

## CITY COUNCIL MEETING APPROVED MINUTES

February 20, 2018  
7:00 p.m. Regular Meeting



### I. PLEDGE OF ALLEGIANCE

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Ms. Reed, Mr. Himpel, Mr. Lawson, Mr. Oroke, and Mayor Ward. Ms. Stevens was not present. City Manager George Brajkovic, Assistant City Manager Dan Porter, Police Chief Jeff Brandau, Lieutenant Brandon Marshall, and City Attorney Shannon Marcano were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

### II. APPROVAL OF MINUTES – REGULAR MEETING DATED FEBRUARY 05, 2018

- Ms. Reed made a motion to approve the minutes from the February 05, 2018 City Council meeting.
- Mr. Oroke Seconded.
- Vote of all ayes, motion carried.

### III. APPROVAL OF CONSENT AGENDA

#### a) REVIEW BILL PAYMENTS

- Mr. Himpel made a motion to approve the consent agenda.
- Mr. Oroke seconded.
- Vote of all ayes, motion carried.

### IV. OPEN AGENDA

- Mr. Porter reported that no members of the public signed up to address the City Council in open agenda.
- Mayor Ward closed the open agenda portion of the meeting.

### V. OLD BUSINESS

- No items

### VI. NEW BUSINESS

City Council Agenda was moved up ahead of other items.

#### h) CITY COUNCIL AGENDA

- Mr. Lawson noted that he will be resigning his Council position. He thanked staff and the City Council for their support and the opportunity to serve for a period of time. Mr. Lawson excused himself from the meeting and exited.
- Mayor Ward thanked Mr. Lawson for his service. No other items in the City Council agenda.
- Ms. Marcano noted that governing body must appoint someone to fill the term of the position according to state statute. Staff is confirming with the KS League of Municipalities to determine the correct procedure to fill the vacancy and will provide more information to City Council.

#### a) POLICE DEPARTMENT - PRESENTATION OF AWARD FROM AMERICAN AUTOMOBILE ASSOCIATION (AAA) OF KANSAS

- Mr. Brajkovic noted that this item is being rescheduled due to a family emergency by the presenter.

#### b) POLICE DEPARTMENT - INTRODUCTION OF NEWLY PROMOTED OFFICERS

- Mr. Brajkovic introduced the item and called upon Chief Brandau to introduce the newly promoted officers.

- Chief Brandau noted the recent departure of Lieutenant Gill who took a position with the Kansas Bureau of Investigation. A panel representing several agencies interviewed candidates and recommended promotion candidates to the Chief.
- Chief Brandau introduced Brandon Marshall as a newly promoted Lieutenant and reviewed his background.
- Mayor Ward offered congratulations to Lieutenant Marshall.
- Chief Brandau introduced the newly promoted Sergeant Bobby Knowles, who is not able to attend this meeting due to an ongoing training in Missouri.

**c) RESOLUTION NO. 02-18-02; AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS FOR THE LIBRARY**

- Mr. Brajkovic introduced the item and noted several background points, including an approved reimbursement resolution, two publications of notice, and a corresponding 30 day protest period which has now expired. This item is a resolution authorizing the setting of a bond sale date.
  - Mr. Himpel noted that there are upcoming dates critical to this process.
  - Mr. Brajkovic noted the planned bond rating calls set up in early March and the most recent A2 grade rating, which is important for interest rate impacts.
- **Ms. Reed made a motion to adopt Resolution 02-18-02.**
  - **Mr. Oroke seconded.**
  - **Vote of all ayes, motion carried.**

**d) CITY MANAGER AGENDA**

**1. BUDGET BOOK**

- Mr. Brajkovic noted the delivery of the budget book to the City Council in printed form and mentioned that it would be provided on the City's website following the meeting.

**2. JANUARY FINANCIAL REPORT**

- Mr. Porter presented the January 2018 Financial Report to the City Council.

**e) CITY ATTORNEY AGENDA**

- No items.

**f) MAYOR AGENDA**

- Mayor Ward asked Leavenworth County Commissioner Doug Smith, who was in attendance at the meeting, about the upcoming nomination to the Port Authority Board.
- Mr. Smith noted that he wished to see a representative of each City on the Board, and that he had made an unsuccessful motion to table the item until more work could be done to add more members to the Board.
- Mayor Ward asked that any continuing discussions involve representatives from the City as possible.

**g) MAYOR PRO TEM AGENDA**

- No items.

**3. EXECUTIVE SESSION FOR THE DISCUSSION OF NON-ELECTED PERSONNEL MATTERS**

- **Mr. Himpel made a motion to move to the executive session to discuss a non-elected personnel matter for a period of 5 minutes, including the City Attorney, City Manager, and Assistant City Manager.**
- **Mr. Oroke seconded the motion.**

- **Vote of all ayes, motion carried.**
- ...
- **Mr. Himpel made a motion to return from executive session at 7:37 p.m.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
  
- **Mr. Himpel made a motion to move to the executive session to discuss a non-elected personnel matter for a period of 15 minutes, including the City Attorney.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- ...
- **Mr. Himpel made a motion to return from executive session at 7:51 p.m.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
  
- **Mr. Himpel made a motion to move to the executive session to discuss a non-elected personnel matter for a period of 15 minutes, including the City Attorney and City Manager.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- ...
- **Ms. Reed made a motion to return from executive session at 8:14 p.m.**
- **Mr. Himpel seconded the motion.**
- **Vote of all ayes, motion carried.**

**VII. INFORMATION AND COMMUNICATIONS (NO ACTION REQUIRED)**

**VIII. ADJOURN**

- **Ms. Reed made a motion to adjourn the meeting.**
- **Mr. Himpel seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 8:15 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager