



TONGANOXIE PLANNING COMMISSION
Meeting Minutes
November 2, 2023 7:00 p.m.
303 S. Bury Street

CALL TO ORDER

- Chair Monica Gee opened the meeting at 7:00 p.m.

Roll Call: Planning Commission members present were Chair Monica Gee, Vice Chair Patti Bitler, Kirsten Moreland, John Kirk, Howie Brewington and Amanda Horner. Angela Schultz was absent. City Manager George Brajkovic, Assistant City Manager Dan Porter, Municipal Court Clerk Lindsay Huntington, and City Planner Chris Brewster were also present. City Attorney Anna Krstulic was present via phone.

1. APPROVAL OF PC MINUTES – September 7, 2023

- **Mr. Kirk made a motion to approve the minutes from the September 7, 2023 Planning Commission meeting.**
- **Ms. Bitler seconded the motion.**
- **Vote of all ayes, motion carried.**

2. OLD BUSINESS

3. EX PARTE COMMUNICATION

4. NEW BUSINESS

- a) Consider Approval of Final Plat for Stone Creek Subdivision No. 10
 - Mr. Brewster with Multistudio delivered the staff report for the Final Plat for Stone Creek No. 10.
 - Mr. Brewster stated staff is recommending approval of the Final Plat for Stone Creek No. 10 and provided a detailed recommendation list of items needing to be met associated with the Final Plat recommendation.
 - **Ms. Bitler made a motion to approve the Final Plat for Stone Creek No. 10 with the recommendations made by staff.**
 - **Mr. Brewington seconded the motion.**
 - **Roll call vote – All ayes, motion passed.**
- b) Discuss Resignation
 - Mr. Brajkovic stated that Angela Schultz has resigned from the Planning Commission. The vacancy will be advertised and applicants will be presented to the Planning Commission for review and to provide a recommendation to the City Council. He said the replacement will fill the balance of the unexpired term.
 - Ms. Gee stated this is not an at large position and that a candidate must be a City resident.
- c) Update on Downtown Study
 - Mr. Porter stated a request for proposal has been put on the City website as well as advertised in the Tonganoxie Mirror.
 - Mr. Porter stated the proposal will be due back on November 17, 2023 and a review by the Planning Commission Committee and City Council consideration of the recommended award by year end.

5. GENERAL INFORMATION

a) Home Builder's Association Reports

6. ADJOURN

- **Ms. Moreland made a motion to adjourn the meeting.**
- **Ms. Bitler seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 7:16p.m.**

Respectfully submitted,



Lindsay Huntington, Planning Clerk