



City Council Meeting
November 17, 2014
7:00 p.m. Regular Meeting

Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Kara Reed, Andy Gilner, Bill Peak and Jim Truesdell. Chris Donnelly was not present. Also in attendance were city staff Nathan McCommon, Angela Bowlin, Jamie Shockley and City Attorney Michael Kelly.

Councilmember Peak made a motion to approve the consent agenda. Motion was seconded by Councilmember Gilner. All Ayes, Motioned carried.

Open Agenda

Resident, Steve Stein at 602 Yoeke approached podium.

- Mr. Stein expressed a concern regarding nuisance ordinance violations, in which he states he was never issued a citation for his alleged violations until 10 days after his court date had passed. He requested a continuance of his case. Mr. Kelly stated that Mr. Stein would need to appear in Court on Wednesday, November 19.
- Mr. Peak asked if Stein receives his mail regularly. Stein stated that his daughter sometimes collects his mail without his knowledge.
- Mayor Ward shared that everyone should be given the same due process and that, unfortunately, the persons involved with this complaint are not present, but the City will work to find a resolution.

Old Business

Update on Hwy 24/40 traffic signal improvements

- Mr. McCommon stated the NW and SW corner concrete panels are now in place. The signals will be flashing yellow eastbound and westbound and will be flashing red southbound and northbound until Monday, November 24.

New Business

City of Leavenworth for animal sheltering services

- Mr. McCommon stated that the City currently has the option to drop off animals at the local veterinarian's office and in the City of Lawrence and City of Bonner Springs. The City also has an agreement with the City of Topeka, but the fee to drop off animals is higher, and it is much further away. This agreement with Leavenworth would provide another option for the City to drop off animals, if/when our current options are at capacity. If approved by the City Council, this agreement will go to the Leavenworth City Council on November 25, 2014.
- Gilner made a motion. Peak seconded. Mayor thanks Leavenworth for this option. All Ayes. Motion carried.

Roofing Bids for City Hall roof replacement

- Mr. McCommon stated that city staff has been monitoring the condition of City Hall's roof, and have found room in the budget to replace the roof before winter weather sets in. The original low bidder was Garrison Roofing, but they have since rescinded their bid. Pyramid roofing had the next lowest bid, and city staff is recommending that the City enter into an agreement with Pyramid Roofing to replace the roof. Pyramid is able to do all work on the roof over the weekend so as to not affect operations of city hall during business hours.
- Mr. Peak voiced concerns about ensuring local businesses were given a chance to bid. Mr. McCommon stated that the city advertised the request for bids on Tonganoxie.org.
- Tonganoxie resident Curtis Oroke expressed concerns that the city could get the roof replaced cheaper than what was bid. Mr. Truesdell agreed and stated that he would like to have more bids to consider.
- Mr. Kelly stated that the Council does have the option to reject all bids and open up bidding again.
- Peak moves to reject current bids, seek additional bidders, and invite current bidders to resubmit. Truesdell seconded. All Ayes. Motion carried.

Second Reading: Ordinance 1386, providing notice to The World Company d/b/a Knology of Kansas, Inc. to increase the franchise fee from three to five percent.

- Mr. Kelly affirms that the business name is The World Company.
- Peak moved. Truesdell seconded. All ayes. Motion carried.

First Reading: Ordinance 1387, amending Chapter V, Article 1, of the City Code establishing a business license fee to be effective January 1, 2015.

- Mr. McCommon stated that once this ordinance changes, the fee for obtaining a business license will go from \$0 to \$50. Businesses that earn less than \$4,000 annually will be exempt. No action is needed at this time.

Resolution 11-14-01, designating authorized personnel for the municipal investment pool.

- Mr. McCommon asking for Jamie Shockley, new assistant city administrator to be signer and have Jennifer Jones-Lacy, previous assistant city administrator, off accounts.
Peak motioned, seconded by Mrs. Reed. All Ayes.

City Administrator Agenda

October Financial Report

- Books have been closed through October 2014. Overall, we are doing well in the sense we are doing what we budgeted for per Mr. McCommon.
- Municipal Court and water charges are projected to be lower than what was budgeted.

Invitation to Riverfront Center Dec. 11th to support Fort Leavenworth

- The City has received an invitation for December 11th from 3:30 to 5:30 p.m. to show support for Fort Leavenworth.

Mayor Agenda

- The Mayor's Christmas tree lighting is still on schedule with many items added to the event. The celebration will go from 2:30 p.m. to 7:00 p.m. and will include carriage rides, various performances, and special appearances from Santa and The Grinch. The theme is Whoville.
- Good Shepherd Thrift Shop is seeking tax exemption at their new location, and the Mayor has written a letter in support of the request for tax exemption to be sent to the State of Kansas. The Council is in agreement that they support Good Shepherd's application for tax exemption at their new location.

City President Agenda

Nothing at this time.

City Council Agenda

- A \$2,500 grant given for Gallagher and a \$5,000 grant was given to the Downtown Pocket Park from the Leighty Trust. Checks will be presented at the Jewel on Main on Tuesday, November 18.

Change in government

- Mr. Gilner asked to revisit the discussion regarding changing the City of Tonganoxie's form of government. He is concerned that the Council has not voted on the item, and a decision needs to be made soon if it will be on the April ballot.
- Mr. McCommon stated that the deadline to submit this information to the County Clerk is the third week of January 2015.
- Council agreed to discuss this as an agenda item at a meeting in December.

Mr. Gilner moved to enter into executive session to discuss matters of non-elected personnel for a period of 10 minutes with City Administrator, Assistant City Administrator, and City Attorney. Peak seconded. All ayes. Motion carried.

Council returned from executive session after 10 minutes. Mr. Peak moved to grant the Deputy City Clerk a four-step increase in salary. Ms. Reed seconded. All ayes. Motion carried.

Mr. Gilner made a motion to adjourn at 8:50p.m. Ms. Reed seconded. All ayes. Motion carried.

Respectfully Submitted,

Angela Bowlin