

City Council Meeting Minutes
September 16, 2019
7:00 PM Regular Meeting

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

- Mayor Pro Tem Himpel opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mr. Himpel, Ms. Stevens, Mr. Oroke, Ms. Patterson and Mr. Bennett. Mayor Ward was absent. City Manager George Brajkovic, City Attorney Anna Krstulic, and Assistant City Manager Dan Porter were also in attendance.
- Mayor Pro Tem Himpel led the Pledge of Allegiance.

II. Approval of Minutes – Regular meeting dated September 3, 2019

- **Mr. Bennett made a motion to approve the minutes from the September 3, 2019 City Council meeting.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

- a) Review bill payments
- Ms. Patterson asked for more information about the payment made to an individual in the check report.
- Mr. Porter shared that the payment in question was a repayment of a portion of insurance proceeds due to the owner of a property on 2nd Street that recently experienced an extensive fire and was required to be demolished in order to present safe conditions for the public.
- **Ms. Patterson made a motion to approve the consent agenda.**
- **Ms. Stevens seconded the motion.**
- **Vote of all ayes, motion carried.**

IV. Open Agenda

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the City Clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- No members of the public addressed the City Council during open agenda.

V. Old Business

VI. New Business

- a) New Public Library Project Update by JE Dunn
- Mr. Brajkovic introduced the item and recognized Kate Stockton with SAPP Design Architects, Michelle Kaiser with Benson Method, Nicole Holifield with the Tonganoxie Public Library, Steve Skeet with the Tonganoxie Library Board, and Emily Held and Curtis Golba with JE Dunn.
- Emily Held gave the City Council an update on the progress at the construction site.
- Kate Stockton updated the City Council on the interior and exterior design elements of the project.
- Mayor Pro Tem Himpel asked about the quality of the flooring materials.
- Ms. Stockton noted that it was fairly high quality and mostly luxury vinyl tile.
- Mayor Pro Tem Himpel asked if the windows would include shades.

- Ms. Stockton stated that shades would be included according to need, along with some that offer one-way visibility.
- Mr. Bennett asked if a lighting control system was included.
- Ms. Held responded that a lighting control system was included.
- Ms. Kaiser shared that the meeting spaces would have audio visual capability and wifi service.
- Mr. Oroke asked about security measures in the building.
- Ms. Held commented that the project included 14 cameras, key pad locks, and a video doorbell, but no alarms.
- Ms. Holifield commented that the school is also providing input on the graphic wall design.
- Mr. Skeet shared that the Library Board is now happy with the latest design.
- Mayor Pro Tem Himpel asked if the project was on budget.
- Mr. Brajkovic replied that to date, the project is still on budget and on time.
- Mayor Pro Tem Himpel authorized a 10 minute recess in the meeting.

b) Resolution 09-19-01: Authorizing Contract with Harbour Construction, Inc. for the 2019 Chip Seal Street Maintenance Project

- Mr. Brajkovic introduced the item and described the RFP process that resulted in staff's recommendation to accept the bid from Harbour Construction, Inc.
- Ms. Krstulic commented that she had helped in the preparation of the draft contract for consideration.
- **Mr. Bennett made a motion to approve Resolution 09-19-01: Authorizing Contract with Harbour Construction, Inc. for the 2019 Chip Seal Street Maintenance Project for an amount not to exceed \$57,842.50.**
- **Ms. Patterson seconded.**
- **Vote of all ayes, motion carried.**

c) Ordinance 1474: Authorizing Consumption of Alcohol at Marketing Event Held at Tonganoxie Business Park

- Mr. Brajkovic introduced the item.
- Ms. Patterson asked about the funding contributions for the event.
- Mr. Brajkovic stated that the City Council previously authorized \$5,000 in funding from the business park property sale proceeds and that LCDC would also contribute towards the cost of the event.
- **Ms. Patterson made a motion to approve Ordinance 1474: Authorizing Consumption of Alcohol at Marketing Event Held at Tonganoxie Business Park.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

d) Ordinance 1475: Amending Solid Waste Rates Effective for the December 1, 2019 Billing Cycle

- Mr. Porter introduced the item and provided a presentation on the proposed changes to the solid waste and recycling rates that would take effect on the December 1, 2019 billing cycle.
- **Mr. Oroke made a motion to approve Ordinance 1475: Amending Solid Waste Rates Effective for the December 1, 2019 Billing Cycle as presented by staff.**
- **Mr. Bennett seconded the motion.**
- **Vote of all ayes, motion carried**

a) City Manager Agenda

1. Urgent Needs Grant Update

- Mr. Brajkovic presented an update on the City's Urgent Needs Grant application to the City Council and noted that the City was still waiting for a formal response from the Kansas Department of Commerce.

2. Library Project Update

- Mr. Brajkovic noted that an extensive update on the Library project was already provided in the new business portion of the agenda.

3. Request for Approval of Disposition of City Property

- Mr. Brajkovic requested the approval of the disposal via Purple Wave auction of a 2011 Crown Victoria Police Department vehicle currently used by a detective. He noted that the vehicle sale proceeds would be deposited into the General Fund because that was the funding source for the vehicle when it was purchased.
- Ms. Patterson asked if the item could be considered at a future meeting as part of the new business portion of the meeting agenda.
- Mr. Bennett stated that he wanted to see the mileage and condition of the vehicle in such a situation.
- Mr. Oroke stated that he wished to see the mileage and maintenance records of vehicles proposed for sale.
- Ms. Stevens commented that clarity is important but that redundancy in business processes like this should be avoided.

4. August 2019 Financial Report

- Mr. Porter presented the August 2019 Financial Report to the City Council.
- Mayor Pro Tem Himpel asked if information on the 2019 pool season would be available soon.
- Mr. Porter stated that with the closure of the pool in early September, a report could be prepared and delivered to the City Council soon.

b) City Attorney Agenda

c) Mayor Pro Tem Agenda

d) City Council Agenda

- Mr. Oroke stated that he wished to receive more information on the state of the City's water production wells and how to fix any issues that might exist.
- Ms. Stevens shared that the Tonganoxie Business Association's Business Expo event is scheduled for November 12th from 4-8 PM in the Brunswick Ballroom. She noted that the event was well-received last year and that signups are still underway for local businesses.

e) Mayor Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn

- **Ms. Patterson made a motion to adjourn the meeting.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 8:14 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager