

City Council Meeting Minutes
June 17, 2019
7:00 Regular Meeting

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

- Mayor Pro Tem Himpel opened the meeting at 7:00 PM with the Pledge of Allegiance.
- Roll Call: Council members present were Mayor Pro Tem Himpel, Mr. Oroke, Ms. Patterson, Mr. Bennett, and Ms. Stevens. Mayor Ward was absent. City Manager George Brajkovic, Fire Chief John Zimbelman, Police Chief Greg Lawson, Public Works Director Kent Heskett, and Assistant City Manager Dan Porter were also in attendance.

II. Approval of Minutes –Regular meeting dated June 3, 2019

- Ms. Patterson noted an error in an honorific referring to Mr. Oroke in the minutes and asked that the minutes reflect that adjustment.
- Mr. Porter agreed and thanked Ms. Patterson.
- **Ms. Patterson made a motion to approve the minutes from the regular meeting dated June 3, 2019.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

- a) Review bill payments
- **Mr. Bennett made a motion to approve the consent agenda.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

IV. Open Agenda

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting.** Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- Keyta Kelly, 512 E 12th Street, addressed the City Council and requested waiver of the special event permit fee on behalf of the Tonganoxie Arts Council for the upcoming Plein Air Art Fest event to be held concurrently with the Sunflower Stroll Event. She stated that the organization had not yet received Kansas Not for Profit status but was working to acquire the status.
- Leigh Coffman, 529 E 5th Street, addressed the City Council and provided information about the 2019 Plein Air Art Fest event.
- Rachel Kelley, 512 E 12th Street, addressed the City Council and provided information about the 2019 Plein Air Art Fest event.
- Mr. Brajkovic commented that staff would review the special event permit fee application when it was submitted to the City and bring the item back to the City Council for consideration at a future meeting.
- John Blessing, 2601 Midwest Drive, addressed the City Council and stated that he was employed by Waste Management and interested in providing service to the City of Tonganoxie.
- Mr. Brajkovic stated that the City was currently in negotiations with the City's current solid waste and recycling provider about extending the existing agreement.
- No other members of the public wished to speak.

V. Old Business

VI. New Business

a) 2019 Citizen Survey Results Presentation

- Mr. Brajkovic presented the results of the 2019 Citizen Survey.

b) Public Hearing – Opportunity for Resident Input in FY 2020 Budget Development

- Mayor Pro Tem Himpel opened the public hearing and asked if anyone wished to offer input as part of the public hearing on the development of the 2020 budget.
- Jamie Lawson, 1831 Finch Drive, addressed the City Council and delivered a presentation on the state of Code enforcement issues in the community. He reviewed photographs of potential issues at different locations within the City and asked for the City Council to consider promoting stricter enforcement of existing regulations and reviewing the contents of sections of the City Code related to Code enforcement. He suggested adding a Code Enforcement Officer in the 2020 budget, reviewing existing policies, and joining with volunteer groups to help address problem properties.
- No other members of the public addressed the City Council as part of the public hearing.
- Mayor Pro Tem Himpel closed the public hearing.
- Mayor Pro Tem Himpel asked the City Manager to provide the information related to the City Code Enforcement Review item under the City Manager's agenda.
- Mr. Brajkovic reviewed the City's existing Code related to parking on unimproved surfaces, which was an item that was exempted out of the standard traffic ordinance in previous years and not part of the Code enforcement presentation. He then delivered a presentation on Chapter VIII, Articles 1-4 of the City Code, which included terminology definitions, how complaints are generated, and the requisite process for handling cases. He added that neighboring communities of similar size like Eudora and Basehor changed within the past several years from a staffing and resource level similar to the City of Tonganoxie by adding additional staff to meet the growing code enforcement needs of those communities. He also outlined the estimated cost of adding a full time Code Enforcement Officer in 2020 as \$63,886.
- Ms. Stevens commented that during the budget workshop for the 2020 budget, an additional Code Enforcement Officer was being considered as an addition in 2020.
- Mr. Brajkovic stated that the budget for the building inspection and Code enforcement discussion was about \$83,000 and the estimated salaries and benefits cost of adding an additional employee was approximately \$64,000.
- Ms. Patterson thanked Mr. Lawson for putting together the presentation and summarized the priorities she took from the presentation as clean-up of existing issues and maintenance. She asked staff to look for opportunities to improve execution this year with limited resources and how to fit a Code Enforcement Officer into the 2020 budget.
- Ms. Stevens asked how people who need help with Code compliance can be assisted and how others who refuse to make changes can be addressed.
- Mr. Brajkovic commented that so far this year, staff had targeted two specific days to evaluate current Code issues in the community, and then prioritized significant health and safety issues.
- Mr. Oroke thanked Mr. Lawson for the information and stated that he sees a large issue with repeat offenders who take advantage of the system and repeat infractions over and over again.
- Mr. Bennett thanked Mr. Lawson for his hard work and commented that no neighborhood is exempt from Code issues. He noted that this has been an issue for many years and that it might be a good idea to send a type of communication to all homes in the City with information about Code enforcement. He commented that he would be in support of a full time Code Enforcement Officer if at all possible.

