

City Council Meeting Minutes  
January 7, 2019  
7:00 Regular Meeting

**Open Regular Meeting – 7:00 p.m.**

**I. Pledge of Allegiance**

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mr. Bennett, Ms. Stevens, Mr. Himpel, and Ms. Patterson. Mr. Oroke was absent. City Manager George Brajkovic, City Attorney Shannon Marcano, and Assistant City Manager Dan Porter were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

**II. Approval of Minutes – Regular meeting dated December 17, 2018**

- **Mr. Himpel made a motion to approve the minutes from the December 17, 2018 City Council meeting.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

**III. Consent Agenda**

- a) Review bill payments
- **Mr. Bennett made a motion to approve the consent agenda.**
- **Ms. Patterson seconded.**
- **Vote of all ayes, motion carried.**

**IV. Open Agenda**

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee before the meeting. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and state your name and address for the record.

- No members of the public addressed the City Council during the open agenda period.

**V. Old Business**

**VI. New Business**

- a) Resolution 01-19-01: Landscape Design Documents Agreement with GBA Architects and Engineers for the Tonganoxie Business Park
- Mr. Brajkovic introduced the item and delivered a presentation on the history of the development activities at the Tonganoxie Business Park.
- **Mr. Bennett made a motion to approve Resolution 01-19-01, approving an agreement for additional landscape design services at the Tonganoxie Business Park.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**
- b) Consider Approval of Funding for the League of Kansas Municipalities 2019 Annual Dues
- Mr. Porter introduced the item and provided background on the services of the League of Kansas Municipalities.

- **Ms. Patterson made a motion to approve payment of the 2019 League of Kansas Municipalities Membership Fee.**
- **Ms. Stevens seconded.**
- **Ms. Patterson amended her motion to approve payment of the 2019 League of Kansas Municipalities Membership Fee in an amount not to exceed \$2,856.75.**
- **Ms. Stevens amended her second.**
- **Vote of all ayes, motion carried.**

c) Ordinance 1461: Approval of Final Plat for Stone Creek Subdivision Phase #8.

- Mr. Brajkovic introduced the item.
- Chris Donnelly addressed the City Council as the applicant and relayed his conversations with the City Public Works Director, which resulted in the adjustment to move one connection from underneath the street and created two additional manholes.
- **Mr. Himpel made a motion to approve Ordinance 1461, approving the final plat for Stone Creek Subdivision Addition 8 with conditions recommended by staff and accepting the dedication of land for public purposes. Conditions included:**

**Engineering**

1) Contingent on the City Engineer’s review and approval of construction plans for Stone Creek Addition No. 8

**Planning**

- 1) Compliance with any recommendations of the City Engineer review.
- 2) An address plat must be submitted meeting the Tonganoxie Street Naming and Addressing Policy be submitted to the City prior to recording of the final plat.
- 3) All proposed improvements shall include a performance bond or irrevocable letter of credit from the applicant, approved by the City Attorney, prior to installation.
- 4) The Planning Commission’s recommendation shall be forward to the City Council, and the City Council approve and accept all public improvements prior to recording the final plat.
- 5) No building permits shall be issued and no lots shall be sold until the Final Plat is recorded with the Register of Deeds of Leavenworth County.
- 6) No occupancy permits shall be issued prior to acceptance of public improvements by the City.

- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

d) City Manager Agenda

1. Review Judicial Order on Electronic Media

- Mr. Brajkovic introduced the item and relayed that this administrative order falls within the Municipal Court Judge’s purview and was deemed acceptable by staff.

2. Library Project Update

- Mr. Brajkovic reviewed recent progress on the Library project, which included efforts to collect public input from display boards posted at public locations and the resulting touch point planned for an upcoming meeting in February for the design elements and overall budget of the project to be presented to the City Council.

e) City Attorney Agenda

f) Mayor Pro Tem Agenda

g) City Council Agenda

h) Mayor Agenda

- Mayor Ward commented on the positive accomplishments in 2018 and wished everyone a happy new year as he looked forward to a great 2019.

**VII. Information & Communications (No Action Required)**

**VIII. Adjourn**

- Ms. Patterson made a motion to adjourn the meeting.
- Mr. Bennett seconded the motion.
- Vote of all ayes, motion carried.
- Meeting adjourned at 7:40 p.m.

Respectfully submitted,



Dan Porter, Assistant City Manager