

City Council Meeting Minutes  
July 1, 2019  
7:00 Regular Meeting

**Open Regular Meeting – 7:00 p.m.**

**I. Pledge of Allegiance**

- Mayor Ward opened the meeting at 7:00 PM with the Pledge of Allegiance.
- Roll Call: Council members present were Mayor Ward, Mayor Pro Tem Himpel, Mr. Oroke, Mr. Bennett, and Ms. Stevens. Ms. Patterson was absent. City Manager George Brajkovic, City Attorney Anna Krstulic, and Assistant City Manager Dan Porter were also in attendance.

**II. Approval of Minutes –Regular meeting dated June 17, 2019**

- **Mr. Bennett made a motion to approve the minutes from the regular meeting dated June 17, 2019.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

**III. Consent Agenda**

- a) Review bill payments
- **Mr. Himpel made a motion to approve the consent agenda.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

**IV. Open Agenda**

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- Monica Gee, 17685 214<sup>th</sup> Street, addressed the City Council and announced that she was donating a “paint my place” painting of the Old City Hall during the 2019 Plein Air event.
- No other members of the public wished to speak.

**V. Old Business**

**VI. New Business**

- a) Review of Bid Package #3 Recommended Selections – New Library Project
- Mr. Brajkovic introduced the item.
- Curtis Golba, with JE Dunn, introduced the bid package recommendations and explained that the budget number proposed for approval included two alternates, yet to be determined logo signage and a teen area wall covering.
- Mr. Himpel commented that he has concerns with including the acceptance of the east parking lot alternate item at this time, as the project hasn’t gotten underway yet and there might be unanticipated costs that would require the project budget to increase.
- Mr. Golba stated that he understood that concern but believed that JE Dunn held most of the risk associated with any potential cost increases in the project moving forward.
- **Ms. Stevens made a motion to accept the bid acceptance recommendations included in Bid Package No. 3, plus the East Parking Lot and West Patio Alternates, in an amount not to exceed \$1,104,163.**

**(The Fabric Lights above the Circulation Desk Alternate is also recommended for acceptance using the \$5,000 Light Fixture Coordination/Revisions Allowance from Bid Package 2. The recommended acceptance would bring the total approvals to date to the total contract budget of \$3,502,100.)**

- **Mr. Oroke seconded.**
- Mr. Himpel asked for a roll call vote.
- **Vote of 2 ayes (Stevens, Bennett), 2 nays (Himpel, Oroke). Mayor Ward cast the deciding aye vote. Motion carried.**
  
- b) Review of Funding for Community Organizations, Economic Development/Legislative Support, and Community Events in FY 2020 Budget
- Monica Gee and Tammie McCutchen (President and Treasurer of the Tonganoxie Business Association("TBA")) addressed the City Council and presented the budget request for \$5,000 in 2020 and a list of events and initiatives currently being planned and provided to the community.
  - Mr. Oroke asked what the current balance was for the organization.
  - Ms. McCutchen commented that the current fund balance was over \$16,000, but the target for annual carryover funding is approximately \$5,000 per year.
  - Mayor Ward reiterated the importance of the role the TBA plays in the community and thanked the members for all their efforts representing the community to newcomers and visitors.
- Keyta Kelly, with the Tonganoxie Arts Council, addressed the City Council. She commented that the group wishes to hold the Plein Air Art Festival in conjunction with the Sunflower Stroll event later in the fall of 2019. She commented that the group would like to continue the Plein Air Art festival in 2020 and include more opportunities for children like storytelling and other activities. She requested \$5,000 in funding support in 2020 for the organization.
  - Marty Anderson addressed the City Council and commented that the role of the Arts Council was to support local artists.
  - Leigh Coffman commented that she is a member of several other arts organizations and that there is the opportunity to support a broad range of cultural activities with this type of organization.
  - Shonda Atwater spoke in support of the Arts Council and commented on the potential economic impact of increased tourism and activity.
  - Mayor Ward thanked the group and asked for more information about the components of a Plein Air Art festival.
  - Ms. Kelly explained the concept of the Plein Air Art festival and described the planned outdoor painting activities in the Tonganoxie area.
- Steve Jack, Executive Director of the Leavenworth County Development Corporation, addressed the City Council and explained the organization's funding request for 2020. He explained that the amount requested for the next year was based on a formula developed by the participating communities almost 15 years ago. He outlined several communication initiatives that were prioritized recently and how they apply to the City of Tonganoxie.
  - Mayor Ward thanked Mr. Jack and asked for more information about why we sometimes lose prospective leads.
  - Mr. Jack explained that leads are sometimes lost due to lack of required attributes such as rail service, differing state incentive options, or simply private business decision-making.
  - Mr. Oroke asked what the struggles have been with marketing properties in Tonganoxie.
  - Mr. Jack commented that he is excited about the opportunity to enhance and improve marketing with additional resources that have recently been made available for use.
  
- c) Public Hearing – Opportunity for Resident Input in FY 2020 Budget Development

- Mayor Ward opened the public hearing and asked if anyone wished to offer input as part of the public hearing on the development of the 2020 budget.
  - No members of the public addressed the City Council.
  - Mayor Ward closed the public hearing.
- d) Resolution 07-19-01: Approval of Contract with BG Consultants for WasteStream Management at the Water Treatment Plant
- Mr. Brajkovic introduced the item and described the proposed contract to complete a Wastestream Summary report as part of a regulatory requirement of the Kansas Department of Health and Environment.
  - **Mr. Himpel made a motion to approve Resolution 07-19-01, approving the contract with BG Consultants for WasteStream Summary report preparation regarding the Water Treatment Plant in an amount not to exceed \$6,000.**
  - **Ms. Stevens seconded.**
  - **Vote of all ayes, motion carried.**
- e) Consideration of a Change Order as submitted by Haupt Construction for encountering an unexpected Glacial Moraine as part of the Mass Grading Contract for the Tonganoxie Business Park
- Mr. Brajkovic introduced the item.
  - **Ms. Stevens made a motion to approve the Change Order as submitted by Haupt Construction for encountering an unexpected Glacial Moraine as part of the Mass Grading Contract for the Tonganoxie Business Park in an amount not to exceed \$129,250.**
  - **Mr. Bennett seconded.**
  - **Vote of all ayes, motion carried.**
- f) Consideration of CMB Application from Casey's General Store – 500 West Street
- Mr. Porter introduced the item.
  - **Ms. Stevens made a motion to approve the CMB application for Casey's General Store at 500 West Street.**
  - **Mr. Oroke seconded.**
  - **Vote of all ayes, motion carried.**
- g) Consideration of Request to Waive Special Event Permit fee for Plein Air Art Fest Event in 2019
- Mr. Brajkovic introduced the item.
  - **Mr. Oroke made a motion to approve the request to waive the Special Event Permit fee for the Plein Air Art Fest Event in 2019.**
  - **Mr. Bennett seconded.**
  - **Vote of all ayes, motion carried.**
- h) Consideration of Request for Funding Support for Plein Air Art Fest Event in 2019
- Mr. Porter introduced the item and explained that due to the results of Tonganoxie Days 2019, the City could contribute up to \$500 of the funds initially planned for that event to the Plein Air Art Fest event in 2019.
  - Ms. Stevens asked if artists pay to participate in the event.
  - Ms. Coffman responded that the artists each pay an entry fee of \$35.
  - **Mr. Himpel made a motion to approve the request for sponsorship funding for the Plein Air Art Fest Event in 2019 in an amount not to exceed \$500.**
  - **Mr. Oroke seconded.**
  - **Vote of all ayes, motion carried.**
- i) City Manager Agenda
1. Urgent Needs Grant Update
- Mr. Brajkovic updated the City Council on the status of the grant application.

## 2. Library Project Update

- Mr. Brajkovic commented that the project update was covered in an earlier agenda item.

## 3. May 2019 Financial Report

- Mr. Porter delivered the May 2019 Financial Report to the City Council.
- Mr. Brajkovic added a notice that staff had determined a conflict between a professional development opportunity at the International City and County Management Association Annual Conference and the City Council's regular meeting on October 21, 2019. He commented that staff would pursue a notice of special meeting process for October 28, 2019 unless the Council had any objections.
- Mr. Brajkovic also stated that City offices would be closed on July 4, 2019 in observation of the Fourth of July holiday and that the sale and discharge of fireworks was permitted by ordinance from June 30 – July 4. He wished everyone a safe and happy Fourth of July.

j) City Attorney Agenda

k) Mayor Pro Tem Agenda

l) City Council Agenda

m) Mayor Agenda

- Mayor Ward wished everyone a safe and happy Fourth of July.

## VII. Information & Communications (No Action Required)

## VIII. Adjourn

- Mr. Himpel made a motion to adjourn the meeting.
- Mr. Oroke seconded.
- Vote of all ayes, motion carried. Meeting Adjourned at 8:55 PM.

Respectfully submitted,



Dan Porter, Assistant City Manager