

City Council  
Special Meeting Minutes  
08/16/12

Council convened a special meeting at 7:00 PM Thursday, August 16, 2012.

Present: Mayor Jason K. Ward, Andy Gilner, Dennis Bixby, Jim Truesdell

Absent: Chris Donnelly, Bill Peak

Mayor Ward expressed his gratitude to the council for holding a special meeting. He explained that a distraction at the prior regular city council meeting caused the council to miss this item, and he felt that it was important to offer the potential candidate for assistant city administrator the earliest possible opportunity to provide notice at her current employer and begin serving the City of Tonganoxie soon. Mayor Ward then turned over the dialogue to City Administrator Nathan McCommon.

McCommon described the recruitment process saying that he used a selection panel of five professionals in the region, the city manager of Bonner Springs, the city manager of Leavenworth, the USD 464 superintendent, the acting city administrator of the City of Basehor, and the city clerk of the City of Basehor. All five panel members individually preferred Mrs. Jennifer Jones-Lacy as the first choice. McCommon agreed with the evaluation of the panel after he interviewed her. All felt that Mrs. Jones-Lacy had the best fit for the City of Tonganoxie in terms of education, broad experience, relatable skills, and career aspiration. Mrs. Jones-Lacy was the only candidate to contact each panel member to express thanks. McCommon continued describing how Mrs. Jones-Lacy was exceptionally inquisitive and demonstrated great interest in any effort that would help make Tonganoxie a better place. McCommon requested that the council authorize him to fill the position of assistant city administrator pending a successful background check and drug screen.

Bixby made a motion to authorize the City Administrator to hire Jennifer Jones-Lacy as Assistant City Administrator pending a successful background check and drug screen.

Second by Truesdell. No discussion. Motion carried unanimously.

Bixby moved to adjourn. Second by Gilner. Motion carried unanimously.

Meeting adjourned 7:06 PM.

Respectfully submitted,

Nathan McCommon  
City Administrator