

City Council Meeting Minutes  
July 20, 2020  
7:00 PM Regular Meeting

**I. Pledge of Allegiance**

- Mayor Frese opened the meeting at 7:00 p.m. and led the pledge of allegiance.
- Mayor Frese, Ms. Patterson, Mr. Himpel, Ms. Stevens, and Mr. Dale participated via Zoom. Mr. Donnelly was absent. City Manager George Brajkovic, Assistant City Manager Dan Porter, and City Attorney Anna Krstulic also participated via Zoom.

**II. Approval of Minutes – Regular meetings dated June 15, 2020 & July 6, 2020**

- **Mr. Himpel made a motion to approve minutes from the regular meetings dated June 15, 2020 & July 6, 2020.**
- **Mr. Dale seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

**III. Consent Agenda**

a) Review bill payments

- **Mr. Himpel made a motion to approve the consent agenda.**
- **Ms. Stevens seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

**IV. Open Agenda**

- No open agenda comments were submitted at this meeting.

**V. Old Business**

a) Ordinance 1487: Acceptance and Use of Coronavirus Relief Funds by the City of Tonganoxie

- Mr. Brajkovic described the ordinance and proposed spending plan for the City's share of CARES Act funding.
- Mayor Frese asked if funds could be dedicated to expansion of sidewalk infrastructure.
- Mr. Brajkovic replied that sidewalk infrastructure does not fit in any eligible category for permitted use of CARES Act funding.
- Ms. Stevens said that she supports utilizing the funding not yet allocated in the draft spending plan to increase the amount of small business grant opportunities.
- Ms. Patterson agreed.
- Mr. Dale asked if more personal protective equipment is needed.
- Mr. Brajkovic replied that he is working closely with local and County public safety departments to monitor needs, and more funding can be allocated to this category of the spending plan.
- **Ms. Stevens made a motion to approve Ordinance 1487 relating to the acceptance and use of CARES Act funding by the City.**
- **Ms. Patterson seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

**VI. New Business**

a) Consider Authorization of Change Order #1 to the Construction Services Contract with Infrastructure Solutions, LLC for the 2019 Aerial Sanitary Sewer Repair Project Utilizing CDBG Urgent Need Grant Funds

- Mr. Brajkovic said that unexpected erosion near the recently installed aerial sanitary sewer crossing resulted in the proposal from the project engineer to add additional erosion control measures to the eroded area. He added that the activities contained in the Change Order are within the scope of the current construction

contract and the additional cost would be fully covered by the CDBG Urgent Need Grant proceeds without requiring the approval of the Kansas Department of Commerce.

- Mr. Himpel said that there was a mistake on the agenda title and the Change Order for the project was Change Order #2.
- Mr. Brajkovic said that the first change order for the project had no cost impact and was a minor project schedule adjustment.
- **Mr. Himpel made a motion to authorize Change Order #2 to Contract 19-1330L with Infrastructure Solutions, LLC for the 2019 Aerial Sanitary Sewer Repair project funded via the CDBG Urgent Need Grant proceeds.**
- **Ms. Stevens seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

b) Ordinance 1488: Authorizing a Special Use Permit for a Home Based Dog Grooming Business at 615 E 8th Street

- Mr. Brajkovic introduced the item and said that the Planning Commission unanimously recommended approval with conditions set forth in the staff report.
- Ms. Krstulic described the conditions included within Ordinance 1488.
- **Mr. Dale made a motion to approve Ordinance 1488, accepting the Planning Commission's recommendation for approval of a special use permit for a home based dog grooming business at 615 E 8th Street.**
- **Mr. Himpel seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

c) Resolution 07-20-01: Authorizing 2020 Bridge Inspection Contract with BG Consultants, Inc.

- Mr. Brajkovic introduced the item.
- **Ms. Stevens made a motion to approve Resolution 07-20-01, authorizing the expense to conduct the City's biennial bridge inspections in the amount not to exceed \$3,500.**
- **Ms. Patterson seconded the motion.**
- **Roll call vote of all ayes, motion carried.**

d) City Manager Agenda

1. Urgent Needs Grant Update

- Mr. Brajkovic said that he provided the project status in detail earlier in the meeting.

e) City Attorney Agenda

f) Mayor Pro Tem Agenda

g) City Council Agenda

- Ms. Patterson thanked the Public Works Department employees for doing a great job improving the look of the water production building located near the intersection of 4<sup>th</sup> Street and the Public Works Facility driveway.

h) Mayor Agenda

- Mayor Frese said that he spoke with Good Shepherd Thrift Store about potentially administering CARES Act grants. They are interested but want to know more about the requirements before making a final decision.

## **VII. Information & Communications (No Action Required)**

## **VIII. Adjourn**

- **Ms. Patterson made a motion to adjourn the meeting.**
- **Mr. Dale seconded the motion.**

- **Roll call vote of all ayes, motion carried.**
- **Meeting adjourned at 8:02 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager