



\*Note – This meeting will be transmitted via Facebook Live on the City of Tonganoxie page

Honorable Jason K. Ward, Mayor  
Council Members  
Rocky Himpel                      Curtis Oroke  
Kara Reed                         Loralee Stevens

**Open Regular Meeting – 7:00 p.m.**

**I. Pledge of Allegiance**

**II. Approval of Minutes** – Regular meeting dated February 20, 2018

**III. Consent Agenda**

- a) Review bill payments

**IV. Open Agenda**

Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. In order to speak during open agenda, you must sign up with your name and address with the city clerk or designee **before the meeting**. Comments will be limited to 3 minutes. Please wait to be recognized by the Mayor and **state your name and address** for the record.

**V. Old Business**

**VI. New Business**

- a) Request for waiver of fee for one water park family season pass for Genesis Christian Academy
- b) Request for approval of annual public sector funding for the Leavenworth County Development Corporation (LCDC)
- c) Request for approval to purchase dump truck with a plow bracket and a service vehicle
- d) Resolution No. 03-18-01; Authorizing the purchase of real property
- e) Ordinance No. 1434; Amending City Code to reflect the updated procedure for the governing body vacancy process
- f) City Manager Agenda
- g) City Attorney Agenda
- h) Mayor Agenda
- i) Mayor Pro Tem Agenda
  - 1. Executive session for the preliminary discussion of non-elected personnel matters
  - 2. Executive session for the preliminary discussion of the acquisition of real property
- j) City Council Agenda
  - 1. Tonganoxie Days Update

**VII. Information & Communications (No Action Required)**

**VIII. Adjourn**

**CITY COUNCIL MEETING DRAFT MINUTES**  
February 20, 2018  
7:00 p.m. Regular Meeting



**I. PLEDGE OF ALLEGIANCE**

- Mayor Ward opened the meeting at 7:00 p.m.
- Roll Call: Council members present were Ms. Reed, Mr. Himpel, Mr. Lawson, Mr. Oroke, and Mayor Ward. Ms. Stevens was not present. City Manager George Brajkovic, Assistant City Manager Dan Porter, Police Chief Jeff Brandau, Lieutenant Brandon Marshall, and City Attorney Shannon Marcano were also in attendance.
- Mayor Ward led the Pledge of Allegiance.

**II. APPROVAL OF MINUTES – REGULAR MEETING DATED FEBRUARY 05, 2018**

- **Ms. Reed made a motion to approve the minutes from the February 05, 2018 City Council meeting.**
- **Mr. Oroke Seconded.**
- **Vote of all ayes, motion carried.**

**III. APPROVAL OF CONSENT AGENDA**

**a) REVIEW BILL PAYMENTS**

- **Mr. Himpel made a motion to approve the consent agenda.**
- **Mr. Oroke seconded.**
- **Vote of all ayes, motion carried.**

**IV. OPEN AGENDA**

- Mr. Porter reported that no members of the public signed up to address the City Council in open agenda.
- Mayor Ward closed the open agenda portion of the meeting.

**V. OLD BUSINESS**

- No items

**VI. NEW BUSINESS**

City Council Agenda was moved up ahead of other items.

**h) CITY COUNCIL AGENDA**

- Mr. Lawson noted that he will be resigning his Council position. He thanked staff and the City Council for their support and the opportunity to serve for a period of time. Mr. Lawson excused himself from the meeting and exited.
- Mayor Ward thanked Mr. Lawson for his service. No other items in the City Council agenda.
- Ms. Marcano noted that governing body must appoint someone to fill the term of the position according to state statute. Staff is confirming with the KS League of Municipalities to determine the correct procedure to fill the vacancy and will provide more information to City Council.

**a) POLICE DEPARTMENT - PRESENTATION OF AWARD FROM AMERICAN AUTOMOBILE ASSOCIATION (AAA) OF KANSAS**

- Mr. Brajkovic noted that this item is being rescheduled due to a family emergency by the presenter.

**b) POLICE DEPARTMENT - INTRODUCTION OF NEWLY PROMOTED OFFICERS**

- Mr. Brajkovic introduced the item and called upon Chief Brandau to introduce the newly promoted officers.
- Chief Brandau noted the recent departure of Lieutenant Gill who took a position with the Kansas Bureau of Investigation. A panel representing several agencies interviewed candidates and recommended promotion candidates to the Chief.
- Chief Brandau introduced Brandon Marshall as a newly promoted Lieutenant and reviewed his background.
- Mayor Ward offered congratulations to Lieutenant Marshall.
- Chief Brandau introduced the newly promoted Sergeant Bobby Knowles, who is not able to attend this meeting due to an ongoing training in Missouri.

**c) RESOLUTION NO. 02-18-02; AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION BONDS FOR THE LIBRARY**

- Mr. Brajkovic introduced the item and noted several background points, including an approved reimbursement resolution, two publications of notice, and a corresponding 30 day protest period which has now expired. This item is a resolution authorizing the setting of a bond sale date.
  - Mr. Himpel noted that there are upcoming dates critical to this process.
  - Mr. Brajkovic noted the planned bond rating calls set up in early March and the most recent A2 grade rating, which is important for interest rate impacts.
- **Ms. Reed made a motion to adopt Resolution 02-18-02.**
  - **Mr. Oroke seconded.**
  - **Vote of all ayes, motion carried.**

**d) CITY MANAGER AGENDA**

**1. BUDGET BOOK**

- Mr. Brajkovic noted the delivery of the budget book to the City Council in printed form and mentioned that it would be provided on the City's website following the meeting.

**2. JANUARY FINANCIAL REPORT**

- Mr. Porter presented the January 2018 Financial Report to the City Council.

**e) CITY ATTORNEY AGENDA**

- No items.

**f) MAYOR AGENDA**

- Mayor Ward asked Leavenworth County Commissioner Doug Smith, who was in attendance at the meeting, about the upcoming nomination to the Port Authority Board.
- Mr. Smith noted that he wished to see a representative of each City on the Board, and that he had made an unsuccessful motion to table the item until more work could be done to add more members to the Board.
- Mayor Ward asked that any continuing discussions involve representatives from the City as possible.

**g) MAYOR PRO TEM AGENDA**

- No items.

**3. EXECUTIVE SESSION FOR THE DISCUSSION OF NON-ELECTED PERSONNEL MATTERS**

- Mr. Himpel made a motion to move to the executive session to discuss a non-elected personnel matter for a period of 5 minutes, including the City Attorney, City Manager, and Assistant City Manager.
- Mr. Oroke seconded the motion.
- Vote of all ayes, motion carried.
- ...
- Mr. Himpel made a motion to return from executive session at 7:37 p.m.
- Mr. Oroke seconded the motion.
- Vote of all ayes, motion carried.
- ...
- Mr. Himpel made a motion to move to the executive session to discuss a non-elected personnel matter for a period of 15 minutes, including the City Attorney.
- Mr. Oroke seconded the motion.
- Vote of all ayes, motion carried.
- ...
- Mr. Himpel made a motion to return from executive session at 7:51 p.m.
- Mr. Oroke seconded the motion.
- Vote of all ayes, motion carried.
- ...
- Mr. Himpel made a motion to move to the executive session to discuss a non-elected personnel matter for a period of 15 minutes, including the City Attorney and City Manager.
- Mr. Oroke seconded the motion.
- Vote of all ayes, motion carried.
- ...
- Ms. Reed made a motion to return from executive session at 8:14 p.m.
- Mr. Himpel seconded the motion.
- Vote of all ayes, motion carried.

**VII. INFORMATION AND COMMUNICATIONS (NO ACTION REQUIRED)**

**VIII. ADJOURN**

- Ms. Reed made a motion to adjourn the meeting.
- Mr. Himpel seconded the motion.
- Vote of all ayes, motion carried.
- Meeting adjourned at 8:15 p.m.

Respectfully submitted,



Dan Porter, Assistant City Manager



City of Tonganoxie, KS

# Check Report

By Check Number

Date Range: 02/15/2018 - 02/28/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Bank-AP Bank</b>						
0046	BAY BRIDGE ADMINISTRATORS, LLC	02/15/2018	Regular	0.00	284.80	44528
0059	BOARD OF PUBLIC UTIL.-WATER	02/15/2018	Regular	0.00	14,735.48	44529
0064	BOUND TREE MEDICAL, LLC	02/15/2018	Regular	0.00	164.00	44530
0070	BROTHER' S MARKET	02/15/2018	Regular	0.00	278.66	44531
0077	CARAWAY PRINTING CO., INC.	02/15/2018	Regular	0.00	470.00	44532
0094	CHIP'S GUNWORKS	02/15/2018	Regular	0.00	425.00	44533
0099	CITY OF LEAVENWORTH	02/15/2018	Regular	0.00	95.00	44534
0596	GEOFF SONNTAG	02/15/2018	Regular	0.00	400.00	44535
0216	GOULD EVANS PC	02/15/2018	Regular	0.00	2,039.67	44536
0246	HEATHER HOLEK	02/15/2018	Regular	0.00	24.70	44537
0348	KBI	02/15/2018	Regular	0.00	800.00	44538
0757	KC CLEAN	02/15/2018	Regular	0.00	240.00	44539
0362	KIMBALL MIDWEST	02/15/2018	Regular	0.00	130.08	44540
0912	KROHNE INC	02/15/2018	Regular	0.00	3,077.23	44541
0371	KS ASSOCIATION OF CITY CO MGMT	02/15/2018	Regular	0.00	140.00	44542
0381	LADD SERVICE COMPANY	02/15/2018	Regular	0.00	131.00	44543
0391	LAWRENCE JOURNAL WORLD	02/15/2018	Regular	0.00	456.57	44544
0426	LV COUNTY SHERIFF OFFICE	02/15/2018	Regular	0.00	660.00	44545
0429	MARC	02/15/2018	Regular	0.00	236.00	44546
0857	MIDCONTINENT COMMUNICATIONS	02/15/2018	Regular	0.00	548.59	44547
0491	OLATHE WINWATER WORKS	02/15/2018	Regular	0.00	3,102.36	44548
0542	QUILL	02/15/2018	Regular	0.00	139.45	44549
0562	S & S AUTOMOTIVE	02/15/2018	Regular	0.00	568.60	44550
0635	TOTAL ELECTRIC CONTRACTORS INC	02/15/2018	Regular	0.00	385.90	44551
0671	WESTAR ENERGY	02/15/2018	Regular	0.00	2,731.14	44552
0056	BLUE CROSS AND BLUE SHIELD	02/26/2018	Regular	0.00	27,959.78	44553
0195	FORT SCOTT COMMUNITY COLLEGE	02/26/2018	Regular	0.00	1,416.00	44554
0813	FREESTATE ELECTRIC COOPERATIVE	02/26/2018	Regular	0.00	1,381.00	44555
0809	FREESTATE ELECTRIC COOPERATIVE INC	02/26/2018	Regular	0.00	457.00	44556
0216	GOULD EVANS PC	02/26/2018	Regular	0.00	885.00	44557
0239	HERITAGE TRACTOR, INC.	02/26/2018	Regular	0.00	52.78	44558
0360	KEY EQUIPMENT & SUPPLY CO	02/26/2018	Regular	0.00	501.10	44559
0911	KRANZ OF KANSAS CITY	02/26/2018	Regular	0.00	795.47	44560
0414	LINK-LITE NETWORKING, INC.	02/26/2018	Regular	0.00	8,435.24	44561
0732	METLIFE - GROUP BENEFITS	02/26/2018	Regular	0.00	190.05	44562
0857	MIDCONTINENT COMMUNICATIONS	02/26/2018	Regular	0.00	749.69	44563
0514	PITNEY BOWES, INC.	02/26/2018	Regular	0.00	169.98	44564
0578	SECURITY BENEFIT	02/26/2018	Regular	0.00	288.33	44565
0579	SECURITY BENEFIT - 457	02/26/2018	Regular	0.00	2,219.23	44566
0671	WESTAR ENERGY	02/26/2018	Regular	0.00	21,071.22	44567

**Bank Code AP Bank Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	51	40	0.00	98,836.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>51</b>	<b>40</b>	<b>0.00</b>	<b>98,836.10</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	51	40	0.00	98,836.10
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>51</b>	<b>40</b>	<b>0.00</b>	<b>98,836.10</b>

### Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	2/2018	98,836.10
			<b>98,836.10</b>



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** March 5, 2018  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Dan Porter, Assistant City Manager  
**SUBJECT:** Request to Waive Fee for Family Season Pass for Genesis Christian Academy

**DISCUSSION:**

Genesis Christian Academy requested that the City Council consider donation of a 2018 family season pass to the Tonganoxie Water Park for use in their silent auction held at the "Night of Knights" fundraiser on April 6, 2018. The City Council has voted to approve this request each of the last several years. In order to provide the complimentary pass for use in the fundraiser, the City Council would be required to waive the \$140 fee for the resident family season pass and agree to donate it to Genesis Christian Academy.

**ACTION NEEDED:**

Make a motion to waive the \$140 Tonganoxie Water Park resident family season pass and donate it to the Genesis Christian Academy for use at an upcoming annual silent auction.

**ATTACHMENTS:**

Letter requesting donation from Genesis Christian Academy  
Flyer for Fundraiser Event

**cc:** George Brajkovic, City Manager

January 24, 2018

Hello!

I am excited to share with you Genesis Christian Academy and Preschool nestled right here in Tonganoxie, Kansas. Genesis has been serving the surrounding community—Tonganoxie, Basehor, Lawrence, McLouth, Leavenworth, Kansas City, Shawnee—for 21 years! This year we have had the privilege of serving 107 area students. Our goal is to educate these students to be strong leaders who will impact the communities they live in with a Christian worldview in mighty ways.

It has become a tradition at Genesis to host an annual event for our families and supporters called “Night of Knights.” ***This year’s event will be held on Friday, April 6, 2018 and will truly be entertaining!*** We are busy working on the night’s agenda and are in the process of inviting some of our alumni “Knights” to showcase their talents and share their Genesis story with some of our current talented students during our banquet. In addition to the mouth-watering banquet, we will hold a silent and live auction. We are anticipating more than 250 in attendance on this evening and need your help.

This is a daunting task that we cannot do alone. There are many ways that you can partner with us—purchase a ticket to our banquet, donate an item/gift card/certificate for our silent or live auction, help support our scholarship fund, sponsor a table, or even consider becoming a 2018-2019 business partner. Every supporter is acknowledged at our event from the stage, in our program and on our website [www.genesschools.org](http://www.genesschools.org).

One of our goals is to keep our tuition costs low and holding this annual event is one way we can accomplish that. In the past, funds raised from this event have gone to the purchases of a mobile computer lab, lunch tables, teacher laptops; improved our wireless infrastructure; funded an educational specialist to help struggling students; provided supplies for a STEM (Science, Technology, Engineering, and Math) program; allowed us to award scholarships and much more. Some of our goals moving forward are to further enhance our STEM program; create a science lab; update our reading program; develop our fine arts department to include drama and much more.

Thank you for taking time to read this letter. We, with your partnership, can continue to reach more children in our community and offer them a Christian worldview. If you would like more information on Genesis Christian Academy and Preschool, please visit our website at [www.genesschools.org](http://www.genesschools.org). Genesis is a 501c3 organization and all donations are tax-deductible.

In His Service,

*Mendy & Kerri*

Mendy Lietzen, School Administrator

Kerri Lynne, Preschool Director

# **NIGHT** OF **KNIGHTS**

**ANNUAL FUNDRAISING DINNER & AUCTION  
FOR GENESIS SCHOOLS**

Silent & live auctions • Raffles  
Door prizes • Entertainment



**Saturday, April 6**  
204 Washington Street  
Tonganoxie, KS

**Doors open  
at 5:30 pm**

**[913] 845-2821 • [www.genesischools.org](http://www.genesischools.org)**



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** February 20, 2018  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Dan Porter, Assistant City Manager  
**SUBJECT:** Funding for the 2018 contribution to the Leavenworth County Development Corporation (LCDC)

**DISCUSSION:**

Staff received an invoice requesting payment for the City of Tonganoxie's 2018 Public Sector Funding for the Leavenworth County Development Corporation (LCDC). LCDC works with many entities in Leavenworth County to provide businesses and citizens with economic development resources. More than 10 years ago, cities in the County instituted a funding mechanism which factors in valuation and population in order to determine the annual funding request of each participating entity.

The City's 2018 adopted budget includes funding allocated in the General Fund for a contribution to the Leavenworth County Development Corporation (LCDC) in the amount requested. This item was a part of budget workshop discussions held in 2017 and is being brought to City Council for consideration of expenditure authorization.

**BUDGET IMPACT:**

The required funding is budgeted in the City's General Fund in 2018.

**ACTION NEEDED:**

Make a motion to authorize funding for the Leavenworth County Development Corporation, in an amount not to exceed \$7,723.

**ATTACHMENTS:**

Letter requesting funding support from the Leavenworth County Development Corporation  
Invoice #1162

**cc:** George Brajkovic, City Manager  
File



LEAVENWORTH  
COUNTY  
DEVELOPMENT CORP

May 1, 2017

Mr. George Brajkovic  
City Manager  
Tonganoxie City Hall  
526 E. 4<sup>th</sup> Street, P.O. Box 326  
Tonganoxie, KS 66086

Dear George:

The Leavenworth County Development Corporation (LCDC) relies on an annual appropriation from your community and the other cities in the county as well as funding from Leavenworth County, Leavenworth County Port Authority, and nearly 80 private sector members. Our funding partnership reflects how our organization works together with multiple entities in providing economic development resources to citizens and businesses throughout the county.

Ove the past year, we worked with Mid Star Lab in its move to the Urban Hess Business Park and the resulting 35 new jobs to Tonganoxie. We also worked on projects with Chapman Services, Biomedical Devices, HMC Performance Coatings, and Fun & Fabulous Floral. We continue to aggressively market properties in the Urban Hess park and anticipate signing a sales agreement soon which will bring more new jobs to the city. Certainly, we are excited about the major improvements planned for the Tonganoxie Business Park and the long-awaited location of Unilock as its first company.

Our organization would again like to formally request your participation in LCDC's economic development efforts. In order to fairly distribute the governmental/public sector contribution, more than a decade ago the cities instituted a funding mechanism based on valuation and population which are updated each year (see enclosure). **LCDC's request of the City of Tonganoxie for 2018 is \$7,723.**

If you have questions or comments, please feel free to contact us. Thank you for your time and consideration of this 2018 funding request.

Sincerely,

David Schroeder  
LCDC Board President

Steve Jack  
LCDC Executive Director

cc: Jason Ward  
Jamie Shockley

Leavenworth County Development Corporation  
 Leavenworth County Port Authority  
 1294 Eisenhower Rd  
 Leavenworth, KS 66048

Phone # 9137276111 mmack@lvcountyed.org  
 Fax # 913-727-5515 www.LVCountyED.org

# Invoice



**LEAVENWORTH  
 COUNTY**

DEVELOPMENT CORP  
 DEDICATED TO THE  
 INDUSTRY OF INNOVATION

Invoice #	Bill Date
1162	1/30/2018
Bill To	
City of Tonganoxie PO Box 326 Tonganoxie, KS 66086	

P.O. No.

Quantity	Description	Rate	Amount
1	2018 LCDC Public Sector Funding	7,723.00	7,723.00

Please make payment to:  
 Leavenworth County Development Corporation  
 Leavenworth County Port Authority  
 1294 Eisenhower Road  
 Leavenworth, KS 66048

<b>Balance Due</b>	<b>\$7,723.00</b>
--------------------	-------------------



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** March 5, 2018  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Kent Heskett, Public Works Director  
**SUBJECT:** Request for approval to purchase of dump truck with a plow bracket and a service vehicle

**DISCUSSION:**

The Public Works Department is requesting approval to purchase replacements for two vehicles and associated equipment according to the City's 2018 annual budget, which was adopted by City Council in August 2017. The two vehicles currently in use which would be replaced with this purchase include a 1997 C8500 single axle Chevrolet Dump Truck and a 2005 Ford F250 2wd extended cab pickup. The vehicles have been operated by the department for 21 years and 13 years, respectively, and these purchases are recommended due to age and increasing frequency of maintenance requirements on the vehicles. Some financially significant repairs associated with the dump truck include a transmission replacement and hydraulic controls replacement in 2013. There is also an increasing build up of rust present on the dump truck due to its age and the extreme demands it experiences while supporting the duties of the Public Works department.

The sets of bids received for these purchases were collected separately for the dump truck and the service truck. The tabulation of the bids is listed below. The snowplow bracket attachment and dump body for the dump truck are proposed to be purchased utilizing the contract rates recently obtained in a competitive bidding process for the same equipment by the City of Kansas City, Missouri.

<u>2019 Dump Truck (excluding dump body)</u>	
Kansas City Freightliner -	\$71,962.00
Summit Truck Group -	\$76,306.00
Murphy Hoffman Company -	\$87,375.00

<u>2018 Service Truck</u>	
Laird Noller Automotive -	\$26,344.00
Shawnee Mission Ford -	\$26,746.00
Zeck Ford -	\$30,856.16

<u>Snowplow Bracket and Dump Body*</u>	
American Equipment Company -	\$34,160.00

\*Recommended for approval via Kansas City, MO established contractual rate (Contract #EV2260-1)

Based on the outcome of the bids and consideration of the staff recommends approval of the low bids received for the purchase of the Dump Truck with Kansas City Freightliner, the service truck with Laird Noller Automotive, and the dump body with a snowplow bracket with American Equipment Company. The total cost of these items is \$132,466, which is 1.8% more than the budget allocation estimated during the budget process in the summer of 2017. At this time it is anticipated that the vehicles might be received in August 2018 if purchased almost immediately.

**BUDGET IMPACT:**

Minimal due to bid outcomes. These purchases are planned in the 2018 budget in the Water Operations Fund, Sewer Operations Fund, Water Capital Reserve Fund, and Sewer Capital Reserve Fund.

**ACTION(S) NEEDED:**

Make a motion to authorize staff to purchase a 2019 Freightliner dump truck from Kansas City Freightliner for an amount not to exceed \$71,962.

Make a motion to authorize staff to purchase a 2018 Ford F-150 service truck from Laird Noller Automotive for an amount not to exceed \$26,344.

Make a motion to authorize staff to purchase a dump body and snowplow bracket from American Equipment Company for an amount not to exceed \$34,160.

**ATTACHMENTS:**

Dump Truck Quotes (3)

Service Truck Quotes (3)

Dump Body and Snowplow Bracket Quote

**cc:** George Brajkovic, City Manager  
Dan Porter, Assistant City Manager

Dump Truck - Quote A

Date: 01/22/18

Kansas City Freightliner

DEALER'S NAME

7800 NE 38th St

STREET ADDRESS

Kansas City

MO.

64161

CITY

STATE

ZIP

Lee Setser

SALES PERSON'S NAME

City of Tonganoxie, KS

PURCHASER'S NAME

526 E. 4th St

STREET ADDRESS

Tonganoxie

KS

66086

CITY

STATE

ZIP

kheskett@tonganoxie.org

EMAIL ADDRESS

913-208-6590

CELL NUMBER

BUSINESS PHONE

Enter my order for: ("X" the following)		New	Used	Demo	Car	Truck	Trailer
		X				X	
Year	Make	Model	Color	Stock No.	Serial No.		
2019	FREIGHTLINER	108SD	White				
DESCRIPTION OF UNIT(S)			PRICING				
2019 Freightliner 108SD 37,600 GVW for snow/dump			\$71,962.00	Make of Used Vehicle:			
FET Exempt			\$0.00	Year:			
Rev #1 added tilt steering wheel & removed front PTO mirrors				Body Type:			
were already in the previous spec dated 1-9-18				Model:			
				Serial Number:			
				Balance Owed To:			
				Used Vehicle Allowance:			
				Less Balance Owed:			
AND SUBJECT TO CORPORATE ENGINEERING & MANAGER APPROVAL				Net Allow. on Used Vehicle: \$0.00			
				Deposit or Credit Balance: \$0.00			
				Cash With Order: \$0.00			
				Total Down Payment: \$0.00			
MILES				DESCRIPTION OF UNIT(S) - continued			
Total			\$71,962.00	No Extended Warranties are included with this quote			
Taxes				additional warranties can be added if wanted for added costs.			
Total Cash Delivered Price Each			\$71,962.00				
Total Down Payment - (Transferred from right column)			\$0.00				
Number of Units			1				
Unpaid Cash Balance Due on Delivery			\$71,962.00				

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby. THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS.

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD 'AS IS— NOT EXPRESSLY WARRANTED OR GUARANTEED'.

Purchaser by his execution of this Order certifies that he is of legal age or older and acknowledges that he has read its terms and conditions and has received a true copy of this Order.

Purchase Order Number: \_\_\_\_\_

Purchaser's Signature

Date

Approved by:

Dealer or Authorized Representative

ADDITIONAL TERMS AND CONDITIONS

Dump Truck - Quote B



TRUCK GROUP

A HIGHER STANDARD OF VALUE

7700 NE. 38TH STREET • KANSAS CITY, MO 64161 • 816-455-1833 • FAX 816-455-2796

Kent Heskett

City of Tonganoxie

Item #7

1/5/18

Base price	\$66,940.00
Cab to axle, 84" for 10' dump body	N/c
Engine: Cummins L9, 300hp, 860 torque	8,401.00
Snow plow package, switch and wiring for plow lights	150.00
Steering wheel, tilt	119.00
Tires, 11R22.5 16 ply	deduct (- 480.00)
Tow command, pre-wired for electric brake controller	345.00
Transmission, Allison 3500 RDS 6 speed	N/C
Wiring, for remote engine control	43.00
DELETE, automatic moisture ejectors	(-68.00)
DELETE dash mount air cleaner restriction gauge	(-18.00)
DELETE Spare tire	(-342.00)
DELETE Spare wheel	(-98.00)
Arm rest, inboard for driver seat	37.00
Radio, AM-FM Weather band	63.00
Relocate transmission TCM inside cab	141.00
Relocate battery box, passenger side, back of cab	180.00
Front tires, 315/80R22.5 20 ply on 9.00" rims	893.00
<b>TOTAL</b>	<b>\$76,306.00</b>

Proposal 32679-01

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Howard Gentry", written over a horizontal line.

Howard Gentry

Transportation Consultant

Summit Truck Group of Kansas City

**Kent Heskett**

---

**From:** Lambrechts, Benjamin <Benjamin.Lambrechts@mhc.com>  
**Sent:** Thursday, January 11, 2018 11:54 AM  
**To:** Kent Heskett  
**Subject:** T470 Pricing

Kent,  
I have received pricing back from Kenworth for the Kenworth T470, we are at \$87,375.00, I know I said yesterday Johnson County was around 85k. I got basically the same pricing they did, the only difference is the truck you would get is a model year newer. So that is where the increase comes in.

That price does not include FET tax, I assume since you are a municipality that does not apply for you. Kenworth is building T470s at the end of March right now, just to give you an idea how far out we are as of today.  
Thanks

**Ben Lambrechts** | KS/MO Regional Sales 816.841.2047/phone | 636.346.1778/mobile | [Benjamin.Lambrechts@mhc.com](mailto:Benjamin.Lambrechts@mhc.com)  
**Murphy Hoffman Company** | 1524 N. Corrington | Kansas City, MO. 64120 | 816.483.4391/fax | [www.mhctruck.com](http://www.mhctruck.com)

---

This e-mail and any files transmitted with it are confidential and solely for the use of the individual or entity to which they are addressed and intended. If you have received this e-mail in error, please notify the sender by return e-mail. If you are not the intended recipient, you may not read, copy, retain, print, disclose, or distribute this message or its contents to any other individual, for such actions may be unlawful.  
WARNING: We take certain precautions to prevent viruses, but we are not responsible for loss or damage arising from the use of this e-mail or attachments.

Service Truck - Quote A

James (Moe) McCutchen  
Tonganoxie City Public Works  
Foreman  
Tonganoxie City Fire Dept.  
Assistant Chief  
Cell : 913-290-0446  
Email : [mmccutchen@tonganoxie.org](mailto:mmccutchen@tonganoxie.org)

Begin forwarded message:

**From:** Dan Schmidt <[dschmidt@lairdnoller.com](mailto:dschmidt@lairdnoller.com)>  
**Date:** February 23, 2018 at 8:35:14 AM CST  
**To:** 'Moe McCutchen' <[mmccutchen@tonganoxie.org](mailto:mmccutchen@tonganoxie.org)>  
**Subject:** 2018 Ford F-150 Request For Quote

Moe:

See attached. Total bid price is **\$26,344.00.**

Let me know if you have questions or need additional information.

Thanks,  
Dan Schmidt  
Fleet Manager  
**Laird Noller Automotive**  
Lawrence, KS  
800-281-1105  
785-843-3500

<CCE02232018\_0000.pdf>

VIRTCDP

CNGP530

VEHICLE ORDER CONFIRMATION

02/22/18 14:38:06

==>

Dealer: F53400

2018 F-150

Page: 1 of 1

Order No: 0001 Priority: E2 Ord FIN: QR739 Order Type: SB Price Level: 820

Ord PEP: 100A Cust/Flt Name: TONGANOXIE PO Number:

		RETAIL			RETAIL
X1E	F150 4X4 S/C	\$35125		505	CRUISE CONTROL \$225
	145" WHEELBASE			794	PRICE CONCESSN
YZ	OXFORD WHITE				REMARKS TRAILER
A	VINYL 40/20/40	NC		85A	POWER EQUIP GRP 1170
G	MED EARTH GRAY				FLEX FUEL
100A	EQUIP GRP				SP DLR ACCT ADJ
	.XL SERIES				SP FLT ACCT CR
	.17"SILVER STEEL				FUEL CHARGE
995	5.0L V8 FFV ENG	1995		B4A	NET INV FLT OPT NC
44G	ELEC 10-SPDAUTO				DEST AND DELIV 1395
	.265/70R-17				TOTAL BASE AND OPTIONS 40160
X27	3.31 REG AXLE	NC			TOTAL 40160
	7050# GVWR				*THIS IS NOT AN INVOICE*
	JOB #2 ORDER				*TOTAL PRICE EXCLUDES COMP PR

18B BLK PLAT BDS

250

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

QC05140

V1DP0117

2,6

# Service Truck - Quota B

2018 Ford F-150 Super Cab 4x4 6.5 Bed (X1E/145)

Exterior: Oxford White (YZ)

Interior: Vinyl 40/20/40 (AG)

Base Price \$21,117

Options:

- Super Cab (X1E) \$3,762
- Cab Steps (18B) \$231
- 5.0L V-8 (995) \$1,836
- Cruise Control \$included in base price
- Delete Rear Defroster \$(200)
- **Power Group** \$included in base price  
Locks, Windows, Mirrors, & RKE

Total \$26,746

Thank you

**Jay Cooper**

Shawnee Mission Ford

11501 SMPKY

Shawnee, KS 66203

DL 913-248-2287

Fax 913-631-7325

Email [jay.cooper@shawneemissionford.com](mailto:jay.cooper@shawneemissionford.com)

James (Moe) McCutchen  
Tonganoxie City Public Works  
Foreman  
Tonganoxie City Fire Dept.  
Assistant Chief  
Cell : 913-290-0446  
Email : [mmccutchen@tonganoxie.org](mailto:mmccutchen@tonganoxie.org)

Begin forwarded message:

**From:** Jay Cooper <[Jay.Cooper@shawneemissionford.com](mailto:Jay.Cooper@shawneemissionford.com)>  
**Date:** January 12, 2018 at 2:26:26 PM CST  
**To:** "[mmccutchen@tonganoxie.org](mailto:mmccutchen@tonganoxie.org)" <[mmccutchen@tonganoxie.org](mailto:mmccutchen@tonganoxie.org)>  
**Subject:** FW: F-150

Updated quote with Rear Defroster Delete

2018 Ford F-150 Super Cab 4x4 6.5 Bed (X1E/145)

Exterior: Oxford White (YZ)  
Interior: Vinyl 40/20/40 (AG)

Base Price	\$21,117
Options:	
• Super Cab (X1E)	\$3,762
• Cab Steps (18B)	\$231
• 5.0L V-8 (995)	\$1,836
• Cruise Control	\$included in base price
• Delete Rear Defroster	\$(200)
• Power Group	\$included in base price
Locks, Windows, Mirrors, RKE	
Total	\$26,746
Additional Options to Consider	
• Line X	\$509

- Rhino \$465
- Reverse Sensing (76R) \$253 (requires tow package)
- Trailer Tow (53A) \$548
- Trailer Brake Controller (67T) \$253
- Skid Plates (4x4) (413) \$148
- SYNC (52P) \$387 (requires cruise control)
- 33 Gallon Fuel Tank (655) \$409
- Fog Lamps (595) \$128
- Cruise control delete \$(150)
- LT245/70R17E AT (T7C) \$272

Thank you

Jay Cooper

**Jay Cooper**

Shawnee Mission Ford  
 11501 SMPKY  
 Shawnee, KS 66203

DL 913-248-2287

Fax 913-631-7325

Email [jay.cooper@shawneemissionford.com](mailto:jay.cooper@shawneemissionford.com)

VIRTC1DP

CNGP530

VEHICLE ORDER CONFIRMATION

02/26/18 18:48:48

==>

Dealer: F53407

2018 F-150

Page: 1 of 1

Order No: 9998 Priority: E2 Ord FIN: QR739 Order Type: 5B Price Level: 820  
Ord Code: 101A Cust/Flt Name: TONGANOXIE PO Number:

		RETAIL	DLR INV		RETAIL	DLR INV
X1E	F150 4X4 S/C	\$35125	\$33369.00	JOB #2 ORDER		
	145" WHEELBASE			18B BLK PLAT BDS	250	231.00
YZ	OXFORD WHITE			SYNC		
A	VINYL 40/20/40	NC	NC	AM/FM CD		
G	MED EARTH GRAY			FLEX FUEL		
101A	EQUIP GRP	2255	2075.00	SP FLT ACCT CR		(1069.00)
	.XL SERIES			FUEL CHARGE		10.16
	.POWER EQUIP GRP			DEST AND DELIV	1395	1395.00
	.CRUISE CONTROL			TOTAL BASE AND OPTIONS	41020	37847.16
	.17"SILVER STEEL			XL MID DISCOUNT	(750)	(691.00)
995	5.0L V8 FFV ENG	1995	1836.00	TOTAL	40270	37156.16
44G	ELEC 10-SPDAUTO			*THIS IS NOT AN INVOICE*		
	.265/70R-17					
X27	3.31 REG AXLE	NC	NC			
	7050# GVWR					

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC05025

Zeek Ford

V1DP0088

2,6

\$30,856.16

VIRTC1DP

CNGP825 Vehicle Order 02/26/18 18:48:19  
 ==> Dealer: F53407  
 Model Yr: 18 Body: X1E Beg Ord: 9998 No Units: 001 End Ord: \_\_\_\_\_  
 Ord Type: 0 Series/PEP: 101A Engine: 99 5 Trans: 44 G Whlbase: 145  
 Priority: E2 Paint: YZ Trim: AG Accent: \_\_ Roof: \_\_  
 Add: 18B \_\_\_\_\_  
 Del: \_\_\_\_\_  
 Init: \_ Cust/Flt Name: TONGANOXIE Ord FIN: QR739 User FIN: QR739  
 PO Number: \_\_\_\_\_ Ship-to Code: \_\_\_\_\_ Additional Trailers (Y/N): \_

INFO \*\*CONSIDER ORDERING CHROME PKG(86A)/STX PKG (61S) FOR DISCOUNTS\*\*

RETURN=Edit/Price F1=Help F3/F12=Veh Ord Menu  
 F4=Submit/No Price F5=Add to Library F6=Clear  
 F9=Targeted Veh F11=Sng Alter/Cancel F13=Mult Alter/Cancel F15=Library  
 S033 - EDITING HAS BEEN COMPLETED. QC05025

V1DP0088

3,12

Welcome j-sande71



# Fleet Concession Management

- HOME
  - CONCESSION TUTORIAL
  - CONCESSION LOOKUP TUTORIAL
  - CONTACT INFO
- CONCESSION LOOKUP
  - CONCESSION REQUEST ENTRY
  - CONCESSION REQUEST REVIEW/EDIT
  - CONTACT US

**FLEET CONCESSION MANAGEMENT : SEARCH**

State/Fed:    
 Model Year:    
 Vehicle:    
 Body Type:    
 GPC TYPE:

Search

YOUR SEARCH CRITERIA: STATE: KS-KANSAS, MODEL YEAR: 2018, VEHICLE: 24-F-150, BODY STYLE: F1E-F150 4X4 STYLESIDE REG CAB, GPC: ALL  
BID AND ORDER MUST BE SUBMITTED BY EXPIRATION DATE

STATE	VEHICLE	BODY	GPC \$	PRICE_LEVEL	REF DATE	REF#_FIN	GPC TYPE	EXPIRATION DATE
KS	24-F-150	F1E-F150 4X4 STYLESIDE REG CAB	6800	815	2/13/2018	39510J	Piggyback	N/A
KS	24-F-150	F1E-F150 4X4 STYLESIDE REG CAB	6600	820	2/11/2018	39176J	Local	N/A
KS	24-F-150	F1E-F150 4X4 STYLESIDE REG CAB	6000	800	4/5/2017	02097J	Local	N/A

# Dump Body + Snowplow Bracket Quote



EQUIPMENT CO.  
 3250 Harvester Road  
 Kansas City, Kansas 66115  
 (Phone) 913-342-1450 (Fax) 913-342-1377  
 sales@americanequipment.us

## QUOTATION

DATE	Quotation #
2/15/2018	021518/6RK

NAME / ADDRESS
City of Tonganoxie P.O. Box 326 Tonganoxie, KS 66086

TO CONFIRM ORDER
Quote Accepted by _____
Date _____
P.O. # _____

LEAD TIME	TERMS	REP	FOB	PHONE	FAX #
	Due on Rece...	REK			
QTY	ITEM	DESCRIPTION	U/M	COST	Total
1	300	Equipment Pricing based on City of Kansas City, MO Contract # EV2260: Crysteel 10' Heavy Duty Western Style Dump Body: - 36" 7ga. sides - 3/16" AR450 steel floor - air operated tailgate release - ladder on driver side front - mount plate and vibrator - Oval LED s/t/t lights in rear posts - Oval LED strobes in rear posts and in front of cabshield - 10" bolt-on spreader apron - 1/2 cabshield - trunnion mount telescopic hoist - electric tarping system with mesh tarp - painted black Force America Central Hydraulic System: - hotshift pto and direct mount load sensen pump - in cab electric spreader controller - cable joystick control for snowplow and dump hoist - 30 gallon side mounted hydraulic tank - Side mounted valve enclosure Universal Quick Hitch Style Plow Hitch - plow lights mounted on plow hitch Installation		33,515.00	33,515.00
Quoted by Ryan Keith				<b>Total</b>	

# American

EQUIPMENT CO.  
 3250 Harvester Road  
 Kansas City, Kansas 66115  
 (Phone) 913-342-1450 (Fax) 913-342-1377  
 sales@americanequipment.us

## QUOTATION

DATE	Quotation #
2/15/2018	021518/6RK

NAME / ADDRESS
City of Tonganoxie P.O. Box 326 Tonganoxie, KS 66086

TO CONFIRM ORDER
Quote Accepted by _____
Date _____
P.O. # _____

LEAD TIME	TERMS	REP	FOB	PHONE	FAX #		
	Due on Rece...	REK					
QTY	ITEM	DESCRIPTION			U/M	COST	Total
		Options: 10' x 36" Henke Municipal Snowplow:- add \$7,487.00 - UQH plow side hitch - rubber snow deflector - mushroom shoes Stainless steel dump body ILO steel - add \$3,765.00 Hydraulic High-Lift tailgate - add \$2,257.00 Poly Fenders - add \$645.00					645
Quoted by Ryan Keith					<b>Total</b>	\$33,515.00	

This quote is valid for 30 days. Applicable taxes not included.

total \$ 34,160.00



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** March 5, 2018  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** George Brajkovic, City Manager  
**SUBJECT:** Resolution No. 03-18-01; Authorizing the purchase of real property

**DISCUSSION:**

The City has been in contact with the Kansas Department of Transportation (KDOT) involving real property located within the City limits. Resolution No. 03-18-01 outlines that the fair market value of the property has been established via an appraisal and authorizes the City Manager to complete the acquisition of the property.

**BUDGET IMPACT:**

Minimal, as the funds necessary for this purchase are available in the City's General Fund.

**ACTION(S) NEEDED:**

Make a motion to approve Resolution No. 03-18-01.

**ATTACHMENTS:**

Resolution No. 03-18-01

**cc:** Shannon Marcano, City Attorney  
Dan Porter, Assistant City Manager

**RESOLUTION NO. 03-18-01**

**A RESOLUTION APPROVING AND AUTHORIZING THE PURCHASE OF PROPERTY FROM THE KANSAS DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the Kansas Department of Transportation (“KDOT”) owns certain real property located in the City of Tonganoxie, Kansas (the “City”), legally described in Exhibit A (the “Property”); and

**WHEREAS**, the Property’s fair market value has been appraised and established; and

**WHEREAS**, KDOT wishes to sell, and the City wishes to purchase the Property for such fair market value.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:**

**Section 1.** That the Governing Body approves the purchase of the Property in accordance with the fair market value of the Property as established by the appraisal, and hereby authorizes the City Manager to take any and all action necessary in furtherance of that purpose.

