



*Note – This meeting may be transmitted via Facebook Live on the City of Tonganoxie page

Honorable Jason K. Ward, Mayor

Council Members

David Bennett

Rocky Himpel

Curtis Oroke

Kara Reed

Loralee Stevens

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

II. Approval of Minutes – Regular meeting dated June 4, 2018

III. Consent Agenda

- a) Review bill payments

IV. Open Agenda

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

V. Old Business

VI. New Business

- a) 2018 Citizen's Academy Graduation Recognition
- b) Ordinance 1433: Amending the General Business District Zoning Ordinance to allow self-storage units with a Special Use Permit
- c) Leighty Grant – TFD update on purchases and reimbursement
- d) Consider approval of Temporary CMB Permit for the Leavenworth County Fair
- e) Consider approval of Fireworks Permits
- f) Citizens Survey results
- g) Public Hearing – Opportunity for citizen input on FY 2019 Budget
- h) City Manager Agenda
 - 1. May Financial Report
- i) City Attorney Agenda
- j) Mayor Pro Tem Agenda
- k) City Council Agenda
- l) Mayor Agenda
 - 1. Consideration of Recreation Commission Appointment

2. Executive session for the discussion of non-elected personnel matters

VII. Information & Communications (No Action Required)

VIII. Adjourn

CITY COUNCIL MEETING DRAFT MINUTES

June 4, 2018

7:00 p.m. Regular Meeting



Open Regular Meeting – 7:00 p.m.

I. PLEDGE OF ALLEGIANCE

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Mayor Ward, Mr. Himpel, Ms. Reed, Mr. Bennett, and Mr. Oroke. Ms. Stevens was absent. City Manager George Brajkovic and Assistant City Manager Dan Porter were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

II. APPROVAL OF MINUTES – REGULAR MEETING DATED MAY 21, 2018

- Ms. Reed made a motion to approve the minutes from the May 21, 2018 City Council meeting.
- Mr. Oroke seconded.
- Vote of all ayes, motion carried.

III. CONSENT AGENDA

- a) Review bill payments
- Ms. Reed made a motion to approve the consent agenda.
- Mr. Bennett Seconded.
- Vote of all ayes, motion carried.

IV. OPEN AGENDA

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

- No comments were offered during the open agenda period.

V. OLD BUSINESS

- No Items

VI. NEW BUSINESS

- a) Resolution 06-18-01: Resolution of Intent to Issue Industrial Revenue Bonds in an Amount Not to Exceed \$9,200,000
- Mr. Brajkovic introduced the item. Kevin Wempe with Gilmore & Bell, Evan Fitts with Polsinelli, and Dan Lynch with Bright Star Properties LLC were also in attendance.

- **Mr. Himpel made a motion to approve Resolution 06-18-01.**
- **Ms. Reed seconded.**
- **Vote of all ayes, motion carried.**

- b) Consider approval of Fireworks Permit for Garrett's Worldwide Enterprises, LLC
 - Mr. Brajkovic introduced the item.
 - **Mr. Bennett made a motion to approve a fireworks permit for Garrett's Worldwide Enterprises, LLC.**
 - **Mr. Oroke seconded.**
 - **Vote of all ayes, motion carried.**

- c) City Manager Agenda
 1. Proposed 2019 Budget Presentation
 - Mr. Porter presented the Proposed 2019 Budget to the City Council.

- d) City Attorney Agenda

- e) Mayor Pro Tem Agenda

- f) City Council Agenda
 - Mr. Oroke provided information on the upcoming Tonganoxie Days event, to be held from 11 AM to 11 PM on June 9.

- g) Mayor Agenda
 1. Consideration of Recreation Commission Reappointment Request
 - Mr. Oroke noted that the City has a set process for appointments to other boards and commissions.
 - Mayor Ward commented that a nomination from the Recreation Commission had been the practice in his tenure serving on the City Council.
 - Mr. Himpel requested that staff post the opportunity on the website and come to the next meeting with more information on the legal role of the City's Governing Body in Recreation Commission appointments.
 - Mr. Brajkovic indicated that staff would prepare information to share with the Governing Body.
 2. Executive session for the discussion of non-elected personnel matters
 - **Mr. Bennett made a motion at 8:01 PM to recess the City Council into executive session to discuss staff transition planning pursuant to the discussion of personnel matters of non-elected personnel exception, K.S.A. 75-4319 (b) (1). The open meeting will resume in the City Council chambers after 15 minutes at 8:16 PM. The executive session will include the Mayor, City Manager, and Assistant City Manager.**
 - **Mr. Oroke seconded the motion.**
 - **Vote of all ayes, motion carried.**
 - ...
 - **Mr. Oroke made a motion at 8:16 PM to return from executive session and noted that no action was taken.**
 - **Mr. Bennett seconded the motion.**
 - **Vote of all ayes, motion carried.**

VII. INFORMATION & COMMUNICATIONS (NO ACTION REQUIRED)

VIII. ADJOURN

- **Ms. Reed made a motion to adjourn the meeting.**

- **Mr. Oroke seconded the motion.**
- **Vote of all ayes, motion carried.**
- **Meeting adjourned at 8:18 p.m.**

Respectfully submitted,



Dan Porter, Assistant City Manager

DRAFT



City of Tonganoxie, KS

My Check Report

By Check Number

Date Range: 06/01/2018 - 06/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0001	911 CUSTOM	06/01/2018	Regular	0.00	2,867.00	44918
0826	ANNA WOLF	06/01/2018	Regular	0.00	150.00	44919
0034	AT&T ACCESS TRANSPORT SERVICES	06/01/2018	Regular	0.00	74.49	44920
0039	BAMFORD FIRE SPRINKLER CO	06/01/2018	Regular	0.00	224.00	44921
0051	BG CONSULTANTS INC	06/01/2018	Regular	0.00	9,168.00	44922
0064	BOUND TREE MEDICAL, LLC	06/01/2018	Regular	0.00	37.92	44923
0942	CALLBACK STAFFING	06/01/2018	Regular	0.00	173.40	44924
0077	CARAWAY PRINTING CO., INC.	06/01/2018	Regular	0.00	538.00	44925
0111	COLEMAN EQUIPMENT INC	06/01/2018	Regular	0.00	1,037.14	44926
0945	CONTINENTAL RESEARCH CORPORATION	06/01/2018	Regular	0.00	453.32	44927
0189	FIRST STATE BANK & TRUST	06/01/2018	Regular	0.00	1,048.95	44928
0198	FRANK ROBISON	06/01/2018	Regular	0.00	1,400.00	44929
0207	GEIGER READY-MIX	06/01/2018	Regular	0.00	589.50	44930
0216	GOULD EVANS PC	06/01/2018	Regular	0.00	3,882.88	44931
0224	HAMM QUARRIES & LANDFILL	06/01/2018	Regular	0.00	711.70	44932
0243	HIMPEL LUMBER & BUILDING SUPPL	06/01/2018	Regular	0.00	676.53	44933
0755	INTELLICORP	06/01/2018	Regular	0.00	30.75	44934
0330	KANSAS GAS SERVICE	06/01/2018	Regular	0.00	68.12	44935
0345	KATHLEEN MCBRATNEY	06/01/2018	Regular	0.00	375.00	44936
0410	LIBERTY NATIONAL	06/01/2018	Regular	0.00	203.53	44937
0414	LINK-LITE NETWORKING, INC.	06/01/2018	Regular	0.00	1,531.76	44938
0857	MIDCONTINENT COMMUNICATIONS	06/01/2018	Regular	0.00	115.55	44939
0941	MIDWAY WHOLESALE	06/01/2018	Regular	0.00	4,450.00	44940
0462	MILLER SIGN SHOPPE	06/01/2018	Regular	0.00	30.00	44941
0946	MUNICIPAL CONSULTING LLC	06/01/2018	Regular	0.00	400.00	44942
0491	OLATHE WINWATER WORKS	06/01/2018	Regular	0.00	2,035.36	44943
0503	PACE ANALYTICAL SERVICES INC	06/01/2018	Regular	0.00	454.00	44944
0507	PEAK SOFTWARE SYSTEMS, INC.	06/01/2018	Regular	0.00	983.00	44945
0555	RICOH USA, INC.	06/01/2018	Regular	0.00	29.96	44946
0579	SECURITY BENEFIT - 457	06/01/2018	Regular	0.00	2,256.92	44947
0581	SHILLING ELECTRIC CO.	06/01/2018	Regular	0.00	75.00	44948
0628	TODD'S TIRE LLC	06/01/2018	Regular	0.00	644.00	44949
0651	USA BLUE BOOK	06/01/2018	Regular	0.00	426.16	44950
0661	VISION SERVICE PLAN	06/01/2018	Regular	0.00	383.17	44951
0677	WILLIAM PRAY	06/01/2018	Regular	0.00	600.00	44952
0001	911 CUSTOM	06/06/2018	Regular	0.00	305.00	44953
0022	ANDERSON RENTALS INC	06/06/2018	Regular	0.00	120.40	44954
0041	BARCO MUNICIPAL PRODUCTS INC	06/06/2018	Regular	0.00	510.00	44955
0922	BORDER STATES INDUSTRIES	06/06/2018	Regular	0.00	292.48	44956
0080	CARTER WATERS	06/06/2018	Regular	0.00	911.36	44957
0099	CITY OF LEAVENWORTH	06/06/2018	Regular	0.00	3,509.73	44958
0113	COMMERCIAL AQUATIC SERVICES	06/06/2018	Regular	0.00	123.97	44959
0136	DELTA DENTAL PLAN OF KANSAS,IN	06/06/2018	Regular	0.00	2,118.69	44960
0166	EMERGENCY REPORTING	06/06/2018	Regular	0.00	181.33	44961
0185	FERRELLGAS	06/06/2018	Regular	0.00	100.00	44962
0200	FRITO-LAY	06/06/2018	Regular	0.00	254.56	44963
0201	FUN SERVICES OF KANSAS CITY	06/06/2018	Regular	0.00	4,579.00	44964
0205	GALL'S LLC	06/06/2018	Regular	0.00	411.54	44965
0207	GEIGER READY-MIX	06/06/2018	Regular	0.00	3,046.00	44966
0224	HAMM QUARRIES & LANDFILL	06/06/2018	Regular	0.00	1,302.60	44967
0812	Heartland Coca-Cola Bottling Co., LLC	06/06/2018	Regular	0.00	966.33	44968
0250	HONEYCREEK DISPOSAL SERVICE	06/06/2018	Regular	0.00	26,044.00	44969
0258	ICE MASTERS	06/06/2018	Regular	0.00	825.00	44970
0836	JC BOUNCE RENTALS, LLC	06/06/2018	Regular	0.00	550.00	44971

My Check Report

Date Range: 06/01/2018 - 06/15/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0330	KANSAS GAS SERVICE	06/06/2018	Regular	0.00	228.45	44972
0332	KANSAS HIGHWAY PATROL	06/06/2018	Regular	0.00	500.00	44973
0399	LEAVENWORTH ASPHALT MATERIALS	06/06/2018	Regular	0.00	1,400.35	44974
0914	LOCAL LAW, LLC.	06/06/2018	Regular	0.00	4,030.00	44975
0732	METLIFE - GROUP BENEFITS	06/06/2018	Regular	0.00	190.05	44976
0857	MIDCONTINENT COMMUNICATIONS	06/06/2018	Regular	0.00	152.66	44977
0496	ONE CALL CONCEPTS	06/06/2018	Regular	0.00	130.80	44978
0500	OREILLY AUTO PARTS	06/06/2018	Regular	0.00	371.55	44979
0947	PRO EDGE PRODUCTIONS	06/06/2018	Regular	0.00	3,800.00	44980
0549	REEVES-WIEDEMAN COMPANY	06/06/2018	Regular	0.00	359.00	44981
0555	RICOH USA, INC.	06/06/2018	Regular	0.00	1,482.69	44982
0568	SAMS CLUB	06/06/2018	Regular	0.00	1,088.54	44983
0874	TERESA BASTRON	06/06/2018	Regular	0.00	17.44	44984
0614	T-MOBILE	06/06/2018	Regular	0.00	389.34	44985
0628	TODD'S TIRE LLC	06/06/2018	Regular	0.00	1,014.00	44986
0642	U S POSTAL SERVICE	06/06/2018	Regular	0.00	1,082.88	44987
0509	PETTY CASH	06/08/2018	Regular	0.00	300.00	44988
0948	CURT PARKER	06/08/2018	Regular	0.00	500.00	44989
0950	BRIAN DEAN	06/08/2018	Regular	0.00	600.00	44990
0952	DUSTY SHARP	06/08/2018	Regular	0.00	800.00	44991
0953	ERIC MARTIN	06/08/2018	Regular	0.00	800.00	44992
0951	MATT KESSINGER	06/08/2018	Regular	0.00	600.00	44993
0949	ANDY COOK	06/08/2018	Regular	0.00	600.00	44994
0743	WESTSIDE LIQUOR	06/08/2018	Regular	0.00	1,906.24	44995

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	78	0.00	106,621.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	100	78	0.00	106,621.09

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	78	0.00	106,621.09
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	100	78	0.00	106,621.09

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	6/2018	106,621.09
			106,621.09



Office of the City Manager
GRADUATION STATEMENT

DATE: June 18, 2018
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Elizabeth Andrews, City Management Intern
SUBJECT: Tonganoxie Civic Academy Graduation

DISCUSSION:

In spring 2018, the City of Tonganoxie introduced a pilot program for a Civic Academy program. This program aimed to better inform the public about the various departments, services, and facilities that are offered by the city. Upon completion of the program, participants are able to better understand the City's responsibilities and have a refined sense of community in relation to local Tonganoxie pride. We congratulate our participants and thank our City elected officials and staff for helping make the program a success.

Below are further highlights from the program:

Purpose of the Program:

- Enhance citizen knowledge of city operations and services
- Recruit informed and engaged residents to serve on city boards and commissions
- Encourage a unified community identity
- Increase participation in city events and meetings

Program Overview:

- 4 program sessions, meeting once every last Wednesday evening on every month from February to May
- Class size of 12, graduation of 10 participants
- Dinner provided
- 2 - 3 hour sessions

Program Agenda:

- **Session 1:** Introduction of Class and Meet City Council, City Management, Planning Commission, and City Attorney
- **Session 2:** Public Works and Water Park
- **Session 3:** Police Department Tour
- **Session 4:** Fire and EMS Department Tour
- **Session 5:** Graduation Ceremony

Session Overview:

- Each session provided a window for participants to see the inner workings of each department with a tour, presentation, question and answer time, and interactions with department heads and staff.

Budget:

- The budget for the Civic Academy has already been factored into the current budget and was set at \$2,000.

Pre and Post Program:

- Feeling thermometer and evaluation sheets were distributed for the program to assess the effectiveness of the Civic Academy and its performance

The program was a success and proved to be beneficial to the participants as well as provide some public relation time for each department.

cc: George Brajkovic, City Manager
Dan Porter, Assistant City Manager
Brandon Marshall, Police Lieutenant
Kent Heskett, Public Works Director
John Zimbelman, Fire Chief



City of Tonganoxie, Kansas

PLANNING STAFF REPORT

Case#: 2018-007A - Revised

Date of Report: June 8, 2018

Applicant Name: George Brajkovic

Property Owner Name: NA

Subject Property Address: NA

Application:

Zoning District: GBD – General Business District

Type of Approval Desired: Amendment to the GBD to allow Self-Service Storage

Date of Application: March 8, 2018

Date of Meeting: May 3, 2018

Surrounding Property – Zoning and Use:

Not applicable – the amendment would pertain to all GBD zoned property within the community.

Staff Recommendation:

Recommend approval of the proposed language additions and Use Groups table edits.

ANALYSIS:

The current Zoning Regulations do not allow for the development of “self-service storage” facilities within the commercial districts of the City. These types of uses are often found within commercial and retail districts. In many cases, the impacts, traffic and noise generated from these uses are less than typical commercial or retail uses. While their impacts are often minimal, the design of these facilities can detract from the community character because of their simple, low-cost construction.

The Planning Commission held a public hearing on May 3, 2018 and recommended that the use table be amended to allow this as an “accessory use,” and to require a special use permit for situations when it was more than an accessory use. The City Council discussed this recommendation at the May 21, 2018 meeting. Key discussion items included what distinctions need to be made to determine “accessory use” and whether the special use permit process and potential conditions on time limits or renewals could be an unreasonable constraint on this use in the GBD. The council returned this item to the Planning Commission for further discussion.

At the June 7, 2018 meeting the Planning Commission continued the discussion. Staff provided the following further analysis points:

- An “accessory use” is defined in the Tonganoxie Zoning Ordinance as a use that is “clearly incidental to or customarily found in connection with the main use.” A strict interpretation of this term allows staff to administer and permit many site activities that are not specifically stated in the zoning ordinance. This is a common planning practice, although many ordinances also then begin to list specific accessory uses, and standards or limits that may be associated with those uses. Staff suggested that most circumstances people are anticipating with this particular issue are not “accessory uses,” rather are a principle use or a secondary and subordinate use of the property.
- Special use permits are typically subject to many property, use or context-specific conditions and standards that are not necessarily codified. This is by its nature the intent of special use permits – to allow a use or project that by its nature is not generally appropriate, but upon specific site review or with additional limits or protections may be appropriate. These do not establish any particular precedent as they are intended by a case specific review. Time limits and/or periodic reviews are frequently part of this process to ensure that the conditions that make the use appropriate are continually met. Whether the need for periodic review is necessary, and whether it is a potential financial impediment to any particular project is highly case specific, and the nature of conditions can be tailored to each unique case. The Tonganoxie Zoning Ordinance has a series of general review criteria for special use permits. They do not set a requirement for periodic review, nor a specific time limit on permits generally, but do allow those to be considered for any particular permit.

During the discussion, the Planning Commission considered the following issues and policies:

- a. The GBD includes many of Tonganoxie’s most visible frontages. Established plans and policies, and general planning principles suggest that self-storage uses are not a generally appropriate use in this context.
- b. Concerns on the visibility of these types of projects, and the adjacency to neighborhoods could potentially be addressed, but likely only on a case-by-case review.
- c. Defining different scales of this use that would make it appropriate (i.e. accessory, limited, or principle use) would be too difficult based on the varying contexts and sites in the GBD, however this use as a principle use is not appropriate.

Based on these discussions, the Planning Commission recommended the following:

1. The addition of item 14-011(K.) to the Development Standards of the GBD to state:
2. "Self-Service Storage use is allowed as a secondary use, provided it is limited in extent, scale or prominence of site and building elements to an allowed principle use in the GBD, through a special use permit."
3. Update the Use Groups Table to identify Self-Service Storage as an allowable secondary use under a Special Use Permit, by placing an "X(s)" in the table under GBD.

In all cases, development of Self-Service Storage facilities should meet the design objectives of all section in Article 9 of the Tonganoxie Subdivision Regulations.

Staff Recommendations:

Staff recommends adoption of the Planning Commission recommendation.



Chris Brewster
Contract City Planner

ORDINANCE NO. 1433

AN ORDINANCE AMENDING THE TONGANOXIE ZONING CODE TO ALLOW SELF-SERVICE STORAGE IN THE GENERAL BUSINESS DISTRICT

WHEREAS, city staff initiated an application to amend the Tonganoxie Zoning Code to allow self-service storage with a special use permit in the general business district (“GBD”); and

WHEREAS, a public hearing was held by the Tonganoxie Planning Commission on May 3, 2018, and notice of such public hearing was provided in accordance with Kansas state law and the Tonganoxie Zoning Ordinance; and

WHEREAS, on May 3, 2018 the Tonganoxie Planning Commission considered the application and recommended approval of the amendment to the allowed uses in the GBD to add self-service storage with a special use permit; and

WHEREAS, the Planning Commission’s recommendation was presented to the Governing Body at its regularly scheduled meeting on May 21, 2018, for consideration; and

WHEREAS, the Planning Commission reconsidered the application at the request of the Governing Body at its regularly scheduled meeting on June 7, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

Section 1: That Section 14 of the Tonganoxie Zoning Code, entitled “GBD General Business District” be amended with the addition of a new Section 14-011 (k) as follows:

140011 (k) Self-Service Storage is allowed as a secondary use, provided it is limited in extent, scale or prominence of site and building elements to an allowed principle use in the GBD, through a special use permit.

Section 2: That Exhibit A to the Tonganoxie Zoning Code, entitled Use Groups By Category, be amended to reflect self-service storage as an allowable secondary use in the GBD with a special use permit as follows:

CATEGORY	DEFINITION	USES	R-R	R-E	R-SF	R-I	R-MF1	R-MF2	R-MF3	MHP	PUD-R	HBD	LBD	GBD	PUD-C	BP	ILT	IMD	IH	Com. Plan
	potential to cause harm to people or the environment.																			
Retail Sales/Service, Industrial	The sale, lease or rental of products that could have a detrimental effect on the general public.	Industrial chemicals; Sales/leasing of heavy equipment, construction equipment, farm machinery ; Bus/train garaging or equipment maintenance; Fuel storage tank(s); Landscaping service w/equipment storage; Truck Stop																X	X	
Self-Service Storage	Providing separate storage areas for individual or business uses.	Storage units/building(s), mini storage warehouse, storage business												X(s)				X	X	
Trades Contractors, Large Scale	Sites for service contractors including storage yards for equipment and supplies	General trades contractor w/equipment yard; Roofing/siding/sheet metal contractor												X	X	C	X	X		
Vehicle/Equipment Repair, Industrial	Large scale facilities providing repair services for large or oversized vehicles and equipment.	Large scale equipment or machinery repair shops; Fleet service shops; Farm or construction equipment repair																	X	

Section 3: That this ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Tonganoxie, Kansas as provided by law.

PASSED by the City Council this 18th day of June, 2018.

APPROVED by the Mayor this 18th day of June, 2018.

SEAL

Jason K. Ward, Mayor

ATTEST:

Patricia C. Hagg, City Clerk

APPROVED AS TO FORM:

Shannon M. Marcano, City Attorney

PLANNING COMMISSION MEETING DRAFT MINUTES

June 7, 2018

7:00 p.m. Regular Meeting



CALL TO ORDER

- Chairman Morgan opened the meeting at 7:00 p.m.
- Chairman Morgan
- Roll Call: Planning Commissioners present were Chairman John Morgan, Jacob Dale, Steve Ashley, Kevin Harris, Patti Gabel and Zach Stoltenberg. Monica Gee was absent. Assistant City Manager Dan Porter, Chris Brewster with Gould Evans, and City Clerk Patricia Hagg were also in attendance.

1. APPROVAL OF PC MINUTES – MAY 3, 2018

- **Mr. Dale made a motion to approve the minutes from May 3, 2018 Planning Commission meeting.**
- **Mr. Stoltenberg seconded.**
- **Vote of 5 ayes, 1 abstain (Harris), motion carried.**

2. OPEN AGENDA

- Chairman Morgan introduced Kevin Harris, the new Planning Commissioner, he will be filling the unexpired term of Steve Gumm who resigned on 4/18/18. Mr. Harris's term as city representative will expire in May of 2020.
- No members of the public signed up for public comment.
- Chairman Morgan closed the open agenda portion of the agenda.

3. NEW BUSINESS

a) CONTINUATION OF PUBLIC HEARING – TEXT AMENDMENTS TO ZONING REGULATIONS SECTION 14 & APPENDIX A – USE GROUPS BY CATEGORY

Mr. Brewster presented a summary of the comments provided by the City Council when they considered the item. He stated the City Council was concerned about the time limits imposed with a special use permit and how that would affect financing for a business wanting to install storage units. He also reviewed staff report #2018-007A presented at the May 3, 2018 Planning Commission Meeting. He stated staff recommends approval in the General Business District as an Accessory Use with specific conditions as outlined in the special use permit application.

- The public comment portion of the agenda was opened and closed by Chairman Morgan without anyone providing comments.
- Mr. Stoltenberg summarized his discussion at the prior Planning Commission meeting on this topic. He noted his concern with allowing storage units in the General Business District (GBD) is that the GBD is the most visible types of property in the City's main corridors. He felt the need to protect the visual appearance along the corridor and the need to provide buffering for any residential areas. He felt that with a Special Use Permit surrounding property owners would be notified and with a Site Plan review required in the Special Use Permit

conditions the planning commissioners would be able to hold the business to a higher architectural standard in the General Business District than what would generally be allowed in the Light and Moderate Industrial areas.

- Mr. Ashley stated he has reviewed the Comprehensive Plan, Vision 2020 objectives and has concerns with the proximity of GBD property to residential properties and the impact on neighborhoods that this type of business would have.
- Mr. Stoltenberg noted the importance of a Public Hearing required with a Special Use Permit.
- Mr. Brewster described how some applications can be renewed as long as all conditions are still being met.
- Mr. Ashley noted difficulty in understanding what accessory uses are defined as.
- Mr. Brewster explained the recommendation of planning staff to define and interpret accessory uses as incidental or customarily found in connection with the main use. He noted that staff is back to the original recommendation which is special use permit and narrowing the definition of an accessory use.
- Mr. Stoltenberg noted that he believes it is important to maintain a special use permit for the reasons of adding the conditions for higher architectural standards, limiting size and number of units
- Mr. Ashley noted he doesn't want to expand the growth of light industrial zoning in the City.
- Mr. Stoltenberg commented that he doesn't believe it needs to be disallowed in GBD, but it needs the special use permit process in place to be considered whether it is appropriate for a specific property and location.
- Mr. Brewster described the criteria included in the ordinance and how special use permits are a case specific review, not a type of legal precedent.
- Mr. Stoltenberg said he supports the accessory use with restriction of special use permit.
- Mr. Brewster described a potential problem with the definition of accessory use. He stated a better term may be a secondary use to an existing business and provided an example of defining characteristics of secondary uses that could be outlined in a motion.
 - Stoltenberg made a motion to amend "GBD"- General Business District zoning with the addition of item 14-010j to allow self-storage as a secondary use, provided it is limited in extent, scale or prominence of site and building elements to an allowed principal use in the GBD through a special use permit and to update the use groups table to identify Self-Storage as an allowable secondary use with a Special Permit, by placing an X (s) in the table under GBD-General Business District.
 - Mr. Ashley seconded the motion.
 - All ayes, motion carried 6/0.

b) DISCUSSION – TEXT AMENDMENTS TO ZONING REGULATIONS SECTION 16 I-LT LIGHT INDUSTRIAL & APPENDIX A-USE GROUPS BY CATEGORY

- Mr. Brewster discussed a recent conversation with a proposed developer for an Early Education Center in the "I-LT" - Light Industrial District. He stated it is fairly common to see Early Education Center proposals in the industrial districts to allow for child care near work centers.
- He noted that this request will be similar to the Special Use Permit discussed earlier. Changes will need to be made to Chapter 16 I-LT-Light Industrial District and Use Groups by Category. He stated staff would have a report and a Public Hearing is requested for the July 5th Planning Commission meeting.
- Mr. Morgan raised that the July 5th meeting is the day after a holiday and asked if everyone would be present. The Planning Commissioners agreed a quorum will be present. The Public Hearing for text amendment changes will be scheduled and notice will be published in the Tonganoxie Mirror.

4. OLD BUSINESS

- No items.

5. GENERAL INFORMATION

a) HOMEBUILDERS ASSOCIATION PERMIT STATISTICS

b) MARKET RESEARCH STATISTICS

- No action was taken.

c) PLANNING COMMISSION OPEN POSITIONS

- Mr. Porter stated there is one city position and one county position open for appointment in 2018. The terms will expire in 2021. The positions will be advertised on the City's website. He welcomed Monica Gee and Steve Ashley to submit their applications via the City's website www.tonganoxie.org if they wished to be considered for reappointment.

6. ADJOURN

- Mr. Dale, made a motion to adjourn the meeting.
- Ms. Gabel seconded the motion.
- Vote of all ayes, motion carried 6/0.
- Meeting adjourned at 8:05 p.m.

Respectfully submitted,



Dan Porter, Assistant City Manager



City of Tonganoxie
Office of the City Manager

City Hall
321 S. Delaware,
Tonganoxie, Kansas
66086
(913) 845-2620
www.tonganoxie.org

AGENDA STATEMENT

DATE: June 1, 2018
TO: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Teresa Bastron, City Hall
SUBJECT: Temporary CMB Application for the Leavenworth County Fair

DISCUSSION:

The Leavenworth County Fair Board has submitted an application for a temporary cereal malt beverage permit for their annual fair. The event is scheduled to take place at the Leavenworth County Fairgrounds July 24, 2018 through July 28, 2018 from 6:00 p.m. to 12:00 a.m.

The applicant also provided:

- The event description
- CMB application and \$150 fee

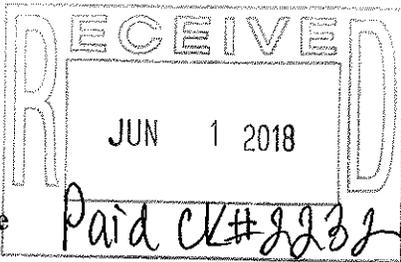
BUDGET IMPACT:

No impact. The application for a temporary CMB license is \$150, which is anticipated to be collected in the General Fund 2018 revenues.

RECOMMENDATION:

Make a motion to approve the temporary CMB application for the Leavenworth County Fair for consumption on the premises.

cc: Shannon Marcano, City Attorney
Dan Porter, Assistant City Manager
George Brajkovic, City Manager
File



The City of
Tonganoxie
KANSAS

Temporary CMB Permit Application

Name of Business/Organization Leavenworth County Fair Association

Address/Vicinity of Proposed Event 405 West 4th St Tonganoxie

Type of Event Rodeo + Bull Buck

Start Date 7-24-18 End Date 7-28-18 Application Date 6-1-18

Hours of Event 6pm to 12am (midnight)

\$150.00 fee is attached

- A letter is attached describing the proposed event in detail, the hours of operation, the duration of the event, anticipated attendance; and any structures, signs or attention-attraction devises used in conjunction with the event.
- A letter is attached from the property owner/manager agreeing to this special event. (Not required if applicant is the owner).

Yes No

Anticipated need for police, fire or municipal services. If yes state what services will be needed.

Leavenworth County Sheriff + EMS
will be at the fair

APPLICANT

NAME Mike Kissinger VP-LCFA

ADDRESS 24405 State Ave

CITY Tonganoxie Ks.

PHONE 913-683-4520 ~~FAX~~ Fair Phone 913-775-1586

EMAIL MKissinger62@gmail.com



Office of the City Manager
AGENDA STATEMENT

DATE: June 18, 2018
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Dan Porter, Assistant City Manager
SUBJECT: Consider Approval of Fireworks Sales Permit for 2018

DISCUSSION:

Attached is an application for a vending permit for fireworks for 2018. By ordinance, the City Council reserves the authority to approve permits for such purpose. The applicant has satisfied the requirements of the fireworks permit and is listed below:

- Anthony R. Miller/SHC Youth Group (1100 West Street)
- Rockstar Fireworks (325 E 24/40)
- Trieb's T-Town #1 (420 Stone Creek)
- Trieb's T-Town #2 (105 E 5th)
- J's Fireworks Inc. (205 E 24/40)

City Code allows the general public to fire or discharge fireworks in the City limits between the hours of 8:00 a.m. and 11:00 p.m. on June 30th, July 1st, July 2nd, July 3rd and July 4th of each year or as authorized by the governing body.

BUDGET IMPACT:

The permits will each initially generate \$500 in revenue for the City, followed by additional sales tax revenue from the period of sales. The revenue from this permit is anticipated in the 2018 budget.

ACTION NEEDED:

Make a motion to approve the fireworks sales permit for Anthony R. Miller, Rockstar Fireworks, Trieb's T-Town #1, Trieb's T-Town #2, and J's Fireworks Inc.

ATTACHMENTS:

Fireworks Permit Applications

cc: George Brajkovic, City Manager
John Zimbelman, Fire Chief

APPLICATION FOR RETAIL SALES OF FIREWORKS WITHIN THE CITY OF TONGANOXIE

Date of Application: 6-1-2018
 Square footage of Structure: 30 X 60

OFFICE USE ONLY

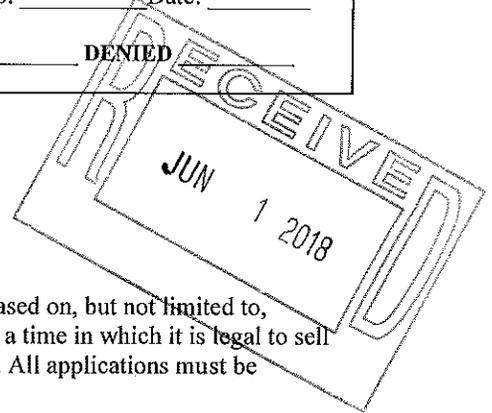
APPLICATION REVIEWED AND:
 Permit Fee: \$500- Date: 6/1/18
 Permit # _____
 Council Acceptance/Denial Date: _____
 Tent/Bldg Insp. _____ Date: _____
 APPROVED _____ DENIED _____

Dates of Operation: June 30th through July 4th
 Fireworks may be sold from **8:00 a.m. – 11:00 p.m. only**
All signs, tents and trash must be removed with 48 hours after sale date.

All Applications must be accompanied with:

- Non-refundable permit fee (\$500.00)
- Certificate of Insurance (\$1,000,000.00) with City listed as additional insured
- Tax Clearance from KS Dept of Revenue (785-296-3199) or www.ksrevenue.org
- Copy of KS Retailers' Sales Tax Registration Certificate (785-296-4937) or www.ksrevenue.org/forms.htm

- ❖ Please note, Ordinance 1358 allows the Fire Chief to institute a burn ban based on, but not limited to, weather, soil conditions and water supply. If a burn ban is instituted during a time in which it is legal to sell fireworks, a firework vendor may apply for a 50% refund of the permit fee. All applications must be approved by City Council prior to issuing a refund.



For a list of rules and regulations see attached:

Code of the City of Tonganoxie, Chapter 7- Article 3. Fireworks

APPLICATION IS MADE BY: Individual Partnership Corporation Non-profit

ADDRESS/LOCATION REQUESTED: 1100 West Street

KS STATE SALES TAX # 51-0546123 TAX EXEMPT # _____

INDIVIDUAL/ORGANIZATION/BUSINESS Anthony Miller / SHC Youth Group

MAILING ADDRESS P.O. Box 163

CITY, STATE & ZIP: Tonganoxie Ks 66086

CONTACT NAME Anthony Miller DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE 816 590-2288 EMAIL _____

CONTACT NAME Tammy Miller DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE 816-804-9029 EMAIL _____

I/WE HAVE READ AND AGREE TO ABIDE BY THE RULES AND REGULATIONS AS SET FORTH IN THE CITY CODE OF TONGANOXIE AND CITY ORDINANCES THAT GOVERN THE RETAIL SALES OF FIREWORKS WITHIN THE CITY LIMITS.

Anthony R Miller
SIGNATURE OF RESPONSIBLE PARTY

6-1-2018
DATE

APPROVED BY THE CITY COUNCIL ON THIS _____ DAY OF _____

CITY CLERK

*FIRE CHIEF – Tentative Approval
Final Inspection after set-up*



Jeff Colyer, M.D., Governor
Samuel M. Williams, Secretary

www.ksrevenue.org

CERTIFICATE OF TAX CLEARANCE

Anthony R. Miller

ISSUE DATE

05/25/2018

TRANSACTION ID

T27H-6F5R-F4JF

CONFIRMATION NUMBER

CSAH-NCFT-7TRY

TAX CLEARANCE VALID THROUGH 08/23/2018

*Verification of this certificate can be obtained on our website, www.ksrevenue.org,
or by calling the Kansas Department of Revenue at 785-296-3199*



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/30/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

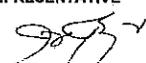
PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE NAIC #	
INSURED 18166 Ingram Enterprises, Inc. dba Fireworks Over America 1100 West 40 Highway Odessa MO 64076	INSURER A: Everest Indemnity Insurance Co. 10851	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 237917312 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2500 Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC			S18GL00655-171	12/1/2017	12/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Stand Owner, Property Owner and Others listed below are named additional insured's.
Stand Owner: Anthony Miller
Property Owner: Sacred Heart Church
Other: City of Tonganoxie, KS
Location: 1100 W. Street, Tonganoxie, KS
Effective Dates: June 20, 2018 through July 10, 2018

CERTIFICATE HOLDER Anthony Miller PO Box 163 Tonganoxie KS 66086	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

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KANSAS

DEPARTMENT OF REVENUE

915 SW Harrison St
Topeka KS 66625-2007

Phone: 785-368-8222
FAX: 785-296-2073
www.ksrevenue.org

June 18, 2008

ANTHONY R. MILLER
PO BOX 163
TONGANOXIE, KS 66086-0163

Attached is your Kansas retailers' sales tax registration certificate. This must be displayed in your place of business. If you need forms and publications they can be obtained from our web site at www.ksrevenue.org/forms.htm or by calling 785-296-4937.

If you are interested in filing returns or making payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.htm>.

Please see page 2 of this letter for details on how to use and display your certificate.

KANSAS DEPARTMENT OF REVENUE
Division of Taxation

www.ksrevenue.org

RETAILERS' SALES TAX REGISTRATION CERTIFICATE



Anthony R. Miller
1100 West St
Tonganoxie, KS 66086-9109

Tax Account Number: 004-510546123F-01
Inception Date: 06/01/2008
Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.

APPLICATION FOR RETAIL SALES OF FIREWORKS WITHIN THE CITY OF TONGANOXIE

Date of Application: 6-1-18

Square footage of Structure: 1400

OFFICE USE ONLY

APPLICATION REVIEWED AND:

Permit Fee: \$500 - Date: 6/8/18

Permit # _____

Council Acceptance/Denial Date: _____

Tent/Bldg Insp. _____ Date: _____

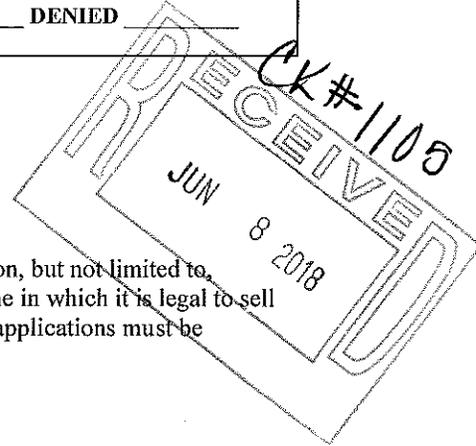
APPROVED _____ DENIED _____

Dates of Operation: June 30th through July 4th
Fireworks may be sold from **8:00 a.m. – 11:00 p.m. only**
All signs, tents and trash must be removed with 48 hours after sale date.

All Applications must be accompanied with:

- ✓ Non-refundable permit fee (\$500.00)
- ✓ Certificate of Insurance (\$1,000,000.00) with City listed as additional insured
- ✓ Tax Clearance from KS Dept of Revenue (785-296-3199) or www.ksrevenue.org
- ✓ Copy of KS Retailers' Sales Tax Registration Certificate (785-296-4937) or www.ksrevenue.org/forms.htm

- ❖ Please note, Ordinance 1358 allows the Fire Chief to institute a burn ban based on, but not limited to, weather, soil conditions and water supply. If a burn ban is instituted during a time in which it is legal to sell fireworks, a firework vendor may apply for a 50% refund of the permit fee. All applications must be approved by City Council prior to issuing a refund.



For a list of rules and regulations see attached:

Code of the City of Tonganoxie, Chapter 7- Article 3. Fireworks

APPLICATION IS MADE BY: Individual Partnership Corporation Non-profit

ADDRESS/LOCATION REQUESTED: 325 E 24-40 Hwy

KS STATE SALES TAX # 20 - 5876475 TAX EXEMPT # _____

INDIVIDUAL/ORGANIZATION/BUSINESS ROCKSTAR Fireworks

MAILING ADDRESS 14506 234th Street

CITY, STATE & ZIP: Tonganoxie KS 66686

CONTACT NAME Patrick O'Hare DAYTIME PHONE 785-840-8123

EVENING PHONE _____ CELL PHONE _____ EMAIL unlimitedconstruction

CONTACT NAME Samantha O'Hare DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE 816-289-0711 EMAIL sam7152@aol.com

I/WE HAVE READ AND AGREE TO ABIDE BY THE RULES AND REGULATIONS AS SET FORTH IN THE CITY CODE OF TONGANOXIE AND CITY ORDINANCES THAT GOVERN THE RETAIL SALES OF FIREWORKS WITHIN THE CITY LIMITS.


SIGNATURE OF RESPONSIBLE PARTY

06-01-18
DATE

APPROVED BY THE CITY COUNCIL ON THIS _____ DAY OF _____

CITY CLERK

*FIRE CHIEF – Tentative Approval
Final Inspection after set-up*



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/1/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton Gallagher One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED Winco Fireworks International LLC 5200 W. 94th Terrace Suite 114 Prairie Village KS 66207	INSURER A: Everest Indemnity Insurance Co. NAIC # 10851	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 1915791999** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC			SI8GL01234-171	12/15/2017	12/15/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

For premise liability – this certificate reflects coverage for the dates and location noted below only.
For product liability – this certificate reflects coverage for product purchased from the above referenced named insured only

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
Dates of Coverage for 4th of July Season: 06/26/18 through 07/10/18
Stand Location: 325 East 24-40 Highway Tonganoxie, KS 66086
See Attached...

CERTIFICATE HOLDER Rock Star Fireworks - Patrick O'Hare City of Tonganoxie 14506 234th Tonganoxie KS 66086	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Britton Gallagher		NAMED INSURED Winco Fireworks International LLC 5200 W. 94th Terrace Suite 114 Prairie Village KS 66207	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Stand Operator: Patrick and Samantha O'Hare
Landowner: Daniel Crookham
Additional Insured: City of Tonganoxie

Audit Services Bureau
PO Box 3506
Topeka, KS 66601-3506



Phone: 785-207-1572
FAX: 1-866-869-3543
www.ksrevenue.org

Samuel M. Williams, Secretary of Revenue
Kim Stewart, Audit Bureau Manager

Jeff Colyer, M.D., Governor

6/6/2018

Rockstar Fireworks
Patrick O Hare
14506 234th
Tonganoxie, KS 66086

RE: Tax Clearance

Dear KDOR Customer:

The Department received a tax clearance request from Rockstar Fireworks on behalf of Rockstar Fireworks. According to our records, Rockstar Fireworks appears to be current on all tax types registered with Kansas Department of Revenue.

The tax clearance has been approved.

The above information reflects the current status of the customer's account(s) as reflected in our master tax records. This information is subject to change(s), which may arise as a result of a state tax audit, federal revenue agent report or other lawful adjustment(s).

If you have any questions, please contact us at 785-207-1572 between 8:00 a.m. and 3:30 p.m., Monday through Friday.

Sincerely,

Kansas Department of Revenue
Compliance Enforcement

Compliance Enforcement

METROPOLITAN ASSISTANCE CENTER, 13420 W 62ND TERR., SHAWNEE, KS 66212

Voice 785-207-1572 Fax 1-866-869-3543 <http://www.ksrevenue.org>

Division of Taxation
915 SW Harrison St
Topeka KS 66625-2007

Nick Jordan, Secretary of Revenue
Steve Stotts, Director of Taxation



Department of Revenue

Phone: 785-368-8222
FAX: 785-291-3614
www.ksrevenue.org

Sam Brownback, Governor

June 27, 2011

PATRICK M. OHARE
ROCK STAR FIREWORKS
15076 246TH ST
LAWRENCE, KS 66044-7118

10 COPY

Attached is your Kansas retailers' sales tax registration certificate. This must be displayed in your place of business.

Kansas law requires that you file returns electronically. To do so or make payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.htm> or www.webtax.org.

Please see the back of this letter for details on how to use and display your certificate.

KANSAS DEPARTMENT OF REVENUE
Division of Taxation

www.ksrevenue.org

RETAILERS' SALES TAX REGISTRATION CERTIFICATE



PATRICK M. OHARE
Rock Star Fireworks
325 Hwy 24-40
Tonganoxie, KS 66086-9304
20-5876475 FIN

Tax Account Number: 004-205876475F-01
Inception Date: 06/30/2010
Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.

1105
88-7085/3011

ROCKSTAR FIREWORKS
PATRICK M. O'HARE
15076 246TH ST. PH. 785-840-8123
LAWRENCE, KS 66044-7118

10-01-18 Date

Pay to the Order of City of Tonganoxie \$ 500.00
Five hundred and 00/100 Dollars

Security
Checks on
Back

MUTUAL
SAVINGS ASSOCIATION
E.F.A.
HOME OFFICE - LEAWORTH, KS 66048

For Permit Fee Paul Miller RP

⑆301170956⑆ 038003046211⑈ 1105

GUARDIAN SAFETY BLUE
Holding Circle

APPLICATION FOR RETAIL SALES OF FIREWORKS WITHIN THE CITY OF TONGANOXIE

RECEIVED #1002
5 2018
JB

Date of Application: May 4, 2018
 Square footage of Structure: ~~1800~~ 2700

OFFICE USE ONLY

APPLICATION REVIEWED AND:

Permit Fee: \$500⁰⁰ Date: 6/5/18

Permit # _____

Council Acceptance/Denial Date: _____

Tent/Bldg Insp. _____ Date: _____

APPROVED _____ **DENIED** _____

Dates of Operation: June 30th through July 4th
 Fireworks may be sold from **8:00 a.m. – 11:00 p.m. only**
All signs, tents and trash must be removed with 48 hours after sale date.

All Applications must be accompanied with:

- Non-refundable permit fee (\$500.00)
- Certificate of Insurance (\$1,000,000.00) with City listed as additional insured
- Tax Clearance from KS Dept of Revenue (785-296-3199) or www.ksrevenue.org
- Copy of KS Retailers' Sales Tax Registration Certificate (785-296-4937) or www.ksrevenue.org/forms.htm

❖ Please note, Ordinance 1358 allows the Fire Chief to institute a burn ban based on, but not limited to, weather, soil conditions and water supply. If a burn ban is instituted during a time in which it is legal to sell fireworks, a firework vendor may apply for a 50% refund of the permit fee. All applications must be approved by City Council prior to issuing a refund.

For a list of rules and regulations see attached:

Code of the City of Tonganoxie, Chapter 7- Article 3. Fireworks

APPLICATION IS MADE BY: Individual Partnership Corporation Non-profit

ADDRESS/LOCATION REQUESTED: 420 Stone Creek

KS STATE SALES TAX # 04-812163000F-01 TAX EXEMPT # _____

INDIVIDUAL/ORGANIZATION/BUSINESS Steve Trieb

MAILING ADDRESS 204 S. Main

CITY, STATE & ZIP: Tonganoxie, Ks 66080

CONTACT NAME Steve Trieb DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE 913.238.0374 EMAIL _____

CONTACT NAME Wendee Trieb DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE 913.208.4478 EMAIL wtrieb@sehotmail.com

I/WE HAVE READ AND AGREE TO ABIDE BY THE RULES AND REGULATIONS AS SET FORTH IN THE CITY CODE OF TONGANOXIE AND CITY ORDINANCES THAT GOVERN THE RETAIL SALES OF FIREWORKS WITHIN THE CITY LIMITS.

Wendee Smith
SIGNATURE OF RESPONSIBLE PARTY

May 4, 2018
DATE

APPROVED BY THE CITY COUNCIL ON THIS _____ DAY OF _____

CITY CLERK

*FIRE CHIEF – Tentative Approval
Final Inspection after set-up*



Jeff Colyer, M.D., Governor
Samuel M. Williams, Secretary

www.ksrevenue.org

CERTIFICATE OF TAX CLEARANCE

Triebes T Town Fireworks, LLC

ISSUE DATE

04/09/2018

TRANSACTION ID

TJMN-JNKJ-NN5N

CONFIRMATION NUMBER

CNRF-TC64-B6EX

TAX CLEARANCE VALID THROUGH 07/08/2018

*Verification of this certificate can be obtained on our website, www.ksrevenue.org,
or by calling the Kansas Department of Revenue at 785-296-3199*



Division of Taxation
915 SW Harrison St
Topeka KS 66612-1588

Samuel M. Williams
Secretary of Revenue



Department of Revenue

Phone: 785-368-8222
FAX: 785-291-3614
www.ksrevenue.org

Sam Brownback, Governor

April 12, 2017

TRIEBS T TOWN FIREWORKS LLC
204 S MAIN ST
TONGANOXIE, KS 66086-8947

Attached is your Kansas Retailers' Sales tax registration certificate. Refer to the next page to see how to use your certificate. If you close or sell your business, please return this certificate along with a Discontinuation of Business form, which can be found on our web site.

You are required by Kansas law to file returns electronically. To do so or make payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.htm> or www.webtax.org. See the next page for more details.

KANSAS DEPARTMENT OF REVENUE
Division of Taxation

www.ksrevenue.org

RETAILERS' SALES TAX REGISTRATION CERTIFICATE



Triebes T Town Fireworks Llc
204 S Main St
Tonganoxie, KS 66086-8947

Tax Account Number: 004-XXXXXX3000F-01

Inception Date: 03/03/2016

Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/4/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME: Kristy Wolfe PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: kwolfe@ryderinsurance.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A :</td> <td>SCOTTSDALE INS CO</td> <td>41297</td> </tr> <tr> <td>INSURER B :</td> <td></td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	SCOTTSDALE INS CO	41297	INSURER B :			INSURER C :			INSURER D :			INSURER E :			INSURER F :	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
INSURER A :	SCOTTSDALE INS CO	41297																			
INSURER B :																					
INSURER C :																					
INSURER D :																					
INSURER E :																					
INSURER F :																					
INSURED Triebs T-Town Fireworks, LLC 204 S Main Tonganoxie KS 66086																					

COVERAGES

CERTIFICATE NUMBER: 1425661644

REVISION NUMBER:

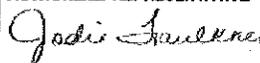
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		CPS2905310	5/15/2018	5/15/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
 Blanket Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
 Additional Insured: Stone Creek Development; City of Tonganoxie

CERTIFICATE HOLDER**CANCELLATION**

Stone Creek Development 420 Stone Creek Tonganoxie KS 66086	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

APPLICATION FOR RETAIL SALES OF FIREWORKS WITHIN THE CITY OF TONGANOXIE

#1001
RECEIVED
JUN 5 2018

Date of Application: May 4, 2018
 Square footage of Structure: 1800

OFFICE USE ONLY

APPLICATION REVIEWED AND:
 Permit Fee: \$500 Date: 6/5/18
 Permit # _____
 Council Acceptance/Denial Date: _____
 Tent/Bldg Insp. _____ Date: _____
 APPROVED _____ DENIED _____

Dates of Operation: June 30th through July 4th
 Fireworks may be sold from **8:00 a.m. – 11:00 p.m. only**
All signs, tents and trash must be removed with 48 hours after sale date.

All Applications must be accompanied with:

- Non-refundable permit fee (\$500.00)
- Certificate of Insurance (\$1,000,000.00) with City listed as additional insured
- Tax Clearance from KS Dept of Revenue (785-296-3199) or www.ksrevenue.org
- Copy of KS Retailers' Sales Tax Registration Certificate (785-296-4937) or www.ksrevenue.org/forms.htm

❖ Please note, Ordinance 1358 allows the Fire Chief to institute a burn ban based on, but not limited to, weather, soil conditions and water supply. If a burn ban is instituted during a time in which it is legal to sell fireworks, a firework vendor may apply for a 50% refund of the permit fee. All applications must be approved by City Council prior to issuing a refund.

For a list of rules and regulations see attached:

Code of the City of Tonganoxie, Chapter 7- Article 3. Fireworks

APPLICATION IS MADE BY: Individual Partnership Corporation Non-profit

ADDRESS/LOCATION REQUESTED: 105 E 5th Street

KS STATE SALES TAX # 004-812113000 F-01 TAX EXEMPT # _____

INDIVIDUAL/ORGANIZATION/BUSINESS Steve Trieb

MAILING ADDRESS 204 S. Main

CITY, STATE & ZIP: Tonganoxie, Ks 66086

CONTACT NAME Steve Trieb DAYTIME PHONE 913 238.0374

EVENING PHONE _____ CELL PHONE 913.238.0374 EMAIL _____

CONTACT NAME Wendee Trieb DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE 913.208.4488 EMAIL wtrieb05@hotmail.com

I/WE HAVE READ AND AGREE TO ABIDE BY THE RULES AND REGULATIONS AS SET FORTH IN THE CITY CODE OF TONGANOXIE AND CITY ORDINANCES THAT GOVERN THE RETAIL SALES OF FIREWORKS WITHIN THE CITY LIMITS.

Wendell Driek
SIGNATURE OF RESPONSIBLE PARTY

May 4, 2018
DATE

APPROVED BY THE CITY COUNCIL ON THIS _____ DAY OF _____

CITY CLERK

FIRE CHIEF -- Tentative Approval
Final Inspection after set-up



Division of Taxation
915 SW Harrison St
Topeka KS 66612-1588

Samuel M. Williams
Secretary of Revenue



Department of Revenue

Phone: 785-368-8222
FAX: 785-291-3614
www.ksrevenue.org

Sam Brownback, Governor

April 12, 2017

TRIEBS T TOWN FIREWORKS LLC
204 S MAIN ST
TONGANOXIE, KS 66086-8947

Attached is your Kansas Retailers' Sales tax registration certificate. Refer to the next page to see how to use your certificate. If you close or sell your business, please return this certificate along with a Discontinuation of Business form, which can be found on our web site.

You are required by Kansas law to file returns electronically. To do so or make payments electronically, visit our web site at <http://www.ksrevenue.org/eservices.htm> or www.webtax.org. See the next page for more details.

KANSAS DEPARTMENT OF REVENUE
Division of Taxation

www.ksrevenue.org

RETAILERS' SALES TAX REGISTRATION CERTIFICATE



Triebs T Town Fireworks Llc
204 S Main St
Tonganoxie, KS 66086-8947

Tax Account Number: 004-XXXXX3000F-01

Inception Date: 03/03/2016

Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.



Jeff Colyer, M.D., Governor
Samuel M. Williams, Secretary

www.ksrevenue.org

CERTIFICATE OF TAX CLEARANCE

Triebes T Town Fireworks, LLC

ISSUE DATE

04/09/2018

TRANSACTION ID

TJMN-JNKJ-NN5N

CONFIRMATION NUMBER

CNRF-TC64-B6EX

TAX CLEARANCE VALID THROUGH 07/08/2018

*Verification of this certificate can be obtained on our website, www.ksrevenue.org,
or by calling the Kansas Department of Revenue at 785-296-3199*



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/4/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Ryder Rosacker McCue & Huston (MGD by Hull & Compa
509 W Koenig St
Grand Island NE 68802

CONTACT NAME: Kristy Wolfe

PHONE (A/C, No, Ext):

FAX (A/C, No):

E-MAIL ADDRESS: kwolfe@ryderinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: SCOTTSDALE INS CO

41297

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED
Trieb's T-Town Fireworks, LLC
204 S Main
Tonganoxie KS 66086

COVERAGES

CERTIFICATE NUMBER: 1128548022

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	GENERAL LIABILITY		CPS2905310	5/15/2018	5/15/2019	EACH OCCURRENCE	\$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person)	\$ 5,000	
	GENL AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident)	\$	
								\$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE	\$	
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$	
	DED	RETENTION \$					\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS	OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A			E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Blanket Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.

Additional Insured: Michael Seymour; City of Tonganoxie

CERTIFICATE HOLDER**CANCELLATION**

Michael Seymour
105 E 5th St
Tonganoxie KS 66086

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

APPLICATION FOR RETAIL SALES OF FIREWORKS WITHIN THE CITY OF TONGANOXIE

Date of Application: <u>6-8-18</u>
Square footage of Structure: <u>800</u>

OFFICE USE ONLY	
APPLICATION REVIEWED AND:	
Permit Fee: <u>\$500⁰⁰</u>	Date: <u>6/8/18</u>
Permit # _____	
Council Acceptance/Denial Date: _____	
Tent/Bldg Insp. _____ Date: _____	
APPROVED _____	DENIED _____

Dates of Operation: June 30th through July 4th
Fireworks may be sold from **8:00 a.m. – 11:00 p.m. only**
All signs, tents and trash must be removed with 48 hours after sale date.

All Applications must be accompanied with:

- Non-refundable permit fee (\$500.00)
- Certificate of Insurance (\$1,000,000.00) with City listed as additional insured
- Tax Clearance from KS Dept of Revenue (785-296-3199) or www.ksrevenue.org
- Copy of KS Retailers' Sales Tax Registration Certificate (785-296-4937) or www.ksrevenue.org/forms.htm

- ❖ Please note, Ordinance 1358 allows the Fire Chief to institute a burn ban based on, but not limited to, weather, soil conditions and water supply. If a burn ban is instituted during a time in which it is legal to sell fireworks, a firework vendor may apply for a 50% refund of the permit fee. All applications must be approved by City Council prior to issuing a refund.

**For a list of rules and regulations see attached:
Code of the City of Tonganoxie, Chapter 7- Article 3. Fireworks**

APPLICATION IS MADE BY: <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Non-profit
--

ADDRESS/LOCATION REQUESTED: 205 E Highway 24/49, Tonganoxie, KS

KS STATE SALES TAX # 481245455 TAX EXEMPT # _____

INDIVIDUAL/ORGANIZATION/BUSINESS J's Fireworks, Inc

MAILING ADDRESS 1607 Minnesota avenue

CITY, STATE & ZIP: K.C. KS 66102

CONTACT NAME Jesse Wallace DAYTIME PHONE 913-302-2483

EVENING PHONE 913-302-2483 CELL PHONE 913-302-2483 EMAIL KWtax@sbcglobal.net

CONTACT NAME _____ DAYTIME PHONE _____

EVENING PHONE _____ CELL PHONE _____ EMAIL _____

I/WE HAVE READ AND AGREE TO ABIDE BY THE RULES AND REGULATIONS AS SET FORTH IN THE CITY CODE OF TONGANOXIE AND CITY ORDINANCES THAT GOVERN THE RETAIL SALES OF FIREWORKS WITHIN THE CITY LIMITS.

Jesse L Wallace
SIGNATURE OF RESPONSIBLE PARTY

6-5-18
DATE

APPROVED BY THE CITY COUNCIL ON THIS _____ DAY OF _____

CITY CLERK

*FIRE CHIEF – Tentative Approval
Final Inspection after set-up*



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/23/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL: info@brittongallagher.com ADDRESS: info@brittongallagher.com	FAX (A/C, No): 216-658-7101
	INSURER(S) AFFORDING COVERAGE	
INSURED 18166 Ingram Enterprises, Inc. dba Fireworks Over America 1100 West 40 Highway Odessa MO 64076	INSURER A: Everest Indemnity Insurance Co.	NAIC # 10851
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 1558209535 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> \$2500 Deductible GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC			SI8GL00655-171	12/1/2017	12/1/2018	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
								\$
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
							EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
							WC STATUTORY LIMITS	
							OTHER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

Stand Owner, Property Owner and Others listed below are named additional insured's.

Stand Owner: Jesse Wallace
 Property Owner: Cornerstone Family Worship
 Stand Manager: Kelli Morris
 Other: City of Tonganoxie, KS
 See Attached...