- Mayor Pro Tem Himpel announced a five minute recess at 8:15 PM.

- c) Resolution 06-19-02: Approval of Contract Contingent upon Grant Award with BG Consultants for CDBG Urgent Need Grant – Engineering Services
 - Mr. Brajkovic introduced the item.
 - **Ms. Patterson made a motion to approve Resolution 06-19-02: Approval of a Contract Contingent upon Grant Award with BG Consultants for CDBG Urgent Need Grant – Engineering Services in an amount not to exceed \$53,550.**
 - **Ms. Stevens seconded.**
 - **Vote of all ayes, motion carried.**

- d) Resolution 06-19-04: Contract with BG Consultants for Biennial Bridge Inspections
 - Mr. Brajkovic introduced the item.
 - Mr. Himpel asked if all 4 bridges were included in this quote.
 - Mr. Porter confirmed that all 4 bridges were included.
 - **Ms. Patterson made a motion to approve Resolution 06-19-04: Approval of a Contract with BG Consultants for Biennial Bridge Inspections in an amount not to exceed \$3,500.**
 - **Mr. Bennett seconded.**
 - **Vote of all ayes, motion carried.**

- e) Resolution 06-19-05: Appointment of City Attorney
 - Mr. Brajkovic introduced the item and announced that the previously approved Charter Ordinance 29 had reached the end of the 60 day protest period and was now in effect.
 - Mayor Pro Tem Himpel asked if he was authorized to make the appointment on behalf of the Mayor.
 - Mr. Brajkovic confirmed that the Mayor had granted his authority to make the recommendation, but that he had asked the City Council to weigh in on the appointment.
 - Mayor Pro Tem stated that he wished to appoint Anna Krstulic as the City Attorney and asked the Council for a motion.
 - **Mr. Oroke made a motion to approve Resolution 06-19-05: Appointment of Anna Krstulic as City Attorney.**
 - **Ms. Stevens seconded.**
 - **Vote of all ayes, motion carried.**

- f) Resolution 06-19-05: Approval of Contract with BG Consultants for WasteStream Management at the Water Treatment Plant
 - Mr. Brajkovic commented to the City Council that the contract was not able to be completed in advance of the meeting and that staff hoped to advance the item on the July 1, 2019 meeting.

- g) Consider Approval of Temporary CMB Permit for LCFA Rodeo and Bull Back
 - Mr. Porter introduced the item and delivered a report on the previous experience the City had with the temporary CMB for this event.
 - **Mr. Bennett made a motion to approve a Temporary CMB Permit for Abdallah Shrine Rodeo LCFA Rodeo and Bull Back.**
 - **Mr. Oroke seconded.**
 - **Vote of all ayes, motion carried.**
 - Ms. Patterson stated that the motion for this item accidentally included the incorrect recipient of the temporary CMB permit.
 - **Mr. Bennett amended his motion to approve a Temporary CMB Permit for LCFA Rodeo and Bull Back.**
 - **Mr. Oroke amended his second.**
 - **Vote of all ayes, motion carried.**

h) Consider Approval of 2019 Firework Sales Permits (4)

- Mr. Porter introduced the item.
- **Mr. Oroke made a motion to approve four 2019 Firework Sales Permits as submitted by the applicants, Rockstar Fireworks, Anthony Miller, Garrett's World Enterprises, LLC, and Trieb's T-Town #1.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

i) City Attorney Agenda

j) City Manager Agenda

1. City Code Enforcement Review
2. Urgent Needs Grant Update

- Mr. Brajkovic commented that earlier agenda items covered the content of the CDBG Urgent Needs Grant update.

3. Library Project Update

- Mr. Brajkovic stated that the third bid package for the project was currently posted following acceptance of the second bid package on June 3, 2019.

4. Tonganoxie Days 2019 Event Recap

- Mr. Porter delivered a short presentation about the outcome of Tonganoxie Days 2019, which occurred on June 8, 2019. He described receiving many compliments on the event along with four noise complaints routed to the Police Department through dispatch. He thanked the staff, members of City Council, and other volunteers who helped make the event possible, as well as the generous corporate sponsors who made a large impact in the ability to offer a quality event for families in the community.
- Monica Gee addressed the Council and recognized Alberto Yaluk with 1866 Bar and Grill who was the alcohol vendor for the event. She mentioned that he reported good levels of activity and sales.
- Mr. Oroke asked that staff ensure each sponsor for the event receives a thank you letter and receipt for their donation.

5. May 2019 Financial Report

- Mr. Brajkovic commented that staff would prepare the May 2019 Financial Report in advance of the July 1, 2019 City Council meeting.

k) Mayor Pro Tem Agenda

- No items.

l) City Council Agenda

- No items.

m) Mayor Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn

- **Ms. Patterson made a motion to adjourn the meeting.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried. Meeting Adjourned at 8:50 PM.**

Respectfully submitted,



Dan Porter, Assistant City Manager