

City Council Meeting
April 6, 2015
7:00 p.m. Regular Meeting



Council President Jim Truesdell opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Jim Truesdell, Bill Peak, Chris Donnelly, Andy Gilner, and Kara Reed. Mayor Ward was absent for the first part of the meeting, but arrived at 7:40 p.m. Also in attendance were City Administrator Nathan McCommon, Assistant City Administrator Jamie Shockley, and City Attorney Michael Kelly.

Consent Agenda

- Mr. Peak moved to approve the consent agenda. Mr. Gilner seconded. All ayes. Motion carried.

Open Agenda

- Nothing at this time.

Old Business

- Nothing at this time.

New Business

Lease Agreement with Janet Falk for Tonganoxie Tidal Waves

- Janet Falk, of 12632 W. 130th Street, addressed the council to thank them for their past support of Tonganoxie Tidal Waves and requested the Council enter into an agreement again this year for use of the pool by the swim team. Mr. Peak moved to approve the lease agreement. Mr. Gilner seconded. All ayes. Motion carried.

Consider donation of 10 1-day passes to Tonganoxie Water Park to be used as giveaways at the Chief's Challenge

- Monica Gee, of 612 E. 4th Street, addressed the Council on behalf of Tonganoxie Friends of Police and requested the donation of 10 water park passes to be used as prizes for the bike decorating contest at the Tonganoxie Chief's Challenge. Mr. Peak moved to donate 10 day passes to the Tonganoxie Chief's Challenge event. Mr. Donnelly seconded. All ayes. Motion carried.

Consider approval of temporary CMB permit to the Leavenworth County Fair Association for the Bull Bash Event

- Mr. McCommon stated that the Leavenworth County Fair Association is holding this event at the fairgrounds. The group has paid the fees and satisfied the terms of the application. Mr. Peak moved to approve the temporary CMB permit to the Leavenworth County Fair Association for the Bull Bash event. Mr. Donnelly seconded. Mr. Gilner asked for clarification as to when the alcohol sales will cut off. Ms. Shockley stated that the Fair Association's insurance requires that they cut off all sales 30 minutes prior to the event ending. All ayes. Motion carried.

Second Reading: Ordinance 1391, amending Ordinance 1282 concerning floodplain management

- Mr. McCommon stated that FEMA had changed the way it measures increments on the floodplain maps, which has a direct impact on the flood insurance program. This ordinance simply updates our municipal code to reflect these changes. Mr. Peak moved to approve Ordinance 1391. Mr. Gilner seconded. All ayes. Motion carried.

First Reading: Ordinance 1391, amending Chapter XIII, Article 2, Section 13-206 of the City Code and defining the maintenance of drainage at driveway entrances

- Mr. McCommon stated that this is a new item and clarifies the city's existing practices of curb cutting for a driveway. This ordinance would make it clear that the City is responsible for maintaining the valley gutter. This is the first reading and no action was taken.

Consider approval of budgeted expense of mowing machine for Public Works

- Mr. McCommon said that the mower that the City currently uses is seeing the end of its usable life. City staff looked around for comparable machines with similar functionality to what we currently have and then tested comparable machines and the least expensive one is the one that staff is request. Mr. Peak asked what the warranty is on this equipment. Mr. Heskett stated that the deck has a two-year warranty and the engine has a three-year warrant. Mr. Donnelly moved to approve the lawn mower purchase in the amount of \$8,420. Mr. Gilner seconded. All ayes. Motion carried.

Consider approval of budgeted purchase of Public Works dump truck

- Mr. McCommon stated that we needed to repair a dump truck that recently had a tire blow out and resulted in damage to the front of the truck. City staff gathered several quotes that examined the cost of complete repair and /or replacement of the truck. Staff is recommending going with the low quote or repairing the truck. Mr. Donnelly moved to approve the low quote of \$3,125 with LKQ Heavy Truck. Mr. Peak seconded. All ayes. Motion carried.

Consider approval of annual street repair projects

- Mr. McCommon explained the proposal for annual street repair projects for 2015. All of the streets listed are identified to receive a 2" mill and overlay. He stated that the focus is predominately downtown as well as on Northstar Court. Mr. Peak asked how staff prioritizes this list and determines which streets are in need of improvement. Mr. Heskett said that they study each of the streets to determine what needs to be repaired. Mr. Peak asked where the funding for this project is coming from, and Mr. McCommon stated that this will be paid for out of the special highway fund, which is funded by the motor fuel tax and is statutorily limited to doing street repairs. Mr. Peak moved to approve the proposed projects and approve the advertisements of bids. Ms. Reed seconded. All ayes. Motion carried.

Consider approval of budgeted purchase of patrol vehicle for the Police Department

- Mr. McCommon stated that Council budgeted for the purchase of one vehicle for the Police Department in 2015 in the amount of \$35,000 and city staff found a great deal of which they would like to take advantage. Mr. Gilner moved to approve the purchase of a 2014 Dodge Charger under the State of Kansas contract from Davis-Moor Chrysler at a price not to exceed \$28,100.79 to be paid from the Police Department's General Fund budget. Mr. Donnelly seconded. All ayes. Motion carried.

City Administrator Agenda

Discussion of America's Backyard community feature

- Mr. McCommon informed the Council that he was approached by City-view who proposed creating a 5 minute video for the City to be featured on the Discovery Channel. In order to do so, they are requesting an investment of \$19,800. Mr. McCommon asked if there was any interest from the Council to look further into this project, and it was confirmed that there was a consensus to not invest in this video.

Review of election transition for April 20

- Mr. McCommon informed the Council that this would be the last official meeting of any incumbents that might not return after the next election. He stated that their responsibility would be to attend the Council meeting on April 20th and approve the minutes, take part in Old Business, and then step down to let the new members take office.

City Council Agenda

Infrastructure Committee

- Mr. Truesdell mentioned that the next meeting of the committee is April 14 at 6 p.m. He said that we're still trying to gather all of the needs of all the different entities. After the next meeting, they plan to make a presentation to Council on April 20.

Executive Session to Discuss Matters of Non-Elected Personnel

- Mr. McCommon requested to enter into executive session to discuss matters of non-elected personnel for a period of 5 minutes to include the governing body, police chief, city administrator, and city attorney. Mr. Peak moved to enter into executive session. Ms. Reed seconded. All ayes Motion carried.
- Mr. Peak moved to return from executive session and make note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.

Executive Session to Discuss Matters of Non-Elected Personnel

- Mayor Ward requested to enter into executive session to discuss matters of non-elected personnel for a period of 10 minutes to include the Governing Body and City Attorney. Mr. Gilner moved. Mr. Peak seconded. All ayes. Motion carried.
- Mr. Gilner moved to return from executive session and make note that no action was taken. Mr. Peak seconded. All ayes. Motion carried.

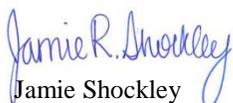
Executive Session to Discuss Matters of Non-Elected Personnel

- Mayor Ward requested to enter back into executive session to discuss matters of non-elected personnel for a period of 10 minutes to include the Governing Body, City Attorney, and Assistant City Administrator. Mr. Peak moved. Mr. Gilner seconded. All ayes. Motion carried.
- Mr. Gilner moved to move out of executive session and make note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.

Mr. Donnelly moved to increase the City Administrator's salary 3% as part of his annual performance review. Mr. Gilner seconded. All ayes. Motion carried.

Mr. Donnelly moved to direct City Attorney Michael Kelly to draft a contract to present at the next City Council meeting with Mr. McCommon. Ms. Reed seconded. All ayes. Motion carried.

Mr. Gilner moved to adjourn. Ms. Reed seconded. All ayes. Motion carried. Meeting was adjourned at 8:23 p.m.
Respectfully submitted,



Jamie Shockley
Assistant City Administrator