



Office of the City Manager
AGENDA STATEMENT

DATE: December 03, 2018
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Dan Porter, Assistant City Manager
SUBJECT: October 2018 Budget Report

DISCUSSION:

As of October 31, or 83% through the fiscal year, the City collected 84% of budgeted revenues in all funds and spent 76% of budgeted expenditures.

High profile items included in the October 2018 financial report include the following items:

- Library Property Tax Remittance – September 20
- Kansas Highway Patrol Vehicle Purchase
- County Road 1 Debt Payment to Leavenworth County
- \$55,270 spent on asphalt rejuvenation project aimed at infrastructure maintenance

Below are further highlights:

**General Fund
Revenues**

- Overall General Fund revenues are currently tracking at 96% of budget estimates. The General Fund has collected 6% more of budgeted revenue this year than it did at this time last year.
- Total sales tax revenue collected in the General Fund through September adds up to 83% of budget estimates. Collections through October of this year came in at nearly the same level as last year.
- Use tax has collected \$92,135 in the General Fund through October, which equates to 84% of budget estimates for the year. Collections through October show a \$3,000 increase over what was collected through October of 2017.
- Property tax collection is currently tracking at 99% of budget estimates. The City received the September 20 distribution of property tax revenue in October. Two more checks may be received by the end of the year, but the final check will likely arrive in 2019. At this time last year, 97% of property taxes had also been collected.
- Building permits collected 91% of budget estimates through October. Collections so far this year are on pace with prior years.
- Municipal court fines have collected 71% of budget estimates through October. Collections this year are showing a 1% increase from this time last year.
- Franchise fees have collected 86% of budget estimates through October. Collections this year are showing a 2% increase from what was collected through October of 2017, mostly due to increased payments from telephone and gas utilities.

Expenditures

- Overall General Fund expenditures are tracking at 81% of budgeted expenditures as of the end of October. In 2017, General Fund expenditures were tracking at 79% of budgeted expenditures.
- As of the end of October, 76% of the personal services budget has been expended in the General Fund, while 86% of contractual services, 84% of commodities, and 153% of capital outlay/equipment budgets have been expended. The large costs associated with capital outlay are due to increased costs utilizing the unplanned revenue from the sale of the city garage facility. This category also has the smallest budget amongst the categories of spending in the General Fund.

Utility Funds

- The Water Operations Fund is tracking at 80% of revenue estimates and 79% of budgeted expenditures. More specifically, water charges collected totaled 80% of budget estimates for the year. This is about the same as what was collected through October of 2017. Water Purchases are currently at 87% of budget and anticipated to come close to budget at the end of 2018.
- The Sewer Operations Fund is tracking at 82% of revenue estimates and 85% of budgeted expenditures. Revenues collected through October represent a 1% increase from what was collected at this time last year, a portion of which is due to increased revenue from sewer inspections. The Sewer Operations Fund was tracking at 89% of revenue estimates and 88% of budgeted expenditures at this time last year.
- The Sanitation Fund is tracking at 79% of revenue estimates and 93% of budgeted expenditures. This fund is on pace to collect slightly more revenue this year than it did last year. The trash rates for 2018 did not increase, but the City will also need to go out for bid for this service in 2019.

Other Funds

- The Special Highway Fund is tracking at 63% of revenue estimates for the year and 76% of budgeted expenditures. Budgeted transfers from other funds will augment the revenues in this fund before the end of 2018.
- The Capital Projects Fund collected 80% of budget estimates for the year and spent 72% of the total budget authority. This fund's main revenue source is the countywide sales and use tax. So far this year, \$421,750 has been collected from this sales and use tax, which is an 8% increase from what was collected through October of 2017. The City has now paid the 2018 obligation for CR 1 Debt.
- The Infrastructure Sales Tax collected 87% of revenue estimates for the year, approximately \$351,250. Use tax has performed better than sales tax.
- The Debt Bond and Interest Fund has collected 67% of revenue estimates for the year and spent 81% of expenditures. Budgeted transfers from other funds will augment the revenues in this fund before the end of 2018.
- The Police Equipment Fund has spent 98% of budget authority, which was a largely a result of spending insurance proceeds on a replacement vehicle from the Kansas Highway Patrol. Revenue has exceeded budget for 2018 due to insurance proceeds.
- The Fire Equipment Fund has spent 73% of budgeted expenditures and collected 70% of budgeted revenues. The reason the fund has spent more than it has collected is the delay of some vehicle related expenditures from 2017, where they were budgeted.
- The Water Equipment and Sewer Equipment Reserve funds are performing adequately. The Water Equipment Reserve fund has only spent 61% of budgeted expenditures and has collected 72% of revenue estimates for the year through October. The Sewer Equipment Reserve Fund has collected 76% and spent only 24% of budget. The revenue in these funds comes from water taps and sewer inspections, which are paid on new development when the building permit fee is paid. The only anticipated future payment of a significant nature in these funds is a share of the City's new dump truck bed and snowplow bracket attachments, which are being assembled.

cc: George Brajkovic, City Manager
Greg Lawson, Police Chief
Kent Heskett, Public Works Director
John Zimbelman, Fire Chief
Darren Shupe, Water Park Manager



City of Tonganoxie, KS

Revenue Report

Group Summary

For Fiscal: 2018 Period Ending: 10/31/2018

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2867784.00	2,867,784.00	239,763.53	2,763,766.75	-104,017.25	96.37 %
210 - Water Operations Fund	1299100.00	1,299,100.00	105,676.24	1,034,659.42	-264,440.58	79.64 %
220 - Sewer Operations Fund	864000.00	864,000.00	74,880.83	704,348.78	-159,651.22	81.52 %
230 - Sanitation Fund	382000.00	382,000.00	30,611.70	300,540.71	-81,459.29	78.68 %
240 - Storm Water	40000.00	40,000.00	3,466.96	20,774.82	-19,225.18	51.94 %
310 - Transient Guest Tax	1500.00	1,500.00	354.39	1,291.39	-208.61	86.09 %
320 - Library Operations	393500.00	393,500.00	33,629.72	360,486.79	-33,013.21	91.61 %
330 - Special Parks	5000.00	5,000.00	0.00	2,581.95	-2,418.05	51.64 %
340 - Special Highway	357100.00	357,100.00	52,461.37	223,305.97	-133,794.03	62.53 %
350 - Infrastructure Sales Tax	405000.00	405,000.00	36,067.22	351,279.89	-53,720.11	86.74 %
360 - Capital Projects	622000.00	622,000.00	44,287.55	496,749.91	-125,250.09	79.86 %
410 - Fire Equipment Reserve	105000.00	105,000.00	6,910.86	73,706.95	-31,293.05	70.20 %
420 - Police Equipment Reserve	20000.00	20,000.00	16,940.92	23,854.36	3,854.36	119.27 %
430 - Sewer Capital Reserve	60000.00	60,000.00	8,250.00	45,375.00	-14,625.00	75.63 %
440 - Water Capital Reserve	46000.00	46,000.00	6,000.00	33,000.00	-13,000.00	71.74 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500 - Debt, Bond, and Interest	705157.00	705,157.00	43,762.87	473,614.60	-231,542.40	67.16 %
Report Total:	8,193,141.00	8,193,141.00	703,064.16	6,909,337.29	-1,283,803.71	84.33 %



City of Tonganoxie, KS

Expenditure Report

Group Summary

For Fiscal: 2018 Period Ending: 10/31/2018

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2867784.00	2,867,784.00	195,025.51	2,311,443.84	556,340.16	80.60 %
210 - Water Operations Fund	1299100.00	1,299,100.00	64,031.68	1,028,964.50	270,135.50	79.21 %
220 - Sewer Operations Fund	864000.00	864,000.00	34,194.68	737,491.88	126,508.12	85.36 %
230 - Sanitation Fund	382000.00	382,000.00	27,096.68	353,443.58	28,556.42	92.52 %
240 - Storm Water	20000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
310 - Transient Guest Tax	1500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
320 - Library Operations	393500.00	393,500.00	38,022.45	380,419.19	13,080.81	96.68 %
330 - Special Parks	5000.00	5,000.00	0.00	2,335.21	2,664.79	46.70 %
340 - Special Highway	357100.00	357,100.00	2,928.19	272,872.71	84,227.29	76.41 %
350 - Infrastructure Sales Tax	405000.00	405,000.00	0.00	4,450.00	400,550.00	1.10 %
360 - Capital Projects	522000.00	522,000.00	102,622.50	373,440.50	148,559.50	71.54 %
410 - Fire Equipment Reserve	105000.00	105,000.00	3,256.21	77,418.24	27,581.76	73.73 %
420 - Police Equipment Reserve	25000.00	25,000.00	15,057.42	24,613.53	386.47	98.45 %
430 - Sewer Capital Reserve	135000.00	135,000.00	1,887.52	32,660.92	102,339.08	24.19 %
440 - Water Capital Reserve	95000.00	95,000.00	4,066.00	57,596.79	37,403.21	60.63 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500 - Debt, Bond, and Interest	745269.00	745,269.00	0.00	605,508.23	139,760.77	81.25 %
Report Total:	8,242,253.00	8,242,253.00	488,188.84	6,262,659.12	1,979,593.88	75.98 %



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - General Fund	531,095.43	2,763,766.75	2,311,443.84	983,418.34
210 - Water Operations Fund	373,363.16	1,034,659.42	1,028,964.50	379,058.08
220 - Sewer Operations Fund	301,505.76	704,348.78	737,491.88	268,362.66
230 - Sanitation Fund	122,123.82	300,540.71	353,443.58	69,220.95
240 - Storm Water	0.00	20,774.82	0.00	20,774.82
310 - Transient Guest Tax	2,243.18	1,291.39	0.00	3,534.57
320 - Library Operations	14,409.79	360,486.79	380,419.19	-5,522.61
330 - Special Parks	13,692.79	2,581.95	2,335.21	13,939.53
340 - Special Highway	291,450.62	223,305.97	272,872.71	241,883.88
350 - Infrastructure Sales Tax	110,804.29	351,279.89	4,450.00	457,634.18
360 - Capital Projects	353,746.07	496,749.91	373,440.50	477,055.48
410 - Fire Equipment Reserve	115,846.87	73,706.95	77,418.24	112,135.58
420 - Police Equipment Reserve	35,756.52	23,854.36	24,613.53	34,997.35
430 - Sewer Capital Reserve	300,263.16	45,375.00	32,660.92	312,977.24
440 - Water Capital Reserve	266,769.57	33,000.00	57,596.79	242,172.78
450 - Capital Reserve	915.03	0.00	0.00	915.03
500 - Debt, Bond, and Interest	151,546.38	473,614.60	605,508.23	19,652.75
Report Total:	2,985,532.44	6,909,337.29	6,262,659.12	3,632,210.61