



\*Note – This meeting may be transmitted via Facebook Live on the City of Tonganoxie page

Honorable Jason K. Ward, Mayor

Council Members

David Bennett

Rocky Himpel

Curtis Oroke

Lisa Patterson

Loralee Stevens

**Open Regular Meeting – 7:00 p.m.**

**I. Pledge of Allegiance**

**II. Approval of Minutes** – Special meeting dated March 30, 2019; Regular meeting dated April 15, 2019; Special meeting dated April 24, 2019

**III. Consent Agenda**

- a) Review bill payments

**IV. Open Agenda**

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

**V. Old Business**

**VI. New Business**

- a) Public Hearing: Discuss the City's Submission of an Urgent Needs Grant Application through the Kansas Department of Commerce CDBG Program for Sanitary Sewer Aerial Crossing Repairs
- b) Resolution 05-19-01: Certifying Legal Authority to Apply for the 2019 Kansas Small Cities Community Development Block Grant (CDBG) Program from the Kansas Department of Commerce and Authorizing the Mayor to Sign and Submit Such an Application
- c) Resolution 05-19-02: Assuring the Kansas Department of Commerce that Funds will be Continually Provided for the Operation and Maintenance of Improvements to the Sanitary Sewer Aerial Crossing System to be Financed with Community Development Block Grant Funds
- d) Resolution 05-19-03: Authorizing Execution of a Contract with Governmental Assistance Services for the Preparation of an Urgent Needs CDBG Grant Application
- e) Resolution 05-19-04: Tonganoxie Days Special Event Boundaries Authorization
- f) Consider Authorization of Replacement of Police Department Facility Entry Door
- g) Consider Authorization of Proposed 2019 Street Infrastructure Maintenance Program and Associated RFP Publications
- h) Consider Approval of Purchase of Upgraded Water Meter Transmitter and 32 Water Meters
- i) City Manager Agenda
  - 1. 1<sup>st</sup> Quarter 2019 Financial Report
  - 2. Library Project Update

j) City Attorney Agenda

k) Mayor Pro Tem Agenda

l) City Council Agenda

m) Mayor Agenda

1. Executive session pursuant to consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship

**VII. Information & Communications (No Action Required)**

**VIII. Adjourn**



# My Check Report

City of Tonganoxie, KS

Date Range: 04/12/2019 - 05/01/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Bank-AP Bank</b>						
1015	JE Dunn	04/19/2019	Regular	0	174949	46136
1046	Air Cleaning Technologies	04/25/2019	Regular	0	34255	46150
0056	BLUE CROSS AND BLUE SHIELD	04/19/2019	Regular	0	33233.19	46129
0641	TYLER TECHNOLOGIES	04/19/2019	Regular	0	26113.5	46149
0059	Kansas City Board of Public Utilities	04/19/2019	Regular	0	24444.39	46137
0671	WESTAR ENERGY	04/12/2019	Regular	0	12036.94	46127
0630	TONGANOXIE LIBRARY BOARD	04/12/2019	Regular	0	7693.25	46125
0051	BG CONSULTANTS INC	04/12/2019	Regular	0	5596.75	46100
0491	OLATHE WINWATER WORKS	04/12/2019	Regular	0	5160	46118
0185	FERRELLGAS	04/12/2019	Regular	0	3296.44	46104
0579	SECURITY BENEFIT - 457	04/19/2019	Regular	0	2910.23	46145
0189	FIRST STATE BANK & TRUST	04/25/2019	Regular	0	2865.44	46151
1043	TargetSolutions Learning, LLC	04/19/2019	Regular	0	2175	46147
1045	Sig Sauer Inc	04/25/2019	Regular	0	2167.49	46162
0813	FREESTATE ELECTRIC COOPERATIVE	04/19/2019	Regular	0	2017	46135
0426	LEAVENWORTH COUNTY SHERIFF OFFICE	04/19/2019	Regular	0	1760	46139
0522	POLYDYNE INC	04/25/2019	Regular	0	1201.68	46159
0985	ARMSCOR CARTRIDGE INC	04/12/2019	Regular	0	1014	46097
0224	HAMM QUARRIES & LANDFILL	04/25/2019	Regular	0	1003	46153
0254	HUBER & ASSOCIATES, INC	04/12/2019	Regular	0	975	46107
0099	CITY OF LEAVENWORTH	04/12/2019	Regular	0	940	46102
0115	CONRAD FIRE EQUIPMENT, INC.	04/19/2019	Regular	0	931.27	46132
0857	MIDCONTINENT COMMUNICATIONS	04/19/2019	Regular	0	893.3	46142
0229	HAYNES EQUIPMENT CO	04/12/2019	Regular	0	809.31	46106
0330	KANSAS GAS SERVICE	04/12/2019	Regular	0	797.33	46109
0995	MEBULBS	04/19/2019	Regular	0	771.18	46141
0548	RECORDNEWS	04/12/2019	Regular	0	645.35	46121
1044	T & J Rescue Enterprises	04/19/2019	Regular	0	620	46146
0124	CROFT RENTAL CENTER	04/19/2019	Regular	0	563.17	46133
0578	SECURITY BENEFIT	04/19/2019	Regular	0	552.63	46144
0031	ASPHALT SALES COMPANY INC	04/12/2019	Regular	0	526.16	46098
0651	USA BLUE BOOK	04/25/2019	Regular	0	524.92	46163
0555	RICOH USA, INC.	04/12/2019	Regular	0	485.08	46122
0503	PACE ANALYTICAL SERVICES INC	04/25/2019	Regular	0	466	46158
0661	VISION SERVICE PLAN	04/25/2019	Regular	0	405.88	46165
0651	USA BLUE BOOK	04/12/2019	Regular	0	401.47	46126
0757	KC CLEAN	04/12/2019	Regular	0	360	46113
0046	BAY BRIDGE ADMINISTRATORS, LLC	04/12/2019	Regular	0	357.48	46099
0205	GALL'S LLC	04/12/2019	Regular	0	298.13	46105
0080	CARTER WATERS	04/19/2019	Regular	0	295	46131
0373	Kansas Health and Environmental Laboratories	04/12/2019	Regular	0	270	46110
0020	AMERICAN EQUIPMENT CO.	04/19/2019	Regular	0	255.54	46128
0381	LADD SERVICE COMPANY	04/19/2019	Regular	0	255.4	46138
1047	Kansas City Metropolitan Crime Commission	04/25/2019	Regular	0	250	46154
0205	GALL'S LLC	04/25/2019	Regular	0	246.98	46152
0732	METLIFE - GROUP BENEFITS	04/25/2019	Regular	0	231.27	46157
0542	QUILL	04/12/2019	Regular	0	228.64	46120
0015	ALL SEASONS CAR WASH	04/12/2019	Regular	0	221.88	46096
0500	OREILLY AUTO PARTS	04/12/2019	Regular	0	210.78	46119
1021	Katherine Kelly	04/12/2019	Regular	0	200	46112
0857	MIDCONTINENT COMMUNICATIONS	04/12/2019	Regular	0	187.37	46117
0352	KDHE-BUREAU OF WATER	04/25/2019	Regular	0	185	46155
0110	CODE PUBLISHING INC	04/12/2019	Regular	0	181.5	46103
0548	RECORDNEWS	04/25/2019	Regular	0	177.8	46160

My Check Report

Date Range: 04/12/2019 - 05/01/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0656	VERIZON WIRELESS	04/25/2019	Regular	0	176.09	46164
0542	QUILL	04/19/2019	Regular	0	165.25	46143
0362	KIMBALL MIDWEST	04/25/2019	Regular	0	155.88	46156
0496	KANSAS ONE CALL CONCEPTS	04/12/2019	Regular	0	148.8	46111
0549	REEVES-WIEDEMAN COMPANY	04/25/2019	Regular	0	147.94	46161
0749	BROADVOICE	04/12/2019	Regular	0	147.49	46101
0070	BROTHER' S MARKET	04/19/2019	Regular	0	140.85	46130
0414	LINK-LITE NETWORKING, INC.	04/19/2019	Regular	0	125	46140
0360	KEY EQUIPMENT & SUPPLY CO	04/12/2019	Regular	0	116.08	46114
0391	LAWRENCE JOURNAL WORLD	04/12/2019	Regular	0	112.6	46116
0286	JDC SECURITY LLC	04/12/2019	Regular	0	103.35	46108
0617	TBS ELECTRONICS, INC.	04/12/2019	Regular	0	93.5	46123
0617	TBS ELECTRONICS, INC.	04/19/2019	Regular	0	93.5	46148
1042	Foley Equipment	04/19/2019	Regular	0	83.29	46134
0628	TODD'S TIRE LLC	04/12/2019	Regular	0	76	46124
1037	KU Fire and Rescue Training Institute	04/12/2019	Regular	0	40	46115

Bank Code AP Bank Summary

Payment Type	Payable	PaymentCount	Discount	Payment
Regular Checks	91	70	0.00	361,538.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>91</b>	<b>70</b>	<b>0.00</b>	<b>361,538.74</b>

### All Bank Codes Check Summary

Payment Type	PayableCount		Discount	Payment
Regular Checks	91	#	0.00	361,538.74
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>91</b>	<b>#</b>	<b>0.00</b>	<b>361,538.74</b>

### Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	4/2019	<u>#</u> #

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City Council Meeting Minutes  
March 30, 2019  
8:00 Special Meeting

**Open Special Meeting – 8:00 a.m.**

- The meeting was opened at 8:00 AM.
- Council members present were Mayor Pro Tem Himpel, Mr. Oroke, Ms. Patterson, and Mr. Bennett. City Manager George Brajkovic and Assistant City Manager Dan Porter were also in attendance.

**I. Breakfast**

**II. Review of the 2016 Strategic Plan**

- Mr. Brajkovic and Mr. Porter reviewed the elements of the 2016 Strategic Plan and discussed the proposed 2020 Budget Development Calendar.
- Mayor Ward and Ms. Stevens arrived and were present during the discussion.

**III. Adjourn**

- **Meeting Adjourned at 12:03 PM.**

Respectfully submitted,



Dan Porter, Assistant City Manager

City Council Meeting Minutes  
April 15, 2019  
7:00 Regular Meeting

**Open Regular Meeting – 7:00 p.m.**

**I. Pledge of Allegiance**

- Mayor Pro Tem Himpel opened the meeting at 7:00 PM with the Pledge of Allegiance.
- Roll Call: Council members present were Mayor Pro Tem Himpel, Mr. Oroke, Ms. Patterson, Ms. Stevens, and Mr. Bennett. Mayor Ward was absent. City Manager George Brajkovic, Fire Chief John Zimbelman, and Assistant City Manager Dan Porter were also in attendance.

**II. Approval of Minutes – Regular meeting dated April 1, 2019**

- **Mr. Bennett made a motion to approve the minutes from the April 1, 2019 City Council meeting.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

**III. Consent Agenda**

- a) Review bill payments
- **Mr. Oroke made a motion to approve the consent agenda.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**
- Mr. Brajkovic introduced Anna Krstulic, who will be serving as special counsel for an interim period until approximately June 17.
- Ms. Krstulic thanked the City Council for the opportunity and shared that she is excited to serve. She described her background in experience relevant to the position of City Attorney.

**IV. Open Agenda**

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- No members of the public addressed the City Council during open agenda.

**V. Old Business**

**VI. New Business**

- a) Ordinance 1467: An Ordinance Regulating Traffic Within the Corporate Limits of the City of Tonganoxie, Kansas, Incorporating by Reference the Standard Traffic Ordinance for Kansas Cities, 2018 Edition
- Mr. Brajkovic delivered a short presentation on items VI.a, VI.b, and VI.c. He included information about safety consideration, operation restrictions, and the definition of a UTV, or side-by-side, and described how draft Ordinance 1469 proposes the creation of a registration program for UTVs that would be effective May 15, 2019. If approved, staff would complete the preparation of materials and procedures for registrations starting on that date.

- **Mr. Bennett made a motion to authorize the execution of Ordinance 1467.**
- **Mr. Oroke seconded.**
- **Vote of 4 ayes, 1 nay (Stevens) motion carried.**
  
- b) Ordinance 1468: An Ordinance Regulating Public Offenses Within the Corporate Limits of the City of Tonganoxie, Kansas, Incorporating by Reference the Uniform Public Offense Code for Kansas Cities, 2018 Edition
  - **Mr. Bennett made a motion to authorize the execution of Ordinance 1468.**
  - **Mr. Oroke seconded.**
  - **Vote of 4 ayes, 1 nay (Stevens), motion carried.**
  
- c) Ordinance 1469: Amending the City Code, Chapter XIV. Traffic, Article 2. Local Traffic Regulations, Section 14-204 to Allow for the Recreational Use of Utility Task Vehicles (UTVs) on City Streets
  - Ms. Stevens commented that she felt that the registration program suggested in the draft ordinance was too costly and exclusive, including that the safety modifications required for registration would be costly for owners to complete.
  - Cody Thornton addressed the City Council and stated that, as a proponent of the program, he respectfully believed that the proposed registration cost and safety requirements were acceptable.
  - **Mr. Bennett made a motion to authorize the execution of Ordinance 1469.**
  - **Mr. Oroke seconded.**
  - **Vote of 4 ayes, 1 nay (Stevens) motion carried.**
  
- d) Consideration of Release Agreement with Tonganoxie Veterans of Foreign Wars Post 9271 for the Removal and Replacement of Playground Equipment
  - Mr. Brajkovic delivered a short presentation on the item describing the release agreement prepared for consideration by the City Council that would allow City staff to complete demolition of existing playground equipment.
  - **Mr. Oroke made a motion to authorize the Release Agreement with Tonganoxie Veterans of Foreign Wars Post 9271 for the Removal and Replacement of Playground Equipment.**
  - **Ms. Patterson seconded.**
  - **Vote of all ayes, motion carried.**
  
- e) Ordinance 1470: Acceptance of Utility Easement from Shaun Thomas Vickers
  - Mr. Brajkovic introduced the item and described the two agreements proposed with this draft ordinance for approval.
  - **Ms. Stevens made a motion to authorize the execution of Ordinance 1470.**
  - **Ms. Patterson seconded.**
  - **Vote of all ayes, motion carried.**
  
- f) Consider Approval of Tongie Tidal Waves Rental Schedule Agreement
  - Mr. Porter introduced the rental agreement item and Janet Falk, who was present to address the City Council.
  - Janet Falk, Director of Tongie Tidal Waves, addressed the Council and thanked them for the opportunity to lead the 11<sup>th</sup> year of the program. She described the proposed rental practice and meet schedule and commented that 146 children participated last year, which far and away leads in participation compared to nearby communities.
  - Ms. Patterson thanked Janet for her efforts to deliver this outstanding program to the community.
  - **Ms. Patterson made a motion to authorize the rental agreement with Tongie Tidal Waves for the 2019 swim season.**
  - **Ms. Stevens seconded.**
  - **Vote of all ayes, motion carried.**

g) Consider Request to Hold Movie in the Park Events in Gallagher Park in Summer 2019

- Mr. Porter introduced the item and described the interest from TBA in delivering a movie in the park event at 4 different occasions in the City's Gallagher Park. He commented that there was no alcohol or food proposed to be served and that staff were working to ensure that incidental costs such as electricity via temporary meters would be reimbursed by TBA following the events.
- **Ms. Stevens made a motion to authorize the Movie in the Park Special Event proposed by TBA on 4 dates in the summer of 2019.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

h) Consider Approval of Payment for Plymovent Installation from Grant Proceeds

- Chief Zimbelman introduced this grant funded expenditure for equipment aimed at removing potentially harmful exhaust from the Fire Station's operational and living quarter facilities. All but a small portion of proposed expenditures were funded via a grant from the FEMA Assistance to Firefighters Grant.
- **Mr. Bennett made a motion to authorize payment for Plymovent installation services from grant proceeds in an amount not to exceed \$34,255.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

i) Consider Approval of Purchase of 6 Sets of Personal Protective Equipment for Fire Suppression Personnel

- Chief Zimbelman introduced this item as the proposal to use a piggyback contract opportunity from regional entities to complete the purchase of 6 sets of bunker gear for protecting staff during fire suppression activities. The budgeted amount for this purchase in 2019 is \$10,000, and due to the award of a grant from the State Fire Marshal the City would also be able to obtain 6 sets of Level 3 Gear, which is able to protect staff in all situations except for structure fires when full bunker gear is necessary. This lighter gear will reduce wear and tear on more expensive bunker gear.
- Ms. Patterson thanked Chief Zimbelman and staff for pursuing grant opportunities.
- **Ms. Patterson made a motion to authorize the Fire Chief to purchase 6 sets of gear through 1st Due Emergency Response Solutions in an amount not to exceed \$9,781.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

j) Consider Approval of 2019-2020 Plan Year Employee Insurance Benefits Renewals

- Mr. Porter delivered a presentation on the level of employee insurance benefit renewals for health, dental, and vision insurance. He described the respective premium increases of <1%, <1%, and 3% as well below what was budgeted in 2019, which will be a positive contribution towards the City's 2019 budget performance and 2020 budget development process. He asked the Council for separate motions to approve each of the 3 renewals.
- **Mr. Bennett made a motion to authorize execution of an agreement with Blue Cross Blue Shield of Kansas for employee health insurance coverage for plan year 2019-2020.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**
- **Ms. Patterson made a motion to authorize an agreement with Delta Dental of Kansas for employee dental insurance coverage for plan year 2019-2020.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried.**

- **Mr. Bennett made a motion to authorize an agreement with VSP Vision Care for employee vision insurance coverage for plan year 2019-2021.**
- **Ms. Patterson seconded.**
- **Vote of all ayes, motion carried.**

k) City Manager Agenda

1. Urgent Needs Grant through KS Department of Commerce CDBG Program for Sanitary Sewer Aerial Crossing Repairs

- Mr. Brajkovic delivered a short presentation and described the prospective urgent need for replacement of a concrete low water structure protecting an aerial sanitary sewer crossing of Tonganoxie Creek that was recently damaged and described the requirements and procedure if the City elected to pursue an application for CDBG Urgent Need grant funding.
- Ms. Patterson asked if there was any immediate danger or knowledge of leakage into the creek.
- Mr. Brajkovic responded that staff did not believe that there was immediate danger of leakage into the creek because the sanitary sewer line is intact.
- **Ms. Stevens made a motion to authorize staff to publish a Public Hearing Notice to conduct a Public Hearing on May 6, 2019, to consider submitting a CDBG Urgent Need grant application for the low water crossing at 4th Street & vacated River Street.**
- **Ms. Patterson seconded.**
- **Vote of all ayes, motion carried.**

2. 1<sup>st</sup> Quarter 2019 Financial Report

- Mr. Brajkovic commented that the May 6, 2019 City Council meeting was the staff target date to deliver the March 2019 Financial Report.

3. Library Project Update

- Mr. Brajkovic stated that the Library project had no new pay apps approved yet but that an additional pay app received for the majority of the design work was received and being processed for approval, which should occur soon.

l) City Attorney Agenda

m) Mayor Pro Tem Agenda

n) City Council Agenda

o) Mayor Agenda

**VII. Information & Communications (No Action Required)**

**VIII. Adjourn**

- **Ms. Patterson made a motion to adjourn the meeting.**
- **Ms. Stevens seconded.**
- **Vote of all ayes, motion carried. Meeting Adjourned at 8:03 PM.**

Respectfully submitted,



Dan Porter, Assistant City Manager

City Council Meeting Minutes  
April 24, 2019 6:30 Special Meeting

**Open Special Meeting – 6:30 p.m.**

- Mayor Ward opened the meeting at 6:30 PM with the Pledge of Allegiance.
- Roll Call: Council members present were Mayor Ward, Mayor Pro Tem Himpel, Mr. Oroke, Ms. Patterson, and Mr. Bennett. Ms. Stevens was absent. City Manager George Brajkovic and Assistant City Manager Dan Porter were also in attendance. Curtis Golba and Emily Held with JE Dunn were in attendance along with Steve Skeet, Tonganoxie Library Board President.

**I. Review of Tonganoxie Public Library Project Bid Package #1**

- Mr. Brajkovic introduced the item and provided an overview of the project's recent interactions with the
- Emily Held, with JE Dunn, described the overall number of bidders and the 5 unique scopes that were bid out in this bid package. She described the allowances held by JE Dunn instead of the subcontractors or trade partners in order to ensure coordination between parties and best fit outcomes for the systems included in the facility is achieved.
- Mr. Himpel asked if contractors could elect to bring in subcontractors.
- Ms. Held replied that this was permitted and this was reflected in the bid summary documents.
- Mr. Himpel asked if any subs would be able to be union.
- Ms. Held commented that the arrangement would need to be made between the sub and the contractor.
- Mr. Himpel asked when the City would be able to review the submittals to ensure that the correct products would be installed on the project.
- Mr. Golba stated that JE Dunn would work with staff to develop a way for the City Council to have an opportunity to review bid package components.
- Ms. Patterson asked for a summary of the Library project.
- Mr. Brajkovic described the steps completed to date for the Library project and how it related to the item
- Ms. Patterson asked that staff reach out directly to the Library Board and Library staff in advance of any meetings with content about the Library project.
- Mayor Ward asked about the next steps in the project.
- Ms. Held described how the next steps include contacting successful and unsuccessful bidders, issuing the materials for the second bid package on May 2, and then working to finalize the design elements of the project in order to advance the project towards breaking ground in June and having a building partially constructed by the fall of 2019.
- **Mr. Himpel made a motion to accept the bid acceptance recommendations included for bid package 1 in an amount not to exceed \$1,050,229.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**
- Mr. Golba commented on the recent changes to the design elements of the building like adjusting the slant of the covering over the front entryway to the building and the inclusion of reclaimed lumber when possible.

**II. Adjourn**

- **Ms. Patterson made a motion to adjourn the meeting.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried. Meeting Adjourned at 7:04 PM.**

Respectfully submitted,



Dan Porter, Assistant City Manager

(Published in the Tonganoxie Mirror on the 24th day of April, 2019)

PUBLIC HEARING NOTICE

The City of Tonganoxie, KS will hold a Public Hearing on May 6, 2019, at 7pm, at the City Council Chambers at 321 Delaware, Tonganoxie, KS 66086, to discuss the City's submission of an Urgent Need application for the Kansas Small Cities Community Development Block Grant (CDBG) program. The maximum Urgent Need grant that may be requested is \$400,000. No involuntary displacement of persons will be proposed. For the Urgent Need application, the City proposes to rebuild a low water crossing structure, which serves as a protective barrier to an elevated sanitary sewer line, near 4th Street and abandoned ROW for River St. Proposed financing is \$350,000 from CDBG funds and \$0 from City funds. Other project proposals introduced at the hearing will be considered. Oral and written comments will be recorded and become a part of the Tonganoxie CDBG Citizen Participation Plan. Reasonable accommodations will be made available to persons with disabilities. Requests should be submitted to the City Clerk by May 3, 2019

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CITY/COUNTY OF Tonganoxie, KANSAS

RESOLUTION NO. 05-19-01

**RESOLUTION CERTIFYING LEGAL AUTHORITY  
TO APPLY FOR THE 2019 KANSAS  
SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
FROM THE KANSAS DEPARTMENT OF COMMERCE  
AND AUTHORIZING THE MAYOR/COMMISSIONER  
TO SIGN AND SUBMIT SUCH AN APPLICATION**

**WHEREAS**, The City/County of Tonganoxie, Kansas, is a legal governmental entity as provided by the laws of the STATE OF KANSAS, and

**WHEREAS**, The City/County of Tonganoxie, Kansas, intends to submit an application for assistance from the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

**THE APPLICANT** hereby certifies that the City/County of Tonganoxie, Kansas, is a legal governmental entity under the status of the laws of the STATE OF KANSAS and thereby has the authority to apply for assistance from the KANSAS SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

**THE APPLICANT** hereby authorizes the MAYOR/COMMISSIONER of Tonganoxie, Kansas, to act as the applicant's official representative in signing and submitting an application for the assistance to the COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

**THE APPLICANT** hereby dedicates \$     0 in cash funds toward this project and \$     0 in in-kind material and/or labor for same.

**APPROVED BY THE GOVERNING BODY OF THE CITY/COUNTY OF Tonganoxie, KANSAS, THIS 6th DAY OF May, 2019.**

APPROVED \_\_\_\_\_  
MAYOR/COMMISSIONER

ATTEST \_\_\_\_\_

(SEAL)

THE CITY/COUNTY OF Tonganoxie, KANSAS

CITY/COUNTY OF Tonganoxie, KANSAS

RESOLUTION NO. 05-19-02

**A RESOLUTION ASSURING THE KANSAS DEPARTMENT OF COMMERCE THAT FUNDS WILL BE CONTINUALLY PROVIDED FOR THE OPERATION AND MAINTENANCE OF IMPROVEMENTS TO THE Sanitary Sewer Aerial Crossing SYSTEM TO BE FINANCED WITH COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

**WHEREAS**, The City/County of Tonganoxie is applying for Small Cities Community Development Block Grant funds under the Urgent Need Category, as administered by the Kansas Department of Commerce; and,

**WHEREAS**, The City/County of Tonganoxie wishes to utilize this funding for the purpose of constructing improvements to the city's/county's Sanitary Sewer Aerial Crossing system, as described in the Community Development Block Grant application submitted to the Kansas Department of Commerce; and,

**WHEREAS**, The City/County of Tonganoxie has determined that the annual operation and maintenance costs of the Sanitary Sewer Aerial Crossing system improvements are anticipated to be approximately \$400; and,

**WHEREAS**, The annual Sewer Operations Fund budget has been determined to be adequate to fund the operation and maintenance of the Sanitary Sewer Aerial Crossing system,

**NOW, THEREFORE, BE IT RESOLVED THAT:** The Governing Body of the City/County of Tonganoxie, Kansas, hereby assures the Kansas Department of Commerce that sufficient funds will be provided for the continued operation and maintenance of the above described improvement; that these operation and maintenance costs will be reviewed annually; and that the budget will be adjusted, when necessary, to reflect and cover any increase in costs.

**ADOPTED BY THE GOVERNING BODY OF THE CITY/COUNTY OF Tonganoxie, KANSAS THIS 6th DAY OF May, 2019.**

ATTEST:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CITY CLERK

(SEAL)

**RESOLUTION NO. 05-19-03**

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF THAT PREPARATION AND SUBMITTAL OF AN URGENT NEEDS CDBG GRANT APPLICATION CONTRACT BETWEEN THE CITY OF TONGANOXIE, KANSAS AND GOVERNMENTAL ASSISTANCE SERVICES**

**WHEREAS**, the City desires to ensure proper financial practices and wishes to submit an application for an Urgent Need Grant through the Kansas Department of Commerce; and

**WHEREAS**, the Contractor desires to engage the City contractually for said services; and

**WHEREAS**, it is in the best interests of the City to utilize the Contractor to accomplish said services; and

**WHEREAS**, the City of Tonganoxie, Kansas, and Governmental Assistance Services wish to enter into that certain Preparation of an Urgent Needs CDBG Grant Application Contract between the City of Tonganoxie and Governmental Assistance Services, attached hereto as Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:**

**Section 1.** That the Governing Body approves and hereby authorizes the City Manager to execute that certain Preparation and Submittal of an Urgent Needs CDBG Grant Application Contract between the City of Tonganoxie and Governmental Assistance Services, attached hereto as Exhibit A.

**Section 2.** That this resolution shall become effective upon passage.

**ADOPTED** by the Governing Body this 6<sup>th</sup> day of May, 2019.

**SIGNED** by the Mayor this 6<sup>th</sup> day of May, 2019.

**SEAL**

---

Jason K. Ward, Mayor

ATTEST:

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Patricia C. Hagg, City Clerk

**EXHIBIT A**

CONTRACT FOR SERVICES

THIS AGREEMENT, MADE AND ENTERED INTO THIS 18<sup>th</sup> DAY OF APRIL 2019, BETWEEN THE CITY OF TANGANOXIE, KANSAS, AND GOVERNMENTAL ASSISTANCE SERVICES, PO BOX 187, LAWRENCE, KANSAS 66044.

WHEREAS, THE CITY OF TANGANOXIE, KANSAS HEREBY RETAINS GOVERNMENTAL ASSISTANCE SERVICES FOR THE PREPARATION OF AN URGENT NEED GRANT THROUGH THE KANSAS DEPARTMENT OF COMMERCE.

WHEREAS, THE PURPOSE OF THIS CONTRACT IS TO PROVIDE THE CITY OF TANGANOXIE, KANSAS WITH A URGENT NEED GRANT THROUGH THE KANSAS DEPARTMENT OF COMMERCE.

THEREFORE, the parties agree as follows:

1. GOVERNMENTAL ASSISTANCE SERVICES agrees to perform the following services, to-wit:
  - (A) Submit Grant Application in accordance within the rules and regulations set forth by each State and Federal agency involved;
  - (B) If it should occur that the GRANT is not awarded, GOVERNMENTAL ASSISTANCE SERVICES will resubmit the GRANT APPLICATION until awarded. No charges for additional submission will be incurred.
  - (C) THE CITY OF TANGANOXIE, KANSAS will be responsible for payment of public hearing costs.
2. In exchange for performance of above said services, related to the preparation and submission of said Grant Application, THE CITY OF TANGANOXIE, KANSAS shall authorize payment, as an allowable cost, to GOVERNMENTAL ASSISTANCE SERVICES, to-wit:
  - (A) Payment of \$4,475.00 due upon signing of this contract.

IN WITNESS WHEREOF, the parties hereto have signed their names the day, month and year mentioned above.

\_\_\_\_\_  
THE CITY OF TANGANOXIE

  
\_\_\_\_\_  
Garrett Nordstrom  
Governmental Assistance Services



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** May 6, 2019  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Melanie Tweedy, Administrative Assistant  
**SUBJECT:** Resolution 05-19-04: Authorizing Tonganoxie Days Special Event, Sale and Consumption of Alcohol

**DISCUSSION:**

The Tonganoxie Days 2019 event planning committee has coordinated with a local restaurant owner in possession of a caterer's license through the State of Kansas to provide alcoholic beverages for purchase at Tonganoxie Days 2019 event planned on June 8, 2019. In order to permit the sale (by the specified vendor) and consumption of alcoholic beverages at the event through State regulations the City Council must approve a resolution authorizing the event and said activities within the barricaded event area. The area where consumption of alcohol will be permitted is planned to be on the blocks along Main Street, from 2nd Street to 4th Street, 3rd Street from Pleasant Street to Delaware Street, and Pleasant Street from 2nd Street to 3rd Street.

The designated event area will be barricaded. The restaurant owner serving as the vendor will be responsible for confirming those consuming alcoholic beverages purchased are of legal drinking age.

Attached is the resolution for approval by the City Council.

**BUDGET IMPACT:**

None. The vendor making sales at the event will be required to remit the liquor drink tax to the Kansas Department of Revenue following the event, and a portion of this revenue will later be transmitted to the City by the State of Kansas.

**ACTION NEEDED:**

Make a motion to approve Resolution 05-19-04, authorizing the Tonganoxie Days 2019 Special Event area and permitting the vendor, Alberto Yaluk of 1866 Bar and Grill, to sell alcohol during the Tonganoxie Days event in the approved Special Event area.

**ATTACHMENTS:**

Resolution 05-19-04

**cc:** George Brajkovic, City Manager  
Dan Porter, Assistant City Manager

**RESOLUTION NO. 05-19-04**

**A RESOLUTION APPROVING A SPECIAL EVENT KNOWN AS  
TONGANOXIE DAYS**

**WHEREAS**, the Governing Body may approve special events and exempt public areas, streets and sidewalks from the prohibitions concerning drinking or consuming of alcoholic liquor and cereal malt beverages in public areas, streets and sidewalks; and

**WHEREAS**, the Tonganoxie Days planning committee has requested the approval of the Tonganoxie Days special event by the Governing Body; and

**WHEREAS**, prior to the special event, the Tonganoxie Days planning committee shall coordinate with Alberto Yaluk of 1866 Bar and Grill to secure the appropriate license from the State of Kansas to sell alcoholic liquor and cereal malt beverages in accordance with all applicable state laws and municipal ordinances in a designated area.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF  
THE CITY OF TONGANOXIE, KANSAS:**

**Section 1.** That Tonganoxie Days be approved and designated as a special event on June 8<sup>th</sup> from 3:00 p.m. to 11:00 p.m., and that the following streets and alleys shall be closed to motor vehicle traffic during the special event along Main Street from south of 2<sup>nd</sup> Street to 4<sup>th</sup> Street, 3<sup>rd</sup> Street from Pleasant Street to Delaware Street, and Pleasant Street from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street.

**Section 2.** That authorization is given for the sale and consumption of alcoholic liquor and cereal malt beverages, in the designated barricaded area on the blocks along Main Street, from 2<sup>nd</sup> Street to 4<sup>th</sup> Street, 3<sup>rd</sup> Street, from Pleasant Street to Delaware Street, and Pleasant Street, from 2<sup>nd</sup> Street to 3<sup>rd</sup> Street, the alcoholic beverages be provided for sale and consumption by the designated vendor who holds a caterer's license, Alberto Yaluk of 1866 Bar and Grill, and that event attendees who are 21 years of age and older and can provide proof of age with a valid ID may purchase, possess, and consume alcoholic beverages within the Designated Barricaded Area, and that pursuant to KSA 41-719, no alcoholic liquor may be removed from the Designated Barricaded Area or consumed inside vehicles while on public streets or alleys at the event.

**Section 3.** That this resolution shall become effective upon passage.

**ADOPTED** by the Governing Body this 6<sup>th</sup> day of May, 2019.

**SIGNED** by the Mayor this 6<sup>th</sup> day of May, 2019.

**SEAL**

---

Jason K. Ward, Mayor

ATTEST:

---

Patricia C. Hagg, City Clerk



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** May 6, 2019  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Dan Porter, Assistant City Manager  
**SUBJECT:** Authorizing Purchase of Police Department Facility Entry Door

**DISCUSSION:**

The Tonganoxie Police Department facility front door is in a deteriorated condition and in its current non-transparent state is not well-suited for visibility from the exterior of the building. This poses a safety concern to residents or visitors who might be inside the building at any hour and not visible if staff are not present at the front desk. The renovation project completed in 2016 didn't include a replacement to the original door at the facility but a combination of remaining funds and a reimbursement of some expenditures pose a significant opportunity to leverage funds to improve the facility and .

City staff solicited quotes from several businesses and received the attached quote in response from Kennedy Glass, a firm located in Lawrence, for the door and installation charges.

**BUDGET IMPACT:**

The funding for this purchase is proposed to be completed via a combination of the City's Police Equipment Fund and the small balance of remaining funds available in the City's Debt Proceeds Fund from the renovations of the current Police Station and City Hall. The portion of the cost anticipated to be required from the Police Equipment Fund will be submitted for expected reimbursement through the City's Property and Liability Insurance Pool, MPR of Kansas, which provides a reimbursement credit to entities that pursue facility securities improvements.

**ACTION NEEDED:**

Make a motion to authorize the purchase and installation of a new storefront door at the Tonganoxie Police Department facility for an amount not to exceed \$3,737.

**ATTACHMENTS:**

Quote

**cc:** George Brajkovic, City Manager  
Greg Lawson, Police Chief

**KENNEDY GLASS**  
**730 NEW JERSEY ST**  
**LAWRENCE, KS 66044**

Customer Copy

**PH:(785) 843-4416 FAX:(785) 843-6772**

Contractor License: 1234  
Federal Tax ID: 83-1417003  
State License: 004-XXXXX7003F-01

P/O#: \_\_\_\_\_  
Taken By: JASONS  
Installer: \_\_\_\_\_  
Cust State Tax ID: 0  
Cust Fed Tax ID: \_\_\_\_\_  
Ship Via: \_\_\_\_\_

*Invoice:* **Q001324**  
**Date: 4/18/2019**  
**Time: 04:19 PM**

SalesRep: \_\_\_\_\_ Adv. Code: \_\_\_\_\_

**Bill To: CASHCHARG**

**Sold To: CASHCHARG**

TONGANOXIE POLICE DEPARTMENT  
325 S DELAWARE ST  
TONGANOXIE, KS 66086

TONGANOXIE POLICE DEPARTMENT  
325 S DELAWARE ST  
TONGANOXIE, KS 66086

(913) 369-3754

Qty	Part Number	Description	List	Disc%	Sell	Total
1	SpecDoors	NEW STOREFROOT DOOR AND FRAME BLACK ANODIZED WITH 1" OA INSULATED UNITS	\$2,217.00	0	\$2,217.00	\$2,217.00
2	615-AL	615-RWPA-AL Door Closer	\$85.00	0	\$85.00	\$170.00
1	City2men	LABOR REMOVE OLD DOOR AND INSTALL NEW	\$1,350.00	0	\$1,350.00	\$1,350.00

Thank You For Choosing Kennedy Glass

Instructions:  
LOOK AT FRONT DOOR  
GREG LAWSON

Total:

Sub Total: \$3,737.00

Tax: \$0.00

Total: \$3,737.00



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** May 6, 2019  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** George Brajkovic, City Manager  
**SUBJECT:** Authorizing of Proposed 2019 Street Infrastructure Maintenance Program and associated RFP Publications

**DISCUSSION:**

As established during the FY 2019 Budget Process, the following Street Maintenance items were prioritized:

5th Street to Washington Street and 24/40 to Delaware Street - Asphalt mill & overlay and stormwater improvements.	First Priority
W 1st Street from 24/40 heading west to dead end (2 blocks) - Tearout, roadbed reconstruction, asphalt, storm water improvements, and curb & gutter where necessary.	Second Priority

As such, Public Works staff is proposing the following Street Maintenance items:

- 5<sup>th</sup> St, between US 24/40 and Pleasant St, mill & overlay
- S of 5<sup>th</sup> St to Washington St, between US 24/40 and Pleasant St, chip seal
- N of 3<sup>rd</sup> St, between approximately Shawnee St and Main St – mill and overlay
- Hatchell Rd – overlay
- Front St, Ridge St, Ridge Cir – chip seal possibilities (active construction area)
- Laming Rd, between Co Rd 5 and US 24/40 – chip seal

Each project will be subject to public bid via RFPs.

**BUDGET IMPACT:**

The funding for the Street Maintenance program comes from a combination of Special Highway funds and a portion of the dedicated ¾ cent Sales Tax. Expected budget impact is approximately \$314k, slightly below the aggregate 2019 Budget Authority of \$376,780.

**ACTION NEEDED:**

Make a motion to authorize the 2019 Street Maintenance schedule as submitted by staff.

**ATTACHMENTS:**

None

**cc:** Dan Porter, Assistant City Manager  
Kent Heskett, Public Works Director



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** May 6, 2019  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Dan Porter, Assistant City Manager  
**SUBJECT:** Authorizing Purchase of Water Meter Reading Transmitter Upgrade and Water Meters

**DISCUSSION:**

The attached expense justification form describes the background of this proposed purchase, which would upgrade the City's radio reading equipment designed to collect the meter readings remotely from the City's residential and commercial water meters. The upgraded transceiver will be able to work seamlessly with existing and newly purchased water meters. By taking advantage of a limited time offer, the City will also receive 32 meters, which were already anticipated to be purchased later in 2019 to allow for new development activity requiring meters to be installed.

**BUDGET IMPACT:**

The funding for this purchase is proposed to be completed via the City's Water Operations Fund and Water Capital Fund. These funds possess the necessary budget authority and fund balance available to complete this purchase in 2019 without a negative impact to fund balance.

**ACTION NEEDED:**

Make a motion to authorize the purchase of an upgraded water meter transmitter and 32 water meters from Mueller Systems in an amount not to exceed \$9,884.

**ATTACHMENTS:**

Expense Justification Form  
Quote

**cc:** George Brajkovic, City Manager



# MUELLER

## LONG RANGE MOBILE SYSTEM

### Mi.Net® Migratable AMI

#### STARTER KIT INCLUDES:

- 5/8" Bronze Body PD Meter
- SSR or ME-8 Register and Node
- Your choice of Nicor or direct wire connected
- Mi.Net Mobile Transceiver Kit
- EZ-SUITE Software for Starter kit
- Software installation and training

**32 Meters = \$9,884.00**

**176 Meters = \$29,152.00**



#### UPGRADE KIT INCLUDES:

- 5/8" Bronze Body PD Meter
- SSR or ME-8 Register and Node
- Your choice of Nicor or direct wire connected
- Mi.Net Mobile Transceiver Kit
- EZ-SUITE Software 1-year maintenance free
- Software installation and training

**32 Meters = \$9,884.00**

**176 Meters = \$29,152.00**



#### THIS IS A LIMITED TIME OFFER!

For more information, contact your Mueller Systems sales representative or call (800) 323-8584.

MUELLER® | ECHOLOGICS® | HYDRO GATE® | HYDRO-GUARD® | JONES® | MI.NET® | MILLIKEN® | PRATT® | SINGER® | U.S. PIPE VALVE & HYDRANT

# City of Tonganoxie Financial Report

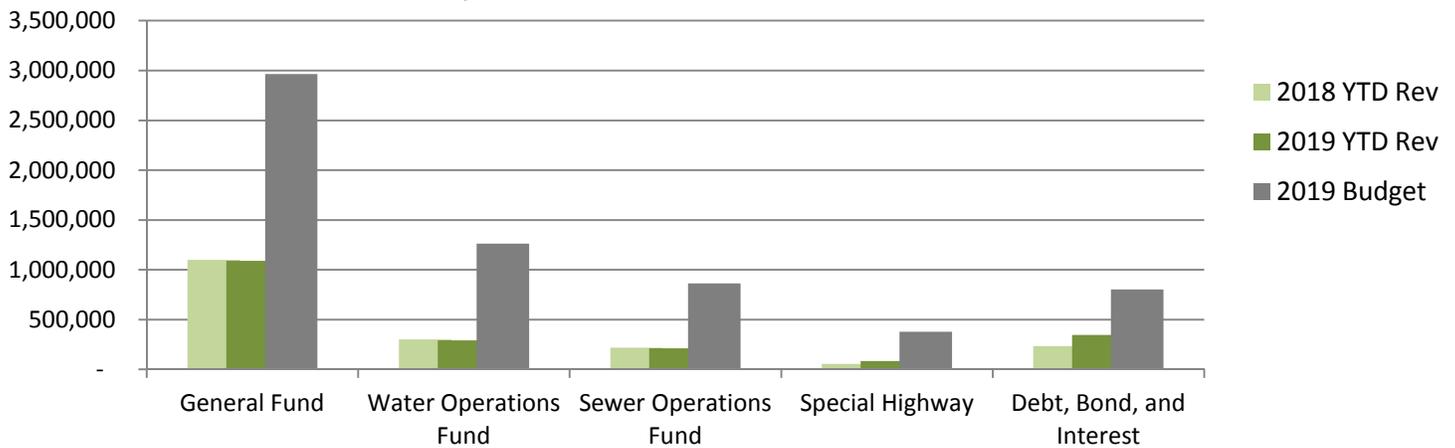
Mar-19

## Significant Events in Most Recent Period

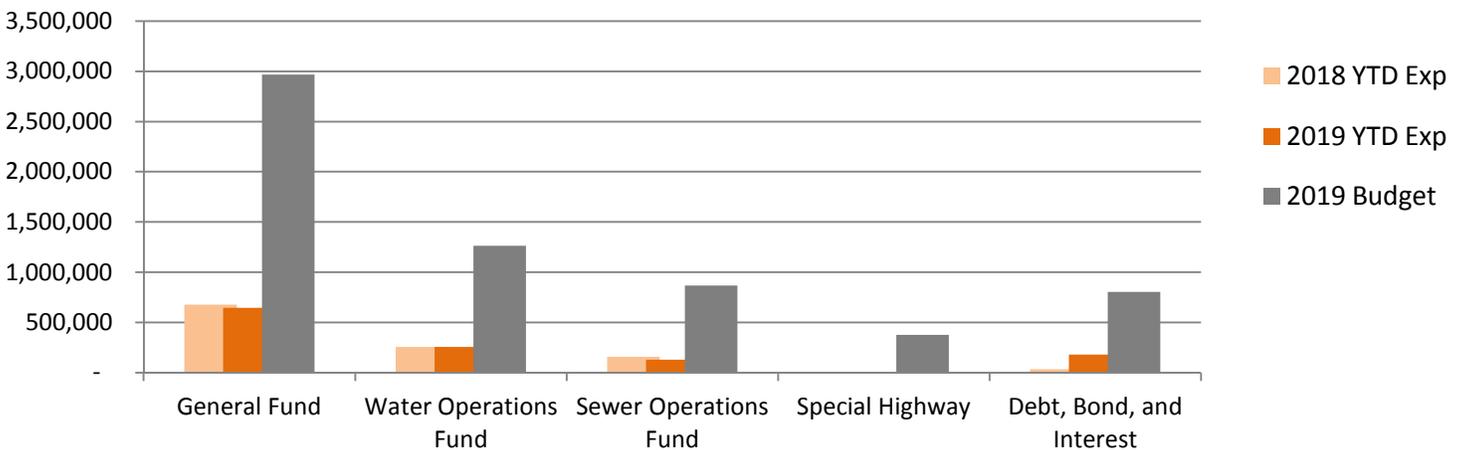
Spent 19% of budget authority in all funds
Paid 1st half of utility rate study charge
Paid partial retainage to Haupt Construc.

Received 31% of budgeted revenue
Paid interest payment on Library Debt
102 total payments in March 2019

## Major Fund Revenues



## Major Fund Expenditures



# General Fund

Principal funding mechanism for general services.

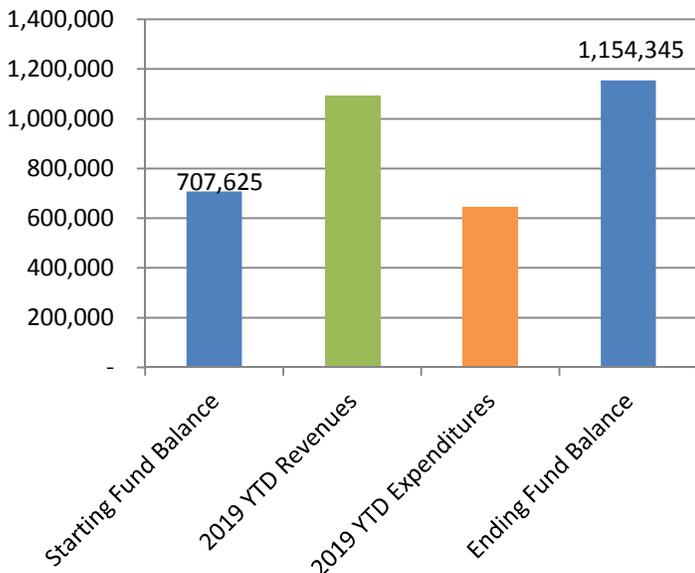
## Revenue

Overall, collected 31% of General Fund revenues.  
 Sales and Use Tax collection on track with budget due to good performance from Use Tax.  
 Franchise Fees were slightly less than budgeted.  
 Building Permits revenues are tracking higher than budget.

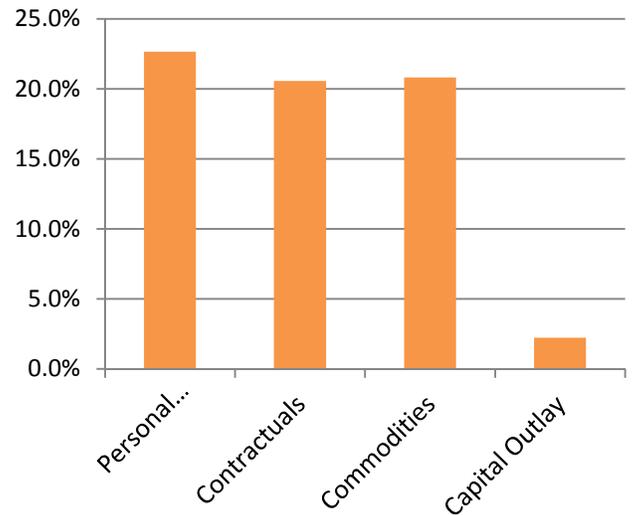
## Expenditures

Overall, spent 19% of General Fund budget.  
 Personal Services were on track with budget.  
 Contractuals and Commodities are both within budget margins.  
 Capital Outlay was under budget due to timing of planned projects.

Projected Fund Balance



% of Budget Spent by Category



YTD Property Tax Collections

\$ 670,375	55.6% of Budget
------------	--------------------

YTD Franchise Fee Collections

\$ 72,587	23.7% of Budget
-----------	--------------------

YTD Sales & Use Tax Collections

\$ 150,513	26.9% of Budget
------------	--------------------

YTD Building Permit Collections

\$ 36,789	61.3% of Budget
-----------	--------------------

# Utility Funds

Enterprise Funds, operated in a similar manner to private enterprise, and capital funds to finance capacity and infrastructure.

## Water Operations Fund

### Revenue

Water Sales specifically were 23.5% of budget projections, exceeding the prior year by 2%.

Category	Receipts	Change from PY
Water Sales	23.5%	2.7%
Debt Surcharge	26.6%	1.4%
Other Fees	16.8%	-33.5%
<b>Total</b>	<b>23.1%</b>	<b>-3.6%</b>

## Sewer Operations Fund

### Revenue

Sewer sales revenues met budget projections and exceeded the prior year by 3% through March. Inspection fees are below budget based on development activity.

Category	Receipts	Change from PY
Sewer Sales	25.3%	3.7%
Debt Surcharge	24.2%	1.9%
Sewer Inspections	16.0%	-56.3%
<b>Total</b>	<b>24.6%</b>	<b>-2.5%</b>

## Sanitation Fund

### Revenue

The total number of billed accounts continues to increase from last year, which impacts budget authority.

Category	Receipts	Change
Sanitation Charges	24.2%	2.8%

## Storm Water Fund

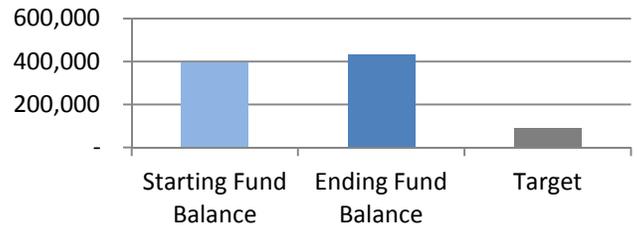
### Revenue

Collected revenue for only part of 2018, as fees were enacted in spring 2018. 2019 revenue is tracking according to budget.

Category	YTD Collections
Storm Water Charges	10,539

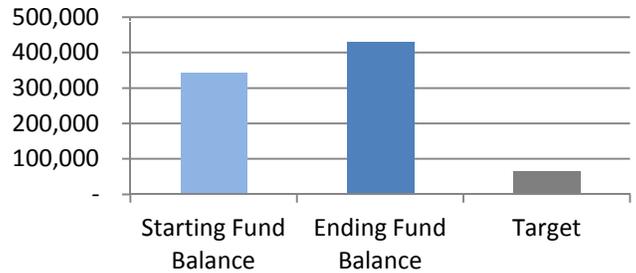
### Expenditures

Commodities and capital outlay are on track with budget. Budgeted transfers are only made on a quarterly basis, so only 1 quarter is recorded.



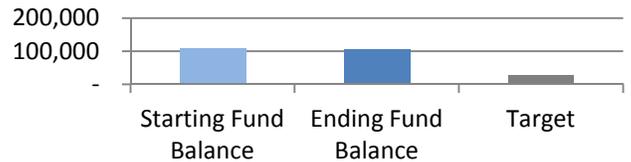
### Expenditures

More expenditures in professional services are anticipated with completion of the utility rate study and already approved vehicle purchases.



### Expenditures

25% of budget. Largely a pass through, so staff will continue to monitor participation rates and potential need for budget amendment.



### Expenditures

No major expenditures yet as the fund is building up available resources before addressing projects.

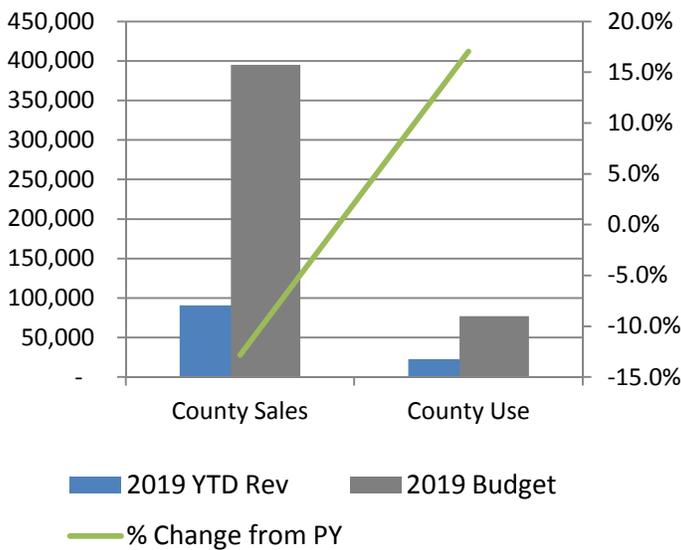
# Cap Projects and Debt Funds

County Road 1 debt, capital projects, and debt service payments.

## Capital Projects Fund

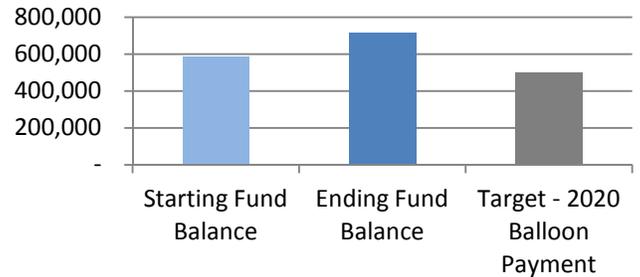
### Revenue

Some revenue derived from transfers from other funds, but the majority in this fund is from the City's share of County Sales and County Use taxes. County Sales Tax is behind pace with last year but County Use Tax is still tracking ahead of pace for budget.



### Expenditures

\$100,000 CR1 Debt payment will be made in Fall 2019 as budgeted, with a balloon payment planned in 2020. Fund balance is being built up intentionally in advance of this payment.



## Debt, Bond, and Interest Fund

### Revenue

Property Tax is the largest source of revenue in this fund, and it came in at 101% of budget in 2018. Revenue is on track in 2019. Certain debt service payments like the 2018A Library issuance is funded by transfers from other funds dedicated to supporting those issuances (Infrastructure sales tax).

### Expenditures

Made 8 scheduled debt service payments in 2019. The next scheduled debt payment is in July. The \$65,925 payment for interest associated with the Series 2018A Library GO Bonds was paid in February 2019, and the \$195,925 payment for principal and interest on the Series 2018A Library GO Bonds will be paid in August 2019.

# Special Revenue Funds

Funds restricted in use based on source and type of revenue collected.  
Street and Infrastructure Maintenance Funds

## Special Highway Fund

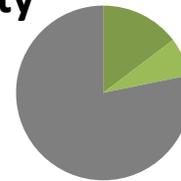
### Revenue

The special highway fund receives funding from 3 primary sources: fuel tax distributions, construction excise taxes on development, and transfers from other funds like the Infrastructure Sales Tax Fund. In 2018, each funding source either met or exceeded budgeted collections. Through the current month, the City has collected budgeted levels of revenue.

### Expenditures

No expenditures yet in 2019 due to weather conditions. Summer months will be the timing of the majority of spending within this fund.

## 2018 Activity

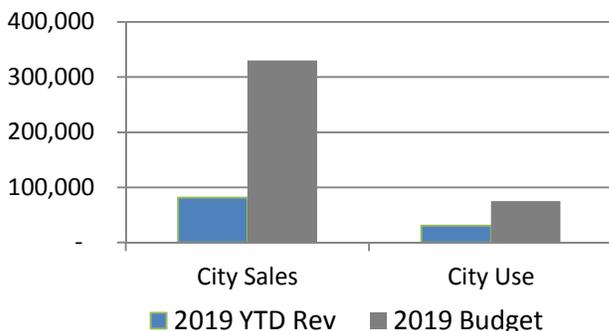


- Asphalt Rejuvenation
- Mill and Overlay
- Unimpacted Network

## Infrastructure Sales Tax Fund

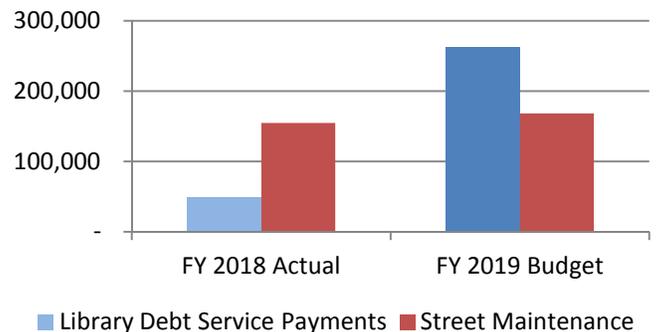
### Revenue

Collections of the general purpose sales tax dedicated to funding infrastructure improvements, including the construction of a new Library, came in 0.4% under budget in sales tax and 15% over budget in use tax. The net of these two revenues is slightly over budget.



### Expenditures

The first quarterly transfer of funds was completed in Q1 2019. Aggregate transfers will cover the 2 payments of debt service for Series 2018A, debt issued to fund the construction of the new Library and a budgeted contribution to the Special Highway Fund to help maintain and preserve the City's road network.



# Special Revenue Funds

Funds restricted in use based on source and type of revenue collected.

## Utility Capital Funds

Fund	Beg. Fund Balance	YTD Rev	YTD Exp	End. Fund Balance	Change
<b>Water Capital</b>	233,218	15,650	5,964	242,904	9,686
<b>Sewer Capital</b>	304,385	18,275	-	322,660	18,275

## Public Safety Capital Funds

Fund	Beg. Fund Balance	YTD Rev	YTD Exp	End. Fund Balance	Change
<b>Fire Capital</b>	128,134	23,693	25,454	126,372	(1,762)
<b>Police Capital</b>	29,271	8,280	964	36,587	7,316

## Other Funds

Fund	Beg. Fund Balance	YTD Rev	YTD Exp	End. Fund Balance	Change
<b>Special Parks</b>	15,702	1,687	-	17,389	1,687



City of Tonganoxie, KS

# Fund Balance Report

As Of 03/31/2019

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Expenses</b>	<b>Ending Balance</b>
100 - General Fund	707,625.39	1,091,920.63	645,201.00	1,154,345.02
210 - Water Operations Fund	395,805.00	291,262.12	253,908.80	433,158.32
220 - Sewer Operations Fund	343,652.54	212,640.97	127,056.28	429,237.23
230 - Sanitation Fund	109,551.29	92,402.28	97,503.17	104,450.40
240 - Storm Water	27,239.07	10,539.03	147.21	37,630.89
310 - Transient Guest Tax	3,534.57	177.90	0.00	3,712.47
320 - Library Operations	6,783.37	199,928.18	203,066.25	3,645.30
330 - Special Parks	15,702.03	1,687.39	0.00	17,389.42
340 - Special Highway	340,733.64	84,812.66	0.00	425,546.30
350 - Infrastructure Sales Tax	328,005.70	111,814.80	107,500.00	332,320.50
360 - Capital Projects	582,209.83	138,460.39	4,640.00	716,030.22
410 - Fire Equipment Reserve	128,133.83	23,692.80	25,454.42	126,372.21
420 - Police Equipment Reserve	29,271.02	8,280.00	964.00	36,587.02
430 - Sewer Capital Reserve	304,385.00	18,275.00	0.00	322,660.00
440 - Water Capital Reserve	233,218.30	15,650.00	5,964.49	242,903.81
450 - Capital Reserve	915.03	0.00	0.00	915.03
500 - Debt, Bond, and Interest	80,044.52	347,448.93	179,415.53	248,077.92
<b>Report Total:</b>	<b>3,636,810.13</b>	<b>2,648,993.08</b>	<b>1,650,821.15</b>	<b>4,634,982.06</b>

### Library Project Budget Report - As of 2019-05-01

Land Acquisition Costs	Budget	Actual Costs Incurred	Balance Remaining
Land Purchase	195,149.00	192,921.94	2,227.06
Geotech	7,500.00	3,250.00	4,250.00
Special Inspections	35,000.00	-	35,000.00
Topographical Survey	3,500.00	-	3,500.00
<b>Subtotal Land Acquisition Liabilities</b>	<b>241,149</b>	<b>196,172</b>	<b>44,977</b>
Pre-Construction & Design Liabilities - JE Dunn	Budget	Actual Costs Incurred	Balance Remaining
Architectural Fee	285,000.00	195,687.00	89,313.00
Structural	26,280.00	-	26,280.00
Civil	29,160.00	-	29,160.00
Interior/Furnishing	24,510.00	-	24,510.00
Travel Reimbursement JE Dunn	21,050.00	679.00	20,371.00
<b>Subtotal Pre-Construction &amp; Design Liabilities - JE Dunn</b>	<b>386,000</b>	<b>196,366</b>	<b>189,634</b>
Design Build Construction Liabilities - JE Dunn	Budget	Actual Costs Incurred	Balance Remaining
Construct and Equipt Library Facility (Design-Build Contract)	3,122,851.00	-	3,122,851.00
<b>Subtotal Design Build Construction Liabilities - JE Dunn</b>	<b>3,122,851</b>	<b>-</b>	<b>3,122,851</b>
	Budget	Actual Costs Incurred	Balance Remaining
<b>Total Project Liabilities (not including issuance costs)</b>	<b>3,750,000</b>	<b>392,538</b>	<b>3,357,462</b>