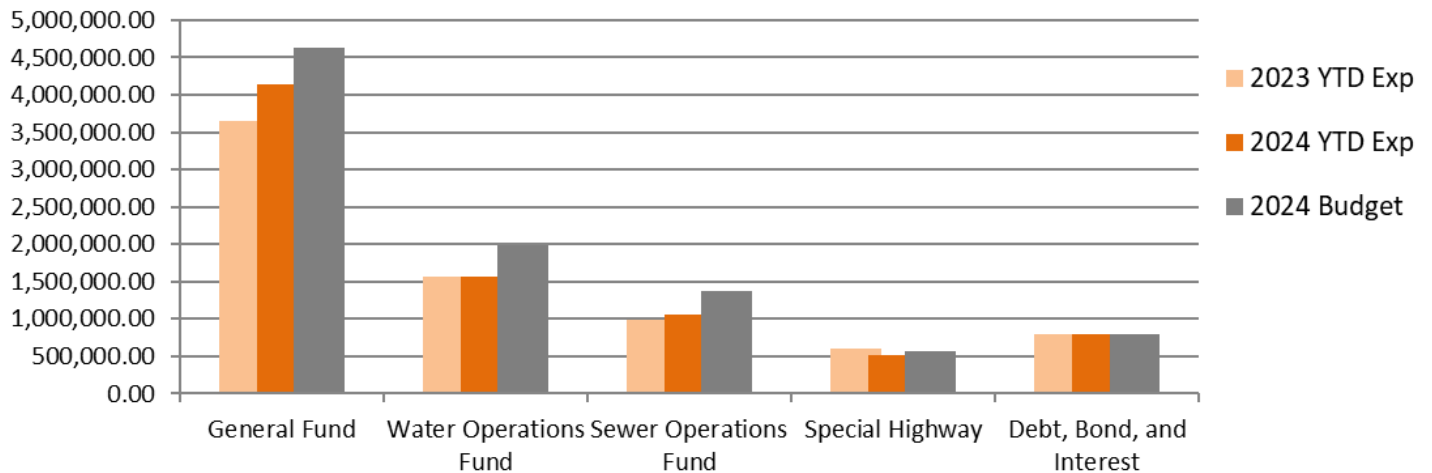
EXECUTIVE SUMMARY

- 91% of FY 2024 completed as of November 30, 2024.
- Revenue and Expenditure Summaries for the City's Major Funds are shown on page 2 – 3 of the financial report.
- The City paid the final debt service payments for the fiscal year in August 2024.
- Total EDA grant receipts to date are \$1,339,838.94. The final grant reimbursement request was submitted to the EDA in November and will allow the close out of the project in the December financial period.
- American Rescue Plan Act (ARPA) - The City currently retains \$494,256.58 in funds for future payment for the WWTP Improvements Project after expenditures of \$163,015 so far in 2024. Required reporting for “non-entitlement unit” local governments like the City of Tonganoxie was completed in April 2024 with the next report due during April 2025. In 2023 the City approved the spending obligation for all the City's remaining ARPA funds on a majority portion of the costs of the design engineering contract costs for the WWTP Improvements Project.
- Four funds have completed mid-year budget amendments in 2024 as described below:
 - **January 22, 2024 –**
 - \$36,126 expenditure and \$28,901 revenue budget adj. to the Police Equipment Fund to account for KS Governor's Office LSSE Grant received for PD radio equipment.
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- Budget amendments for the non-budgeted Fire Equipment are prepared and planned for the consideration of the City Council on December 16, 2024.

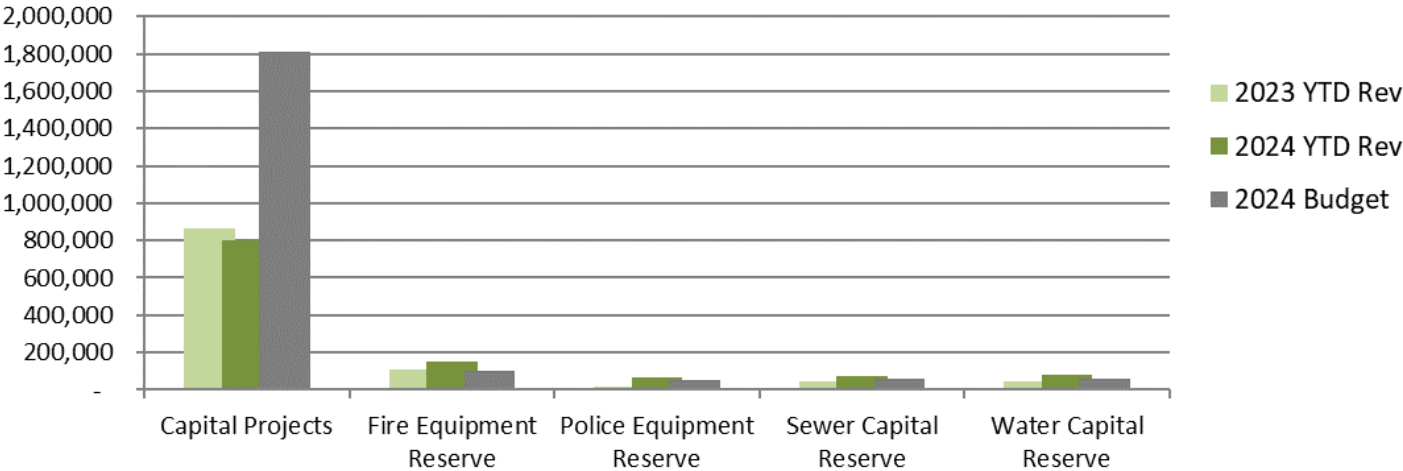
Major Fund Revenues



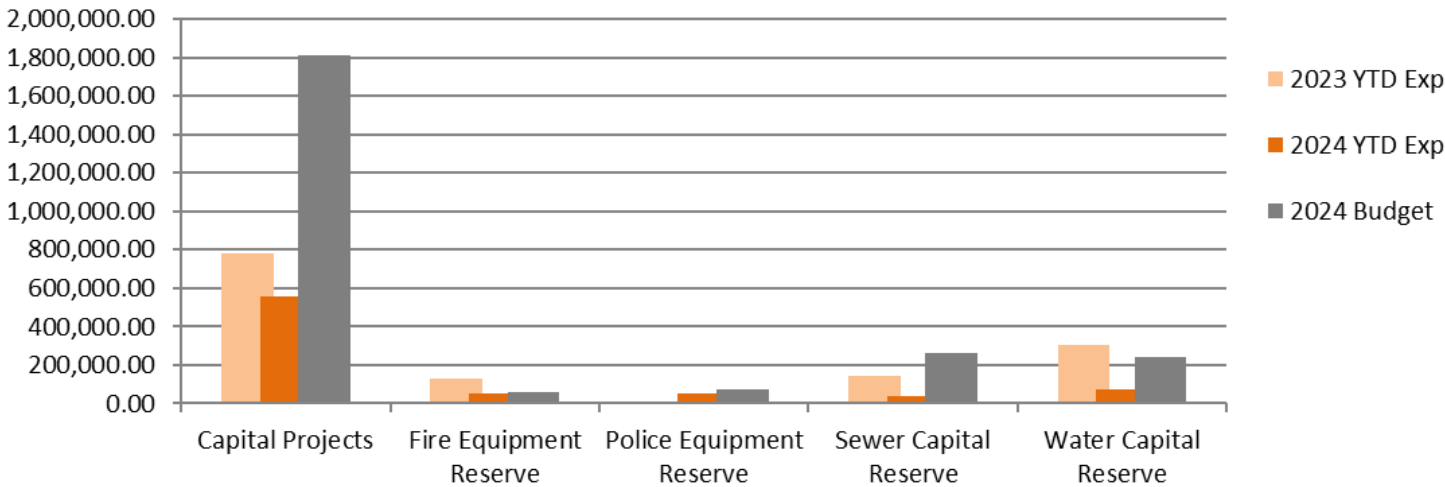
Major Fund Expenditures



Utility & Non-Utility Capital Funds Revenues



Utility & Non-Utility Capital Funds Expenditures

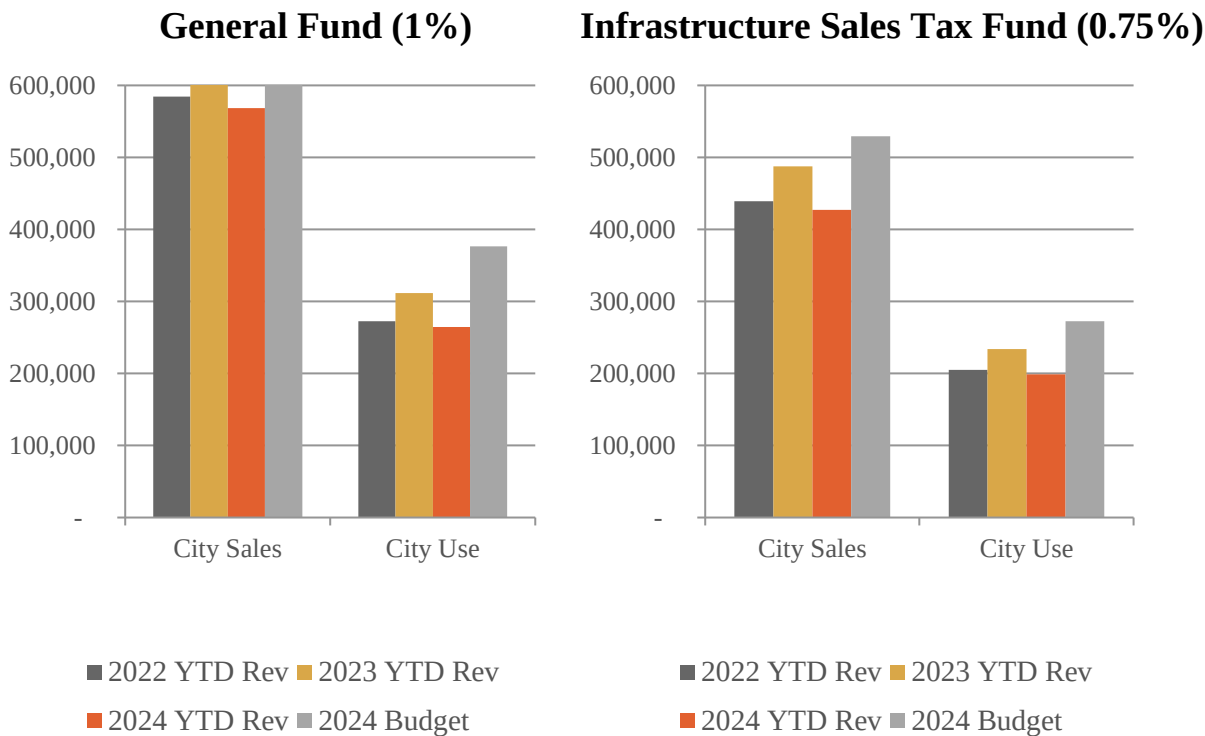


MAJOR REVENUES DETAIL VIEW

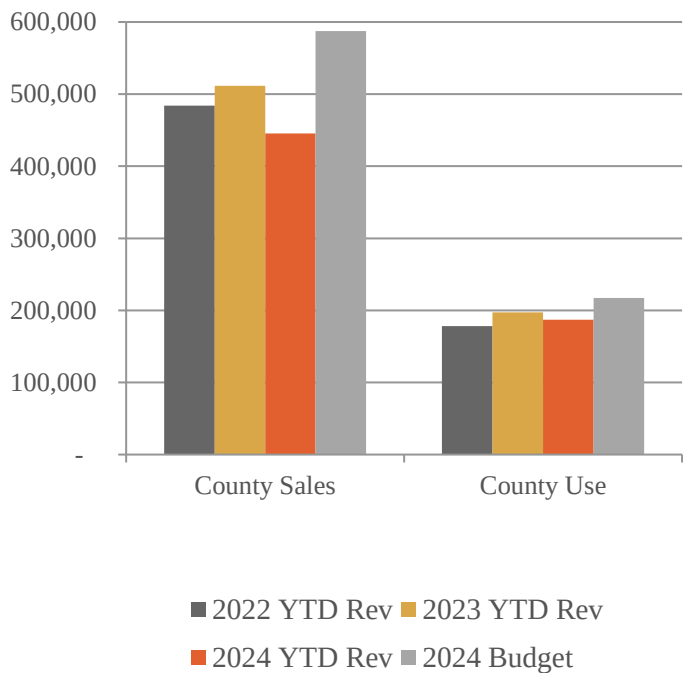
SALES & USE TAX –

City of Tonganoxie Sales Tax Rate (9.25%) is broken down into the following elements:
6.5% - State, 1% LV County, 1% City General Fund, 0.75% City Infrastructure General Purpose

☒ The receipt of the eleventh monthly remittance of sales and use tax proceeds from the State of Kansas was received late and will be recorded in early December 2024. Updated YTD comparisons will be provided in the next financial report.



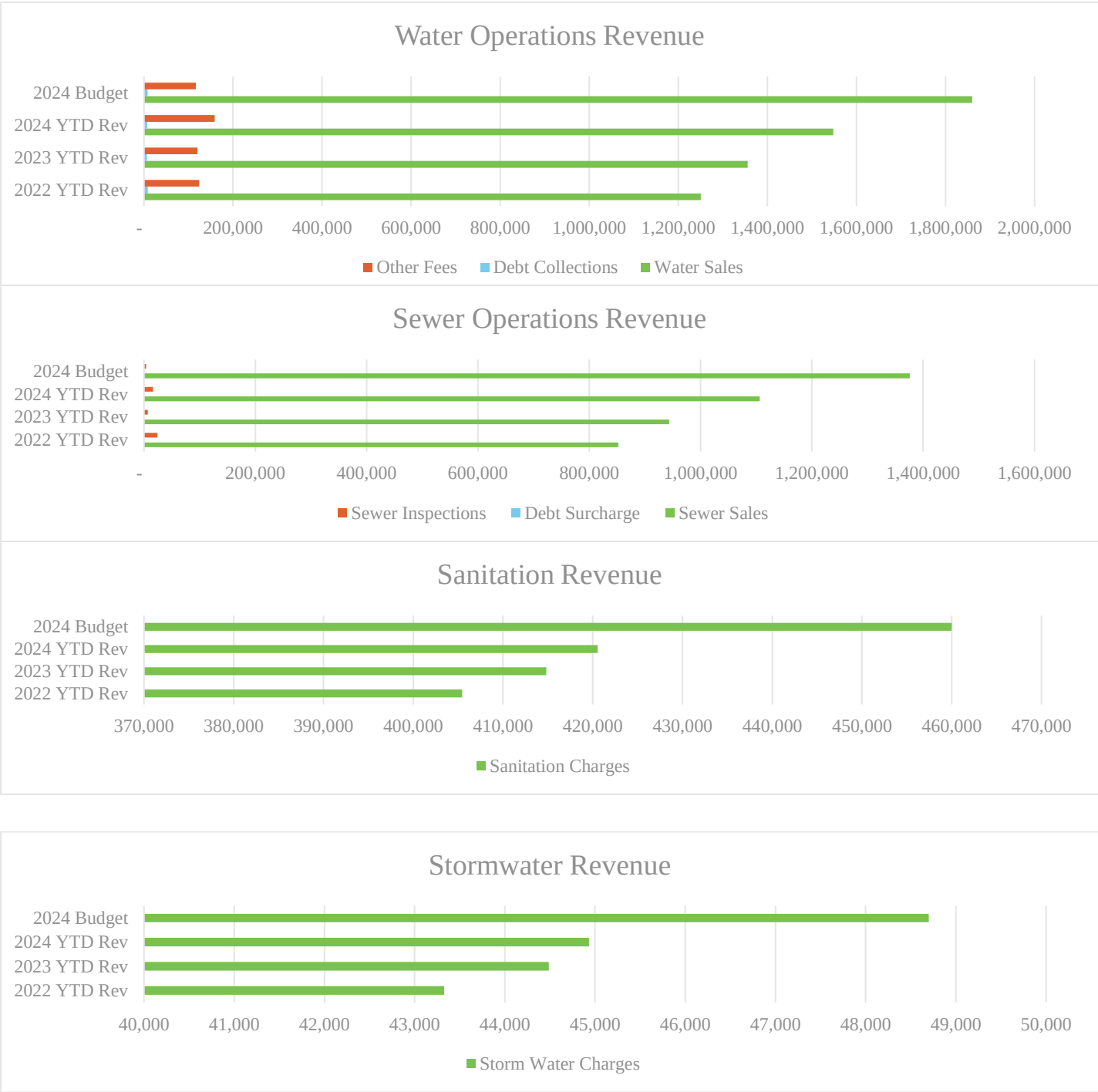
Capital Projects Fund (City share of LV County Sales Tax)



UTILITY REVENUE HIGHLIGHTS –

The City of Tonganoxie maintains 4 utility enterprise funds. Trends and highlights are identified below.

- ☒ Water Sales revenue increased by 14% from the prior year. In November 2023 the change from the prior year was +8.4%.
- ☒ Sewer charges revenue increased by 17% from the prior year. In November 2023 the change from the prior year was +10.7%.
- ☒ Sanitation charges revenue increased by 1.4% from the prior year. In November 2023 the change from the prior year was +2.3%.
- ☒ Stormwater Fees revenue increased by 1.0% from the prior year. In November 2023 the change from the prior year was +2.7%.



2024 BUDGET INITIATIVES

CITY INFRASTRUCTURE & SHARE OF LEAVENWORTH COUNTY SALES TAX PROCEEDS

- ☒ \$550,000 total from the Infrastructure Sales Tax (\$200,000) and special highway funding to support a 7th consecutive year of enhanced street maintenance activities
- ☒ \$261,500 from the Infrastructure Sales Tax to support the sixth of twenty years of scheduled Library debt service payments
- ☒ \$136,000 from the City's share of the County Sales Tax and the Infrastructure Sales Tax for replacement of 4th Street Bridge – Survey & partial design completed in 2023, engineering and construction commencing in 2024 with completion projected in 2025.

CONTINUED COMMUNITY BUILDING AND SUPPORT

- ☒ Police Station Exterior Maintenance and Improvements
- ☒ Fire Station Exterior Storage Facility
- ☒ \$20,705 for funding assistance for LCDC
- ☒ \$20,000 for funding assistance for the following community organizations:
Tonganoxie Business Association (\$5,000) Tonganoxie Arts Council (\$5,000) Tonganoxie Farmers Market (\$5,000)
Tonganoxie Historical Society (\$5,000)
- ☒ \$10,000 for funding assistance for community events

UTILITY FUNDS

- ☒ Wastewater Treatment Plant Improvements – Design & construction engineering contract (\$967,100) approved in 2022. Design & construction planned for 2024 and 2025.
- ☒ \$180,000 for replacement of 2001 Loader Equipment for Public Works
- ☒ \$18,000 for purchase of Water Leak Detector and Snow Removal Equipment
- ☐ \$88,000 in Storm Water Fund for engineering assessment projects and maintenance services/projects
- ☒ \$50,000 for sewer TV inspection & maintenance activities

OPERATIONAL RESOURCES AND STAFFING TO PROVIDE QUALITY SERVICES

- ☒ 5% annual merit pool funding available to high performing City employees
- ☒ Addition of one 24/7 scheduled part time Firefighter Position
- ☒ Addition of one Public Works Utility Operator Position
- ☒ \$115,000 for Police Department vehicles replacements (2)
- ☒ Addition of Police Department Stipend Pay
- ☒ Fire Department and Police Department Operational Budget Increases

2025 BUDGET DEVELOPMENT TIMELINE

- ☒ March 2024 – Spring Retreat
- ☒ May 2024 – Capital Maintenance & Improvements Plan (CMIP) City Council work session
- ☒ June 2024 – Base Budget preparation & department budget presentations
- ☒ July 2024 – Budget work sessions & notice to County Clerk of proposed mill levy & RNR
- ☒ August 2024 – Publication of notice of public hearings
- ☒ September 3, 2024 – RNR & Budget Public Hearings and Potential Budget Adoption
- ☒ September 2024 – Delivery of Adopted FY 2025 Budget Forms to the Leavenworth County Clerk
- ☐ Winter 2024 – Creation of Adopted FY 2025 Budget Book – printed & published on City website
<https://www.tonganoxie.org/finance/pages/annual-city-budgets>



City of Tonganoxie, KS

Revenue Budget Report Group Summary

For Fiscal: 2024 Period Ending: 11/30/2024

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
411 - Property Taxes	2,185,988.00	2,185,988.00	23,035.72	2,165,187.09	0.00	-20,800.91	0.95%
412 - Sales and Use Taxes	1,112,650.00	1,112,650.00	0.00	837,043.59	0.00	-275,606.41	24.77%
421 - Franchise Fees	420,000.00	420,000.00	38,429.41	475,535.13	0.00	55,535.13	13.22%
432 - Pool Charges	161,300.00	161,300.00	0.00	164,409.25	0.00	3,109.25	1.93%
441 - Business L&P	14,400.00	14,400.00	3,920.00	16,990.00	0.00	2,590.00	17.99%
442 - Development L&P	62,000.00	62,000.00	6,295.00	122,733.51	0.00	60,733.51	97.96%
443 - Individual/Miscellaneous L&P	1,800.00	1,800.00	25.00	1,637.50	0.00	-162.50	9.03%
451 - Fines	140,000.00	140,000.00	14,477.00	206,630.33	0.00	66,630.33	47.59%
464 - Reimbursed Expenses	66,500.00	66,500.00	993.90	113,472.00	0.00	46,972.00	70.63%
466 - Miscellaneous Revenues	1,000.00	1,000.00	92.50	3,349.76	0.00	2,349.76	234.98%
471 - Interest	80,000.00	80,000.00	27,442.78	359,810.23	0.00	279,810.23	349.76%
491 - Interfund Transfers In	80,000.00	80,000.00	0.00	60,000.00	0.00	-20,000.00	25.00%
Fund: 100 - General Fund Total:	4,325,638.00	4,325,638.00	114,711.31	4,526,798.39	0.00	201,160.39	4.65%
Fund: 210 - Water Operations Fund							
412 - Sales and Use Taxes	15,000.00	15,000.00	3,337.28	34,652.85	0.00	19,652.85	131.02%
431 - Utility Charges	1,952,000.00	1,952,000.00	152,487.00	1,662,666.83	0.00	-289,333.17	14.82%
451 - Fines	300.00	300.00	20.00	260.00	0.00	-40.00	13.33%
466 - Miscellaneous Revenues	17,500.00	17,500.00	1,458.54	16,043.94	0.00	-1,456.06	8.32%
Fund: 210 - Water Operations Fund Total:	1,984,800.00	1,984,800.00	157,302.82	1,713,623.62	0.00	-271,176.38	13.66%
Fund: 220 - Sewer Operations Fund							
431 - Utility Charges	1,380,000.00	1,380,000.00	101,988.81	1,122,378.99	0.00	-257,621.01	18.67%
Fund: 220 - Sewer Operations Fund Total:	1,380,000.00	1,380,000.00	101,988.81	1,122,378.99	0.00	-257,621.01	18.67%
Fund: 230 - Sanitation Fund							
431 - Utility Charges	460,000.00	460,000.00	37,615.36	420,554.46	0.00	-39,445.54	8.58%
Fund: 230 - Sanitation Fund Total:	460,000.00	460,000.00	37,615.36	420,554.46	0.00	-39,445.54	8.58%
Fund: 240 - Storm Water							
431 - Utility Charges	48,700.00	48,700.00	4,028.73	44,933.82	0.00	-3,766.18	7.73%
464 - Reimbursed Expenses	56,600.00	56,600.00	0.00	0.00	0.00	-56,600.00	100.00%
Fund: 240 - Storm Water Total:	105,300.00	105,300.00	4,028.73	44,933.82	0.00	-60,366.18	57.33%
Fund: 310 - Transient Guest Tax							
412 - Sales and Use Taxes	1,100.00	1,100.00	0.00	2,189.71	0.00	1,089.71	99.06%
Fund: 310 - Transient Guest Tax Total:	1,100.00	1,100.00	0.00	2,189.71	0.00	1,089.71	99.06%

For Fiscal: 2024 Period Ending: 11/30/2024

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 320 - Library Operations							
411 - Property Taxes	517,350.00	517,350.00	5,636.00	501,794.94	0.00	-15,555.06	3.01%
464 - Reimbursed Expenses	101,000.00	101,000.00	0.00	51,407.28	0.00	-49,592.72	49.10%
Fund: 320 - Library Operations Total:	618,350.00	618,350.00	5,636.00	553,202.22	0.00	-65,147.78	10.54%
Fund: 330 - Special Parks							
412 - Sales and Use Taxes	5,443.00	5,443.00	0.00	4,034.25	0.00	-1,408.75	25.88%
466 - Miscellaneous Revenues	1,557.00	1,557.00	0.00	0.00	0.00	-1,557.00	100.00%
Fund: 330 - Special Parks Total:	7,000.00	7,000.00	0.00	4,034.25	0.00	-2,965.75	42.37%
Fund: 340 - Special Highway							
414 - Fuel Tax	166,790.00	166,790.00	0.00	177,190.54	0.00	10,400.54	6.24%
442 - Development L&P	40,000.00	40,000.00	1,275.75	55,868.49	0.00	15,868.49	39.67%
464 - Reimbursed Expenses	143,210.00	168,210.00	0.00	0.00	0.00	-168,210.00	100.00%
491 - Interfund Transfers In	200,000.00	200,000.00	0.00	150,000.00	0.00	-50,000.00	25.00%
Fund: 340 - Special Highway Total:	550,000.00	575,000.00	1,275.75	383,059.03	0.00	-191,940.97	33.38%
Fund: 350 - Infrastructure Sales Tax							
412 - Sales and Use Taxes	802,200.00	802,200.00	0.00	625,851.10	0.00	-176,348.90	21.98%
Fund: 350 - Infrastructure Sales Tax Total:	802,200.00	802,200.00	0.00	625,851.10	0.00	-176,348.90	21.98%
Fund: 360 - Capital Projects							
412 - Sales and Use Taxes	805,000.00	805,000.00	0.00	632,014.43	0.00	-172,985.57	21.49%
463 - Other Grants	0.00	0.00	2,070.00	2,070.00	0.00	2,070.00	0.00%
464 - Reimbursed Expenses	867,613.00	867,613.00	0.00	64,236.64	0.00	-803,376.36	92.60%
491 - Interfund Transfers In	136,000.00	136,000.00	0.00	102,000.00	0.00	-34,000.00	25.00%
Fund: 360 - Capital Projects Total:	1,808,613.00	1,808,613.00	2,070.00	800,321.07	0.00	-1,008,291.93	55.75%
Fund: 410 - Fire Equipment Reserve							
431 - Utility Charges	93,000.00	93,000.00	7,432.17	84,760.59	0.00	-8,239.41	8.86%
463 - Other Grants	10,000.00	10,000.00	7,000.00	41,971.76	0.00	31,971.76	319.72%
465 - Sale of Assets	0.00	0.00	0.00	21,650.00	0.00	21,650.00	0.00%
466 - Miscellaneous Revenues	0.00	0.00	0.00	25.00	0.00	25.00	0.00%
Fund: 410 - Fire Equipment Reserve Total:	103,000.00	103,000.00	14,432.17	148,407.35	0.00	45,407.35	44.08%
Fund: 420 - Police Equipment Reserve							
441 - Business L&P	2,000.00	2,000.00	0.00	2,200.00	0.00	200.00	10.00%
463 - Other Grants	2,000.00	30,901.00	4,500.00	35,303.68	0.00	4,402.68	14.25%
464 - Reimbursed Expenses	0.00	0.00	0.00	2,988.93	0.00	2,988.93	0.00%
465 - Sale of Assets	8,000.00	8,000.00	0.00	14,610.00	0.00	6,610.00	82.63%
466 - Miscellaneous Revenues	5,000.00	5,000.00	0.00	5,100.00	0.00	100.00	2.00%
628 - Other Contractual Services	6,000.00	6,000.00	440.00	6,580.00	0.00	580.00	9.67%
Fund: 420 - Police Equipment Reserve Total:	23,000.00	51,901.00	4,940.00	66,782.61	0.00	14,881.61	28.67%

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 430 - Sewer Capital Reserve							
431 - Utility Charges	62,500.00	62,500.00	5,000.00	72,000.00	0.00	9,500.00	15.20%
Fund: 430 - Sewer Capital Reserve Total:	62,500.00	62,500.00	5,000.00	72,000.00	0.00	9,500.00	15.20%
Fund: 440 - Water Capital Reserve							
431 - Utility Charges	62,500.00	62,500.00	5,000.00	80,500.00	0.00	18,000.00	28.80%
Fund: 440 - Water Capital Reserve Total:	62,500.00	62,500.00	5,000.00	80,500.00	0.00	18,000.00	28.80%
Fund: 500 - Debt, Bond, and Interest							
411 - Property Taxes	523,245.00	523,245.00	6,005.57	521,223.71	0.00	-2,021.29	0.39%
464 - Reimbursed Expenses	17,136.00	17,136.00	0.00	0.00	0.00	-17,136.00	100.00%
491 - Interfund Transfers In	261,500.00	261,500.00	0.00	261,500.00	0.00	0.00	0.00%
Fund: 500 - Debt, Bond, and Interest Total:	801,881.00	801,881.00	6,005.57	782,723.71	0.00	-19,157.29	2.39%
Report Total:	13,095,882.00	13,149,783.00	460,006.52	11,347,360.33	0.00	-1,802,422.67	13.71%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
100 - General Fund	4,325,638.00	4,325,638.00	114,711.31	4,526,798.39	0.00	201,160.39	4.65%
210 - Water Operations Fund	1,984,800.00	1,984,800.00	157,302.82	1,713,623.62	0.00	-271,176.38	13.66%
220 - Sewer Operations Fund	1,380,000.00	1,380,000.00	101,988.81	1,122,378.99	0.00	-257,621.01	18.67%
230 - Sanitation Fund	460,000.00	460,000.00	37,615.36	420,554.46	0.00	-39,445.54	8.58%
240 - Storm Water	105,300.00	105,300.00	4,028.73	44,933.82	0.00	-60,366.18	57.33%
310 - Transient Guest Tax	1,100.00	1,100.00	0.00	2,189.71	0.00	1,089.71	99.06%
320 - Library Operations	618,350.00	618,350.00	5,636.00	553,202.22	0.00	-65,147.78	10.54%
330 - Special Parks	7,000.00	7,000.00	0.00	4,034.25	0.00	-2,965.75	42.37%
340 - Special Highway	550,000.00	575,000.00	1,275.75	383,059.03	0.00	-191,940.97	33.38%
350 - Infrastructure Sales Tax	802,200.00	802,200.00	0.00	625,851.10	0.00	-176,348.90	21.98%
360 - Capital Projects	1,808,613.00	1,808,613.00	2,070.00	800,321.07	0.00	-1,008,291.93	55.75%
410 - Fire Equipment Reserve	103,000.00	103,000.00	14,432.17	148,407.35	0.00	45,407.35	44.08%
420 - Police Equipment Reserve	23,000.00	51,901.00	4,940.00	66,782.61	0.00	14,881.61	28.67%
430 - Sewer Capital Reserve	62,500.00	62,500.00	5,000.00	72,000.00	0.00	9,500.00	15.20%
440 - Water Capital Reserve	62,500.00	62,500.00	5,000.00	80,500.00	0.00	18,000.00	28.80%
500 - Debt, Bond, and Interest	801,881.00	801,881.00	6,005.57	782,723.71	0.00	-19,157.29	2.39%
Report Total:	13,095,882.00	13,149,783.00	460,006.52	11,347,360.33	0.00	-1,802,422.67	13.71%



City of Tonganoxie, KS

Expenditure Budget Report Group Summary

For Fiscal: 2024 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 100 - General Fund							
61 - Personal Services	3,114,502.00	3,167,502.00	234,700.77	2,852,119.30	0.00	315,382.70	9.96%
62 - Contractual Services	958,555.00	1,059,555.00	46,021.02	966,601.19	0.00	92,953.81	8.77%
63 - Commodities	244,800.00	244,800.00	9,336.91	178,278.38	0.00	66,521.62	27.17%
64 - Capital Outlay	154,550.00	163,450.00	5,122.01	141,180.49	0.00	22,269.51	13.62%
Fund: 100 - General Fund Total:	4,472,407.00	4,635,307.00	295,180.71	4,138,179.36	0.00	497,127.64	10.72%
Fund: 210 - Water Operations Fund							
61 - Personal Services	548,084.00	548,084.00	45,673.66	502,410.26	0.00	45,673.74	8.33%
62 - Contractual Services	1,074,500.00	1,074,500.00	21,640.89	753,844.43	0.00	320,655.57	29.84%
63 - Commodities	85,500.00	85,500.00	1,573.98	45,534.97	0.00	39,965.03	46.74%
64 - Capital Outlay	34,000.00	34,000.00	1,255.00	23,873.41	0.00	10,126.59	29.78%
68 - Debt Service	202,716.00	202,716.00	0.00	202,716.00	0.00	0.00	0.00%
69 - Transfers	40,000.00	40,000.00	0.00	30,000.00	0.00	10,000.00	25.00%
Fund: 210 - Water Operations Fund Total:	1,984,800.00	1,984,800.00	70,143.53	1,558,379.07	0.00	426,420.93	21.48%
Fund: 220 - Sewer Operations Fund							
61 - Personal Services	424,290.00	424,290.00	35,357.50	388,932.50	0.00	35,357.50	8.33%
62 - Contractual Services	305,000.00	305,000.00	26,420.81	185,191.36	0.00	119,808.64	39.28%
63 - Commodities	75,000.00	75,000.00	1,584.45	48,699.54	0.00	26,300.46	35.07%
64 - Capital Outlay	30,000.00	30,000.00	1,255.00	31,331.47	0.00	-1,331.47	-4.44%
68 - Debt Service	505,710.00	505,710.00	0.00	365,460.00	0.00	140,250.00	27.73%
69 - Transfers	40,000.00	40,000.00	0.00	30,000.00	0.00	10,000.00	25.00%
Fund: 220 - Sewer Operations Fund Total:	1,380,000.00	1,380,000.00	64,617.76	1,049,614.87	0.00	330,385.13	23.94%
Fund: 230 - Sanitation Fund							
62 - Contractual Services	460,000.00	460,000.00	0.00	368,478.00	0.00	91,522.00	19.90%
Fund: 230 - Sanitation Fund Total:	460,000.00	460,000.00	0.00	368,478.00	0.00	91,522.00	19.90%
Fund: 240 - Storm Water							
62 - Contractual Services	100,300.00	100,300.00	0.00	7,500.00	0.00	92,800.00	92.52%
63 - Commodities	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	100.00%
Fund: 240 - Storm Water Total:	105,300.00	105,300.00	0.00	7,500.00	0.00	97,800.00	92.88%
Fund: 310 - Transient Guest Tax							
62 - Contractual Services	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00%
Fund: 310 - Transient Guest Tax Total:	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00%
Fund: 320 - Library Operations							
61 - Personal Services	90,000.00	90,000.00	4,612.28	53,115.55	0.00	36,884.45	40.98%

For Fiscal: 2024 Period Ending: 11/30/2024

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
62 - Contractual Services	528,350.00	528,350.00	5,636.00	510,354.11	0.00	17,995.89	3.41%
Fund: 320 - Library Operations Total:	618,350.00	618,350.00	10,248.28	563,469.66	0.00	54,880.34	8.88%
Fund: 330 - Special Parks							
62 - Contractual Services	4,000.00	4,000.00	0.00	1,700.00	0.00	2,300.00	57.50%
63 - Commodities	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00	100.00%
Fund: 330 - Special Parks Total:	7,000.00	7,000.00	0.00	1,700.00	0.00	5,300.00	75.71%
Fund: 340 - Special Highway							
62 - Contractual Services	550,000.00	575,000.00	0.00	519,774.94	0.00	55,225.06	9.60%
Fund: 340 - Special Highway Total:	550,000.00	575,000.00	0.00	519,774.94	0.00	55,225.06	9.60%
Fund: 350 - Infrastructure Sales Tax							
69 - Transfers	597,500.00	597,500.00	0.00	513,500.00	0.00	84,000.00	14.06%
Fund: 350 - Infrastructure Sales Tax Total:	597,500.00	597,500.00	0.00	513,500.00	0.00	84,000.00	14.06%
Fund: 360 - Capital Projects							
62 - Contractual Services	295,000.00	295,000.00	10,741.50	96,036.17	0.00	198,963.83	67.45%
63 - Commodities	71,000.00	71,000.00	0.00	39,513.87	0.00	31,486.13	44.35%
64 - Capital Outlay	1,420,000.00	1,420,000.00	162,583.61	401,782.77	0.00	1,018,217.23	71.71%
68 - Debt Service	22,613.00	22,613.00	0.00	22,612.82	0.00	0.18	0.00%
Fund: 360 - Capital Projects Total:	1,808,613.00	1,808,613.00	173,325.11	559,945.63	0.00	1,248,667.37	69.04%
Fund: 410 - Fire Equipment Reserve							
62 - Contractual Services	0.00	0.00	0.00	3,853.95	0.00	-3,853.95	0.00%
64 - Capital Outlay	25,000.00	25,000.00	0.00	12,305.85	0.00	12,694.15	50.78%
68 - Debt Service	34,693.00	34,693.00	0.00	34,692.34	0.00	0.66	0.00%
Fund: 410 - Fire Equipment Reserve Total:	59,693.00	59,693.00	0.00	50,852.14	0.00	8,840.86	14.81%
Fund: 420 - Police Equipment Reserve							
63 - Commodities	6,000.00	6,000.00	0.00	1,596.71	0.00	4,403.29	73.39%
64 - Capital Outlay	11,000.00	64,182.64	0.00	49,058.90	0.00	15,123.74	23.56%
Fund: 420 - Police Equipment Reserve Total:	17,000.00	70,182.64	0.00	50,655.61	0.00	19,527.03	27.82%
Fund: 430 - Sewer Capital Reserve							
62 - Contractual Services	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	100.00%
64 - Capital Outlay	250,000.00	250,000.00	0.00	41,150.00	0.00	208,850.00	83.54%
Fund: 430 - Sewer Capital Reserve Total:	260,000.00	260,000.00	0.00	41,150.00	0.00	218,850.00	84.17%
Fund: 440 - Water Capital Reserve							
62 - Contractual Services	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	100.00%
64 - Capital Outlay	220,000.00	220,000.00	4,517.00	74,597.84	0.00	145,402.16	66.09%
Fund: 440 - Water Capital Reserve Total:	240,000.00	240,000.00	4,517.00	74,597.84	0.00	165,402.16	68.92%

Category	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 500 - Debt, Bond, and Interest							
68 - Debt Service	801,881.00	801,881.00	0.00	801,880.70	0.00	0.30	0.00%
Fund: 500 - Debt, Bond, and Interest Total:	801,881.00	801,881.00	0.00	801,880.70	0.00	0.30	0.00%
Report Total:	13,363,644.00	13,604,726.64	618,032.39	10,299,677.82	0.00	3,305,048.82	24.29%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Remaining
100 - General Fund	4,472,407.00	4,635,307.00	295,180.71	4,138,179.36	0.00	497,127.64	10.72%
210 - Water Operations Fund	1,984,800.00	1,984,800.00	70,143.53	1,558,379.07	0.00	426,420.93	21.48%
220 - Sewer Operations Fund	1,380,000.00	1,380,000.00	64,617.76	1,049,614.87	0.00	330,385.13	23.94%
230 - Sanitation Fund	460,000.00	460,000.00	0.00	368,478.00	0.00	91,522.00	19.90%
240 - Storm Water	105,300.00	105,300.00	0.00	7,500.00	0.00	97,800.00	92.88%
310 - Transient Guest Tax	1,100.00	1,100.00	0.00	0.00	0.00	1,100.00	100.00%
320 - Library Operations	618,350.00	618,350.00	10,248.28	563,469.66	0.00	54,880.34	8.88%
330 - Special Parks	7,000.00	7,000.00	0.00	1,700.00	0.00	5,300.00	75.71%
340 - Special Highway	550,000.00	575,000.00	0.00	519,774.94	0.00	55,225.06	9.60%
350 - Infrastructure Sales Tax	597,500.00	597,500.00	0.00	513,500.00	0.00	84,000.00	14.06%
360 - Capital Projects	1,808,613.00	1,808,613.00	173,325.11	559,945.63	0.00	1,248,667.37	69.04%
410 - Fire Equipment Reserve	59,693.00	59,693.00	0.00	50,852.14	0.00	8,840.86	14.81%
420 - Police Equipment Reserve	17,000.00	70,182.64	0.00	50,655.61	0.00	19,527.03	27.82%
430 - Sewer Capital Reserve	260,000.00	260,000.00	0.00	41,150.00	0.00	218,850.00	84.17%
440 - Water Capital Reserve	240,000.00	240,000.00	4,517.00	74,597.84	0.00	165,402.16	68.92%
500 - Debt, Bond, and Interest	801,881.00	801,881.00	0.00	801,880.70	0.00	0.30	0.00%
Report Total:	13,363,644.00	13,604,726.64	618,032.39	10,299,677.82	0.00	3,305,048.82	24.29%



Fund Balance Report

As Of 11/30/2024

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - General Fund	1,925,645.10	4,526,798.39	4,138,179.36	2,314,264.13
210 - Water Operations Fund	709,393.39	1,713,623.62	1,558,379.07	864,637.94
220 - Sewer Operations Fund	586,160.58	1,122,378.99	1,049,614.87	658,924.70
230 - Sanitation Fund	284,145.77	420,554.46	368,478.00	336,222.23
240 - Storm Water	99,115.77	44,933.82	7,500.00	136,549.59
310 - Transient Guest Tax	9,301.94	2,189.71	0.00	11,491.65
320 - Library Operations	11,657.95	553,202.22	563,469.66	1,390.51
330 - Special Parks	19,837.29	4,034.25	1,700.00	22,171.54
340 - Special Highway	661,530.30	383,059.03	519,774.94	524,814.39
350 - Infrastructure Sales Tax	1,108,236.68	625,851.10	513,500.00	1,220,587.78
360 - Capital Projects	1,941,578.98	800,321.07	559,945.63	2,181,954.42
410 - Fire Equipment Reserve	200,121.37	148,407.35	50,852.14	297,676.58
420 - Police Equipment Reserve	50,219.04	66,782.61	50,655.61	66,346.04
430 - Sewer Capital Reserve	385,063.82	72,000.00	41,150.00	415,913.82
440 - Water Capital Reserve	366,756.88	80,500.00	74,597.84	372,659.04
450 - Capital Reserve	915.03	0.00	0.00	915.03
500 - Debt, Bond, and Interest	249,347.86	782,723.71	801,880.70	230,190.87
930 - Debt Proceeds	631,264.78	221,661.50	215,323.45	637,602.83
940 - Gallagher Park Fund	8,031.59	11,300.00	100.00	19,231.59
950 - Festival/Event Fund	4,404.80	100.00	925.00	3,579.80
960 - Law Enforcement Trust	0.00	0.00	0.00	0.00
961 - Opioid Addiction Fund	17,280.08	17,686.27	0.00	34,966.35
971 - RHID 1	478.56	20,611.68	20,405.56	684.68
972 - RHID 2	3,820.31	47,162.87	50,473.35	509.83
980 - Industrial Park Development Fund	222,573.42	437,275.00	19,212.81	640,635.61
984 - ARPA Fund	657,271.58	0.00	163,015.00	494,256.58
985 - MIH Grant Fund	0.00	100,000.00	100,000.00	0.00
Report Total:	10,154,152.87	12,203,157.65	10,869,132.99	11,488,177.95