CITY OF TONGANOXIE
321 S. DELAWARE 913-845-2620
August 21, 2017
7:00 Regular Meeting

Honorable Jason K. Ward, Mayor
Council Members
Chris Donnelly James Truesdell
Curtis Oroke Andy Gilner Kara Reed

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

II. Approval of Minutes – Regular Meeting dated August 7, 2017

III. Consent Agenda

a) Review Bill Payments

IV. Open Agenda

"Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. Please wait to be recognized by the Mayor, then **state your name and address** and all comments are to be directed to the chair."

V. Old Business

VI. New Business

a) Lifesaving Award Presentation to Joe Byrne by the Tonganoxie Fire Department

b) Ordinance 1427: Granting a special use permit for in-home daycare at 215 S. Whilshire Drive

c) Presentation from Springstead Financial regarding potential refunding of bonds

d) Consider approval to purchase rock salt for snow and ice control

e) Consider approval to purchase asphalt for maintenance on Smiley Road

f) Consider approval to purchase a back-up generator for the lift station in Timber Hills

g) Consider approval to purchase 2018 Dodge Charger

h) Consider amendment to Fire Equipment Reserve Fund due to receipt of the Assistance to Firefighters Grant

i) Consider approval to purchase equipment with the Assistance to Firefighters Grant

j) Consider approval to purchase 2017 Quick Attack/Wildland Firefighting Unit

k) City Manager Agenda

1. July Financial Report
2. 2017 League of Kansas Municipalities conference
3. Appoint voting delegates for LKM
4. Next council meeting: Tuesday, September 5

l) City Attorney Agenda

m) Mayor Agenda

1. Consider re-appointments to the Planning Commission

n) Mayor Pro Tem Agenda

1. Executive session for the purposes of discussing data relating to the financial affairs or trade secrets of a corporation, pursuant to the economic development exception, KSA 75-4319(b)4)

o) City Council Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn

Check Report

City of Tonganoxie, KS

By Check Number

Date Range: 08/03/2017 - 08/17/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0034	AT&T ACCESS TRANSPORT SERVICES	08/04/2017	Regular	0.00	74.49	41789
0111	COLEMAN EQUIPMENT INC	08/04/2017	Regular	0.00	1,577.50	41790
0115	CONRAD FIRE EQUIPMENT, INC.	08/04/2017	Regular	0.00	8,683.08	41791
0136	DELTA DENTAL PLAN OF KANSAS,IN	08/04/2017	Regular	0.00	2,159.47	41792
0159	ELECTROLIFE BATTERY INC	08/04/2017	Regular	0.00	239.96	41793
0166	EMERGENCY REPORTING	08/04/2017	Regular	0.00	139.00	41794
0856	HAUPT CONSTRUCTION COMPANY	08/04/2017	Regular	0.00	172,800.00	41795
0243	HIMPEL LUMBER & BUILDING SUPPL	08/04/2017	Regular	0.00	516.30	41796
0250	HONEYCREEK DISPOSAL SERVICE	08/04/2017	Regular	0.00	25,374.75	41797
0308	KANSAS STATE TREASURER	08/04/2017	Regular	0.00	1,294.50	41798
0321	KANSAS DEPARTMENT OF REVENUE	08/04/2017	Regular	0.00	445.93	41799
0330	KANSAS GAS SERVICE	08/04/2017	Regular	0.00	37.82	41800
0404	LEAVENWORTH TIMES	08/04/2017	Regular	0.00	96.00	41801
0410	LIBERTY NATIONAL	08/04/2017	Regular	0.00	237.82	41802
0857	MIDCONTINENT COMMUNICATIONS	08/04/2017	Regular	0.00	159.99	41803
0496	ONE CALL CONCEPTS	08/04/2017	Regular	0.00	81.00	41804
0503	PACE ANALYTICAL SERVICES INC	08/04/2017	Regular	0.00	454.00	41805
0555	RICOH USA, INC.	08/04/2017	Regular	0.00	29.96	41806
0566	SALTUS TECHNOLOGIES	08/04/2017	Regular	0.00	2,087.50	41807
0568	SAMS CLUB	08/04/2017	Regular	0.00	588.56	41808
0866	TERRACON CONSULTANTS, INC	08/04/2017	Regular	0.00	1,085.00	41809
0614	T-MOBILE	08/04/2017	Regular	0.00	473.83	41810
0628	TODD'S TIRE LLC	08/04/2017	Regular	0.00	14.00	41811
0648	UNIVERSAL, INC.	08/04/2017	Regular	0.00	414.42	41812
0661	VISION SERVICE PLAN	08/04/2017	Regular	0.00	395.08	41813
0668	WEIS FIRE & SAFETY EQUIPMENT	08/04/2017	Regular	0.00	274.00	41814
0671	WESTAR ENERGY	08/04/2017	Regular	0.00	3,213.92	41815
0684	WIRENUTS	08/04/2017	Regular	0.00	50.85	41816
0046	BAY BRIDGE ADMINISTRATORS, LLC	08/10/2017	Regular	0.00	303.76	41817
0749	BROADVOICE	08/10/2017	Regular	0.00	139.55	41818
0700	BUSHYHEAD LLC	08/10/2017	Regular	0.00	3,870.00	41819
0088	CENTRAL STATES LEEDS	08/10/2017	Regular	0.00	450.00	41820
0113	COMMERCIAL AQUATIC SERVICES	08/10/2017	Regular	0.00	40.68	41821
0115	CONRAD FIRE EQUIPMENT, INC.	08/10/2017	Regular	0.00	609.68	41822
0157	EDWARDS CHEMICALS	08/10/2017	Regular	0.00	3,322.05	41823
0189	FIRST STATE BANK & TRUST	08/10/2017	Regular	0.00	1,063.79	41824
0861	GBA ARCHITECTS ENGINEERS	08/10/2017	Regular	0.00	105,666.97	41825
0207	GEIGER READY-MIX	08/10/2017	Regular	0.00	387.75	41826
0217	GRAINGER	08/10/2017	Regular	0.00	73.86	41827
0225	HAMM INC	08/10/2017	Regular	0.00	886.60	41828
0824	IBT INC	08/10/2017	Regular	0.00	374.86	41829
0305	KACM-KS.ASSOC. COURT MNGMT	08/10/2017	Regular	0.00	65.00	41830
0330	KANSAS GAS SERVICE	08/10/2017	Regular	0.00	153.66	41831
0757	KC CLEAN	08/10/2017	Regular	0.00	300.00	41832
0391	LAWRENCE JOURNAL WORLD	08/10/2017	Regular	0.00	80.37	41833
0393	LAWRENCE MEMORIAL HOSPITAL	08/10/2017	Regular	0.00	30.00	41834
0417	LOBB ELECTRIC LLC	08/10/2017	Regular	0.00	975.70	41835
0426	LV COUNTY SHERIFF OFFICE	08/10/2017	Regular	0.00	880.00	41836
0868	METAL DOORS & FRAME COMPANY	08/10/2017	Regular	0.00	198.00	41837
0857	MIDCONTINENT COMMUNICATIONS	08/10/2017	Regular	0.00	360.09	41838
0469	MR. TIRE	08/10/2017	Regular	0.00	117.65	41839
0491	OLATHE WINWATER WORKS	08/10/2017	Regular	0.00	4,420.00	41840
0500	OREILLY AUTO PARTS	08/10/2017	Regular	0.00	694.41	41841
0579	SECURITY BENEFIT - 457	08/10/2017	Regular	0.00	2,619.23	41842

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0671	WESTAR ENERGY	08/10/2017	Regular	0.00	13,389.16	41843
0869	Abby Miller	08/17/2017	Regular	0.00	265.00	41844
0059	BOARD OF PUBLIC UTIL.-WATER	08/17/2017	Regular	0.00	21,505.67	41845
0070	BROTHER' S MARKET	08/17/2017	Regular	0.00	399.99	41846
0113	COMMERCIAL AQUATIC SERVICES	08/17/2017	Regular	0.00	297.28	41847
0752	DIRECTOR OF ACCOUNTS & REPORTS	08/17/2017	Regular	0.00	150.00	41848
0813	FREESTATE ELECTRIC COOPERATIVE	08/17/2017	Regular	0.00	1,382.00	41849
0809	FREESTATE ELECTRIC COOPERATIVE INC	08/17/2017	Regular	0.00	769.70	41850
0205	GALL'S LLC	08/17/2017	Regular	0.00	100.00	41851
0596	GEOFF SONNTAG	08/17/2017	Regular	0.00	400.00	41852
0216	GOULD EVANS PC	08/17/2017	Regular	0.00	929.48	41853
0225	HAMM INC	08/17/2017	Regular	0.00	436.63	41854
0822	JRW ELECTRIC LLC	08/17/2017	Regular	0.00	315.00	41855
0336	KANSAS RURAL WATER ASSOCIATION	08/17/2017	Regular	0.00	920.00	41856
0348	KBI	08/17/2017	Regular	0.00	800.00	41857
0397	LEAGUE OF KANSAS MUNICIPALITIE	08/17/2017	Regular	0.00	100.00	41858
0414	LINK-LITE NETWORKING, INC.	08/17/2017	Regular	0.00	1,348.75	41859
0857	MIDCONTINENT COMMUNICATIONS	08/17/2017	Regular	0.00	873.50	41860
0548	RECORDNEWS	08/17/2017	Regular	0.00	867.85	41861
0646	UNITED WAY OF LV CO ,INC	08/17/2017	Regular	0.00	221.55	41862
0671	WESTAR ENERGY	08/17/2017	Regular	0.00	159.98	41863

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	75	0.00	396,713.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	100	**75**	**0.00**	**396,713.93**

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	8/2017	396,713.93
			396,713.93

From: Jack Holcom
To: Jamie Shockley
Cc: George Brajkovic
Subject: Present Award at August 21st Council Meeting
Date: Friday, August 11, 2017 4:22:59 PM
Attachments: Joe Byrne Lifesaving Award.pdf

Hello Jamie,

I would like to make a Lifesaving award presentation at the beginning of the August 21st, 2017 City Council meeting. The award presentation will be made to a Tonganoxie resident that made a lifesaving rescue while he was employed with the Grand Traverse Metro Emergency Services in Traverse, MI. Joe Byrne and his family have agreed to attend the Council meeting for the presentation. Mr. Byrne will be presented with a Life Saving Medal, Certificate and letter from his former Fire Chief. The Tonganoxie Fire department and myself have been asked by his former Fire Chief to assist in recognizing Mr. Byrne.

I have attached a copy of Lifesaving Award Letter.

Thank you,

Jack Holcom, Fire Chief
City of Tonganoxie, Kansas
Fire Dept.: (913) 845-2620 ext. 1200
www.tonganoxie.org

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jamie Shockley, Assistant City Manager

SUBJECT: Ordinance 1427: Special Use Permit for In-Home Daycare at 215 S. Whilshire

A public hearing was held at the Planning Commission meeting on August 3, 2017 for a Special Use Permit submitted by Courtney Gordon for an in-home daycare at her residence, located at 215 S. Whilshire Drive. The property is zone R-SF "Residential Single-Family District," which requires a special use permit for an in-home daycare.

After holding a public hearing and discussion, the Planning Commission recommended approval of the request subject to the conditions recommended by staff and conditions included in Ordinance 1427

Action Needed

Make a motion to approve Ordinance 1427 and accept the Planning Commission's recommendation for approval of a special use permit to property located at 215 S. Whilshire Drive, allowing an in-home child daycare at a single family residence.

Attachments

ORDINANCE NO. 1427

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO ALLOW A CHILD CARE FACILITY LOCATED AT 215 SOUTH WILSHIRE DRIVE, TONGANOXIE, LEAVENWORTH COUNTY, KANSAS

WHEREAS, under the ZONING ORDINANCE AND SUBDIVISION REGULATIONS OF THE CITY OF TONGANOXIE, KANSAS, 2003, (the "Zoning Ordinance") the Governing Body of the City of Tonganoxie, Kansas, is given the power to amend, supplement or change existing zoning regulations or grant special use permits within the City; and

WHEREAS, an application for a Special Use Permit to allow a child care facility at 215 South Wilshire Drive was received by the City and forwarded to the Tonganoxie Planning Commission in accordance with the Zoning Ordinance; and

WHEREAS, the Zoning Ordinance requires a public hearing to be held prior to the granting of a special use permit; and

WHEREAS, a public hearing was held by the Tonganoxie Planning Commission on August 2, 2017, and notice of such public hearing was provided in accordance with Kansas state law and the Zoning Ordinance; and

WHEREAS, on August 2, 2017, the Tonganoxie Planning Commission considered the application and recommended approval of the special use permit for the child care facility for the property legally described as:

SECTION 10, TOWNSHIP 11, RANGE 21E, LOT 45, GREYSTONE ADDITION, TO THE CITY OF TONGANOXIE, KANSAS, ACCORDING TO THE RECORDED PLAT THEREOF, IN LEAVENWORTH COUNTY, KANSAS, MORE COMMONLY KNOWN AS 215 S WHILSHIRE DRIVE

with the following conditions:

a) The special use permit shall be valid for a period not exceeding five (5) years following the date of approval of this ordinance.

b) The applicant shall notify the City of any changes to the licenses granted by KDHE for an in-home child day care on this subject property.

c) The applicant shall obtain a fire inspection on an annual basis, concurrently with the annual renewal of a City business licenses for the in-home child daycare.

d) Employees shall be limited to the residents of the home.

e) A maximum of ten (10) children shall be allowed for care in the home, as restricted by KDHE.

f) A fenced play area that meets the Tonganoxie Zoning Regulation requirements will be maintained throughout the permit period;

and

WHEREAS, the Planning Commission's recommendation was presented to the Governing Body at its regularly scheduled meeting on August 21, 2017, for consideration.

NOW THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

SECTION 1. That the special use permit is hereby granted for a child care facility for the property legally described as:

SECTION 10, TOWNSHIP 11, RANGE 21E, LOT 45, GREYSTONE ADDITION, TO THE CITY OF TONGANOXIE, KANSAS, ACCORDING TO THE RECORDED PLAT THEREOF, IN LEAVENWORTH COUNTY, KANSAS, MORE COMMONLY KNOWN AS 215 S WHILSHIRE DRIVE

with the following conditions:

a) The special use permit shall be valid for a period not exceeding five (5) years following the date of approval of this ordinance.

b) The applicant shall notify the City of any changes to the licenses granted by KDHE for an in-home child day care on this subject property.

c) The applicant shall obtain a fire inspection on an annual basis, concurrently with the annual renewal of a City business licenses for the in-home child daycare.

d) Employees shall be limited to the residents of the home.

e) A maximum of ten (10) children shall be allowed for care in the home, as restricted by KDHE.

f) A fenced play area that meets the Tonganoxie Zoning Regulation requirements will be maintained throughout the permit period.

SECTION 2. That this order shall take effect and be enforced from and after its passage, approval, and publication in the Tonganoxie Mirror, the official newspaper of the City of Tonganoxie.

PASSED BY THE CITY COUNCIL THIS 21ST DAY OF AUGUST, 2017.

APPROVED BY THE MAYORTHIS 21st DAY OF AUGUST, 2017.

(Seal)

_____

Jason K. Ward, Mayor

Attest:

_____

Patty Hagg, City Clerk

Approved as to form:

_____

Shannon M. Marcano, City Attorney

City of Tonganoxie, Kansas

PLANNING STAFF REPORT

Case#: 2017-006P

Date of Report: August 1, 2017

Recommendation: Approval, based on conditions and specific findings of Planning Commission.

Applicant Name: Courtney Gordon

Property Owner Name: Kevin and Tina Gordon

Subject Property Address: 215 S. Whilshire Drive

Property Size: 10,294.38 s.f.

Zoning: Residential – Single -Family

Legal Description:

Type of Approval Desired: SUP –Residential Daycare
Date of Application: 7/3/2017
Date of Public Hearing: 8/3/2017

I. PROJECT DESCRIPTION

A. Subject Property. Zoned R-SF, Single Family District
B. Proposal. To initiatiate an in-home daycare for up to 10 children, with hours of operation of 7:15AM to 5:30PM, Monday through Friday.
C. Nature of Application. Request for Special Use Permit to operate an in-home daycare.

II. BACKGROUND

The applicant is seeking a Special Use Permit to operate an in-home daycare for up to 10 children at her residence, 215 S. Whilshire Drive. The property is zoned R-SF, and is being used as a single-family home in conformance with the zoning requirements. The R-SF zoning district allows in-home daycares subject to approval of a special use permit. The applicant has been issued a temporary license (included in packet and effective June 30, 2017 through September 28, 2017). Additionally a Fire and Life Saftey

Agreement and Inspection was coducted on May 29, 2017 and the applicant and premises met all requirements

III. REVIEW CONSIDERATIONS

This property is zoned R-SF, Single Family District, and Section 22 of the Tonganoxie Zoning ordinance permits child daycare homes in any zoning district.

A. *General Considerations*

In accordance with Section 22, "In making a recommendation to the Governing Body, the Planning Commission shall specify the particular grounds relied upon and their relation to the proposed use and shall make affirmative that the proposed use conforms with the general standards set forth in this article. In no case shall an exception be granted if the proposed use will constitute a nuisance, public health, or safety hazard to adjacent properties or to the community at large."

Specifically, the Zoning Ordinance allows the Governing Body to approve Special Use Permits based on a review and recommendation of the Planning Commission, when in their judgment the application:

- "will not seriously injure the appropriate use or safety of neighboring property and;
- will conform to the general intent and purpose of this ordinance;
- and shall comply with the height and area regulations of the district in which it may be located." [Section 22-010.]

In general, Special Use Permits are used for two circumstances: (1) to allow uses that are not universally appropriate for a district, but based on specific site, location, operation or design contingencies of an individual application may be appropriate; and/or (2) to allow uses that are not ideal for the long-range goals of a particular district, but are an appropriate interim improvement on a particular site that will not undermine the long-term investments on the site or in the district that are consistent with plans or the district intent.

This application meets the first circumstance referenced above for special use permits – to enable a use that due to its limited scale and intensity, and due to the specific location and circumstances of the proposed use, it is consistent with the zoning of the area.

B. *Additional Standards.*

In addition, the application must be reviewed against the following standards. After each consideration are staff comments. Staff has not had the benefit of hearing testimony; therefore the Planning Commission should indicate agreement or disagreement prior to acting on the application. [22-011]

(a) **The location and size of the proposed use in relation to the site and to adjacent sites and uses of property, and the nature and intensity of operations proposed thereon.**

The surrounding are consists of a mixture of single-family and and duplexes, plus unincorporated large-lot residential and pastures to the east. The immediately adjacent properties and properties on the block are all single-family homes with a similar lot size.

(b) **Accessibility of the property to police, fire, and refuse collection and other municipal services; adequacy of ingress and egress to and within the site; traffic flow and control;**

and the adequacy of off-street parking and loading areas.

The subject property has good access for public safety and other municipals services along the abutting streets. The low-intensity nature of the proposed use will not implicate traffic flow, parking or other impacts on adjacent property. Drop-off and pick-up procedures for a low level of care proposed is similar in nature to residential traffic and can be accommodated by the site and street layout in the area.

(c) **Utilities and services, including water, sewer, drainage, gas and electricity, with particular reference to location, availability, capacity and compatibility.**

All utilities are provided and the proposed special use will not have any impact on the continued services in this area.

(d) **The location, nature and height of structures, walls, fences, and other improvements; their relation to adjacent property and uses; and the need for buffering or screening**.

The application is proposed in an existing building with no perceived impact on the site or adjacent sites. An existing fenced play area appears to be located in the backyard of the residence.

(e) **The adequacy of required yard and open space requirements and sign provisions**.

This use is subject to licensing requirements of the Kansas Department of Health and Environment (KDHE), and the applicant has maintained all applicable licenses and permits subject to their annual review and renewals. No other specific yard, open space or sign provisions apply to this proposed application.

(f) **The general compatibility with adjacent properties, other properties in the district, and the general safety, health and comfort and general welfare of the community and surrounding neighborhood.**

The proposed use is compatible with residential zoning and provides a necessary service use to the community in a neighborhood setting, provided the scale and intensity of the use is maintained at low, neighborhood-compatible levels.

C. *Specific Standards.*

In-home daycare uses also have the following specific standards that must be met [22-030.A]:

1. **The predominant use of the premises must be residential.**

The applicant has indicated that the house on this property is primarily residential, and both the KDHE and Tonganoxie Zoning Ordinance limit the number of children cared for through this special use permit.

2. **The use be primarily carried on or conducted by members of a family residing in the dwelling.**

The applicant has indicated that this is her principle residence and that she will be the only employee of the business.

3. **All open play areas must be completely enclosed with a fence (chain link, wood or vinyl) at least four feet in height and in good repair.**

The applicant has not indicated if this condition is met, however from review of the aerial mapping and viewing the site from the street it appears that this condition is met. The applicant shall confirm that this requirement is and will continue to be met.

IV. STAFF RECOMMENDATION

Staff recommends renewal of the existing special use permit subject to the following conditions:

a. The Special Use Permit is limited for a period of 5 years following the date of City Council approval.
b. The applicant shall notify the City of any changes to the license granted by KDHE for child day care home on this the subject property.
c. The applicant shall obtain a fire inspection on an annual basis, concurrently with the annual renewal of a City Business License for the child day care home.
d. Employees shall be limited to residents of the home.
e. A maximum of 10 children shall be allowed for care in the home, as restricted by KDHE.
f. The applicant confirm that a fenced play area, meeting the Tonganoxie Zoning Ordinance will be maintained throughout the permit period.

V. EFFECT OF DECISION

- The Planning Commission decision is a recommendation to Governing Body; final approval of the City Council is required. Following the consideration of any additional input from the applicant, City Staff, or the public, and based on the application and testimony at the hearing, the Planning Commission may take one of the following actions.
    - Recommend approval of the application.
    - Recommend approval of the application, subject to conditions;
    - Recommend denial of the application, or
    - Continue the application to another date for further consideration and additional information. If continued to a specific date, time and location, no new notice will be required.
- The City Council considers the application at the next meeting after 14 days .
- If a valid protest petition is filed with the City of Tonganoxie City Clerk within 14 days from the conclusion of the Planning Commission hearing, the City Council must approve the application by a ¾ majority of the governing body.

VI. PHOTOS AND MAPS (See next page)

Respectfully Submitted

_____

Chris Brewster, AICP
Gould Evans

Site Location: 215 S. Whilshire Drive

Zoning Map

Planning Commission Action

Type of Application: Special Use Permit–In Home Day Care–Courtney's Child Care
Date of PC Meeting: 08/03/2017
Location of Property: 215 S. Whilshire Dr.
Name of Applicant: Courtney Gordon
Name of Developer: NA

Excerpt of Meeting Minutes:

The Planning Commission met on August 3, 2017. John Morgan called the meeting to order at 7:05 pm. Commissioners present were Zach Stoltenberg, Jacob Dale, John Morgan, Monica Gee, Steve Ashley and Patti Gabel. Steve Gumm was absent. A quorum was met.

********** (Other Business) **********

The Planning Commissioners followed the Public Hearing Script for Special Use Permits

Mr. Brewster, Planning Consultant, reviewed his staff report dated 8/1/2017. He reviewed the location, zoning, uses requiring special use permits and fencing. He recommends approval with renewal in 5 years contingent upon verification that a fence surrounds the backyard and permanent KDHE license has been issued. Mr. Brewster also discussed the mandatory review considerations and stated the Planning Commissioners should indicate agreement with the considerations if voting to allow the special use permit or indicate disagreement and the reasons for not allowing the special use permit.

No one was present to speak in favor or opposition to the Day Care special use permit.

The Public Comment portion of the meeting was closed.

The Commissioners discussed and reviewed the mandatory requirements. The commissioners stated the fencing should be verified before the 8/21/17 Council Meeting. The commissioners also discussed the possibility of other licensed daycares in the area and traffic concerns on residential streets.

- **Zach Stoltenberg made a motion** to recommend approval of the special use permit for an In-home Day Care at 215 S Whilshire Dr. and to include the recommendations in the staff report dated August 1, 2017.
- **Steve Ashley seconded** the motion.
- **Roll Call Vote** was taken. Zach Stoltenberg, aye; Jacob Dale, aye; John Morgan, aye; Monica Gee, aye, Steve Ashley, aye; Patti Gabel, aye.
- **Motion carried -** aye 6.

The staff recommendations approved by the Planning Commissioners were:

a. The Special Use Permit is limited for a period of 5 years following the date of City Council approval.
b. The applicant shall notify the City of any changes to the license granted by KDHE for child day care home on this the subject property.
c. The applicant shall obtain a fire inspection on an annual basis, concurrently with the annual renewal of a City Business License for the child day care home.
d. Employees shall be limited to residents of the home.
e. A maximum of 10 children shall be allowed for care in the home, as restricted by KDHE.
f. The applicant confirm that a fenced play area, meeting the Tonganoxie Zoning Ordinance will be maintained throughout the permit period.

Chairman John Morgan stated a recommendation will be sent to the City Council for final approval at the City Council meeting on August 21, 2017 at 7:00 pm.

Planning Commission's Recommendation to City Council:
Recommend approval of the Special Use permit for a Day Care located at
215 S. Whilshire Dr., Tonganoxie, KS – Greystone Subdivision.

Comments, Special Conditions, Explanations:

8/15/17-Building Inspector, Brandon Harder, verified the backyard is fenced.
8/17/17-Applicant has received her permanent KDHE license.

The application was reviewed against the following zoning considerations (in bold italic text) as outlined by the City of Tonganoxie Zoning Ordinance, Section 22-011 The Planning Commission was in agreement with items A-F.

(a) **The location and size of the proposed use in relation to the site and to adjacent sites and uses of property, and the nature and intensity of operations proposed thereon.**
The surrounding are consists of a mixture of single-family and duplexes, plus unincorporated large-lot residential and pastures to the east. The immediately adjacent properties and properties on the block are all single-family homes with a similar lot size.

(b) **Accessibility of the property to police, fire, and refuse collection and other municipal services; adequacy of ingress and egress to and within the site; traffic flow and control; and the adequacy of off-street parking and loading areas.**
The subject property has good access for public safety and other municipals services along the abutting streets. The low-intensity nature of the proposed use will not implicate traffic flow, parking or other impacts on adjacent property. A drop-off and pick-up procedure for a low level of care proposed is similar in nature to residential traffic and can be accommodated by the site and street layout in the area.

(c) **Utilities and services, including water, sewer, drainage, gas and electricity, with particular reference to location, availability, capacity and compatibility.**
All utilities are provided and the proposed special use will not have any impact on the continued services in this area.

(d) **The location, nature and height of structures, walls, fences, and other improvements; their relation to adjacent property and uses; and the need for buffering or screening**.
The application is proposed in an existing building with no perceived impact on the site or adjacent sites. An existing fenced play area appears to be located in the backyard of the residence.

(e) **The adequacy of required yard and open space requirements and sign provisions**.
This use is subject to licensing requirements of the Kansas Department of Health and Environment (KDHE), and the applicant has maintained all applicable licenses and permits subject to their annual review and renewals. No other specific yard, open space or sign provisions apply to this proposed application.

(f) **The general compatibility with adjacent properties, other properties in the district, and the general safety, health and comfort and general welfare of the community and surrounding neighborhood.**
The proposed use is compatible with residential zoning and provides a necessary service use to the community in a neighborhood setting, provided the scale and intensity of the use is maintained at low, neighborhood-compatible levels.

********** (Other Business) **********

SPECIAL USE PERMIT CHECKLIST

Planning Commission Meeting 08/03/2017 **City Council Meeting** 08/21/2017

To help save printing and paper costs, we have included a check list of the supporting documents that are filed with this Special Use Permit. The original documents are in the Special Use Permit File at City Hall. If you wish to review them before the meeting we are able to send them to you electronically.

Date Application Received: 07/03/2017 Name: Courtney Gordon

Filing Fee $50.00 **Address: 215 S Whilshire Dr.**

Parcel ID # 052-192-10-010-01-066.450 **Parcel Size** 10204.3848 sq ft

Current Zoning of Property R – S/F Residential Single Family

Deed with legal description attached Yes – On File

Completed affidavit attached Yes

Building Sketch with room layout Yes

Outdoor Play Areas and Lot Dimensions Yes

Location of Parking Yes

State and/or County License KDHE License Temporary Permit expires 09/28/2017

Number of Children Allowed up to 10 with options as provided by KDHE

Local Business License Received with Application waiting for Approval of SUP

Fire Department Inspection 05/29/2017

Police Department Inspection N/A

City Building Inspection N/A

Site plan attached with location of business indicated Yes

Certified List of Property Owners within 200-foot radius Yes

Outdoor Sign Permit if applicable N/A

Published Notice of PC Public Hearing Tonganoxie Mirror 07/12/2017

Notice to Applicant PC Meeting Notice Mailed - 07/10/2017

CC Meeting Notice Mailed -

Notice to Surrounding Property Owners Notices Mailed - 07/10/2017

Planning Staff Memo to PC – 08/01/2017

PC Excerpt of Minutes - 08/03/2017

CC Agenda Statement - 08/21/2017

City Council Ordinance - #1427

CC Excerpt of Minutes _____

CC Proof of Publication _____

SUP Certificate Mailed _____

RECEIVED
JUL 3 2017
PA Cash

SPECIAL USE PERMIT APPLICATION

Filing Fee Required

In Accordance with Section 22-013, of the City of Tonganoxie's Zoning Ordinances, an application is hereby made for a Special Use Permit:

Date application filed: 7-3-17 Permit No.: _____

Applicant: Courtney Gordon

Address: 215 S. Whitshire Dr. City: Tonganoxie State KS Zip 66086

Telephone #: 913 710 4961 (Home) _____ (Work)

_____ (Cell) courtneyg89@gmail.com (E-mail Address)

Property Owner(s): Kelin + Tina Gordon Phone 913 638 8042

Address: 12901 Farley City: Overland Park State KS Zip 66213

Name of business proposed: Courtney's Child Care

Address of business: 215 S. Whitshire Dr. Tonganoxie, KS 66086

Description of business: daycare

Hours of operation: 7:15a-5:30p Days: Mon Tue Wed Thu Fri Sat Sun

# of employee's 1 Family members? 5 Live on site? yes

If business is to be operated by someone other than the applicant or owner, give name and address:

Briefly describe the present use and character of the property: Home

Briefly describe the requested/proposed use of the property in-home daycare during normal business hours

Briefly describe what effect the requested use will have on the property and the surrounding area:

provide child care services.

Applicant Signature _____ Signature _____

Property Owner Signature if different from applicant _____ Tina Gordon

AFFIDAVIT

CITY OF TONGANOXIE
COUNTY OF LEAVENWORTH
STATE OF KANSAS

WE, Kevin Gordon AND Tina Gordon
(Print)
AND _____ AND _____
(Print)
being duly sworn, depose and say that we are the owners of said property involved in this petition and that the foregoing signatures, statements, and answers herein contained in the information herewith submitted are in all respects true and correct to the best of our knowledge and belief.

Signed and entered this 28 day of June, 2017.

_____ _____

_____ _____

Subscribed and sworn to before me on this 28 day of June, 2017

Notary Public in and for the County of Leavenworth, Kansas

_____

CHIMANE D. JONSCHER
Notary Public - State of Kansas
My Appt. Expires 1-22-20

My Commission Expires: 1-22-20

June 15, 2017

To Whom It May Concern:

Courtney Gordon, who is the occupant of the property located at 215 Whilshire Drive in Tonganoxie, Kansas, hereby has my permission as the property owner to operate a home business, including running a home child care center.

Property Owner

6/15/17

Date

Refunding Feasibility Analysis

For the

City of Tonganoxie, Kansas

From: Tom Kaleko, CIPMA
Senior Vice President

Dated: August 14, 2017

Introduction

As part of Springsted's ongoing services, we routinely identify opportunities and subsequent updates for public entities to refund outstanding bonds for interest cost savings. While other reasons exist to refund outstanding issues, our initial focus is on interest cost savings. We recently reviewed Tonganoxie's outstanding debt and have summarized here the refunding feasibility for issues with the greatest potential for interest cost savings in the current market. For any debt issue that offers a potential opportunity for modest or better interest cost savings, we have provided more detailed financial summaries. All savings estimates are after consideration of costs of issuance and underwriter's compensation. We look forward to discussing this information with you, and possibly refining our analysis to ensure that any refunding is structured in the city's best long-term interest.

Summary of Outstanding Issues Reviewed

(Red Text Indicates Potential Refunding Candidates)

Issue	Refunding Type	Net Future Value Benefit	Net Present Value Benefit	PV Savings/PV of Refunded Debt Service
Uniform Savings				
Combined Refunding of 2007-A & 2009-A General Obligation Bonds	Varies	$120,165	$112,505	5.97%
Savings Up Front				
Combined Refunding of 2007-A & 2009-A General Obligation Bonds	Varies	$117,085	$111,355	5.64%

Summary Information on Potential Candidate Issues

The table above indicates two issues which potentially generate savings sufficient to merit further review. For these candidates, we have prepared a profile of significant financial statistics and estimates from the refunding feasibility analysis. This information should be viewed as preliminary and as a general indicator of the individual issue's refunding feasibility. We recommend additional discussion take place as to the decision to proceed with the refundings. In the concluding section to this analysis, "Next Steps," we have listed several topics which would facilitate the decision on the appropriateness of moving ahead at this time.

Proceeds from the Series 2007A Bonds financed the public works building. Series 2009A Bond proceeds financed main traffic way improvements.

Uniform Savings

Refunding Characteristic	2007A General Obligation Bonds	2009A General Obligation Bonds
Original Issue Size	$1,720,000	$1,350,000
Refunding Issue Size	$1,045,000	$890,000
Type	GO Bonds	GO Bonds
Refunded Issue	2007A	2009A
Refunding Issue	2017	2017
Type of Refunding	Current	Crossover
Refunded Issue Call Date and Terms	1/1/2018@100%	9/1/2019@100%
Net Future Value of Savings	$39,341	$80,824
Net Present Value of Savings	$38,402	$74,103
Positive/(Negative) Arbitrage	---	($8,639)
Net PV Savings to PV of Refunded Debt Service	3.64%	8.05%
Average Rate on Refunded Bonds	3.89%	3.48%
Average Rate on Refunding Bonds	1.43%	2.08%

**More detailed financial summaries are attached for this combined issue.*

Savings Up Front

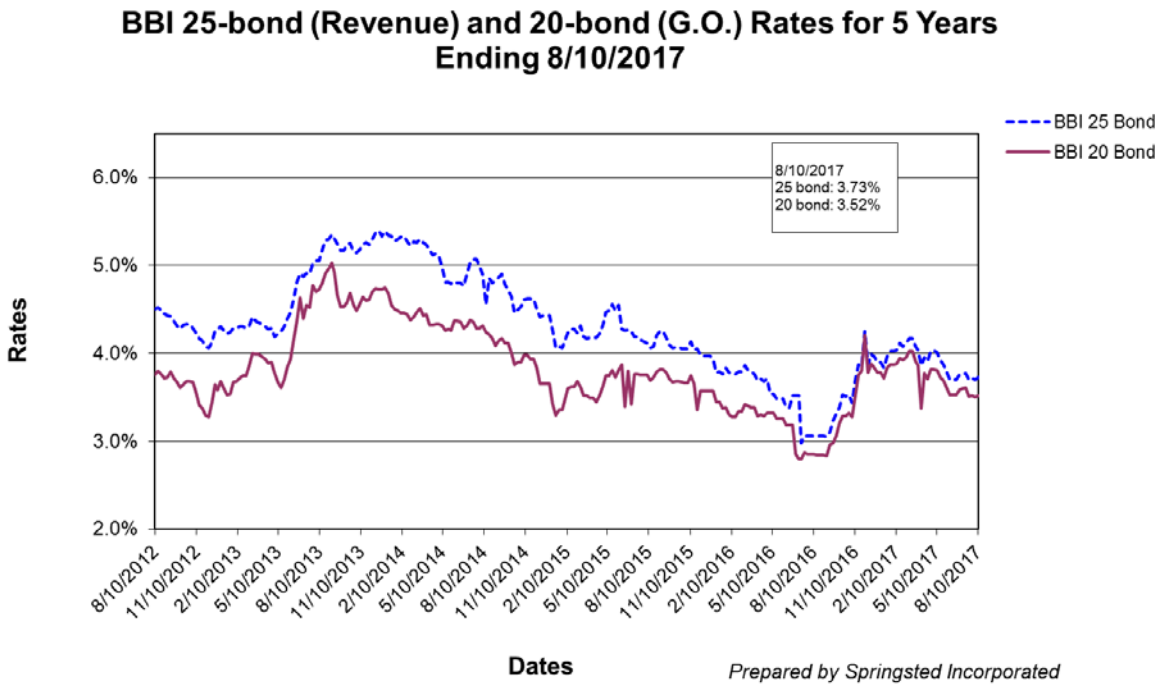
Refunding Characteristic	2007A General Obligation Bonds	2009A General Obligation Bonds
Original Issue Size	$1,720,000	$1,350,000
Refunding Issue Size	$1,030,000	$865,000
Type	GO Bonds	GO Bonds
Refunded Issue	2007A	2009A
Refunding Issue	2017	2017
Type of Refunding	Current	Crossover
Refunded Issue Call Date and Terms	1/1/2018@100%	9/1/2019@100%
Net Future Value of Savings	$38,548	$78,537
Net Present Value of Savings	$38,296	$73,059
Positive/(Negative) Arbitrage	---	($8,818)
Net PV Savings to PV of Refunded Debt Service	3.63%	7.94%
Average Rate on Refunded Bonds	3.89%	3.48%
Average Rate on Refunding Bonds	1.43%	2.09%

**More detailed financial summaries are attached for this combined issue.*

Current Municipal Market

Municipal bond interest rates continue to hold at near historical lows due to a number of factors. Supply is down due to low new money borrowing by state and local governments relative to prior years. However, the demand for municipal bonds is up given the low yields available from alternative investments. Economic and political volatility in other nations has driven significant foreign funds to the United States, with a portion of these funds invested in the municipal bond market; further increasing the imbalance between supply and demand. Investor expectations regarding inflation continue to be moderate. There is expectation that the Federal Open Market Committee will increase short-term rates toward the end of this year. However, the effect of such an increase is likely to be muted by the market technicals described above.

The following chart illustrates movement of the Bond Buyer Index (BBI). The BBI is the "Dow Jones" of municipal bonds, tracking the yield on bonds for a group of issuers. Of greatest relevance to the city is the BBI 20-Bond which tracks 20 general obligation bonds that mature in 20 years. The average rating of the 20 bond issues is roughly equivalent to Moody's Investors Service's Aa2 rating and Standard and Poor's AA.



Next Steps

Before a final decision is made on whether to proceed with a refunding, we recommend you consider the unique characteristics of this financing and your borrowing plans for this year. Among the financing's particular characteristics, we recommend you consider the following:

- Consider the estimated negative arbitrage generated by the advance refunding of the Series 2009-A.

  Because the Series 2009-A Bonds would be refunded in advance of the optional redemption date, proceeds from the refunding bonds will be placed in escrow until the September 1, 2019 optional call date. During that time, it is anticipated that the escrow earnings will be less than the interest due on the refunding bonds. This loss - referred to as "negative arbitrage" – is estimated to total approximately $8.750. Negative arbitrage is, essentially, a cost of doing the refunding now. This cost can be avoided by waiting until the

refunding can be done on a current basis (within 90 days of the optional call date). Therefore, when considering whether to proceed with an advance refunding, the perspective from which to assess the negative arbitrage is; "How much would interest rates have to rise before increased interest costs equal the negative arbitrage?" In other words, if we wait until the optional call date to refund the bonds in order to save $8,750, how much would interest rates have to increase in the interim before interest costs increased by this same amount? In this case, an increase in overall interest rates of approximately 13 basis points (0.13%) would offset the $8,750 that could be saved by refunding the issue at the call date.

- Review the current balance in the debt service fund and apply any build-up of excess funds to the refundings. This will help to establish compliance with arbitrage/rebate regulations and provide a more accurate overall financial profile of the refunding.

- Examine the current revenue streams in order to better match the debt service of the new refunding issues to future revenue expectations.

- Consider the following options or provisions that could provide immediate cost savings or that may affect future financing needs:

    - Bank qualification status
    - Merging with new money financing to save on expenses.

We would welcome the opportunity to discuss these potential refunding issues to determine the true viability of a refunding for interest cost savings or any other related potential objectives from debt restructuring.

$1,935,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Current Refunding of Series 2007A and Crossover Refunding of Series 2009A

Refunding Summary

Dated 11/01/2017 | Delivered 11/01/2017

	2017 Ref 2007A	2017 Ref 2009A	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$1,045,000.00	$890,000.00	$1,935,000.00
Total Sources	**$1,045,000.00**	**$890,000.00**	**$1,935,000.00**
Uses Of Funds			
Costs of Issuance	26,462.53	22,537.47	49,000.00
Deposit to Crossover Escrow Fund	1,002,735.00	841,778.28	1,844,513.28
Rounding Amount	15,802.47	25,684.25	41,486.72
Total Uses	**$1,045,000.00**	**$890,000.00**	**$1,935,000.00**
Flow of Funds Detail			
State and Local Government Series (SLGS) rates for		8/10/2017	8/10/2017
Date of OMP Candidates			
Primary Purpose Fund Solution Method	Gross Funded	Net Funded	Net Funded
Total Cost of Investments	$1,002,735.00	$841,778.28	$1,844,513.28
Interest Earnings @ 1.160%	-	19,741.30	19,741.30
Total Draws	$1,002,735.00	$861,519.58	$1,864,254.58
Issues Refunded And Call Dates			
2007A GO Bonds	1/01/2018		
2009A GO Bonds		9/01/2019	
PV Analysis Summary (Net to Net)			
Net PV Cashflow Savings @ 1.858%(Bond Yield)	22,599.73	48,418.79	71,018.52
Contingency or Rounding Amount	15,802.47	25,684.25	41,486.72
Net Present Value Benefit	$38,402.20	$74,103.04	$112,505.24
Net PV Benefit / $1,820,000 Refunded Principal	3.879%	8.928%	6.182%
Net PV Benefit / $1,935,000 Refunding Principal	3.675%	8.326%	5.814%
Bond Statistics			
Average Life	2.948 Years	7.457 Years	5.022 Years
Average Coupon	1.4269272%	2.0767139%	1.8707057%
Net Interest Cost (NIC)	1.4269272%	2.0767139%	1.8707057%

2017 Ref 2007A & 2009A | Issue Summary | 8/11/2017 | 3:56 PM

$1,045,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Current Refunding of Series 2007A

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
09/01/2018	186,856.25	186,856.25	188,205.00	1,348.75
09/01/2019	217,215.00	217,215.00	222,580.00	5,365.00
09/01/2020	224,652.50	224,652.50	230,360.00	5,707.50
09/01/2021	231,750.00	231,750.00	237,467.50	5,717.50
09/01/2022	228,487.50	228,487.50	233,887.50	5,400.00
Total	$1,088,961.25	$1,088,961.25	$1,112,500.00	$23,538.75

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings	23,538.75
Gross PV Debt Service Savings	22,599.73
Net PV Cashflow Savings @ 1.858%(Bond Yield)	22,599.73
Contingency or Rounding Amount	15,802.47
Net Future Value Benefit	$39,341.22
Net Present Value Benefit	$38,402.20
Net PV Benefit / $118,126.34 PV Refunded Interest	32.509%
Net PV Benefit / $1,054,744.90 PV Refunded Debt Service	3.641%
Net PV Benefit / $990,000 Refunded Principal	3.879%
Net PV Benefit / $1,045,000 Refunding Principal	3.675%

Refunding Bond Information

Refunding Dated Date	11/01/2017
Refunding Delivery Date	11/01/2017

2017 Ref 2007A & 2009A | 2017 Ref 2007A | 8/11/2017 | 3:56 PM

$890,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Crossover Refunding of Series 2009A

Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
09/01/2018	14,327.08	(14,327.08)	106,602.50	106,602.50	106,602.50	-
09/01/2019	17,192.50	(847,192.50)	934,262.50	104,262.50	104,262.50	-
09/01/2020	102,192.50	-	-	102,192.50	106,825.00	4,632.50
09/01/2021	101,045.00	-	-	101,045.00	104,095.00	3,050.00
09/01/2022	99,812.50	-	-	99,812.50	106,260.00	6,447.50
09/01/2023	98,495.00	-	-	98,495.00	103,110.00	4,615.00
09/01/2024	97,092.50	-	-	97,092.50	104,885.00	7,792.50
09/01/2025	100,520.00	-	-	100,520.00	106,365.00	5,845.00
09/01/2026	103,675.00	-	-	103,675.00	107,540.00	3,865.00
09/01/2027	96,585.00	-	-	96,585.00	103,400.00	6,815.00
09/01/2028	99,560.00	-	-	99,560.00	104,215.00	4,655.00
09/01/2029	97,327.50	-	-	97,327.50	104,750.00	7,422.50
Total	$1,027,824.58	(861,519.58)	$1,040,865.00	$1,207,170.00	$1,262,310.00	$55,140.00

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings	55,140.00
Gross PV Debt Service Savings	48,418.79
Net PV Cashflow Savings @ 1.858%(Bond Yield)	48,418.79
Contingency or Rounding Amount	25,684.25
Net Future Value Benefit	$80,824.25
Net Present Value Benefit	$74,103.04
Net PV Benefit / $199,294.55 PV Refunded Interest	37.183%
Net PV Benefit / $920,468.99 PV Refunded Debt Service	8.051%
Net PV Benefit / $830,000 Refunded Principal	8.928%
Net PV Benefit / $890,000 Refunding Principal	8.326%

Refunding Bond Information

Refunding Dated Date	11/01/2017
Refunding Delivery Date	11/01/2017

2017 Ref 2007A & 2009A | 2017 Ref 2009A | 8/11/2017 | 3:56 PM

$890,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Crossover Refunding of Series 2009A

Crossover Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/01/2017	-	-	-	0.28	-	0.28
02/28/2018	-	-	3,526.67	3,526.67	-	3,526.95
08/28/2018	-	-	19.69	19.69	-	3,546.64
08/30/2018	-	-	5,374.27	5,374.27	-	8,920.91
08/31/2018	5,354.00	1.180%	52.44	5,406.44	-	14,327.35
09/01/2018	-	-	-	-	14,327.08	0.27
02/28/2019	3,203.00	1.230%	5,393.96	8,596.96	-	8,597.23
03/01/2019	-	-	-	-	8,596.25	0.98
08/30/2019	833,221.00	1.290%	5,374.27	838,595.27	-	838,596.25
09/01/2019	-	-	-	-	838,596.25	-
Total	$841,778.00	-	$19,741.30	$861,519.58	$861,519.58	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield
Cash Deposit	0.28
Cost of Investments Purchased with Bond Proceeds	841,778.00
Total Cost of Investments	$841,778.28
Target Cost of Investments at bond yield	$833,138.95
Actual positive or (negative) arbitrage	(8,639.33)
Yield to Receipt	1.2872072%
Yield for Arbitrage Purposes	1.8576828%
State and Local Government Series (SLGS) rates for	8/10/2017

2017 Ref 2007A & 2009A | 2017 Ref 2009A | 8/11/2017 | 3:56 PM

$1,895,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017, Savings Up Front
Current Refunding of Series 2007A and Crossover Refunding of Series 2009A

Refunding Summary

Dated 11/01/2017 | Delivered 11/01/2017

	2017 Ref 2007A	2017 Ref 2009A	Issue Summary
Sources Of Funds			
Par Amount of Bonds	$1,030,000.00	$865,000.00	$1,895,000.00
Total Sources	**$1,030,000.00**	**$865,000.00**	**$1,895,000.00**
Uses Of Funds			
Costs of Issuance	26,633.25	22,366.75	49,000.00
Deposit to Crossover Escrow Fund	1,002,735.00	841,475.83	1,844,210.83
Rounding Amount	631.75	1,157.42	1,789.17
Total Uses	**$1,030,000.00**	**$865,000.00**	**$1,895,000.00**
Flow of Funds Detail			
State and Local Government Series (SLGS) rates for		8/10/2017	8/10/2017
Date of OMP Candidates			
Primary Purpose Fund Solution Method	Gross Funded	Net Funded	Net Funded
Total Cost of Investments	$1,002,735.00	$841,475.83	$1,844,210.83
Interest Earnings @ 1.160%	-	19,736.67	19,736.67
Total Draws	$1,002,735.00	$861,212.50	$1,863,947.50
Issues Refunded And Call Dates			
2007A GO Bonds	1/01/2018		
2009A GO Bonds		9/01/2019	
PV Analysis Summary (Net to Net)			
Net PV Cashflow Savings @ 1.870%(Bond Yield)	37,664.03	71,901.83	109,565.86
Contingency or Rounding Amount	631.75	1,157.42	1,789.17
Net Present Value Benefit	$38,295.78	$73,059.25	$111,355.03
Net PV Benefit / $1,820,000 Refunded Principal	3.868%	8.802%	6.118%
Net PV Benefit / $1,895,000 Refunding Principal	3.718%	8.446%	5.876%
Bond Statistics			
Average Life	3.028 Years	7.747 Years	5.182 Years
Average Coupon	1.4297436%	2.0934337%	1.8826615%
Net Interest Cost (NIC)	1.4297436%	2.0934337%	1.8826615%

2017 Ref 2007A & 2009A Up | Issue Summary | 8/11/2017 | 3:57 PM

$1,030,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Current Refunding of Series 2007A

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
09/01/2018	151,754.17	151,754.17	188,205.00	36,450.83
09/01/2019	222,495.00	222,495.00	222,580.00	85.00
09/01/2020	229,870.00	229,870.00	230,360.00	490.00
09/01/2021	236,900.00	236,900.00	237,467.50	567.50
09/01/2022	233,565.00	233,565.00	233,887.50	322.50
Total	$1,074,584.17	$1,074,584.17	$1,112,500.00	$37,915.83

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings	37,915.83
Gross PV Debt Service Savings	37,664.03
Net PV Cashflow Savings @ 1.870%(Bond Yield)	37,664.03
Contingency or Rounding Amount	631.75
Net Future Value Benefit	$38,547.58
Net Present Value Benefit	$38,295.78
Net PV Benefit / $118,098.70 PV Refunded Interest	32.427%
Net PV Benefit / $1,054,382.45 PV Refunded Debt Service	3.632%
Net PV Benefit / $990,000 Refunded Principal	3.868%
Net PV Benefit / $1,030,000 Refunding Principal	3.718%

Refunding Bond Information

Refunding Dated Date	11/01/2017
Refunding Delivery Date	11/01/2017

2017 Ref 2007A & 2009A Up | 2017 Ref 2007A | 8/11/2017 | 3:57 PM

$865,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Crossover Refunding of Series 2009A

Debt Service Comparison

Date	Total P+I	PCF	Existing D/S	Net New D/S	Old Net D/S	Savings
09/01/2018	14,187.50	(14,187.50)	106,602.50	106,602.50	106,602.50	-
09/01/2019	17,025.00	(847,025.00)	934,262.50	104,262.50	104,262.50	-
09/01/2020	52,025.00	-	-	52,025.00	106,825.00	54,800.00
09/01/2021	101,552.50	-	-	101,552.50	104,095.00	2,542.50
09/01/2022	105,320.00	-	-	105,320.00	106,260.00	940.00
09/01/2023	98,925.00	-	-	98,925.00	103,110.00	4,185.00
09/01/2024	102,522.50	-	-	102,522.50	104,885.00	2,362.50
09/01/2025	105,857.50	-	-	105,857.50	106,365.00	507.50
09/01/2026	103,910.00	-	-	103,910.00	107,540.00	3,630.00
09/01/2027	101,820.00	-	-	101,820.00	103,400.00	1,580.00
09/01/2028	99,682.50	-	-	99,682.50	104,215.00	4,532.50
09/01/2029	102,450.00	-	-	102,450.00	104,750.00	2,300.00
Total	$1,005,277.50	(861,212.50)	$1,040,865.00	$1,184,930.00	$1,262,310.00	$77,380.00

PV Analysis Summary (Net to Net)

Net FV Cashflow Savings	77,380.00
Gross PV Debt Service Savings	71,901.83
Net PV Cashflow Savings @ 1.870%(Bond Yield)	71,901.83
Contingency or Rounding Amount	1,157.42
Net Future Value Benefit	$78,537.42
Net Present Value Benefit	$73,059.25
Net PV Benefit / $199,159.69 PV Refunded Interest	36.684%
Net PV Benefit / $919,683.43 PV Refunded Debt Service	7.944%
Net PV Benefit / $830,000 Refunded Principal	8.802%
Net PV Benefit / $865,000 Refunding Principal	8.446%

Refunding Bond Information

Refunding Dated Date	11/01/2017
Refunding Delivery Date	11/01/2017

2017 Ref 2007A & 2009A Up | 2017 Ref 2009A | 8/11/2017 | 3:57 PM

$865,000

City of Tonganoxie, Kansas

General Obligation Refunding Bonds, Series 2017

Crossover Refunding of Series 2009A

Crossover Escrow Fund Cashflow

Date	Principal	Rate	Interest	Receipts	Disbursements	Cash Balance
11/01/2017	-	-	-	0.83	-	0.83
02/28/2018	-	-	3,525.99	3,525.99	-	3,526.82
08/28/2018	-	-	19.18	19.18	-	3,546.00
08/30/2018	-	-	5,373.74	5,373.74	-	8,919.74
08/31/2018	5,217.00	1.180%	51.10	5,268.10	-	14,187.84
09/01/2018	-	-	-	-	14,187.50	0.34
02/28/2019	3,120.00	1.230%	5,392.92	8,512.92	-	8,513.26
03/01/2019	-	-	-	-	8,512.50	0.76
08/30/2019	833,138.00	1.290%	5,373.74	838,511.74	-	838,512.50
09/01/2019	-	-	-	-	838,512.50	-
Total	$841,475.00	-	$19,736.67	$861,212.50	$861,212.50	-

Investment Parameters

Investment Model [PV, GIC, or Securities]	Securities
Default investment yield target	Bond Yield
Cash Deposit	0.83
Cost of Investments Purchased with Bond Proceeds	841,475.00
Total Cost of Investments	$841,475.83
Target Cost of Investments at bond yield	$832,657.84
Actual positive or (negative) arbitrage	(8,817.99)
Yield to Receipt	1.2872212%
Yield for Arbitrage Purposes	1.8697922%
State and Local Government Series (SLGS) rates for	8/10/2017

2017 Ref 2007A & 2009A Up | 2017 Ref 2009A | 8/11/2017 | 3:57 PM

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jamie Shockley, Assistant City Manager

SUBJECT: Consider Approval to Purchase Salt for Snow and Ice Control

With winter rapidly approaching, the City needs to replenish its rock salt supply. The Public Works Department utilized the bids from Leavenworth County's 2017 salt bid to select a vendor for the purchase of salt for this winter. The low bidder was Hutchinson Salt Company at a price of $49.10 per ton.

Public Works is requesting approval from the Council to purchase 150 tons of rock salt at $49.10 per ton, for a cost not to exceed $7,365. This is below the $11,000 budgeted in the General Fund for the purchases of salt in 2017.

Action Needed

Make a motion to authorize the Public Works Director to purchase rock salt from Hutchinson Salt Company at an amount not to exceed $7,365.

City of Tonganoxie

EXPENSE JUSTIFICATION FORM

DATE: August 16, 2017

REQUESTING DEPARTMENT:
■ Public Works □ Fire □ Police □ Administration

DEPARTMENT REPRESENTATIVE: Kent Heskett
(Printed or Typed Name)

DIRECTOR'S SIGNATURE: _____

PURPOSE OF EXPENSE:

Purchase rock salt for snow and ice control.
150 tons @ $49.10 = $7365

WHAT DATE SHOULD THE WORK BEGIN? Sept. 1, 2017

WHAT ARE THE CONSEQUENCES OF DELAYING THIS EXPENSE?

Delayed delivery times and could run out of rock salt.

WHAT ALTERNATIVE METHODS OF THIS EXPENSE HAVE BEEN RULED OUT?

None

LIST OF BIDS/QUOTES (Attached)

Company Name	Amount
Hutchinson Salt Comany	$ 49.10 per ton
See attached document	$
	$

Source Fund: _____

Determination

□ Approved □ Denied Authorized Signature: _____
City Manager

Requires city council approval? ■ Yes □ No

COUNTY OF LEAVENWORTH

Department of Public Works

300 Walnut, Suite 007
Leavenworth, Kansas 66048-2815
Phone (913) 684-0470
Fax (913) 684-0473

08.05.2017

Hutchinson Salt Co.
136 W. 12th Street
Baxter Springs, KS 66713

Dear Mr. Bingham:

On Wednesday, August 2, 2017 bids were opened for 3,000 tons of medium rock salt (with the option to purchase more if necessary) for Leavenworth County. In addition, the City of Tonganoxie, City of Basehor and City of Leavenworth and the City of Lansing are added as bulk bids. Each municipality would make arrangements and purchase their requested amount of rock salt directly from Hutchinson Salt Co. The following is a bid tabulation of the bids received:

2017 Salt Bid Tabulation

Vendor	Bid Price	Bid Alternate
Hutchison Salt Company	*$49.10*	*$50.53*
Central Salt, LLC	$56.67	$56.67
Independent Salt Company	$58.62	$58.62
Double D Inc (dba Dale Brothers)	$68.00	$68.00
Compass Minerals	$117.21	$117.21
Cargill, Inc	No Bid	No Bid
Morton Salt, Inc	No Bid	No Bid

At a regular session of the Board during the Public Works monthly report on Monday, August 14th, 2017 the Board of County Commissioners awarded the bid to the low bidder, Hutchinson Salt Co.

We are pleased that you were awarded the bid, and look forward to working with Hutchinson Salt this upcoming winter. If you have any questions or concerns, please feel free to contact either myself or Vincent Grier, Rd & Br Superintendent at 913-727-1800.

Respectfully,

David Lutgen
Director of Public Works/County Engineer

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jamie Shockley, Assistant City Manager

SUBJECT: Consider Approval to Purchase Asphalt for Smiley Road Maintenance

Public Works is planning to use the 2017 street maintenance budget for an asphalt overlay of Smiley Road, from Hatchell Road south to the 24/40 highway right of way, which will cover approximately a half of a mile on Smiley Road. The work is planned to be completed by the public works department.

The Department received a bid from Lawrence Asphalt to complete this work at a cost of $40,000. This is the only vendor of asphalt in close proximity to Tonganoxie with reliable services and product.

Action Needed

Make a motion to authorize the Public Works Director to purchase asphalt from Lawrence Asphalt at a cost not to exceed $40,000.

City of Tonganoxie

TONGANOXIE KANSAS

EXPENSE JUSTIFICATION FORM

DATE: August 10, 2017

REQUESTING DEPARTMENT:
■ Public Works ☐ Fire ☐ Police ☐ Administration

DEPARTMENT REPRESENTATIVE: Kent Heskett
(Printed or Typed Name)

DIRECTOR'S SIGNATURE: _____

PURPOSE OF EXPENSE:

Asphalt overlay of Smiley Road from Hatchell Rd south to the 24/40 Highway Right of Way. Approximately 1/2 mile. Work to be done by the Public Works Dept.

WHAT DATE SHOULD THE WORK BEGIN? August 28th 2017

WHAT ARE THE CONSEQUENCES OF DELAYING THIS EXPENSE?

Further deterioration of the street.

WHAT ALTERNATIVE METHODS OF THIS EXPENSE HAVE BEEN RULED OUT?

LIST OF BIDS/QUOTES (Attached)

Company Name	Amount
Lawrence Asphalt	$40,000
	$
	$

Source Fund: Special Highway

Determination

☐ Approved ☐ Denied Authorized Signature: _____
City Manager

Requires city council approval? ■ Yes ☐ No

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jamie Shockley, Assistant City Manager

SUBJECT: Consider Approval to Purchase Back-Up Generator for Timber Hills Lift Station

At a council meeting earlier this year, the Council requested that Public Works look into the cost of a back-up generator at the Timber Hills lift station, due to complaints from residents who experienced sewer back-ups in their homes when the power goes out.

Public Works sought bids for this purchase from Clifford Power and CK Power. The low bid came from Clifford Power at $18,386.

For the Council's reference, it is not a requirement from KDHE to put in a generator at sewer lift stations, but it is highly recommended. It is now the City's practice to put in a generator whenever a new lift station is installed, but there are numerous lift stations throughout the City that do not currently have back-up generators. This may be an issue the Council would like to consider budgeting for in future years to address the issue in other locations throughout the City, as well.

