

CITY COUNCIL MEETING APPROVED MINUTES

September 17, 2018

7:00 p.m. Regular Meeting



Open Regular Meeting – 7:00 p.m.

I. PLEDGE OF ALLEGIANCE

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mayor Ward, Mr. Himpel, Ms. Reed, Ms. Stevens, Mr. Oroke, and Mr. Bennett. City Manager George Brajkovic, City Attorney Shannon Marcano, Public Works Director Kent Heskett, Fire Chief John Zimbelman, Police Chief Greg Lawson, and Assistant City Manager Dan Porter were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

II. APPROVAL OF MINUTES – REGULAR MEETING DATED SEPTEMBER 4, 2018

- Ms. Reed made a motion to approve the minutes from the September 4, 2018 City Council meeting.
- Mr. Bennett seconded.
- Vote of all ayes, motion carried.

III. CONSENT AGENDA

- a) Review bill payments
- Mr. Bennett made a motion to approve the consent agenda.
- Mr. Oroke Seconded.
- Vote of all ayes, motion carried.

IV. OPEN AGENDA

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- Cecelia Pruitt, 21800 Parallel Road, addressed the Council and offered suggestions of how to market the City of Tonganoxie's development opportunities and be proactive.
- Mr. Brajkovic described two recent programs described as leads by LCDC, the relocation of National Institute of Food and Agriculture (NIFA) and the Economic Research Services (ERS) operations and the site review for a pet food processing facility.
- Mayor Ward described the LCDC as a marketing arm who serves as the City's initial contact for potential investors in the community.
- Alice DeMoss, 20241 State Avenue, described her own past negative experience with odors associated with a pet food company.

- Mr. Brajkovic commented that contact with LCDC regarding a pet food processing plant has included the City indicating that due to proximity with neighbors any odor emanating from a facility would not be acceptable for the site.
- Mary Gergich, 21610 Kansas Avenue, addressed the Council with concerns about any pet food company coming in with odor issues.

V. OLD BUSINESS

- No Items

VI. NEW BUSINESS

a) Resolution 09-18-01: Auto Aid I-70 Response Plan

- Mr. Brajkovic introduced the item.
- Mr. Zimbelman described the proposed agreement, which is in place and being participated in across Leavenworth County. The City is only responsible for mile markers 206-213, and would still have the authority to not respond to an automatic aid situation.
- **Ms. Reed made a motion to approve Resolution 09-18-01.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

b) Consider approval of CMB License for C-Store Operations, LLC d/b/a/ Fastrax 1

- Mr. Brajkovic introduced the item.
- **Ms. Stevens made a motion to approve a CMB License for C-Store Operations, LLC d/b/a Fastrax 1.**
- **Ms. Reed seconded.**
- **Vote of all ayes, motion carried.**

c) Consider approval of waiver of Sanitary Sewer Tap Fee for Casey's General Store

- Mr. Brajkovic introduced the item.
- **Mr. Oroke made a motion to deny a waiver of Sanitary Sewer Tap Fee for Casey's General Store.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

d) Consider approval of donation of family season pool pass for St. John's School Benefit Auction

- Mr. Brajkovic introduced the item.
- **Mr. Himpel made a motion to approve the donation of a family season pool pass for St. John's School's benefit auction.**
- **Ms. Reed seconded.**
- **Vote of all ayes, motion carried.**

e) Consider approval of salt purchase in the maximum amount of \$6,710

- Mr. Brajkovic introduced the item.
- **Ms. Stevens made a motion to authorize a salt purchase in the maximum amount of \$6,710.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

f) City Manager Agenda

1. City Council Vacancy Advertisement Update

- Mr. Brajkovic presented the contents of a memo included in the packet to the City Council.
- Mr. Oroke commented that he didn't believe it was enough time for the advertisement period.
- Ms. Reed commented that she believed the publication of her impending resignation gave sufficient notice to the community about the opportunity.
- Mr. Himpel commented that October 26 would be a good end of the application process.
- Mayor Ward thanked Ms. Reed for her dedicated record of service to the City through the City Council and commented that he supported posting an earlier deadline.
- **Mr. Himpel made a motion to direct staff to advertise the City Council vacancy with a deadline of October 26, review the applications at the City Council meeting on November 5, and plan to appoint someone to fill the vacancy on the Council meetings held on November 19 or December 3.**
- **Mr. Bennett seconded.**
- **Roll Call requested by the Mayor, Vote of 4 ayes, 1 nay (Reed), motion carried.**

g) City Attorney Agenda

h) Mayor Pro Tem Agenda

i) City Council Agenda

- Mr. Oroke commented about the progress of the Library committee and expressed hope that the project could move forward at a more rapid pace and at the current level of funding allocated by the City Council.
- Mr. Brajkovic noted that a draft design-build document with JE Dunn is close to completion, but additional verification of the provision of furniture, furnishing, and equipment necessary to ensure the facility would be turn-key was still being finalized.
- Mr. Himpel asked that the design-build contract be provided as part of the agenda packet earlier than usual.
- Ms. Stevens notified the Council about an upcoming trick or treating event downtown on Friday, October 26 organized by the Tonganoxie Business Association.
- Mr. Porter described the planning efforts going into the Mayor's Tree Lighting event, which is scheduled for November 17, 2018.
- Mayor Ward welcomed County Commissioner Doug Smith and Kansas Representative Jim Karleskint, who were in attendance at the meeting.

j) Mayor Agenda

VII. INFORMATION & COMMUNICATIONS (NO ACTION REQUIRED)

VIII. ADJOURN

- **Ms. Reed made a motion to adjourn the meeting.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 7:59 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager