

City of Tonganoxie
City Council Meeting Minutes
02/28/11

The Governing Body of the City of Tonganoxie met in their regularly scheduled session at the City Hall Council Chambers on February 28, 2011. The meeting was called to order at 7:00 p.m. with roll call showing a quorum and the following members present: Mayor, Jason Ward; Councilmembers: Paula Crook, Chris Donnelly, Andy Gilner, Bill Peak and Jim Truesdell. Mike Yanez, City Administrator; Kathy Bard, Asst City Administrator/ City Clerk and Mike Kelly, City Attorney.

Consent Agenda

- a) Approval of Minutes -
 - 1) Regular Meeting Dated February 14, 2011
- b) Consider Approval of Bills - Approve Pay Ordinance A-1652
- c) Consider Appropriation of \$5,000.00 to the Tonganoxie Chamber of Commerce for financial support of events.
- d) Consider approval of Appropriation to First Bank in the amount of \$11,056.50 for a semi-annual lease payment for two 2009 Police Cars.
- e) Consider approval of Appropriation to First State Bank & Trust for a semi-annual lease payment for one 2011 Police Car.

Motion by Crook to approve the consent agenda items a thru e. Second by Peak. All Ayes. Aye 5. Motion carried.

Open Agenda: Laurence Hill, 501 E 13th St, asked about the increased security at public meetings. The Mayor responded that it is intended to ensure public safety.

Next under open agenda was Mrs. William Corkins, 124 Gould. She said her husband had just passed away and while they were dealing with that they had a humongous water leak. Apparently, her water softener had malfunctioned. Due to weather issues in January, ie: 15" of snow on the ground and below freezing temperatures, the meters were estimated, due to inability to locate the meters under the snow and the uncertainty as to whether they would freeze when opened. With the meter not being read the leak was not identified until February 15th. No one can be sure as to when the leak actually began or whether it could have been caught when reading in January. Asst City Administrator, Kathy Bard said that the sewer usage was the average use and not based on the water use, and the policy in the past has been not to adjust the water. Discussion ensued concerning the actual cost of 1000 gallons of water and the actual cost of sewer treatment for the water that was wasted. At this time, Mrs. Corkins's daughter approached the podium, no name or address was given. She wanted to know at what point the City takes responsibility for not reading the meters. City Attorney, Mike Kelly said the City does not have a legal obligation to read the meter, only to supply and bill for service. Considerable discussion ensued. **Motion** by Gilner to reduce the water bill by \$202 and spread

the remainder of the bill for twelve months to be paid in addition to the regular bill. Second by Donnelly. All Ayes. Aye 5 Motion carried.

With no comments or concerns presented by the public, the open agenda was closed.

Old Business: No old business on the agenda

New Business: The first item on the agenda was City IT Director, Jeff Bunnell with Link-Lite Network Technologies. He provided information to the council concerning forensic auditing of the computer system. He said that this type of audit is best performed immediately after an event that would warrant such investigation, or after a threat has been detected. He said an audit of computers would be costly and of little value. Such an audit would cost \$4,500 and take a consultant four to six hours at \$100 an hour per computer while requiring \$10,000 in software. Moreover, any information would be of little value. Bunnell continued, rather than spending that amount of money on an audit, the city would be better served investing in upgrading and safeguarding its computer and phone systems. He noted the city had phones in outlying departments billed separately. He proposed a shared phone system with voice mail and transfer capabilities. In addition, he advocated a system requiring all to log in with passwords in order to use computers. Outlying systems would be linked to central servers through the Internet but with access limited to the city. The system would have Internet filters to block usage of inappropriate sites and allow for the monitoring of computer, Internet and email activity. Software could be installed on the system that could run reports on computer and Internet usage. The recommendation was to wait until the City determined where the Police Station was going to be located, and budget for that relocation and include any computer system security or telephone upgrades in the 2012 budget.

Next on the agenda was Police Chief, Jeff Brandau. He introduced the Field Training Officer program. Those charged with the governance of the programs will be responsible to supervise, train and evaluate new employees on a daily, weekly and monthly basis. He requested an executive session to discuss the employees he was going to appoint to the assignment. **Motion** by Gilner to enter into an executive session at 8:05 PM to discuss one matter of non-elected personnel for ten minutes and request City Attorney, City Administrator, Asst City Administrator and Chief of Police attend the executive session. **Motion** by Crook to exit the executive session at 8:15 PM, no item was discussed other than that which was mentioned and no action or votes were taken. Second by Gilner. All Ayes. Aye 5. Motion carried. Brandau continued discussion of the program. Council directed staff to draft a Resolution to bring to the next meeting to add the special assignment pay to the pay plan for consideration.

Next on the agenda was a Water Leak Payment Plan Policy Resolution. The resolution provides procedures when assisting customers with a pay plan when they have experienced a water leak that increases their average bill four (4) times or more for residential customers and two (2) times or more for non-residential customers. **Motion** by Crook to adopt Resolution 02-11-02 allowing for a twelve month pay plan when customers experience a water break. Second by Donnelly. All Ayes. Aye 5. Motion carried.

Next on the agenda was the City Administrator who updated the Council with his City Administrator report. He said the Leavenworth County Economic Development/Chamber Alliance has a marketing effort currently to attract new and future employees to consider living and moving to Leavenworth County Communities. The Tonganoxie Chamber and the Basehor Chamber have both committed \$500 each. The Basehor City Council approved \$500, Leavenworth and Lansing are committing \$1000. They are requesting the City of Tonganoxie consider contributing \$500 as well. Council agreed it was a good investment.

With no further business to discuss, there was a **motion** by Crook to adjourn. Second by Peak. Motion carried. All Ayes. Aye 5. Meeting adjourned at 8:50 PM.

Respectfully submitted,
Kathy Y. Bard
Asst. City Administrator/City Clerk