**Section 2.** That this resolution shall become effective upon passage.

**ADOPTED** by the Governing Body this 5<sup>th</sup> day of March, 2018.

**SIGNED** by the Mayor this 5<sup>th</sup> day of March, 2018.

**SEAL**

---

Jason K. Ward, Mayor

ATTEST:

---

Patricia C. Hagg, City Clerk

APPROVED AS TO FORM:

---

Shannon M. Marciano, City Attorney

**EXHIBIT A**  
**Legal Description of the Property**

A tract of land in the Northwest Quarter of Section 9, Township 11 South, Range 21 East of the 6th P.M., described as follows: COMMENCING at the Northwest corner of said Quarter Section; thence on an assumed bearing of North 88 degrees 32 minutes 47 seconds East, 42.13 feet along the North line of said Quarter Section to the **POINT OF BEGINNING**; **FIRST COURSE**, thence continuing North 88 degrees 32 minutes 47 seconds East, 674.40 feet along said North line; **SECOND COURSE**, thence South 01 degree 42 minutes 03 seconds East, 27.70 feet; **THIRD COURSE**, thence South 76 degrees 17 minutes 31 seconds West, 85.48 feet; **FOURTH COURSE**, thence South 65 degrees 33 minutes 00 seconds West, 233.22 feet; **FIFTH COURSE**, thence South 50 degrees 08 minutes 24 seconds West, 249.80 feet; **SIXTH COURSE**, thence South 75 degrees 33 minutes 17 seconds West, 66.93 feet; **SEVENTH COURSE**, thence North 27 degrees 54 minutes 39 seconds West, 168.33 feet; **EIGHTH COURSE**, thence North 15 degrees 54 minutes 22 seconds West, 161.60 feet to the **POINT OF BEGINNING**. The above described tract contains 2.41 acres, more or less.



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** March 5, 2018  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** George Brajkovic, City Manager  
**SUBJECT:** Ordinance No. 1434; Amending the Governing Body Vacancy Process

**DISCUSSION:**

Per discussions during the City Council regular meeting held on February 20, 2018, staff has completed research into the Kansas state statute provisions for filling a City Council vacancy in a City of the Second Class. Ordinance No. 1434 amends Section 1-208 of the current City Code to be in alignment with the aforementioned statutes.

The proposed process to fill a vacancy in the City Council for the remainder of the unexpired term includes the following items:

- Appointment by the governing body according to a majority vote within a period of 60 days.
- After 60 days the vacancy would be filled by a special election.
- All members of the governing body may nominate a candidate for the position.

The current vacancy on City Council became effective on February 20, 2018. Upon the passage and publication of this ordinance, the deadline for the governing body to complete the nomination and appointment of a candidate the vacant position is April 21, 2018.

To clarify the proposed changes established in the ordinance, underlining indicates additional language and text with strikethrough expresses deletion.

**ACTION(S) NEEDED:**

Make a motion to approve Ordinance No. 1434, amending Article 2, "GOVERNING BODY", Section 1-208, "VACANCIES IN GOVERNING BODY, HOW FILLED", of the Tonganoxie City Code.

**ATTACHMENTS:**

Ordinance No. 1434

**cc:** Shannon Marcano, City Attorney  
Dan Porter, Assistant City Manager

**ORDINANCE NO. 1434**

**AN ORDINANCE AMENDING ARTICLE 2, “GOVERNING BODY”, SECTION 1-208, “VACANCIES IN GOVERNING BODY, HOW FILLED”, OF THE TONGANOXIE CITY CODE**

WHEREAS, the City of Tonganoxie is a City of the Second Class; and

WHEREAS, K.S.A. Section 14-204 provides that whenever vacancies occur in the City Council of a City of the Second Class, the Governing Body shall appoint an elector of the ward of where the vacancy occurs to be a council member for the balance of the unexpired term; and

WHEREAS, K.S.A. Section 12-104a further provides that such vacancy shall be filled within 60 days or such vacancy shall be filled by a special election; and

WHEREAS, the Governing Body wishes to amend Section 1-208 of the Tonganoxie City Code to reflect the process to fill vacancies in the City Council for Second Class Cities.

**NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:**

Section 1: That Section 1-208 of the Tonganoxie City Code, entitled “Vacancies in Governing Body, How Filled”, be amended with the deletion of the stricken language, and the addition of the underlined language, as follows:

**1-208. VACANCIES IN GOVERNING BODY; HOW FILLED.**

In case of a vacancy in the council occurring by reason of resignation, death or removal from office or from the city, ~~the mayor, by and with the advice and consent of the remaining councilmembers, shall appoint an elector to fill the vacancy until the next election for that office. In case any person elected as a councilmember neglects or refuses to qualify within 30 days after election, the councilmember shall be deemed to have refused to accept the office and a vacancy shall exist. The mayor may, with the consent of the remaining councilmembers, appoint a suitable elector to fill the vacancy.~~ the governing body shall appoint an elector to be council member for the balance of the unexpired term. Any member of the governing body may nominate a candidate to fill the vacancy, and the successful candidate shall be approved by a majority vote of the governing body. Such vacancy shall be filled within 60 days or such vacancy shall be filled by a special election.

In case of a vacancy in the office of mayor, the president of the council shall become mayor until the next regular election for that office and a vacancy shall occur in the office of the councilmember becoming mayor.

Section 2: That this ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Tonganoxie, Kansas as provided by law.

**PASSED** by the City Council this 5<sup>th</sup> day of March, 2018.

**APPROVED** by the Mayor this 5th day of March, 2018.

**SEAL**

\_\_\_\_\_  
Jason K. Ward, Mayor

ATTEST:

\_\_\_\_\_  
Patricia C. Haag, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Shannon M. Marcano, City Attorney