

City Council Meeting Minutes
March 4, 2019
7:00 Regular Meeting

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

- Mayor Ward opened the meeting at 7:00 PM with the Pledge of Allegiance.
- Roll Call: Council members present were Mayor Ward, Mr. Himpel, Mr. Oroke, Ms. Patterson, Ms. Stevens, and Mr. Bennett. City Manager George Brajkovic, Police Chief Greg Lawson, Public Works Director Kent Heskett, and Assistant City Manager Dan Porter were also in attendance.

II. Approval of Minutes – Special meeting dated February 21, 2019

- **Mr. Bennett made a motion to approve the minutes from the February 21, 2019 City Council meeting.**
- **Ms. Patterson seconded.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

- a) Review bill payments
- **Ms. Stevens made a motion to approve the consent agenda.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

IV. Open Agenda

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- Monica Gee, 17685 214th Street, addressed the City Council and notified them of 3 upcoming events on behalf of TBA, including the Business Appreciation Dinner on April 2, the Vaccination Clinic on April 27, and the Back the Blue Fitness Event on May 11.
- No other members of the public addressed the City Council during open agenda.

V. Old Business

- a) UTV Legislation Discussion
- Mr. Brajkovic introduced the item.
- Ms. Stevens asked the Council to consider adding golf carts to the direction for staff moving forward in light of research she has completed and safety precautions that are possible to include.
- Mr. Oroke commented that safety concerns are an issue with golf carts.
- Ms. Patterson stated that she didn't support a pilot program.
- Mr. Bennett stated that he also didn't support a pilot program.
- **Mr. Oroke made a motion to direct staff to move forward with preparing an ordinance for UTV regulations and to not include golf carts within the draft ordinance.**
- **Mr. Himpel seconded.**
- **Vote of 4 ayes, 1 abstaining (Stevens) motion carried.**

VI. New Business

a) Consider Approval of Request to Dispose of Police Equipment

- Mr. Porter introduced the item and described the request before the Council and the anticipated financial impact to the Police Equipment Fund.
- Chief Lawson provided more information about the technical and operational rationale behind making the transition to department issued sidearms, including the plan to eventually make a similar transition with long guns.
- **Mr. Himpel made a motion to authorize the Tonganoxie Police Department to dispose of the following items to Sig Sauer: (2) “five seven (57) FN pistols” with 6 magazines, .38 caliber Smith and Wesson Revolver, “High Point” nine millimeter pistol, Glock 22 forty caliber pistol with two magazines, Glock 18 c nine millimeter pistol with one magazine, (33) sig Sauer forty caliber magazines, (16) “five seven FN pistol magazines”, (800) rounds of forty caliber “Speer G Dot” ammunition, (3300) rounds of FN “five seven” ammunition. These items are valued at approximately \$4,446.00.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

b) Consider Approval of Request to Purchase Utility Service Vehicle

- Mr. Porter introduced the item.
- **Mr. Bennett made a motion to authorize staff to purchase a 2019 Ford F-150 service truck from Laird Noller Automotive for an amount not to exceed \$27,384**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**
- **Mr. Himpel made a motion to authorize staff to dispose of a 2005 Ford Ranger on Purple Wave Auction Side upon receipt of the 2019 F-150 utility truck.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

c) Consider Approval of Request to Purchase Water Tower Inspection Services

- Mr. Porter introduced the item and provided a summary of the services included in the bid.
- **Ms. Patterson made a motion to authorize staff to purchase water tower inspection services from Inland Potable for an amount not to exceed \$5,215**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

d) Consider Approval of Request to Purchase Replacement Pump at the WWTP

- Mr. Porter introduced this item and item VI. e). He described the conditions of each piece of equipment and the rationale behind rebuilding the bar screen at a lower cost than replacement.
- Mr. Himpel asked when the bar screen replacement should be completed.
- Mr. Heskett stated the project should begin as soon as possible and that staff would examine the other two similar pumps when the third is replaced.
- Mayor Ward commented that this was another example of staff in operational and administrative positions making every effort to efficiently spend the City’s tax dollars. He thanked Public Works staff for their dedication.
- **Mr. Himpel made a motion to authorize staff to purchase a replacement pump from Environmental Process Systems for an amount not to exceed \$12,500.**
- **Ms. Patterson seconded.**
- **Vote of all ayes, motion carried.**

- e) Consider Approval of Request to Utilize Contractual Services to Rebuild the Bar Screen at the WWTP
 - **Mr. Himpel made a motion to authorize staff to retain the services of Huber Techology to complete a rebuild of the bar screen at the Waste Water Treatment Plant for an amount not to exceed \$30,182.11.**
 - **Ms. Patterson seconded.**
 - **Vote of all ayes, motion carried.**

- f) Resolution 03-19-02: Approving a Contract with Kramer & Associates for Auditing Services
 - Mr. Porter introduced the item and described the advertisement for the RFQ and contract negotiation process with the lowest bid firm for auditing services.
 - **Mr. Himpel made a motion to authorize the execution of Resolution 03-19-01, approving the auditing services contract with Kramer & Associates.**
 - **Ms. Patterson seconded.**
 - **Vote of all ayes, motion carried.**

- g) City Manager Agenda
 - 1. City Attorney Update
 - Mr. Brajkovic noted that the City Attorney Shannon Marcano notified staff of her inability to continue as City Attorney due to a new client with conflicting meeting dates. He also commented that April 2 is the deadline for appointment of the City Attorney and Municipal Court Judge by the City Council, so staff will issue a RFQ and strive to provide a proposed appointment by that date.
 - 2. Library Project Update
 - Mr. Brajkovic introduced the item and described recent steps in the project aimed at advancing planning and zoning components of the project. No additional payments have been made.

- h) City Attorney Agenda

- i) Mayor Pro Tem Agenda
 - Mr. Himpel recognized the efforts of all agencies involved in the collaborative relocation of nursing home residents early in the morning due to a carbon monoxide alarm incident. He asked that staff prepare a letter of thanks to share with each agency.

- j) City Council Agenda
 - Ms. Patterson recognized Public Works staff for all their hard work during the recent winter weather events.
 - Ms. Stevens commented that the St. Patrick's Day parade is coming up soon on March 16.

- k) Mayor Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn

- **Ms. Patterson made a motion to adjourn the meeting.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried. Meeting Adjourned at 8:11 PM.**

Respectfully submitted,



Dan Porter, Assistant City Manager