

City Council Meeting
August 15, 2016
7:00 p.m. Regular Meeting



Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Jim Truesdell, Curtis Oroke, Chris Donnelly, Andy Gilner, and Kara Reed. Also in attendance were City Manager Nathan McCommon, Assistant City Manager Jamie Shockley, and City Attorney Michael Kelly.

Approval of Minutes and Consent Agenda

- Mr. Gilner moved to approve the minutes from August 1, 2016. Ms. Reed seconded. All ayes. Motion carried.
- Ms. Reed moved to approve the consent agenda for August 15, 2016. Mr. Gilner seconded. All ayes. Motion carried.

Open Agenda

- Rachel Kelly, 703 E. 1st Street, addressed the council and requested \$500 in funding for the 2016 Spooktacular event. Mr. Donnelly moved to grant E.A.S.T. \$500 to be used for the 2016 Spooktacular event. Mr. Oroke seconded. Ms. Reed reminded the Council that an accounting of the expenses from this event must be turned into the City no longer than 30 days after the event, according to the community event policy. All ayes. Motion carried.

Old Business

Second Reading: Ordinance 1411, amending the City Code to define “canvassing.”

- Mr. McCommon explained the purpose of this ordinance was to clear up some confusion regarding whether or not canvassing requires a solicitors permit. The ordinance amends the city code to clarify that a solicitors permit is only needed when a good or service is being sold, and would not apply to canvassing.
- Ms. Reed moved to approve Ordinance 1411. Mr. Truesdell seconded. All ayes. Motion carried.

New Business

Public Hearing: Setting the Property Tax Levy for the 2017 Budget

- Mr. McCommon requested a public hearing to set the property tax levy for the 2017 fiscal year. Mayor Ward opened the public hearing. There were no comments made during the public hearing. Mayor Ward then closed the public hearing.

Resolution 08-16-01: Expressing the property tax policy

- Ms. Reed moved to approve Resolution 08-16-01. Mr. Gilner seconded. All ayes. Motion carried.

2017 Budget Adoption

- Mr. Donnelly moved to approve the 2017 budget and set the property tax levy as presented. Mr. Gilner seconded. All ayes. Motion carried.

Discuss possible campaign to renew the city 0.75% sales tax

- Mr. McCommon explained the process for a mail ballot election, if the City Council wants to move forward with renewing. The current sales tax is set to expire in August of 2017, and the County Clerk needs 90 days notice of the ballot language.
- Mr. Truesdell requested a timeline be sent to the Council regarding sales tax renewal. Ms. Reed said that she wants a better understanding of the costs of these projects.
- David Frese, 1012 Please Street, Tonganoxie Library Board, addressed the Council and informed them that the Library Foundation will be meeting on September 7 to discuss how they would like to move forward on pursuing a portion of the City’s sales tax.

City Manager Agenda

July Financial Report

- Mr. McCommon gave the July financial report and informed the Council that the revenues and expenditures are performing close to budget estimates.

Mayor Agenda

Recognition of Tonganoxie among safest cities in Kansas

- The Mayor informed the Council that the City of Tonganoxie was recently recognized by Safewise as the 11th safest city in Kan.

Recruitment of new city manager

- Mayor Ward asked the Council to begin discussions on recruiting Nathan’s replacement to serve as City Manager. He requested feedback from the Council as to whether or not the City needed to put out an RFP for an executive recruiter. Mr. Truesdell said

that he thinks we should put out an RFP. Mr. Gilner said that he thought the last recruiter did a good job and would be supportive of using him again. Mr. Oroke and Ms. Reed said they also would like to put on an RFP for executive recruiters. Mayor Ward directed Ms. Shockley to put together an RFP for executive search services with responses due by Sept. 2 and have the responses ready for the City Council at their September 6 meeting.

Mayor Pro Tem Agenda

- Ms. Reed asked the City Council to discuss if they want to support a future festival similar to the Sesquicentennial. Mayor Ward said he believes that scale is important. Mr. Gilner said he's supportive of holding future festivals and wants the City Council to make some decisions on when it will be. Mr. Truesdell said he also supports the city being involved with and funding the festival. Mayor Ward directed staff to include this topic on the next agenda.

Executive Session

Mr. McCommon requested executive session to discuss confidential matters of non-elected personnel to include the governing body, city manager, and city attorney for a period of five minutes. Mr. Donnelly moved. Mr. Gilner seconded. All ayes. Motion carried.

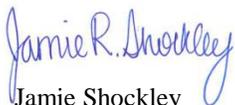
Mayor Ward requested a motion to return from executive session and make a note that no action was taken. Mr. Gilner moved. Ms. Reed seconded. All ayes. Motion carried.

Mr. Gilner moved to return to executive session for attorney-client privilege for a period of 10 minutes to include the governing body, city manager, assistant city manager, and city attorney. Ms. Reed seconded. All ayes. Motion carried.

Mr. Gilner moved to return from executive session and make a note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.

Mr. Gilner moved to adjourn at 8:10 p.m. Ms. Reed seconded. All ayes. Motion carried.

Respectfully submitted,



Jamie Shockley
Assistant City Manager