

City Council Meeting
June 1, 2015
7:00 p.m. Regular Meeting



Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Curtis Oroke, Mayor Jason Ward, Chris Donnelly, Andy Gilner, and Kara Reed. Council member Jim Truesdell was absent. Also in attendance were Assistant City Administrator Jamie Shockley, City Attorney Michael Kelly, Planning Consultant Kathy Kem, Deputy City Clerk Patty Hagg and Administrative Assistant Teresa Bastron .

Approval of Minutes and Consent Agenda

- Mr. Gilner moved to approve the minutes from May 18, 2015. Ms. Reed seconded. All ayes. Motion carried.
- Ms. Reed moved to approve the consent agenda for June 1, 2015. Mr. Gilner seconded. All Ayes. Motion carried.

Open Agenda

- Nothing at this time.

Old Business

New facilities discussion – Infrastructure Committee

- Mayor Ward stated he would like see the Infrastructure Committee go forward with the RFQ for the facilities study. Mayor Ward would like to have information from all shareholders and felt the facilities study would provide that information

New Business

Approve winning artist and agreement for mural painting

- RCDC committee has asked for this item to be tabled at this time. The committee is still working with the artist on some minor details in the agreement.

Second Reading: Ordinance 1393, amending Section 25 of the Zoning Regulations related to allowable uses of signs

- Ms. Shockley stated this is a second reading of Ordinance 1393. The Planning Commission held a Public Hearing and reviewed the regulations on May 7, 2015. They have made a recommendation to the City Council to approve the changes. Kathy Kem, Midwest Planning LLC, was present to answer any questions. She stated an item was brought to her attention and she suggested a language change to page 27 to say a special permit is required instead of a Special Use permit for electronic signs. The special permit would still have to be approved by the Planning Commission. Mr. Donnelly and Mayor Ward stated the new regulations were easier to understand and user friendly. Mr. Donnelly made a motion to amend page 27, section e. 4 to read All EMC signs shall require a special permit. Mr. Oroke seconded. All ayes. Motion carried.

City Administrator Agenda

- Ms. Shockley introduced Teresa Bastron, new administrative assistant for City Hall.

Discuss Calendar for preparation of the FY 2016 Budget

Ms. Shockley presented a preliminary budget overview and stated the council will need to set a date for a preliminary budget work session. She stated the end of July is the deadline for any final decisions. A Public Hearing will need to be set in early August and the final budget ready for print by the 3rd week of August. She also stated the city would not receive final county assessments until early July. Mr. Donnelly made a motion to hold a budget work session to include all department heads on Monday, June 22nd, at 7:00 pm. Mr. Gilner seconded. All ayes. Motion carried.

City Attorney Agenda

Policy for the maintenance of downtown streetscape

Mr. Kelly stated there is a need for maintenance of the trees along Fourth St. In the past, our Public Works department has done most of the maintenance and a couple of the property owners have removed trees that were overgrown or diseased. Mr. Kelly stated the City is not legally responsible for maintaining the trees and questioned whether the city should take this on or should the property owners be responsible. Mr. Kelly stated Mr. McCommon is looking for information on the Tree Board that was established several years ago. The tree board has been inactive or disbanded for several years.

- Mr. Kelly stated he will be attending a City Attorney meeting and asked if any council members had questions that they would like to have addressed. He also stated the State budget hearings may have an impact on city budgets. He stated there may be a shift in personal property taxes from cities to school budgets.

Mayor Agenda

- **Mayoral Appointments**

- Mr. Donnelly moved to approve Mayor Ward's appointment of Brandy Lee and Alyson Weiser to the library board. Ms. Reed seconded. All ayes. Motion carried.
- David Frese, Library Board President, asked the Mayor and Council to approve a change to expand the number of library board members from 7 to 10. He stated this is still within the state statute that allows up to 10 members on the board. The current board consists of 7 members, 5 representing the city and 2 representing the county. The 10 member board would consist of 8 members who reside and represent the city and 2 members who reside outside city limits and represent the county. Mr. Donnelly motioned to expand the library board to 10 members. Ms. Reed seconded. All ayes. Motion carried.

Council President Agenda

- Nothing at this time

City Council Agenda

- Nothing at this time

Information & Communications (No Action Required)

- **Municipal policies on commemorating public spaces and buildings.**

Ms. Shockley presented policies from the City of Mulvane, the City of Bel Aire and the City of Osage. Council members discussed the policies and liked the Mulvane petition component and would like to see that included in the policy for Tonganoxie.

Mr. Gilner moved to adjourn at 7:35 p.m. Ms. Reed seconded. All ayes. Motion carried.

Respectfully submitted,

Patty Hagg
Deputy City Clerk