



City Council Meeting
October 6, 2014
7:00 p.m. Regular Meeting

Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Kara Reed, Andy Gilner, Chris Donnelly, Bill Peak and Jim Truesdell. Also in attendance were city staff Nathan McCommon, Patty Hagg, Angela Bowlin and City Attorney Michael Kelly.

Mayor Ward announced a new person in training, Angela Bowlin, taking notes this session. Mr. McCommon described the duties that Angela does on a daily basis for the city and she is in cross training. Mayor Ward asked everyone to be on their best behavior.

Councilmember Peak made a motion to approve the consent agenda, seconded by Councilmember Gilner. Four Ayes, one abstention by Councilmember Truesdell, motion carried.

Open Agenda

No items presented for open agenda

Old Business

Update on Hwy 24/40 traffic signal improvements

- Mr. McCommon stated that construction will take place on the medians over the next ten days and would not expect lane closures to affect rush hour traffic.
- Mayor Ward asked if the construction of the sidewalks along South Park and Stone Creek have started.
- McCommon affirmed that work has already begun and drivers should see workers the next day.

Update on current street repair projects

- Mr. McCommon stated remaining resurfacing work will occur on the 400 blocks of Green and Shawnee. Public works crews will also start curb repairs on 12th St.

New Business

- a) Second Reading: Ordinance 1382, regulating peddlers/door-to-door sales
 - b) Second Reading: Ordinance 1383, amending zoning regulations of special events and mobile vending
- McCommon reported that the police were concerned about conflicts in the ordinances that restricted enforcement of door-to-door sales. Ordinance No. 1382 will officially regulate door-to-door sales by amending the city code. This ordinance requires anyone selling goods or services door-to-door to obtain a permit and imposes a fee. All peddlers must complete an application, provide a state issued photo ID and pay a daily fee of \$10 or annual fee of \$100 to solicit door-to-door. The no soliciting signs still to stay in force. Ordinance 1383 repeals conflicting language from the Zoning Regulations, which will allow the city code to solely regulate peddling.
 - Peak questioned the usefulness of the permit.
 - McCommon stated that if a salesperson does not have one the police can stop the person from selling in town.
 - Peak asked if stopping the sales is the only penalty.
 - City Attorney Kelly stated that police may issue a citation of unclassified misdemeanor for violation of soliciting. The fine is \$500.

Motion was made by Donnelly to approve ordinance 1382 second by Peak; discussion regarding ordinance 1382 McCommon adds that vegetable vending from vehicles and non-profit are exempted. Kelly clarified "only charitable non-profit." All Ayes. Motion carried.

Motion was made by Peak for Ordinance 1383, second by Gilner, no discussion. All Ayes. Motion carried.

c) Approval for the purchase of salt for the 2014-2015 winter

- McCommon reported that the 2013-2014 season experienced more snow events than normal that required plowing, which requires us to replenish the salt supply by 100 tons at a cost of \$5,797. This will return our stores to normal, seasonal supply. Purchase can be made through the County's competitive price agreement.
- Mr. Peak motions for bid not to exceed \$5,797, 2nd by Reed.
- Ward questioned what other methods are being used in other cities for snow removal.
- McCommon stated that he asked others in the county, and they mostly used salt.
- Kelly stated that some cities have been using beet juice.
- Peak requested a cost comparison for other methods.
- Mayor Ward asked, if it is not urgent, to table this until the next meeting to let staff research the options.

d) City Administrator Agenda

- As an update regarding finding a new auditing company, advertisement closed last Friday; five companies submitted a response. None of the respondents is the current auditing company.
- As an update on automated water meter installation, meter readers are finishing the final sector of town. New meters were retrofitted and older ones were replaced. The office staff is working on converting software to accurately create utility bills. "What we intended to do is working and it will be back to normal soon." We are able to respond to peak usage increases, examine data on a quicker basis, and the amount of read time has decreased to one eighth.
 - Peak asked if the software company guaranteed tech support.
 - McCommon affirmed that staff actively uses the tech support and the renewal is annual.
- Working on the personnel policy is delayed due to the demands of transitioning to a new assistant city administrator.
- Elementary school construction, per inspector Joe Keane, is a bit behind yet the delay is not unusual. Mr. Keane reported strong confidence in Universal Construction as the prime contractor.
- Donnelly asked if the documentation from the inspections has been good.
- Mr. McCommon reported that the detail of inspection reports is good and contractor performance is standard.

e) City Attorney Agenda

- Mr. Kelly stated since the police station was torn down, the City does not share that wall with Dr. Stevens but the City owns it. Would like to get legal description of the building and if we lose any surface of the wall for a mural. Would like to have an agreement drawn up regarding use of that wall.
 - Truesdell asked how thick the wall is.
 - Kelly stated the wall is a total of 8 inches thick but 4 inches of it is the City's.
 - Peak asked why we need to have an agreement?
 - Kelly advised that no one could paint a mural on the wall otherwise, so the agreement would document that Dr. Stevens consents to a mural.

f) Mayor Agenda

The Civic Club held a walk for Gallagher Park and the park task force did drawings. Did not have a good turnout due to weather. He stated, "We need to find a way to get more people involved to let them know what is going on so there is success with the park."

- Reed asked if the task force has a pamphlet of some kind to distribute.
- Peak stated there is a post card. They did get a partial grant for a kiosk from Sunflower. Awareness is key with this project. When people see it they get more excited about the project. The trail is heavily used and they are so happy to have the positivity regarding the trail.
- Reed suggests incorporating the flyer during Spooktakular.
- Peek stated he will get with Kay Soetaert to get flyer together.

g) Council Agenda

- Forms of government... No discussion
- Farmer's Market –
 - Peak stated he was over in Basehor saw the nice sign for farmers market.
 - McCommon stated that someone has a parking lot for someone to use for a weekend.
 - Peak stated it is a real positive. Gilner asked did we just pass an ordinance regarding sale of food? Would city have liability? Peak asked isi there anything we need to know?
 - Mrs. Gilner in audience stated Brenda Wood had a farmers market for 2-3 years but stopped because of insurance reasons. Mrs. Gilner stated she could contact her.
 - Patty Hagg said that she got the permit through city. No insurance through the city though.
- Peak stated that he and Reed were involved in 3rd grade scavenger hunt. Kids had a great time and loved sitting in the mayor's chair.
 - Mayor Ward thanked staff for doing this event.
- Mr. Peak used the recruitment for the assistant city administrator as an example to question whether the qualifications of a bachelor's degree should be essential and suggested looking at all job descriptions. "What does a degree add to the qualifications and does work experience count for anything?"
 - Donnelly stated there is availability for those types of people and their experiences.
 - Peak still questions the descriptions and the degrees.
 - Mayor Ward stated that it is council's discretion to make changes to job descriptions.

Executive session to discuss non elective personnel for a period of 10 minutes – Peak moved and Reed 2nd all Ayes. No Action Taken

Executive session to discuss confidential matters or trade secrets of a third party – Gilner moved and Peak 2nd all Ayes. No Action Taken.

Andy Gilner made a motion to adjourn at 8:00p.m., seconded by Bill Peak. All Ayes. Motion carried.

Respectfully Submitted,

Angela Bowlin