

City Council Meeting Minutes
December 3, 2018
7:00 PM Regular Meeting

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mayor Ward, Mr. Himpel, Ms. Stevens, Mr. Oroke, and Mr. Bennett. City Manager George Brajkovic, City Attorney Shannon Marcano, Police Chief Greg Lawson, Public Works Director Kent Heskett, and Assistant City Manager Dan Porter were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

II. Approval of Minutes – Regular meeting dated November 19, 2018

- **Mr. Oroke made a motion to approve the minutes from the November 19, 2018 City Council meeting.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

- a) Review bill payments
- **Mr. Bennett made a motion to approve the consent agenda.**
- **Mr. Oroke Seconded.**
- **Vote of all ayes, motion carried.**

IV. Open Agenda

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the City Clerk or designee **before the meeting.** Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- No members of the public addressed the City Council during open agenda.

V. Old Business

- a) Appointment to Fill Existing City Council Vacancy – Lisa Patterson
 - Mr. Porter administered the oath of office to Lisa Patterson.
 - Mayor Ward welcomed Ms. Patterson to the City Council as she filled the remainder of Kara Reed’s term.
- b) UTV Discussion
 - Cody Thornton addressed the City Council on the topic of allowing UTV vehicles to be operated within City limits.
 - Mr. Brajkovic made a presentation on the subject and listed the results of a survey of other communities that allow and do not allow UTVs to be operated.
 - Mr. Bennett commented that he is in favor of permitting the use of UTVs at this point but would like more research to be completed.
 - Ms. Patterson asked what the impacts of the change would be to public safety agencies.

- Chief Lawson provided some information on the safety concerns and increased risk of harmful collisions that is anticipated with the proposed change.
- Ms. Stevens commented that she was in favor of allowing the use but would like more staff research on the options for ordinances.

c) Ordinance 1445: Amending the Light Industrial District Zoning Ordinance to allow Daycare: Child Care Center (or) Preschool

- Mr. Brajkovic made a presentation on the subject and reiterated the history of the recent consideration of this item by the Planning Commission and City Council.
- Mr. Himpel noted his continued concerns with the prospect of allowing this use in the light industrial district.
- Mr. Bennett expressed concerns with the use in this district.
- Ms. Stevens commented that she was in favor of passing the ordinance in line with Planning staff recommendations.
- **Mr. Oroke made a motion to reconsider the item at the January 2019 Planning Commission meeting and added direction from the City Council to consider adding a requirement for acquiring a Special Use Permit for the use to be permitted in the light industrial district.**
- **Ms. Patterson seconded.**
- **Vote of 4 ayes and 1 nay (Stevens), motion carried.**

VI. New Business

a) Election of Mayor Pro Tem

- **Mr. Oroke made a motion to appoint Rocky Himpel as Mayor Pro Tem.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

b) Request to Approve Purchase of Utility Rate Study Analysis

- Mr. Brajkovic made a presentation on the subject and provided information on the rationale behind the rate analysis request to the City Council.
- Mr. Porter indicated that the funds necessary to complete the study would be available in the 2019 budget of the water and sewer utility funds.
- **Ms. Stevens made a motion to approve the purchase of a utility rate study analysis for an amount not to exceed \$11,353.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

c) Request to Amend 2018 Police Equipment Fund Budget and Approval to Purchase Police Facility Security Improvements

- Mr. Brajkovic introduced the item.
- Chief Lawson provided more technical information about the technology improvements proposed to the police facility evidence room.
- Mr. Porter updated the City Council on the Police Equipment Fund 2018 budget and noted that a budget amendment was necessary due to the unplanned impact of replacing a damaged vehicle with insurance proceeds deposited into the fund earlier in the year.
- **Ms. Stevens made a motion to approve the amend the Police Equipment Fund 2018 budget from \$25,000 to \$31,000 and to authorize staff to purchase the PMI Evidence Tracker System in an amount not to exceed \$2,700.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

d) City Manager Agenda

1. October Monthly Budget Report

- Mr. Porter presented the budget report to the City Council.

2. Library Project Update

- Mr. Brajkovic presented an update on the Library project, including information about geotechnical borings.

e) City Attorney Agenda

f) Mayor Pro Tem Agenda

- Mr. Himpel noted that he attended the recent County Commission meeting and that the vote at the County Commission for district boundaries determination was scheduled for tomorrow.

g) City Council Agenda

- Ms. Patterson thanked the governing body for the support and for trusting her to fill the remainder of the term.
- Mr. Oroke noted that Tonganoxie Days was fast approaching and that he was interested in getting started in the planning efforts for the event.

h) Mayor Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn

- **Mr. Bennett made a motion to adjourn the meeting.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 8:38 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager