

## CITY COUNCIL MEETING APPROVED MINUTES

August 6, 2018

7:00 p.m. Regular Meeting



### Open Regular Meeting – 7:00 p.m.

#### I. PLEDGE OF ALLEGIANCE

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mayor Ward, Mr. Himpel, Ms. Reed, Ms. Stevens, Mr. Oroke, and Mr. Bennett. City Manager George Brajkovic and Assistant City Manager Dan Porter were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

#### II. APPROVAL OF MINUTES – REGULAR MEETING DATED JULY 16, 2018

- **Mr. Oroke made a motion to approve the minutes from the July 16, 2018 City Council meeting.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

#### III. CONSENT AGENDA

- a) Review bill payments
- **Ms. Reed made a motion to approve the consent agenda.**
- **Mr. Himpel Seconded.**
- **Vote of all ayes, motion carried.**

#### IV. OPEN AGENDA

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- Lois Meadows, 21049 Parallel Road, addressed the City Council by reading a letter written by her late husband, Larry Meadows, about his vision for the future of the community. It included ideas of building a recreation center and working with community interests to build 2 gateway arches on entrances to downtown.
- Tony Maurer addressed the City Council and offered to assist in the arch project as the welding instructor at Tonganoxie High School with the assistance of the FFA coordinator and welding instructor Shelby Siemens.
- No additional comments were offered during the open agenda period.

#### V. OLD BUSINESS

- No Items

## VI. NEW BUSINESS

Mayor Ward moved to Item d – Item i in the agenda before returning to Item a.

- a) Public Hearing: Setting the property tax levy for the 2019 Budget
  - **Mayor Ward opened the public hearing.**
  - **No members of the public requested to speak during the public hearing.**
  - **Mayor Ward closed the public hearing.**
  
- b) Resolution 08-18-01: Expressing the Property Tax policy for the City of Tonganoxie
  - Mr. Porter introduced the item.
  - **Ms. Reed made a motion to approve Resolution 08-18-01.**
  - **Ms. Stevens seconded.**
  - **Vote of all ayes, motion carried.**
  
- c) Adoption of the 2019 Budget
  - Mr. Porter introduced the item and made a brief presentation on the contents of the 2019 Proposed Budget.
  - **Ms. Reed made a motion to adopt the 2019 proposed budget.**
  - **Mr. Oroke seconded.**
  - **Vote of all ayes, motion carried.**
  
- d) Resolution 08-18-02: Approving Memorandum of Understanding with Tonganoxie Public Library
  - Mr. Brajkovic introduced the item.
  - **Ms. Stevens made a motion to approve Resolution 08-18-02.**
  - **Ms. Reed seconded.**
  - **Vote of all ayes, motion carried.**
  
- e) Resolution 08-18-03: Resolution of Support to offer application for Moderate Income Housing RFP
  - Mr. Brajkovic introduced the item and delivered a short presentation.
  - Ross Vogel addressed the Council about the project as the developer.
  - **Ms. Reed made a motion to approve Resolution 08-18-03.**
  - **Mr. Himpel seconded.**
  - **Vote of all ayes, motion carried.**
  
- f) Ordinance 1445: Amending the Light Industrial District Zoning Ordinance to allow Daycare: Child Care or Preschool
  - Mr. Brajkovic introduced the item and explained the discussion which took place at the Planning Commission meeting.
  - **Ms. Stevens made a motion to approve Ordinance 1445.**
  - **Ms. Reed seconded.**
  - **Ms. Stevens withdrew her motion.**
  - **Ms. Reed withdrew her second for the motion.**
  
  - **Mr. Bennett made a motion to continue the item to a future City Council meeting to allow staff to complete additional research.**
  - **Mr. Oroke seconded.**
  - **Vote of all ayes, motion carried.**

g) Resolution 08-18-04: Authorizing the Award of Bid to Little Joe's Asphalt for the 2018 Mill & Overlay Project

- Mr. Brajkovic introduced the item.
- Tom Putoff, 113 S Village Terrace, addressed the governing body in support of eliminating the add alternate or considering an upgraded complete replacement of the segment rather than street maintenance activities.
- Mr. Oroke recused himself from voting on item g.
- **Ms. Reed made a motion to approve Resolution 08-18-04.**
- **Ms. Stevens seconded.**
- **Vote of 3 ayes and 1 nay (Himpel), motion carried.**

h) Resolution 08-18-05: Authorizing Consumption of Alcoholic Beverages at Tonganoxie Public Library during the Sunflower Stroll Event

- Mr. Porter introduced the item.
- Steve Skeet, Library Board President, commented that the Library Board was unaware of the
- Mr. Brajkovic noted that the Library Executive Director contacted the City about the request and the request to use the community room was signed by the Library staff.
- Monica Gee withdrew the event request from consideration on behalf of TBA.
- **The item failed for lack of a motion.**

i) Consider Approval of Subscription Renewal with Seamless Docs

- Mr. Porter introduced the item.
- **Mr. Bennett made a motion to authorize staff to execute the 3 year renewal agreement with Seamless Docs.**
- **Mr. Himpel seconded.**
- **Vote of all ayes, motion carried.**

j) City Manager Agenda

1. June Financial Report & Q2 2018 Treasurer's Report

- Mr. Porter presented the June Financial Report and Q2 Treasurer's Report to the City Council.
- 2. Risk Pool Annual Contributions Update
- Mr. Porter presented the annual risk pool contributions information to the City Council.
- 3. Shut Off Procedure
- Mr. Brajkovic presented the utility billing process overview and an adjustment to the timing of turn-on service after hours for customers who fail to pay their bill prior to the shut off date to the City Council.

k) City Attorney Agenda

- No items.

l) Mayor Pro Tem Agenda

- Ms. Reed thanked staff for all the work included in the 2019 budget development process.

m) City Council Agenda

- No items.

n) Mayor Agenda

- No items.

## VII. INFORMATION & COMMUNICATIONS (NO ACTION REQUIRED)

### **VIII. ADJOURN**

- **Ms. Reed made a motion to adjourn the meeting.**
- **Ms. Stevens seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 9:10 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager