

City Council Meeting
May 18, 2015
7:00 p.m. Regular Meeting



Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Jim Truesdell, Curtis Oroke, Mayor Jason Ward, and Kara Reed. Chris Donnelly and Andy Gilner were absent. Also in attendance were City Administrator Nathan McCommon, Assistant City Administrator Jamie Shockley, and City Attorney Michael Kelly.

Approval of Minutes

- Ms. Reed moved to approve the minutes dated May 4, 2015. Mr. Oroke seconded. All ayes. Motion carried.

Consent Agenda

- Mr. Truesdell moved to approve the consent agenda. Ms. Reed seconded. All ayes. Motion carried.

Open Agenda

Monica Gee of 612 E. 4th Street addressed the Council to inform them of their Project Lifesaver initiative.

Lawrence Hill, of 501 E. 13th Street, addressed the Council regarding Tonganoxie Road between the VFW and Todd's Tire regarding an old crane that appears to be rusting away. Mr. McCommon said that someone would go out and take a look and see what we can do.

Old Business

Infrastructure Committee

Mr. McCommon gave a presentation on behalf of the Infrastructure Committee on recommendations on new facilities. Mayor Ward requested a draft RFQ regarding new facilities be brought to the Council for review at an upcoming meeting.

New Business

Consider approval of lease with Calvin Quisenberry

- Mr. McCommon reminded the Council that Mr. Quisenberry requested to change the current lease the City has with him for rental space for the Police Department and increase the rent amount to \$1,400 per month. Mr. Truesdell moved to authorize the revised lease agreement. Mr. Oroke seconded. All ayes. Motion carried.

Consider award and agreement for annual street resurfacing

- Mr. McCommon said that the Council members agreed to the annual street repair projects earlier this year at a public meeting. There were six contractors that responded, and the low bid was awarded to Little Joe's Asphalt out of Bonner Springs. Ms. Reed moved to enter into a technical services agreement with Little Joe's Asphalt, Inc. for street resurfacing. Mr. Truesdell seconded. All ayes. Motion carried.

Consider approval of agreement with SKW, Inc. for secondary city planning services

- Mr. McCommon said that Kathy Kem of Midwest Planning gave us notice that she will be phasing out of city planning. In response, we advertised an RFP and received responses, and the Council agreed to enter into an agreement with Gould-Evans. In order to protect the City and Gould Evans against conflicts of interest, city staff recommends entering into an agreement with SKW, Inc. for secondary city planning services. Mr. Truesdell moved to enter into a professional services agreement with SKW for city planning services. Mr. Gilner seconded. All ayes. Motion carried.

Consider approval of agreement with Dr. McBratney to serve as Medical Director for Tonganoxie Fire Department

- Mr. McCommon informed the Council that Dr. Weatherford has expressed interest in stepping down as the City's medical director, and staff is recommending entering into an agreement with Dr. McBratney for Medical Director services. Mr. Gilner moved to enter into an agreement with Dr. McBratney to serve as medical director. Ms. Reed seconded. All ayes. Motion carried.

RCDC Presentation on Committee Projects

- Keyta Kelly and Cheryl Hanback presented to the City Council on behalf of the Retail-Commercial Development Committee and the mural project in the downtown pocket park.

Consider approval for budgeted expense for fire hydrants

- Mr. Truesdell moved to approve the purchase of new fire hydrants in an amount not to exceed \$4,995. Mr. Gilner seconded. All ayes. Motion carried.

Second Reading: Ordinance 1394, approving a special use permit for in-home daycare

- Mr. McCommon informed the Council that there is an applicant for a special use permit up for Council's approval that has already been approved by the Planning Commission. Ms. Kem gave a staff report regarding the special use permit application. Mr. Truesdell moved to approve Ordinance 1394 and accept the Planning Commission's recommendation to grant a special use permit for Tiny Tongie DayCare. Ms. Reed seconded. All ayes. Motion carried.

Second Reading, Ordinance 1394, amending Section 25 of the Zoning Regulations related to allowable uses of signs

- Mr. McCommon said that the Planning Commission has been reviewing the sign ordinance thoroughly since October of 2014 and held a public hearing regarding the revised ordinance in their last meeting. Ms. Kem gave a staff report to the Council regarding the proposed sign ordinance changes. Mayor Ward asked the Council if they've had adequate time to work through the ordinance. Based on Council feedback, Mayor Ward pushed the approval of this ordinance to the June 1 meeting.

Consider approval of pay ranges for Lifeguard and Concession Clerks

- Mr. McCommon informed the Council that we are unable to find documentation that affirms and approves the pay scales for lifeguard and concessions clerks. Mr. Truesdell moved to approve the pay scale for Lifeguards at a minimum of \$7.75 per hour and a maximum of \$10.00 per hour and the pay scale for concession clerks at a minimum of \$7.25 per hour and a maximum of \$9.50 per hour. Mr. Gilner seconded. All ayes. Motion carried.

City Administrator Agenda

Emergency Purchase

- Mr. McCommon informed the council that the telephone line was struck by lightning over the weekend and subsequently fried the City's phone system. The estimate we received today was about \$7,000 to replace the system, and he requested authorization from the council to move forward with this emergency purchase. Mr. Gilner moved to approve the replacement of the phone system at an amount not to exceed \$7,000. Mr. Truesdell seconded. All ayes. Motion carried.

Emergency Purchase

- Mr. McCommon gave a report on the financial status of the City as of the end of April 2015.

Review of insurance rates

- Mr. McCommon gave a report on the 2015-2016 insurance rates.

Discuss calendar for preparation

- The Council discussed the budget calendar for development of the 2016 budget. Mayor Ward said the Council would regroup at the next meeting and set the upcoming meetings.

Mayor Agenda

Appointment of Monica Gee to Planning Commission

- Mr. Truesdell moved to approve the appointment of Monica Gee to the Planning Commission. Mr. Gilner seconded. All ayes. Motion carried.

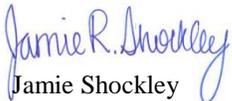
City Council Agenda

Elect Council President

- Mr. Truesdell moved to appoint Kara Reed to serve as Council President. Mr. Oroke seconded. All ayes. Motion carried.

Mr. Gilner moved to adjourn at 9:27 p.m. Ms. Reed seconded. All ayes. Motion carried.

Respectfully submitted,



Jamie Shockley
Assistant City Administrator