

City Council Meeting Minutes
September 8, 2020
7:00 PM Regular Meeting

I. Pledge of Allegiance

- City Manager George Brajkovic opened the meeting at 7:00 p.m.
- **Mr. Donnelly made a motion to nominate Lisa Patterson to serve as Mayor Pro Tem in the absence of Mayor Frese and Rocky Himpel.**
- **Ms. Stevens seconded the motion.**
- **Roll call vote of all ayes, motion carried.**
- Mayor Pro Tem Patterson led the pledge of allegiance.
- Mr. Donnelly, Ms. Patterson, Ms. Stevens, and Mr. Dale participated via Zoom. Mayor Frese and Mr. Himpel were absent. City Manager George Brajkovic, Assistant City Manager Dan Porter, and City Attorney Anna Krstulic also participated via Zoom.

II. Approval of Minutes – Regular meeting dated August 17, 2020

- **Mr. Donnelly made a motion to approve minutes from the regular meeting dated August 17, 2020.**
- **Ms. Stevens seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

III. Consent Agenda

- a) Review bill payments
- **Mr. Donnelly made a motion to approve the consent agenda.**
- **Ms. Stevens seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

IV. Old Business

V. New Business

- a) Ordinance 1489: Authorizing the Issuance of \$310,000 Taxable Industrial Revenue Bonds Series 2020 (B&L Ventures, LLC)
 - Mr. Brajkovic introduced the item, reviewed the industrial revenue bond process, described the project and location and indicated that the project is complete.
 - Mr. Donnelly asked if the City is liable in any way for the industrial revenue bonds.
 - Mr. Brajkovic answered that the industrial revenue bonds are not backed by the City's full faith and credit like general obligation bonds.
 - **Mr. Donnelly made a motion to approve Ordinance 1489, authorizing the issuance of \$310,000 taxable industrial revenue bonds series 2020 (B&L Ventures, LLC).**
 - **Ms. Stevens seconded the motion.**
 - **Roll call vote of all ayes, motion carried.**

- b) Resolution 09-20-01: Authorizing the Execution of a Cooperation Agreement Pertaining to Kansas Local Residential Housing Financing Among the City of Tonganoxie, Sedgwick County, Kansas and Shawnee County, Kansas
 - Mr. Porter introduced the item and stated that the Kansas Housing Assistance Program contacted the City regarding this opportunity to provide additional mortgage financing assistance for low and moderate income buyers. Sedgwick County and Shawnee County work closely with a banking firm to administer the program.
 - Scott Riffle, Managing Director at Stifel Public Finance, stated that the program has been operating successfully in Kansas since 2013 and presents no risk to the City. He said that the program provides down payment assistance via a second loan with no interest for a three-year period.
 - Ms. Patterson asked how homebuyers can find out about this program.

- Mr. Riffle answered that lenders, realtors and other stakeholders in the industry know about the program and Stifel can help get the word out as the program administrator.
- **Mr. Donnelly made a motion to approve Resolution 09-20-01, authorizing execution of a Cooperation Agreement pertaining to Kansas Local Residential Housing Financing among the City of Tonganoxie, Sedgwick County, Kansas and Shawnee County, Kansas.**
- **Mr. Dale seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

c) Consider Approval of 2020 Salt Supplies Purchase

- Mr. Brajkovic introduced the item.
- **Ms. Stevens made a motion to authorize the purchase of salt supplies in 2020 for a total maximum cost of \$11,000.**
- **Mr. Donnelly seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

d) Consider the Establishment of an Allocation/Review Committee for the Tonganoxie Business Grant Program Utilizing Funding from the Coronavirus Relief Fund

- Mr. Brajkovic introduced the item.
- Ms. Krstulic said that any member of the City Council who is interested in applying for the grant on behalf of a business they own should recuse themselves from this discussion and any related conversations or decisions.
- Ms. Stevens said that she is interested in applying for the grant and recused herself from further discussion. She then left the meeting.
- Mr. Dale volunteered to serve on the review committee.
- Ms. Patterson volunteered to serve on the review committee.
- Ms. Patterson said that she supports staff making every effort to advance the program as quickly as possible in order to assist local businesses.
- Mr. Brajkovic replied that staff would review the applications received by the 9/9/20 deadline and work with the City Council to schedule review as soon as possible.

e) City Manager Agenda

1. Urgent Needs Grant Update

- Mr. Brajkovic said that construction activities are complete and they are working on final paperwork associated with the grant award.

f) City Attorney Agenda

g) Mayor Pro Tem Agenda

h) City Council Agenda

- Mr. Dale said that a citizen approached him to ask about when the in-person meetings of the City Council would resume.
- Ms. Patterson asked staff to prepare information for the City Council to use to better understand the considerations associated with resuming in-person meetings.

i) Mayor Agenda

VI. Information & Communications (No Action Required)

VII. Adjourn

- **Mr. Donnelly made a motion to adjourn the meeting.**

- **Mr. Dale seconded the motion.**
- **Roll call vote of all ayes, motion carried.**
- **Meeting adjourned at 7:56 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager