



*Note – This meeting may be transmitted via Facebook Live on the City of Tonganoxie page

Honorable Jason K. Ward, Mayor

Council Members

David Bennett

Rocky Himpel

Curtis Oroke

Kara Reed

Loralee Stevens

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

II. Approval of Minutes – Regular meeting dated August 20, 2018

III. Consent Agenda

- a) Review bill payments

IV. Open Agenda

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

V. Old Business

VI. New Business

- a) Leavenworth County Port Authority Industrial Spec Building Program Presentation
- b) City Manager Agenda
 - 1. Animal Control Services RFP Update
- c) City Attorney Agenda
- d) Mayor Pro Tem Agenda
- e) City Council Agenda
- f) Mayor Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn

CITY COUNCIL MEETING DRAFT MINUTES
August 20, 2018
7:00 p.m. Regular Meeting



Open Regular Meeting – 7:00 p.m.

I. PLEDGE OF ALLEGIANCE

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mayor Ward, Mr. Bennett, Ms. Reed, Mr. Himpel, and Mr. Oroke. Ms. Stevens was absent. City Manager George Brajkovic, City Attorney Shannon Marcano, and Assistant City Manager Dan Porter were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

II. APPROVAL OF MINUTES – REGULAR MEETING DATED AUGUST 6, 2018

- **Mr. Oroke made a motion to approve the minutes from the August 6, 2018 City Council meeting.**
- **Ms. Reed seconded.**
- **Vote of all ayes, motion carried.**

III. CONSENT AGENDA

- a) Review bill payments
- **Ms. Reed made a motion to approve the consent agenda.**
- **Mr. Oroke Seconded.**
- **Vote of all ayes, motion carried.**

IV. OPEN AGENDA

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- No comments were offered during the open agenda period.

V. OLD BUSINESS

- a) Ordinance 1445: Amending the Light Industrial District Zoning Ordinance to allow Daycare: Child Care Center (or) Preschool
- Mr. Brajkovic explained that the City Planners were unable to make the presentation on this date and that the item was requested to be continued at a future meeting.

VI. NEW BUSINESS

- a) Ordinance 1446: Issuance of Industrial Revenue Bonds in an Amount Not to Exceed \$9,200,000 for Bright Star Properties, LLC

- Mr. Brajkovic introduced the item. Matt Moriarity with Polsinelli was also in attendance.
- **Mr. Himpel made a motion to approve Ordinance 1446.**
- **Mr. Bennett seconded.**
- **Vote of all ayes, motion carried.**

- b) Ordinance 1447: Consideration of Final Plat for Casey's Development Project
- Mr. Brajkovic introduced the item.
- Jeff Laubach, with Schmidt, Beck & Boyd Engineering, LLC, presented details about the traffic flow associated with the project.
- **Mr. Himpel made a motion to approve Ordinance 1447 and the Final Plat for the Casey's Subdivision, generally located on Highway 24/40 (West Side) between 5th Street & 6th Street in Tonganoxie, Kansas, with the following conditions:**
Building permits shall not be issued until:
 - a. **The Kansas Department of Transportation approves the Highway permit; and**
 - b. **The Kansas Department of Health and Environment approves the Construction plans**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

- c) City Manager Agenda
 - 1. July 2018 Budget Report
- Mr. Porter presented the July 2018 Budget Report to the City Council.
- Mr. Himpel requested more information be provided regarding budget requests and initiatives in future budget reports.

- d) City Attorney Agenda
- e) Mayor Pro Tem Agenda
- f) City Council Agenda
- g) Mayor Agenda

VII. INFORMATION & COMMUNICATIONS (NO ACTION REQUIRED)

VIII. ADJOURN

- **Ms. Reed made a motion to adjourn the meeting.**
- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 7:26 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager



City of Tonganoxie, KS

My Check Report

By Check Number

Date Range: 08/17/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0001	911 CUSTOM	08/17/2018	Regular	0.00	331.40	45269
0015	ALL SEASONS CAR WASH	08/17/2018	Regular	0.00	173.10	45270
0046	BAY BRIDGE ADMINISTRATORS, LLC	08/17/2018	Regular	0.00	357.48	45271
0051	BG CONSULTANTS INC	08/17/2018	Regular	0.00	17,267.00	45272
0056	BLUE CROSS AND BLUE SHIELD	08/17/2018	Regular	0.00	29,611.04	45273
0059	BOARD OF PUBLIC UTIL.-WATER	08/17/2018	Regular	0.00	30,643.70	45274
0099	CITY OF LEAVENWORTH	08/17/2018	Regular	0.00	740.00	45275
0159	ELECTROLIFE BATTERY INC	08/17/2018	Regular	0.00	719.88	45276
0189	FIRST STATE BANK & TRUST	08/17/2018	Regular	0.00	627.30	45277
0813	FREESTATE ELECTRIC COOPERATIVE	08/17/2018	Regular	0.00	1,324.00	45278
0207	GEIGER READY-MIX	08/17/2018	Regular	0.00	1,628.50	45279
0596	GEOFF SONNTAG	08/17/2018	Regular	0.00	600.00	45280
0224	HAMM QUARRIES & LANDFILL	08/17/2018	Regular	0.00	980.19	45281
0232	HEARTLAND TOW, INC.	08/17/2018	Regular	0.00	64.00	45282
0248	HOLLIDAY SAND & GRAVEL COMPANY	08/17/2018	Regular	0.00	427.64	45283
0308	KANSAS STATE TREASURER	08/17/2018	Regular	0.00	2,228.50	45284
0336	KANSAS RURAL WATER ASSOCIATION	08/17/2018	Regular	0.00	920.00	45285
0395	LCDC	08/17/2018	Regular	0.00	350.00	45286
0426	LEAVENWORTH COUNTY SHERIFF OFFICE	08/17/2018	Regular	0.00	1,155.00	45287
0914	LOCAL LAW, LLC.	08/17/2018	Regular	0.00	3,670.00	45288
0857	MIDCONTINENT COMMUNICATIONS	08/17/2018	Regular	0.00	915.40	45289
0491	OLATHE WINWATER WORKS	08/17/2018	Regular	0.00	27,944.50	45290
0496	ONE CALL CONCEPTS	08/17/2018	Regular	0.00	108.00	45291
0542	QUILL	08/17/2018	Regular	0.00	58.74	45292
0617	TBS ELECTRONICS, INC.	08/17/2018	Regular	0.00	136.00	45293
0628	TODD'S TIRE LLC	08/17/2018	Regular	0.00	174.99	45294
0692	ZEP MANUFACTURING COMPANY	08/17/2018	Regular	0.00	190.98	45295
0020	AMERICAN EQUIPMENT CO.	08/24/2018	Regular	0.00	-195.39	45296
0020	AMERICAN EQUIPMENT CO.	08/24/2018	Regular	0.00	195.39	45296
0949	ANDY COOK	08/24/2018	Regular	0.00	-600.00	45297
0949	ANDY COOK	08/24/2018	Regular	0.00	600.00	45297
0057	BLUE TARP FINANCIAL, INC.	08/24/2018	Regular	0.00	39.99	45298
0942	CALLBACK STAFFING	08/24/2018	Regular	0.00	173.40	45299
0099	CITY OF LEAVENWORTH	08/24/2018	Regular	0.00	-360.00	45300
0099	CITY OF LEAVENWORTH	08/24/2018	Regular	0.00	360.00	45300
0704	CLIFFORD POWER	08/24/2018	Regular	0.00	1,211.89	45301
0945	CONTINENTAL RESEARCH CORPORATION	08/24/2018	Regular	0.00	64.20	45302
0948	CURT PARKER	08/24/2018	Regular	0.00	500.00	45303
0948	CURT PARKER	08/24/2018	Regular	0.00	-500.00	45303
0145	DIVISION OF ENVIRONMENT	08/24/2018	Regular	0.00	-379.82	45304
0145	DIVISION OF ENVIRONMENT	08/24/2018	Regular	0.00	379.82	45304
0205	GALL'S LLC	08/24/2018	Regular	0.00	624.88	45305
0216	GOULD EVANS PC	08/24/2018	Regular	0.00	1,704.02	45306
0309	KANSAS ASSOC.FOR COURT MGMT	08/24/2018	Regular	0.00	65.00	45307
0330	KANSAS GAS SERVICE	08/24/2018	Regular	0.00	33.08	45308
0926	KANSAS SECURED TITLE INC. - LEAVENWORTH	08/24/2018	Regular	0.00	-192,921.94	45309
0926	KANSAS SECURED TITLE INC. - LEAVENWORTH	08/24/2018	Regular	0.00	192,921.94	45309
0381	LADD SERVICE COMPANY	08/24/2018	Regular	0.00	-103.32	45310
0381	LADD SERVICE COMPANY	08/24/2018	Regular	0.00	103.32	45310
0397	LEAGUE OF KANSAS MUNICIPALITIE	08/24/2018	Regular	0.00	160.00	45311
0397	LEAGUE OF KANSAS MUNICIPALITIE	08/24/2018	Regular	0.00	-160.00	45311
0995	MEBULBS	08/24/2018	Regular	0.00	378.88	45312
0894	MITCHELL SHAFFER	08/24/2018	Regular	0.00	-1,000.00	45313
0894	MITCHELL SHAFFER	08/24/2018	Regular	0.00	1,000.00	45313

My Check Report

Date Range: 08/17/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0891	NATIONWIDE MUTUAL INSURANCE COMPANY	08/24/2018	Regular	0.00	-25.00	45314
0891	NATIONWIDE MUTUAL INSURANCE COMPANY	08/24/2018	Regular	0.00	25.00	45314
0491	OLATHE WINWATER WORKS	08/24/2018	Regular	0.00	3,967.67	45315
0578	SECURITY BENEFIT	08/24/2018	Regular	0.00	338.33	45316
0579	SECURITY BENEFIT - 457	08/24/2018	Regular	0.00	2,356.92	45317
0870	STRUCTURAL TECHNOLOGY INC	08/24/2018	Regular	0.00	435.00	45318
0628	TODD'S TIRE LLC	08/24/2018	Regular	0.00	32.00	45319
0631	TONGANOXIE CHAMBER OF COMMERCE	08/24/2018	Regular	0.00	1,200.00	45320
0631	TONGANOXIE CHAMBER OF COMMERCE	08/24/2018	Regular	0.00	-1,200.00	45320
0651	USA BLUE BOOK	08/24/2018	Regular	0.00	255.23	45321
0661	VISION SERVICE PLAN	08/24/2018	Regular	0.00	372.37	45322
0689	XYLEM WATER SOLUTIONS USA, INC	08/24/2018	Regular	0.00	1,772.56	45323
0997	BORDER STATES ELECTRIC SUPPLY	08/31/2018	Regular	0.00	307.14	45324
0070	BROTHER' S MARKET	08/31/2018	Regular	0.00	282.64	45325
0111	COLEMAN EQUIPMENT INC	08/31/2018	Regular	0.00	513.32	45326
0113	COMMERCIAL AQUATIC SERVICES	08/31/2018	Regular	0.00	124.16	45327
0189	FIRST STATE BANK & TRUST	08/31/2018	Regular	0.00	775.15	45328
0205	GALL'S LLC	08/31/2018	Regular	0.00	439.09	45329
0716	GRETCHEN MEITLER	08/31/2018	Regular	0.00	215.00	45330
0243	HIMPEL LUMBER & BUILDING SUPPL	08/31/2018	Regular	0.00	337.80	45331
0302	K-II MACHINE SHOP LLC	08/31/2018	Regular	0.00	240.00	45332
0393	LAWRENCE MEMORIAL HOSPITAL	08/31/2018	Regular	0.00	30.00	45333
0732	METLIFE - GROUP BENEFITS	08/31/2018	Regular	0.00	207.55	45334
0503	PACE ANALYTICAL SERVICES INC	08/31/2018	Regular	0.00	736.00	45335
0548	RECORDNEWS	08/31/2018	Regular	0.00	1,074.75	45336
0555	RICOH USA, INC.	08/31/2018	Regular	0.00	1,482.70	45337
0656	VERIZON WIRELESS	08/31/2018	Regular	0.00	129.69	45338
0684	WIRENUTS	08/31/2018	Regular	0.00	99.00	45339

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	71	0.00	341,612.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	-197,445.47
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	98	82	0.00	144,166.75

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	71	0.00	341,612.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	11	0.00	-197,445.47
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	98	82	0.00	144,166.75

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	8/2018	144,166.75
			144,166.75



Office of the City Manager
AGENDA STATEMENT

DATE: September 4, 2018
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: George Brajkovic, City Manager
SUBJECT: Leavenworth County Port Authority Industrial Spec Building Program Presentation

DISCUSSION:

Dan Gutshall, Chair of the Leavenworth County Port Authority (LCPA) Industrial Spec Building Program Committee, will deliver a presentation to the City Council about the proposed program. The final report is planned to be presented to both the Leavenworth County Development Committee Board on September 13, 2018 and to the LCPA Board on September 26, 2018. The report will require the approval of both boards.

BUDGET IMPACT:

None.

ACTION NEEDED:

None.

ATTACHMENTS:

None.

cc: Dan Porter, Assistant City Manager