

City of Tonganoxie
City Council Meeting Minutes
02/14/11

The Governing Body of the City of Tonganoxie met in their regularly scheduled session at the City Hall Council Chambers on February 14, 2011. The meeting was called to order at 7:00 p.m. with roll call showing a quorum and the following members present; Councilmembers: Paula Crook, Chris Donnelly, Andy Gilner, Bill Peak and Jim Truesdell. Mike Yanez, City Administrator; Kathy Bard, Asst City Administrator/City Clerk and Mike Kelly, City Attorney. Mayor, Jason Ward was absent, in the absence of the Mayor, Council President Jim Truesdell presided.

Consent Agenda

- a) Approval of Minutes -
 - 1) Regular Meeting Dated January 24, 2011
- b) Consider Approval of Bills - Approve Pay Ordinance A-1651
- c) Consider Appropriation of \$9,520.00 to Kansas BPU for Waterline Inspection services associated with the BPU Waterline interconnect
- d) Consider Approval of Appropriation to Nowak Construction in the amount of \$116,935.14 pay request no. 7 as recommended by Construction Inspector Chuck Billups.
- e) Consider Approval of appropriation to KDHE in the amount of \$12,858.78 for accrued interest and service fees on the draws for the BPU waterline.
- f) Consider Approval of appropriation to LCDC in the amount of \$6,971.00 for 2011 Annual funding.
- g) Consider Approval of appropriation to Lowenthal, Webb & Odermann, PA for progress billing on the audit of the financial statements for the year 2010
- h) Consider Approval of appropriation to LCPA in the amount of \$9,848.75 for the Marketing and Feasibility Study.
- i) Consider Approval of appropriation to Moody's Investor Services in the amount of \$4,300.00 for bond rating on the 2010B issue.

Motion by Peak to approve the consent agenda items a thru i. Second by Donnelly. All Ayes. Aye 5. Motion carried.

Open Agenda: With no comments or concerns presented by the public, the open agenda was closed.

Old Business: No old business on the agenda

New Business: The first item on the agenda was City Engineer, Brian Kingsley with BG Consultants. He provided a reevaluation of construction cost estimates for a new 14th Street, the

geometric improvements at 24/40 and 14th Street, an East Street extension, and the geometric improvements at East Street and Washington Street. He provided a Benefit District presentation and some conceptual apportionments of costs for the 14th Street project. In addition, Kingsley went over a wastewater capacities report showing that the addition of a School south of the new Middle School would consume all the capacity of the line and made some recommendations for consideration for future growth.

Next on the agenda was the agreement for Federal Aid for Construction Engineering Services for the Pleasant Street bridge project. As the final step to completing the process for cost sharing of the Pleasant Street Bridge construction project, the Council was asked to authorize the Mayor to sign the agreement. Councilmember Peak asked if the City Attorney has approved the contract as to form and if the inspection services are completed under budget if we would get a refund. The answer to both questions was yes. **Motion** by Donnelly to authorize the Mayor to sign the agreement for Federal Aid for construction inspection services for the Pleasant Street Bridge project. Second by Gilner All Ayes. Aye 5. Motion carried.

Next on the agenda was Acting Utilities Superintendent Lloyd Wisdom. He requested the council authorize the purchase of a chlorine booster to assist with chlorine residual testing after the BPU line is installed and operational. He explained that they have had some issues with keeping the chlorine residual at an acceptable level at the South Water Tower. Haynes Equipment Company came to the water plant for a consultation regarding the problem. Staff intends to install this equipment saving approximately \$2,000.00 in cost. Haynes Equipment has agreed and will include a one-day start up service when installation is complete, thus keeping the warranty intact. This project was anticipated and included and approved in the 2011 budget. **Motion** by Donnelly to authorize the expenditure of \$9,900 to Haynes Equipment Co. for the Chlorine Booster to be installed by staff. Second by Crook. All ayes. Aye 5. Motion carried.

Next on the agenda was to consider awarding a bid to paint the main pool, baby pool and spray area. Wisdom said that the city recently received bids regarding the repainting. Midwest Coating Consultants and Continental Pool were contacted for recommendations regarding the preparation and coating of the pool. Bids were received for the main pool along with options to paint the baby pool and spray dish if funding was available. Staff recommendation would be to paint the main pool, baby pool and spray dish to avoid staggering the painting needs for the future. The funding for this project was approved in the 2011 budget.

Below are the bid comparisons:

	Main Pool	Baby Pool & Spray Dish	Total
Commercial Waterproofing	\$14,860.00	\$ 2,200.00	\$17,060.00
Geons Bros Inc.	\$18,600.00	\$Combined	\$18,600.00
Sunshine Sandblasting	\$17,980.00	\$1,000.00	\$18,980.00
Continental Pool	\$19,950.00	\$Combined	\$19,950.00
J.F. McGivern	\$23,950.00	\$ 2,705.00	\$26,655.00
Genesis	\$26,025.21	\$2,950.81	\$28,976.02
Dayco Painting Inc.	\$29,755.00	\$3,970.00	\$33,758.00

Motion by Crook to approve the bid from Commercial Waterproofing for painting of the main pool, baby pool, and spray dish for Tonganoxie Water Park, in an amount not to exceed \$17,060.00. Second by Gilner. All Ayes. Aye 5. Motion carried.

Next on the agenda was to consider Resolution 02-11-01 adopting a Street Naming and Addressing Policy for the City of Tonganoxie. City Administrator Mike Yanez said, in 2004 a draft policy for street naming and addressing was prepared in response to issues related to proper addressing procedures for new developments in the city. While discussed at the time, no formal action was taken by the Planning Commission or City Council to adopt the policy. In recent years, city staff has been implementing the principles of the policy to ensure consistent street naming and addressing throughout the city and to ensure consistency with the metropolitan region. The policy is largely the same as the Kansas Geospatial Data Addressing Standard and the standards of the US Postal Service. At the December 2010 and January 2011 Planning Commission meetings, the Commission discussed the possible adoption of a policy to address requests for honorary street names due to a recent request made by a Tonganoxie citizen to rename a one-block stretch of 3rd Street (across from the water park) after a neighborhood resident. At the January meeting, the Commission discussed the City of Kansas City, MO adopted honorary street naming policy. At that meeting, it was recommended the City of Tonganoxie prepare a street naming policy for adoption. The Commission suggested the consideration of honorary signs should be included in the policy, and that the City Council should be the body in which any requests for honorary signs should be considered. The 2004 draft policy for street naming and addressing has been updated based on the discussion of the Planning Commission and attached for review (dated February 2011). **Motion** by Crook to approve Resolution 02-11-01 adopting the Street Name and Addressing policy. Second by Peak. All Ayes. Aye 5. Motion carried.

Next on the agenda was to consider entering into an agreement with ESPY Services for a period of 12 months, for telecommunications auditing services. Staff has been approached by Espy Services for our consideration of entering into an agreement with their company to perform a telecommunications audit. Espy Services will audit all telecommunications billing to uncover any overcharges and unneeded or inaccurately billed equipment and services. Telecommunication services, FCC Regulatory Charges, Taxes, Equipment lists and costs, and any other available means will be used to determine billing errors, trace them back to their origin, and negotiate refunds for the City of Tonganoxie. There is no fee associated for their services. This item dropped due to lack of a motion.

Next on the agenda was to consider adopting a media policy. **Motion** by Crook to adopt the Media Policy and have each employee sign a form stating they have received the new policy.

Next on the agenda was the City Administrator he updated the Council with his City Administrator report. He provided an overview of the 2010 budget year.

Next on the agenda was the Council Agenda. Councilmember Peak wanted to know whatever became of the computer audit of City computers. Yanez will get with Jeff Bunnell and

determine whether he is ready to provide a presentation and possible recommendations to the council regarding computer usage and misuse.

With no further business to discuss, there was a **motion** by Crook to adjourn. Second by Truesdell. Motion carried. All Ayes. Aye 5. Meeting adjourned at 7:55 PM.

Respectfully submitted,
Kathy Y. Bard
Asst. City Administrator/City Clerk