CERTIFICATE HOLDER J's Fireworks Jesse Wallace 1607 Minnesota Kansas City KS 66102	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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AGENCY CUSTOMER ID: 18166

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY Britton-Gallagher and Associates, Inc.		NAMED INSURED Ingram Enterprises, Inc. dba Fireworks Over America 1100 West 40 Highway Odessa MO 64076
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

Location: 205 E. Highway 24/49, Tonganoxie, KS
Effective Dates: June 20, 2018 through July 10, 2018



Jeff Colyer, M.D., Governor
Samuel M. Williams, Secretary

www.ksrevenue.org

CERTIFICATE OF TAX CLEARANCE

Js Fireworks Inc

ISSUE DATE

05/22/2018

TRANSACTION ID

T3D8-RH7C-SSNP

CONFIRMATION NUMBER

CJ5E-NFYD-R4TM

TAX CLEARANCE VALID THROUGH 08/20/2018

Verification of this certificate can be obtained on our website, www.ksrevenue.org,
or by calling the Kansas Department of Revenue at 785-296-3199



Jeff Colyer, M.D., Governor
Samuel M. Williams, Secretary

www.ksrevenue.org

CERTIFICATE OF TAX CLEARANCE

Jesse L Wallace

ISSUE DATE

05/21/2018

TRANSACTION ID

TPFF-66G5-7RA3

CONFIRMATION NUMBER

C3F3-RSY2-TYAS

TAX CLEARANCE VALID THROUGH 08/19/2018

Verification of this certificate can be obtained on our website, www.ksrevenue.org,
or by calling the Kansas Department of Revenue at 785-296-3199

RETAILERS' SALES TAX REGISTRATION CERTIFICATE



J's Fireworks Inc.
J's Fireworks Inc
1607 Minnesota Ave
Kansas City, KS 66102-4219

Tax Account Number: 004-481245455F-01

Inception Date: 01/01/2006

Filing Frequency: Monthly

This Registration Certificate is valid until canceled and is not transferable.

051507

SACERT



Friday, May 18, 2018

To Whom it May Concern:

Cornerstone Family Worship, located at 205 East Highway 24-40, Tonganoxie, Kansas, does hereby grant **Jesse Wallace** and **J's Fireworks, Inc.** permission to sell fireworks on our property.

Thank you,

A handwritten signature in black ink, appearing to read 'Ron Swaim', is written over a faint, larger version of the same signature.

Pastor Ron Swaim
Senior Pastor



Office of the City Manager
AGENDA STATEMENT

DATE: June 18, 2018
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Dan Porter, Assistant City Manager
SUBJECT: May 2018 Financial Report

DISCUSSION:

As of May 31, or 42% through the fiscal year, the City collected 41% of budgeted revenues in all funds and spent 27% of budgeted expenditures.

Below are further highlights:

General Fund

Revenues

- Overall General Fund revenues are currently tracking at 48% of budget estimates. In May of 2017, General Fund revenues were tracking at 45% of budget estimates.
- Total sales tax revenue collected in the General Fund through May adds up to \$180,285, or 40% of budget estimates. Collections through May of this year came in at about \$1,000 less than what was collected through May of 2017.
- Use tax has collected \$46,977 in the General Fund through May. This equals 43% of budget estimates for the year. Collections through May show 6.8% increase from what was collected through May of 2017.
- Property tax collection is currently tracking at 54% of budget estimates. No property tax payments were received in May. The next significant payments will be received in June and October. 53% of property taxes had also been collected through May 2017.
- Building permits collected 39% of budget estimates through May. Collections so far this year are showing a decrease from what was collected through May of last year, but are still on a strong pace with more activity anticipated in the summer months.
- Municipal court fines have collected 36% of budget estimates through May. Collections this year are on pace with this time last year.
- Franchise fees have collected 43% of budget estimates through May. Collections this year are showing led by increased payments from the gas and cable utilities, at 64% and 43% of budget, respectively.

Expenditures

- Overall General Fund expenditures are tracking at 38% of budgeted expenditures as of the end of May. In 2017, General Fund expenditures were tracking at 39% of budgeted expenditures by the end of May.
- As of the end of May, 38% of the personal services budget has been expended in the General Fund, while 38% of contractual services, 30% of commodities, and 13% of equipment budgets have been expended. The large costs associated with contractual services are due to increased professional services directly related to development review.

Utility Funds

- The Water Operations Fund is tracking at 37% of revenue estimates and 29% of budgeted expenditures. Specifically, water charges collected totaled \$311,029 making up 36% of budget estimates for the year. Water purchases are tracking at 34% of budget in 2018, which is about \$14,000 less than in Ma7 2017.
- The Sewer Operations Fund is tracking at 41% of revenue estimates and 27% of budgeted expenditures. Revenues collected through May are on track to meet 2018 budget projections.
- The Sanitation Fund is tracking at 39% of revenue estimates and 44% of budgeted expenditures. The trash rates for 2018 did not increase, and expenditure trends are on pace with last year.
- The Stormwater Fund collected \$6,340 in revenue in May 2018. This collection puts it on pace for close to 70% collection of budgeted revenues for 2018 and lends support to the anticipated collection of \$40,000 on an annual basis.

Other Funds

- The Special Highway Fund is tracking at 26% of revenue estimates for the year and 2% of budgeted expenditures.
- The Capital Projects Fund collected 37% of budget estimates for the year and spent 6% of total budget authority. This fund's main revenue source is the countywide sales and use tax. So far this year, \$206,355 has been collected from this sales and use tax, which is an 8% increase from what was collected through May of 2017.
- The Infrastructure Sales Tax Fund collected 41% of revenue estimates for the year, and is on track to end the year close to budget estimates.
- The Water Equipment and Sewer Equipment Reserve funds are performing well. The Water Equipment Reserve fund has collected 41% of revenue estimates for the year through May and the Sewer Equipment Reserve Fund has collected 44%. The revenue in these funds comes from water taps and sewer inspections, which are paid on new development when the building permit fee is paid. The increase in development we've already seen this year is directly impacting the performance of these funds.

cc: George Brajkovic, City Manager
Brandon Marshall, Police Lieutenant
Kent Heskett, Public Works Director
John Zimbelman, Fire Chief



City of Tonganoxie, KS

Revenue Report

Group Summary

For Fiscal: 2018 Period Ending: 05/31/2018

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2867784.00	2,867,784.00	163,563.62	1,365,609.13	-1,502,174.87	47.62 %
210 - Water Operations Fund	1299100.00	1,299,100.00	95,130.62	485,865.51	-813,234.49	37.40 %
220 - Sewer Operations Fund	864000.00	864,000.00	69,318.23	352,499.73	-511,500.27	40.80 %
230 - Sanitation Fund	382000.00	382,000.00	30,141.83	149,439.98	-232,560.02	39.12 %
240 - Storm Water	40000.00	40,000.00	3,495.93	3,495.93	-36,504.07	8.74 %
310 - Transient Guest Tax	1500.00	1,500.00	0.00	621.01	-878.99	41.40 %
320 - Library Operations	393500.00	393,500.00	3,276.80	207,097.22	-186,402.78	52.63 %
330 - Special Parks	5000.00	5,000.00	0.00	971.90	-4,028.10	19.44 %
340 - Special Highway	357100.00	357,100.00	1,102.23	92,621.54	-264,478.46	25.94 %
350 - Infrastructure Sales Tax	405000.00	405,000.00	37,163.93	170,745.00	-234,255.00	42.16 %
360 - Capital Projects	622000.00	622,000.00	45,305.41	231,355.40	-390,644.60	37.20 %
410 - Fire Equipment Reserve	105000.00	105,000.00	6,874.14	34,239.12	-70,760.88	32.61 %
420 - Police Equipment Reserve	20000.00	20,000.00	460.00	4,783.44	-15,216.56	23.92 %
430 - Sewer Capital Reserve	60000.00	60,000.00	1,375.00	24,750.00	-35,250.00	41.25 %
440 - Water Capital Reserve	46000.00	46,000.00	1,000.00	18,000.00	-28,000.00	39.13 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500 - Debt, Bond, and Interest	705157.00	705,157.00	0.00	235,179.82	-469,977.18	33.35 %
Report Total:	8,193,141.00	8,193,141.00	458,207.74	3,377,274.73	-4,815,866.27	41.22 %



City of Tonganoxie, KS

Expenditure Report

Group Summary

For Fiscal: 2018 Period Ending: 05/31/2018

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2867784.00	2,867,784.00	304,160.47	1,102,221.32	1,765,562.68	38.43 %
210 - Water Operations Fund	1299100.00	1,299,100.00	73,167.95	373,768.19	925,331.81	28.77 %
220 - Sewer Operations Fund	864000.00	864,000.00	41,168.60	230,387.05	633,612.95	26.67 %
230 - Sanitation Fund	382000.00	382,000.00	32,895.04	166,301.49	215,698.51	43.53 %
240 - Storm Water	20000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
310 - Transient Guest Tax	1500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
320 - Library Operations	393500.00	393,500.00	6,303.71	200,589.79	192,910.21	50.98 %
330 - Special Parks	5000.00	5,000.00	1,075.13	1,075.13	3,924.87	21.50 %
340 - Special Highway	357100.00	357,100.00	0.00	0.00	357,100.00	0.00 %
350 - Infrastructure Sales Tax	405000.00	405,000.00	0.00	0.00	405,000.00	0.00 %
360 - Capital Projects	522000.00	522,000.00	0.00	33,128.83	488,871.17	6.35 %
410 - Fire Equipment Reserve	105000.00	105,000.00	1,168.41	56,288.14	48,711.86	53.61 %
420 - Police Equipment Reserve	25000.00	25,000.00	0.00	2,343.00	22,657.00	9.37 %
430 - Sewer Capital Reserve	135000.00	135,000.00	1,082.24	2,832.24	132,167.76	2.10 %
440 - Water Capital Reserve	95000.00	95,000.00	5,945.32	17,964.00	77,036.00	18.91 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500 - Debt, Bond, and Interest	745269.00	745,269.00	0.00	32,209.55	713,059.45	4.32 %
Report Total:	8,242,253.00	8,242,253.00	466,966.87	2,219,108.73	6,023,144.27	26.92 %



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - General Fund	498,796.37	1,365,609.13	1,102,221.32	762,184.18
210 - Water Operations Fund	373,363.16	485,865.51	373,768.19	485,460.48
220 - Sewer Operations Fund	301,505.76	352,499.73	230,387.05	423,618.44
230 - Sanitation Fund	122,123.82	149,439.98	166,301.49	105,262.31
240 - Storm Water	0.00	3,495.93	0.00	3,495.93
310 - Transient Guest Tax	2,243.18	621.01	0.00	2,864.19
320 - Library Operations	3,786.34	207,097.22	200,589.79	10,293.77
330 - Special Parks	13,692.79	971.90	1,075.13	13,589.56
340 - Special Highway	291,450.62	92,621.54	0.00	384,072.16
350 - Infrastructure Sales Tax	110,804.29	170,745.00	0.00	281,549.29
360 - Capital Projects	353,746.07	231,355.40	33,128.83	551,972.64
410 - Fire Equipment Reserve	114,646.87	34,239.12	56,288.14	92,597.85
420 - Police Equipment Reserve	33,618.40	4,783.44	2,343.00	36,058.84
430 - Sewer Capital Reserve	300,263.16	24,750.00	2,832.24	322,180.92
440 - Water Capital Reserve	266,769.57	18,000.00	17,964.00	266,805.57
450 - Capital Reserve	915.03	0.00	0.00	915.03
500 - Debt, Bond, and Interest	151,546.38	235,179.82	32,209.55	354,516.65
Report Total:	2,939,271.81	3,377,274.73	2,219,108.73	4,097,437.81

Tonganoxie Recreation Commission

"Creating Community through Parks, People & Programs"

To: City of Tonganoxie

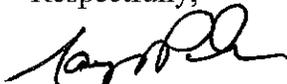
From: Tonganoxie Recreation Commission

Date: 5-14-2018

Subject: City of Tonganoxie member for the Tonganoxie Recreation Commission.

The Tonganoxie Recreation Commission would like to request the reappointment of Lisa Large to the Tonganoxie Recreation Commission Board. Lisa's term would begin on the July 2018 meeting and expire June 2022.

Respectfully,



Gayle Parker
Director, Tonganoxie Recreation Commission



Boards and Committees Application

City of Tonganoxie

Submitted On:

June 14, 2018 9:01 AM

Name (First and Last)	Lisa Large
Upload File(s) - Letter of Interest and Resume	https://seam.ly/Mt0EEoS_H
grp_q8Pclz	214 S Whilshire Dr Tonganoxie KS 66086
Email	llarge14@gmail.com
Phone Number	785-393-2309
Are you a registered voter?	Yes
Do you live within the city limits of Tonganoxie?	Yes
Where do you work? Please include your job title and a brief description of your job duties and responsibilities.	I am a Residential Coordinator at Cottonwood, Inc. in Lawrence. I have worked there since 1995. We serve adults with intellectual disabilities and help them shape their futures. I run four of the group homes. My case load includes 19 clients and I supervise 23 staff.
What Board/Committee would you like to serve on?	Recreation Commission
Why do you wish to serve on this board?	I have been serving as a board member for TRC and wish to continue doing so. I take pride in giving back to my community and being active. This allows me to do that.
What other Tonganoxie boards and committees have you served on?	None
Is this an application for a reappointment to a board you currently serve on?	Yes
Describe any work or volunteer experience that is related to the function of this board or committee.	I work for a not for profit company. We have several fundraisers that I volunteer at and I serve on several committees at work. I was the family team specialist on the March of Dimes Lawrence walk committee for 8 years.
Select your highest education completed.	Bachelors Degree
Other information or comments	

To Whom It May Concern:

I would like to express my interest to serve on the Tonganoxie Recreation Commission administrative board.

I have been a member of the Tonganoxie community since 1996. I was born and raised in a small, rural community in north central Kansas. After moving to Lawrence for college I quickly learned I missed the small town feel and found what I was missing in the Tonganoxie community.

Both of my children have been active in TRC activities. I have coached blast ball two years and t-ball one year.

I have work for Cottonwood Inc., a not for profit company, in Lawrence since 1995.

I have walked in March for Babies for 10 years and have spent 8 years serving as a member of the March of Dimes March for Babies walk committee. My team has raised over \$10,000.

I ask that you consider me as a member of your board and allow me to help serve our community.

Sincerely,

Lisa Large



Boards and Committees Application

City of Tonganoxie

Submitted On:
June 14th, 2018 @ 1:26pm

Name (First and Last)	John C Bretthauer
Upload File(s) - Letter of Interest and Resume	https://seam.ly/aYdlQtxd
grp_q8Pclz	18402 tonganoxie rd leavenworth KS 66048
Email	jbretthauer@hotmail.com
Phone Number	913.620.2314
Are you a registered voter?	Yes
Do you live within the city limits of Tonganoxie?	No
Where do you work? Please include your job title and a brief description of your job duties and responsibilities.	FreightQuote/ CH Robinson. Job title, Account Executive. I'm responsible for growing and Maintaining current clients. I develop plans to target new customer along with Retaining current customers. My goal is discovering clients business needs and proposing appropriate solutions. I track and coordinate small to large business Freight shipments. I analyze marketing trends to ensure to keep my clients are aware ahead of any issues. Day to day operations are done Phone calls, emails.
What Board/Committee would you like to serve on?	Recreation Commission
Why do you wish to serve on this board?	to continue the great quality that the recreation program represents and embodies. As the current individual who runs and organizes the adult's mens winter basketball, I will continue to work hard to ensure the youth and adult programs continue to grow, bettering as many lives as possible
What other Tonganoxie boards and committees have you served on?	None
Is this an application for a reappointment to a board you currently serve on?	No
Describe any work or volunteer experience that is related to the function of this board or committee.	I currently run and organize Adult men's basketball. This takes place during the winter. I organize by communicating with different people VIA email, texts and social media. College debate coach for 4 years at Kansas city Kansas community college. While coaching I organize college and high debate tournaments which included colleges across the united states that attended and completed in. I had to maintain travel and budget. . I volunteered for Tonganoxie days in 2016 & 2017. I sold tickets, check people ID and was Security.
Select your highest education completed.	Some College

Other information or comments

I do not live within Tonganoxie City limits, However my taxes does go to USD 464 which makes me eligible. Thank you for your time!



Boards and Committees Application

City of Tonganoxie

Submitted On:

June 15th, 2018 @ 10:37am

Name (First and Last)	Howard K. Brewington
Upload File(s) - Letter of Interest and Resume	https://seam.ly/kFiuS3Uy
grp_q8Pclz	20260 Parallel Road Tonganoxie KS 66086
Email	howard.k.brewington3.civ@mail.mil
Phone Number	9134163451
Are you a registered voter?	Yes
Do you live within the city limits of Tonganoxie?	No
Where do you work? Please include your job title and a brief description of your job duties and responsibilities.	Deputy G-3/5/7 for Combined Arms Center (CAC), Fort Leavenworth, KS. Participates fully in the management and leadership of the directorate in support of CAC's core mission areas. Coordinates the internal operations and resourcing of the Office of the G-3/5/7, oversees the development and management of the G-3/5/7 operating budget, and ensures the efficient and effective management of the Office. Responsible for directing and controlling the functions and activities of the directorate to ensure the Directorate's efficient and effective performance.
What Board/Committee would you like to serve on?	Planning Commission Recreation Commission
Why do you wish to serve on this board?	I have lived in the community since 2013 and would like to be more involved. I routinely attend and participate in the local government meetings and would like to take a more active role. I believe I have the background and skill set to make a positive contribution on the planning commission or recreation commission.
What other Tonganoxie boards and committees have you served on?	Volunteer for the Tonganoxie Sesquicentennial
Is this an application for a reappointment to a board you currently serve on?	No
Describe any work or volunteer experience that is related to the function of this board or committee.	In charge of numerous Army long-term planning teams; participated in town meetings (TYSON) / conversations (RV Park) and county planning sessions (HWY Planning), t-ball and soccer coach for the recreation committee; fair superintendent for wood working; 4H volunteer and supporter
Select your highest education completed.	Graduate Degree

Other information or comments

Home: (913) - 416-3451

Work: (913) - 684-0019

Howard K Brewington
20260 Parallel Road
Tonganoxie, KS 66086
USA

Email: howard.k.brewington3.civ@mail.mil
Home: (913) – 416-3451
Work: (913) - 684-0019

Summary of Qualifications: Thirty-one years of experience in operations, training, training management, organizational development and design, personnel management, performance management and assessment, and organizational growth. Proven ability to analyze complex problems then develop and implement permanent solutions based on established procedures or policies. Proven ability to develop a vision and to translate that vision into reality. Demonstrated capability to develop and assess work processes. Articulate in written and verbal communications. Skilled at designing, developing and delivering training solutions. Able to function in high-stress environments and sustain a high level of performance. Effective motivator of people on all levels in the achievement of individual and organizational goals.

Work Experience and Accomplishments

Combined Arms Center (05/29/2016-Present) – Deputy G-3/5/7 (Deputy Chief of Operations Fort Leavenworth, Kansas)

Fort Leavenworth, Kansas United States

Supervisor: COL Paul Reese - 913-684-0014; Contact: Yes

Pay Grade: GS-0301-15

Serves as the Deputy G-3/5/7 for Combined Arms Center and acts on behalf of the G-3/5/7 when absent or unavailable. Participates fully in the management and leadership of the directorate in support of CAC's core mission areas. Employee is delegated full responsibility and authority to apply programmatic decisions, manage work program, and synchronize activities necessary for accomplishing the CAC G-3/5/7 mission. As the Deputy, coordinates the internal operations and resourcing of the Office of the G-3/5/7, oversees the development and management of the G-3/5/7 operating budget, and ensures the efficient and effective management of the Office. Incumbent is responsible for directing and controlling the functions and activities of the directorate to ensure the Directorate's efficient and effective performance.

Responsible for the supervision and leadership of assigned civilian, military, and contractor personnel. Provides supervision and oversight for G-3/5/7 divisions that are responsible for CAC-wide staff management and the development and integration of Training and Doctrine Command's Core Functions of Army Leader Development and Education, Doctrine, Institutional and Collective Training, Functional Training, Training Support, Lessons Learned and Mission Command. Additionally, serves as a primary staff officer for coordination with TRADOC, HQDA and Centers of Excellence on all training matters. Supports the G-3's oversight development and publication of all mission command doctrine and integration of leader development across the Army.

Responsible for the day-to-day operations of staff that makes up the CAC G-3/5/7 organization, and for execution of the mission, responsibilities, actions, projects, and taskers and the commands performance management system. Exercises initiative and independent judgment, and is authorized to make decisions, enter into agreements, and execute commitments involving operations and policy matters. Responsible for continuous team building with HQDA G-3/5/7, TRADOC G-3/5/7, within the G-3/5/7, and with CAC subordinate organizations.

Mission Command Center of Excellence (07/01/2013 – 05/28/2016) – Supervisory Operations Officer

Fort Leavenworth, Kansas United States

Supervisor: Mr Tom Jordan - 913-684-5105; Contact: Yes

Pay Grade: GS-0301-14

Served as the Operations Officer responsible for planning, managing, coordinating and executing the mission, functions and activities of the Mission Command Center of Excellence (MCCoE) to include management of the TRADOC core functions of Leader Development, Lessons Learned, and Doctrine, as well as CAC's Force Modernization Proponent areas. Personally performs or directs activities that involve formulating operational strategies for current operations, determining critical information requirements, synchronizing and reporting organizational status, and the development, consolidation, and analysis of performance based management activities using the Army's Strategic Management System (SMS) software. Provides expert advice on policy matters and capabilities in executing current and future operations activities or requirements. Represents the Director and Deputy Director in meetings, conferences, and special working groups with senior leadership at higher echelons, counterparts at subordinate organizations, and management officials at other high level organizations.

- Led, managed, and provided daily technical direction, oversight and guidance to a work force consisting of military and DA civilians by reviewing their work in the MCCoE's major functional areas and recommending revisions or approval.
- Developed, planned, and conducted the day-to-day business of the MCCoE, a subordinate organization of CAC, to include OPORD production, tasking management, and calendar management.
- Produced over 500 taskings and orders in support of current operations. Maintained a 96% on time rate.
- Produced a CG, TRADOC-approved information paper for the CSA on assisting captains with the exercise of mission command at home station.
- Led MCCoE's use of the Army's Strategic Management System (SMS) software for performance management.

Mission Command Center of Excellence (05/22/2011 – 07/01/2013) – Senior Military Analyst

Fort Leavenworth, Kansas United States

Supervisor: Mr Dick Pedersen - 913-684-6371; Contact: Yes

Pay Grade: GS-0301-14

Served as a Senior Military Analyst (Training and Leader Development) in the Mission Command Branch of the Mission Command Center of Excellence (MC CoE). Acted as the principal Mission Command advisor for facilitating the development, integration, and synchronization of Training, Leader Development, and Education requirements and capabilities into the Mission Command Doctrine, Organization, Training, Material, Leader Development, Personnel and Facility (DOTMLPF) portfolio. Also focused on Doctrine development across the Mission Command community of practice (CoP). Facilitated and synchronized leader development efforts that resulted in leaders with competencies that enable an agile and adaptive force; facilitated and synchronized training development efforts that resulted in training environments (Live / Virtual / Constructive / JIIM (L/V/C/J)) and venues which enabled leaders to hone their leader competencies; facilitated development of mission command tenets / principles / competencies for inclusion into Leader Development and Education (LD&E) curriculum (OES, WOES, NCOES, and CES), doctrine, and training; and worked closely with the training community of practice (CoP) to integrate the "art" of mission command into Army training venues to ensure the educational curriculum was reinforced across Army training. Coordinated and synchronized Leader Development, Training and Doctrine studies across the CoP which included organizations internal to TRADOC (MC CoE sub-organizations, CAC subordinate organizations, Army Capability and Integration Center (ARCIC), and Warfighting Function Centers of Excellence (Maneuver; Fires; Maneuver Support; Intelligence; Signal; Aviation; and Sustainment)) as well as organizations external to TRADOC (HQDA/ARSTAF, Assistant Secretary of the Army for Acquisition, Logistics, and Technology (ASAALT) Program Executive Offices (PEOs) and Program Managers (PMs), Army Cyber Command (ARCYBER), Joint Forces Command (JFCOM), Operating Forces, other services (Marines, Navy, and Air Force), other governmental agencies, civilian agencies, multinational, industry, and academia.

- Led the CAC team that developed the operational and organizational concept for the Army of 2020 to include briefing a GO conference that included CG, FORSCOM, three Corps Commanders, and ten AC and NG Division Commanders.
- Currently serving as the content manager for the Army of 2020 accelerated conversion ATN site. Site is organized by warfighting function and contains educational products and information to assist Army 2020 converting units.
- In support of Capability Needs Analysis 2016-20, coordinated and executed all "L" domain requirements including reviewing, modifying, and/or validating the 51 "L" domain solutions developed by CAC LD&E and each proponent, center, and school. Aligned the fielded and programmed solutions to each warfighting function and organization based assessment critical task, condition, and standard so the proponent, centers, and schools could assess and identify their respective capability gaps.

Combined Arms Center G-3/5/7 (04/12/2010 – 05/22/2011) - Military Analyst/Operations Officer

Fort Leavenworth, Kansas United States

Supervisor: LTC Lora Rimmer

Pay Grade: GS-0301-13

Served as a military analyst in the Combined Arms Center (CAC)'s G-3/5 /7 Office. Responsible for providing oversight of designated CAC core missions/functions. Areas of focus included facilitating the development, integration, and synchronization of Training, Leader Development,

and Education requirements and capabilities. Also focused on Doctrine development (FM 3-0 and FM 7-0). Served as the CAC-G37 representative for the Training and Education Capability Based Assessments (CBA) work group as well as the Leader Development (Leader Training/Education) representative in the Capability Needs Analysis (CNA) process. Led and directed Action Officer Working Group (AOWGs) and other internal and external ad hoc group collaboration activities in the determination and development of Doctrine, Training, Leader Development, and Education requirements and capabilities. AOWGs were focused on CAC's Campaign of Learning/Army Warfighting Challenges (AWFCs), training brain development, and Connecting Soldiers to Digital Applications (CSDA). Performed a variety of analytical and staff actions, and coordinated with HQ TRADOC, CAC Major Subordinate Organizations, TRADOC Centers and Schools, and other agencies as required to provide thorough and complete staff actions to the CAC G3 for information or decision.

- Managed CAC's Unit Training and Individual Training and Education AWFCs and represented CAC in all associated forums.
- Maintained the running estimates, developed Interim Solution Strategies, and Integrated Learning Plans for the AWFCs
- Conducted AWFC briefings to Director, ARCIC and CG TRADOC in their respective capability development decision forums.
- Designated the primary CAC Action Officer for the Training Brain Tiger Team and Connecting Soldiers to Digital Applications (CSDA). Was recognized as CG CAC's "go to" analyst when he needed clear, concise, and honest answers to his questions related to both initiatives.

**Capability Development Integration Directorate (CDID) (12/22/2008 - 04/12/10) -
Supervisory Operations Officer**

Fort Leavenworth, Kansas United States

Supervisor: Mr Tom Jordan - 913-684-5105; Contact: Yes

Pay Grade: YC - 0301 - 2

Served as an advisor and consultant to the Director, Deputy Directors, and Division Chiefs on matters pertaining to CDID operations. Planned and executed complex analytical assessments regarding the art of command enabled by the science of control that supported the development and integration of DOTMLPF capabilities from concept development to implementation. Analyzed a wide variety of issues, particularly those requiring review and coordination across the CDID and its six Divisions as they conducted capability development for the CDID proponent areas of command and control (Mission/Battle Command), airspace command and control, combined arms operations at EAB (Div, Corps, ASCC), computer network operations, electronic warfare, cyberspace, information operations, personnel recovery, site exploitation, and mission command battle lab experimentation.

- Led, managed, and provided daily technical direction, oversight and guidance to a work force consisting of military, DA civilians, and contractors by reviewing their work in the force management proponent areas and by recommending revisions or approval.
- Developed, planned and conducted the day-to-day business of the CAC-CDID, a subordinate organization of CAC, to include OPORD production, tasking management, and calendar management.

- Produced over 400 taskings/orders in support of current operations. NSPS goal was 95% on time rate for taskings and actual on time rate was 97%.

Center for Army Leadership (05/27/2008 - 12/21/2008) - Program Manager, Multi-Source Assessment and Feedback Program (MSAF)

Fort Leavenworth, Kansas United States

Supervisor: Dr Jon Fallesen - 913-758-3160; Contact: Yes

Pay Grade: YC - 0301 - 2

Served as the first program manager and led the program coordination and coaching functions of the Army's premier leadership assessment and feedback program. Facilitated and synchronized leader development efforts that resulted in leaders with competencies that enable an agile and adaptive force.

- Led, managed, and provided daily technical direction, oversight, and guidance to a work force consisting of military, DA civilians, and contractors.
- Developed contractual documents including performance work statements and quality assurance surveillance plans for coaching, coordination, information technology/help desk and other related MSAF functions.
- Aligned plans with budgets and resources to ensure cost-effective program execution.
- Coordinated program participation with individuals, operational (MTOE) units and sustaining base force organizations (TDA), to include conducting the first ever BCT, Functional Brigade, and Training Support Brigade MSAF events before there was regulatory requirement to conduct events.
- NSPS goal was 50% increase in program participation. Actual participation increase was 62%.

CAC Force Management Directorate (FMD) (03/22/2007 - 05/26/2008) - Chief, Requirements and Proponency Branch

Fort Leavenworth, Kansas United States

Supervisor: Mr. Tom Jordan - 913-684-5105; Contact: Yes

Pay Grade: LTC

Planned, prepared, and executed assigned Force Management initiatives within the Directorate. Assisted with collecting, analyzing, and resolving Doctrine, Organization, Training, Materiel, Leadership and Education, Personnel, Facilities, and Mission/Battle Command (DOTMLPF-BC) issues. Performed a variety of analytical and staff actions, and coordinated staff actions with the Joint Community, Department of the Army, TRADOC Staff, TRADOC Centers and Schools, CAC Major Subordinate Organizations, and other agencies to provide the Director completed staff actions. Developed written analyses, information papers, and decision papers, and presented information and decision briefings as required to Civilian and Military Senior Leaders.

- Led the TRADOC team that developed the operational concept and organizational design for the Future Theater Military Advisory and Assistance Group (TMAAG-F).
- Personally conducted Multiple TMAAG-F briefings to senior leaders to include DAMO-FM, DIR, Futures Center (now ARCIC), CG, CAC, CG TRADOC, and the CSA, who ultimately chose not to resource the design.

Iraqi Assistance Group, MNC-I (02/09/2006 - 03/21/2007) - Team Chief, Brigade Military Transition Team (MTT)

Mosul, Iraq

Supervisor: COL Bill Balogh

Pay Grade: LTC

Led a 43-person team that advised, trained, assessed, and validated an Iraqi Army Brigade consisting of three Light Infantry Battalions and 2500 Iraqi soldiers conducting combat operations.

- Trained, advised, coached, and mentored the Brigade Commander and Staff on tasks associated with planning, preparing, executing, and sustaining counter-insurgency operations, which enabled the brigade to transition to Iraqi Army Lead in East Mosul, Iraq.
- Developed and conducted information briefings to Senior DoD Representatives, Army Senior Leaders, and Iraqi Senior Leaders.
- Trained the Iraqi Brigade staff and members of my team on the military decision making process (MDMP). Used MDMP to make informed recommendations to the Division MTT Leader and the Iraqi Brigade Commander on conducting combat operations, training, leader development and education and materiel readiness.
- Gained expert knowledge of the Train, Advise, Assist (TAA) Mission, Security Force Assistance, Foreign Security Force Development, and techniques to develop rapport and trust with foreign army senior leaders and soldiers.
- Recognized as one of the top 3 of 45 Brigade Transition Team Leaders.

CAC Modular Force Initiatives Group (05/17/2005 - 02/08/2006) - Chief of Operations

Fort Leavenworth, Kansas United States

Supervisor: COL Dave Hampton

Pay Grade: LTC

Served as the principal TRADOC point of contact for all units converting to the Modular Force. Supervised, mentored, and led three subordinate team chiefs.

- Developed the Modular Force Integration Council process to track and resolve Modular Force conversion related issues.
- Coordinated with various Army Commands to collect, track, and resolve Modular Force conversion related issues across all aspects of Doctrine, Organization, Training, Materiel, Leadership and Education, Personnel, Facilities, and Battle Command (DOTMLPF-BC)
- Led Modular Force Education Team visits to converting units and observed their Combat Training Center Rotations to capture design implications and needed organization design changes/modifications prior to deployment.
- Developed and conducted information briefings to Senior DoD Representatives, Army Senior Leaders, TRADOC Senior Leaders, and CAC Leadership.

CAC Modular Force Initiatives Group (05/17/2004 - 05/16/2005) - Chief, Infantry Brigade and Division Team

Fort Leavenworth, Kansas United States

Supervisor: COL Dave Hampton

Pay Grade: LTC

Served as the principal TRADOC point of contact for all Infantry units converting to the Modular Force design.

- Coordinated with Forces Command and all Infantry units converting to the modular force to collect, track, and resolve Modular Force conversion related issues across all aspects of Doctrine, Organization, Training, Materiel, Leadership and Education, Personnel, Facilities, and Battle Command (DOTMLPF-BC).
- Conducted multiple Modular Force conversion briefings to Active and National Guard Infantry units
- Developed and conducted information briefings for Senior Department of Defense Representatives, Army Senior Leaders, TRADOC Senior Leaders, and CAC Leadership.

Office of the Program Manager (OPM)-Saudi Arabia National Guard (SANG) Modernization Program (05/17/2003 - 05/16/2004) - Executive Officer

Riyadh, [Not Applicable] Saudi Arabia

Supervisor: BG Clinton Anderson

Pay Grade: LTC

Assisted in the oversight of all aspects of planning, training, advising, materiel fielding, facilities and range construction, medical, maintenance, and supply of the eight billion dollar SANG modernization program. Performed a variety of analytical and staff actions, and coordinated staff actions with Army Materiel Command, United States Army Security Assistance Command, and other agencies to provide the PM completed staff actions.

- Served as the executive assistant to the Program Manager (PM) and managed the day to day activities of the Command Group.
- Prepared and conducted executive-level briefings for Congressional Delegations, Senior Department of Defense personnel, Senior Department of State personnel, and Senior Army leadership.
- Coordinated activities with the U.S. Embassy, and other agencies in the Kingdom of Saudi Arabia.

1st Cavalry Division (05/17/2002 - 05/16/2003) - Assistant Chief of Staff, G-3, Chief of Training

Fort Hood, Texas United States

Supervisor: COL Paul E. Funk

Pay Grade: MAJ

Conducted staff coordination and supervised training for a division composed of seven brigade level and three separate battalion level commands and 17,000 Soldiers. Supervised a staff of 12 officers, NCOs, and Soldiers.

- Developed the division's training plan for deployment to Operation Iraqi Freedom.
- Facilitated and synchronized training development efforts that resulted in training environments (Live/Virtual/Constructive/JIIM (L/V/C/J)) and venues which enabled leaders to hone their leader competencies.
- Developed, coordinated, and published the division long range training calendar, annual training guidance, and quarterly training guidance.
- Managed the allocation of land/training areas, ranges, training support aids/devices, and school quotas within the division through four gunnery densities and training cycles.
- Maintained and revised division training regulations, associated policy letters, and briefings. Coordinated all training deployments for the division.

1st Battalion, 9th Cavalry Regiment, 1st CAV DIV (06/03/2000 - 05/16/2002) - Battalion Executive Officer

Fort Hood, Texas United States

Supervisor: COL Roger McDonald III

Pay Grade: MAJ

Chief of Staff and second in command of a 760-man Mechanized Infantry Battalion with equipment valued in excess of \$80,000,000. Directed the activities of 17 staff officers and five company executive officers. Coordinated and managed all battalion staff activities. Supervised the Battalion maintenance management and materiel readiness programs; supply and logistical support programs; administrative support programs; intelligence collection and analysis programs; Health Service Support programs; and Risk Management programs.

- Recognized as one of the top two majors in the brigade

Education

College/University

Kansas State University (08/19/1999 - 05/12/2000)

Manhattan, Kansas

United States

Degree: Master of Science - Major: Adult, Occupational, and Continuing Education

GPA: 4.00 Semester Hours: 36

College/University

United States Military Academy (07/01/1983 - 05/27/1987)

West Point, New York

United States

Degree: Bachelor of Science - Major: Military History Studies

GPA: 2.89 Semester Hours: 154

Additional Information

Security Clearance: Top Secret/SCI. 17 January 2017

Continuing Education for Senior Leaders 25 May 2018

Supervisor Development Course 20 March 2014

Equivalency credit for CES Advanced Course 9 October 2008

Contracting Officer's Representative Training 21 August 2008

Command and General Staff Officer Course completed 02 June 2000.

Combined Arms and Services Staff School completed 16 December 1993

Infantry Office Advanced Course 09 April 1992