

CITY COUNCIL MEETING MINUTES
October 15, 2018
7:00 p.m. Regular Meeting



Open Regular Meeting – 7:00 p.m.

City Attorney Shannon Marcano stated in the absence of the Mayor and Mayor Pro-tem someone from the council members in attendance could be nominated or volunteer for acting Mayor Pro-tem. Mr. Oroke and Ms. Stevens nominated Mr. Himpel. He accepted the nomination. Vote of all ayes-motion carried

I. PLEDGE OF ALLEGIANCE

- Mayor Pro-tem Himpel opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mr. Himpel, Ms. Stevens, Mr. Oroke, and Mr. Bennett. City Manager George Brajkovic, City Attorney Shannon Marcano, and City Clerk Patty Hagg were also in attendance.
- Mayor Ward and Ms. Reed were absent
- Mayor Pro-Tem Himpel led the Pledge of Allegiance.

II. APPROVAL OF MINUTES – REGULAR MEETING DATED OCTOBER 1, 2018

- Ms. Stevens made a motion to approve the minutes from the October 1, 2018 City Council meeting.
- Mr. Oroke seconded.
- Vote of all ayes, motion carried.

III. CONSENT AGENDA

- a) Review bill payments
- Mr. Bennett made a motion to approve the consent agenda.
- Ms. Stevens seconded.
- Vote of all ayes, motion carried.

IV. OPEN AGENDA

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- Linda Johnson, 2800 Maple Ave, Leavenworth KS 66048, introduced herself to the council. She stated she is running for Leavenworth County Commission 2nd District. She also discussed Commissioner Districts and the Give Me 5 information increasing the number of county commissioners from 3 to 5.

V. OLD BUSINESS

- No Items

VI. NEW BUSINESS

- a) Presentation: Prairie Fire Development Group
 - Mr. Brajkovic introduced Kelly Hrabe with Prairie Fire Development Group.
 - Mr. Hrabe presented a power point concept plan for the northern portion of the old elementary school property. He discussed partnership with Tongie 5 & Sunflower Development Group, trends in housing, resident criteria, project oversight & safeguards and presented examples of similar housing units they have built throughout the state of Kansas and Missouri.
 - **No action was taken**

- b) Resolution 10-18-04: Approval of Animal Control Services Agreement Contract with Frank Robison
 - Mr. Brajkovic stated an RFP for the position of part-time animal control officer was posted and Mr. Robison was the only one to respond. He stated the contract is basically the same with some added performance standards. He also stated large magnets will be purchased for Mr. Robison personal vehicle for identification purposes and the city website has been updated with animal control contact information.
 - **Ms. Stevens made a motion to approve Resolution 10-18-04.**
 - **Mr. Bennett seconded.**
 - **Vote of all ayes, motion carried.**

- c) Resolution 10-18-05: Accepting a Donation of Real Estate from Norman C. and Nancy L. Younger
 - Mr. Brajkovic introduced the item and stated the property owners of a duplex at 103/105 S Pleasant St would like to donate the property to the city. An asbestos report has been completed and the remediation recommendation will cost about \$1000.00. The cost estimate for staff to demo the building will be about \$6000.00. Uses considered for the lot include additional green space or additional parking for the Water Park.
 - **Ms. Stevens made a motion to approve Resolution 10-18-15.**
 - **Mr. Oroke seconded.**
 - **Vote of all ayes, motion carried.**

- d) Consider authorization of \$125,000.00 in expenditures for Interceptor Sewer Project – Phase 1
 - Mr. Brajkovic stated Phase 1 will include a topographical survey and provide a cross section survey and alignment for easements and purchasing purposes. He stated the money used would be from the sale of Lot 5 currently available within the Industrial Park Development fund.
 - **Ms. Stevens made a motion to authorize expenditures for the Interceptor Sewer Project-Phase 1 not to exceed \$125,000.00.**
 - **Mr. Bennett seconded.**
 - **Vote of all ayes, motion carried.**

- e) City Manager Agenda
 1. Funding Opportunity for the Department of Transportation’s Competitive Highway Bridge Program
 - Mr. Brajkovic provided information to the City Council on a DOT grant. He stated the deadline for submittal is 10/31/18. He stated he thought this might be a good opportunity for street & bridge repair but after reviewing the application his recommendation is not pursue this grant due to the costs of engineering studies that would be needed for the application.
 2. Library Construction Update
 - Mr. Brajkovic stated that he is working with the Library Board and JE Dunn. It has been determined that a topographical survey is not needed. Bids are being collected for Geo Tech work on the site.

3. Mayor's Tree Lighting Event Update

- Mr. Brajkovic stated the Mayor's Tree lighting will be held on 11/17/18 from 5:30-8:00. Ms. Gee and Ms. Bretthauer stated the theme is "Twas the Night before Christmas" and everyone is encouraged to dress in their pajamas. Santa should arrive at approximately 6:30. There will be a food truck, carriage rides and a canned food drive. Entertainment will be provided by the High School Jazz Band and the Children's Choir. They also stated that Tonganoxie students will be making some of the decorations for the light poles on 4th St.
- f) City Attorney Agenda
 - g) Mayor Pro Tem Agenda
 - h) City Council Agenda
 - i) Mayor Agenda

VII. INFORMATION & COMMUNICATIONS (NO ACTION REQUIRED)

VIII. ADJOURN

- **Mr. Oroke made a motion to adjourn the meeting.**
- **Ms. Stevens seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 7:50 p.m.**

Respectfully submitted,



Patricia C. Hagg, City Clerk