

**City of Tonganoxie**  
**Special City Council Meeting Minutes**  
**2/21/12**

The Governing Body of the City of Tonganoxie met in a special meeting on February 21, 2012 for the purpose of an executive session of attorney-client information and for a facilities discussion.

The meeting was called to order at 7:00 PM. Roll call was taken with the following members and staff present: Mayor: Jason Ward, Council Members: Dennis Bixby, Andy Gilner, Chris Donnelly, and Jim Truesdell, City Attorney Mike Kelly, and City Clerk Mary Conway. Council Member Bill Peak was absent. A quorum was confirmed as present.

The Mayor opened the meeting with the Pledge of Allegiance followed by a brief explanation of the purpose of the meeting which was to talk about the urgent facility issue with the Police Station and the moisture issue of the building. He requested the council have an executive session to discuss a matter of Attorney-Client information.

**Motion** by Truesdell to enter into executive session at 7:03 PM to discuss a matter of Attorney-Client information for ten (10) minutes to include the City Council Staff, Mayor, Police Chief, and City Attorney. Second by Bixby. All Ayes. Aye 4. Motion carried. **Motion** by Bixby to exit executive session at 7:13 PM. No items were discussed other than that mentioned and no votes were taken. Second by Gilner. All Ayes. Aye 4. Motion carried.

Mayor Ward addressed the council and public advising them on Friday, February 17<sup>th</sup>, the decision was made to temporarily move Police Department personnel to Council Chambers while the city crew cleaned out the water and worked on drying out basement at the Police Station. An environmental company evaluated the building on Monday, February 20<sup>th</sup> and those results were expected within a week.

Chief Brandau informed the council that a phone and a computer had been moved to the Council Chambers but personnel still had to go back and forth to the Police Station to retrieve certain items. The Chief advised he had checked into FEMA trailers but none were available. He had two options to present to the council. Option one was to rent 2,000 square feet of space from Calvin Quisenberry at his building across the street from the Police Station, located at 326 S. Delaware. Mr. Quisenberry has agreed to a month to month lease at a cost of \$1,600.00 per month, which would include utilities. Option two was to rent 5,000 square feet of space from Legal Print Company located at 1202 Front Street. This building could also be leased on a month to month basis at a cost of \$1,700.00 per month plus utilities. Logistically the Quisenberry building would be ideal. There would not be storage space there but the current Police Station would offer that. There would be moving costs and set-up costs which would be paid out of the contingency fund. Although it is not as large as the Legal Print building the cost is less and it does include utilities paid by Mr. Quisenberry.

**Motion** by Bixby to allow Chief Brandau and Attorney Mike Kelly to negotiate a lease contract with Calvin Quisenberry for a month to month lease not to exceed \$1,600.00 per month to include utilities and to have the agreement ready for review at the next council meeting on February 27<sup>th</sup>. Second by Gilner. All Ayes. Aye 4. Motion carried.

If the results of the environmental test indicate there is no threat to anyone's safety, the public works crew will work on the remediation of the basement. Any issues with the outside of the building the public works crew will address within their work schedule.

With no further business to discuss, there was a **motion** by Gilner to adjourn. Second by Bixby. Motion carried. All Ayes. Aye 4. Meeting adjourned.

Respectfully submitted,  
Mary Conway  
City Clerk