Budget Impact

None. This expenditure can be paid from the Sewer Capital Reserve Fund, where there is adequate budget authority for this purchase.

Action Needed

Make a motion to authorize the Public Works Director to purchase and install a back-up generator from Clifford Power in an amount not to exceed $18,386.

City of Tonganoxie

EXPENSE JUSTIFICATION FORM

DATE: August 16,2017

REQUESTING DEPARTMENT:
■ Public Works □ Fire □ Police □ Administration

DEPARTMENT REPRESENTATIVE: Kent Heskett
(Printed or Typed Name)

DIRECTOR'S SIGNATURE: _____

PURPOSE OF EXPENSE:

Purchase of a back-up generator for the wastewater lift station located in Timber Hills Sub-division.

WHAT DATE SHOULD THE WORK BEGIN? ASAP

WHAT ARE THE CONSEQUENCES OF DELAYING THIS EXPENSE?

Power outages in Timber Hills result in sewage backups and lack of service in this neighborhood.

WHAT ALTERNATIVE METHODS OF THIS EXPENSE HAVE BEEN RULED OUT?

Purchasing a portable generator capable of serving multiple lift stations.

LIST OF BIDS/QUOTES (Attached)

Company Name	Amount
Clifford Power	$ 18,386.00
CK Power	$ 19,669.00
	$

Source Fund: _____

Determination

□ Approved □ Denied Authorized Signature: _____
City Manager

Requires city council approval? ■ Yes □ No

CLIFFORD
POWER

PROPOSAL

4408 Washington Ave.
Independence, MO 64055
Phone: (913) 312-2031
Fax: (913) 312-2032

DATE: July 18, 2017
PROPOSAL No:

CUSTOMER:

PROJECT: Tonganoxie Lift Station

LEAD TIME	SHIP VIA	F.O.B POINT	TERMS
6-8 weeks	Common Carrier	Jobsite	Net Due On Receipt

QTY	EQUIPMENT DESCRIPTION	TOTAL PRICE
1	Generac 20kW Diesel Fueled Generator M/N: SD0020KG162.4D18HPYY3 277/480 Volts, Three Phase, 60Hz Generac 100 Amp Automatic Transfer Switch M/N: GTS010W-3K2LDNAY 277/480 Volts, Three Phase, NEMA 1	$18,386.00

Notes & Exceptions:

The above price does not include fuel, off-loading, installation, or any sales or use tax. Price is valid for Sixty- (60) days. The terms listed are for services rendered during standard business hours (M-F 8:00am-5:00pm). *Terms of sale are standard terms and conditions as listed in an approved, signed credit application.*

The above price includes an I onsite start-up inspection. All electrical and mechanical connections should be completed at the time of start up request. This includes exhaust systems, fuel piping, remote annunciators and any other system accessories. If an extra start up inspection is required because of incomplete installation, it will be invoiced at our prevailing labor and mileage rates. Clifford Power Systems, Inc. (CPS) will provide a pre-start up checklist to be filled out by the installing contractor upon completion of installation, and returned to CPS for start up scheduling. Start up must be performed within one year of shipment to validate the generator warranty

A detailed Bill of Materials is included. Please refer to the equipment spec sheets and installation drawings for additional information. Please contact us if this information, or any other documentation is needed.

THANK YOU FOR THE OPPORTUNITY TO QUOTE THIS PROJECT!

Jessica Miller
Equipment Sales Account Manager
Office: (913) 312-2046 x (246)
Mobile: (816) 518-2235
Fax: (913) 312-2032
jmiller@cliffordpower.com

Approved By: _____ Date: _____

Equipment Proposed

Quantity 1 - Generac Industrial diesel engine-driven generator set with turbocharged 4-cylinder 2.4L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- 20 kW Rating, wired for 277/480 VAC three phase, 60 Hz
- Permanent Magnet Excitation
- With upsized 40 kW alternator
- Standard Weather Protective Enclosure, Steel
    - Industrial Grey Baked-On Powder Coat Finish
- UL2200
- EPA Certified
- H-100 Control Panel
    - Meets NFPA 99 and 110 requirements
    - Temp Range -40 to 70 degrees C
    - Digital Microprocessor:
        - Two 4-line x 20 displays, full system status
        - 3 Phase sensing, +/-0.25% digital voltage regulation
        - RS232, RS485 and Canbus remote ports
        - Waterproof connections
        - All engine sensors are 4-20ma for minimal interference
        - Programmable I/O
        - Built-in PLC for special applications
    - Engine function monitoring and control:
        - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
        - Isochronous,Governor, +/-0.25% frequency regulation
        - Full system status on all AC output and engine function parameters
        - Service reminders, trending, fault history (alarm log)
        - I2T function for full generator protection
        - Selectable low-speed exercise
    - HTS transfer switch function monitoring and control
    - 2-wire start controls for any 2-wire transfer switch
- Standard MLCB, 80% rated thermal-magnetic
    - 35 Amp
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 90 AH, 700 CCA Group 27F Battery, with rack, installed
- Coolant Heater, 1500W, 120VAC
- 12" 54 Gallon Double-Wall UL142 Basetank
    - Mechanical fuel level indicator gauge
    - Electronic fuel level sender
    - Emergency Vent
- 3 Owner's Manuals
- 120V GFI Receptacle and 240V Receptacle
- Standard 2-Year Limited Warranty
- SD0020KG162.4D18HPYY3

Quantity 1 - GTS Series Automatic Transfer Switch consisting of the following features and accessories:

- 100 Amp, 3 Pole, 277/480 VAC three phase, 60 Hz, with 2-Wire Start Circuit
    - Utility Voltage Sensing Controls:
        - Adjustable Drop-out and Pick-up
        - Adjustable Utility Interrupt Delay
    - Adjustable Logic Controls:
        - Minimum Standby Voltage

    - Minimum Standby Frequency
    - Engine Warmup
    - Inphase Monitor
    - Time Delay Neutral
    - Return to Utility
    - Engine Cooldown
    - Transfer on Exercise
- Single set of Auxiliary Contacts
- UL 1008 Listed, CSA Certified
- NEMA 1 Enclosure
- Std set of 3 Manuals
- 2-Year Basic Warranty
- GTS010W-3K2LDNAY

Project Management Services

- Submittal drawings
- Dimensional drawings, Electrical drawings, Product specifications
- Production testing
- Technical assistance
- Operation and maintenance manuals for engine, generator, transfer switch

Your Complete Source of Engine and Generator Power

To: Loyd

From: Jeff Morton
Sales
CK Power
9910 Lakeview Ave.
Lenexa, KS 66219
P: 816-509-6616 F: 913-213-5602
jmorton@ckpower.com

Generator

Kohler Model: 30REOZK

This diesel generator set equipped with a 4D8.3 alternator operating at 120/240 volts is rated for 31 kW/39 kVA. Output amperage: 93.

Qty	Description
	30REOZK Generator System
1	30REOZK Generator Set

Includes the following:

Literature Languages	English
Approvals and Listings	UL2200 Listing
Engine	30REOZK, 12V, 60Hz
Nameplate Rating	Standby 130C Rise (25C Amb.)
Voltage	60Hz, 120/240V, Delta, 3Ph, 4W
Alternator	4D8.3, Brushless
Cooling System	Unit Mounted Radiator, 50C
Skid and Mounting	Skid/Tank
Air Intake	Heavy Duty
Controller	DEC3000
Enclosure Type	Sound
Enclosure Material	Aluminum, Stainless Steel Hdw.

	Enclosure Silencer	Internal Silencer
	Fuel Tank Type	Standard
	Fuel Runtime (Approx.)	24 Hours
	Subbase Fuel Tank Capacity	80 Gallons
	Starting Aids, Installed	700W,110-120V
	Electrical Accy.,Installed	Battery, 1/12V, Wet
	Electrical Accy.,Installed	Battery Charger, 10A
	Electrical Accy.,Installed	DEC3000 2 Input/5 OutputModule
	Electrical Accy.,Installed	Governor, Electronic
	Electrical Accy.,Installed	Manual Speed Adjust
	Rating, LCB 1	100% Rated
	Amps, LCB 1	100
	Trip Type, LCB 1	Thermal Magnetic
	Interrupt Rating LCB 1	18kA at 480V
	Fuel Lines, Installed	Flexible Fuel Lines
	Miscellaneous Accy,Installed	Air Cleaner Restriction Ind.
	Miscellaneous Accy,Installed	Coolant in Genset
	Warranty	Standard
1	Lit Kit, General Maint., 30REOZK	

Automatic Transfer Switch

Kohler Model: KEP-DFTC-0100S-MK

3 Pole, 4 Wire, Solid Neutral, 100 amp, Kohler Service Entrance rated Programmed automatic transfer switch, Model KEP-DFTC-0100S-MK , rated 240V, 60 Hz complete with all standard equipment and housed in a NEMA Type 3R enclosure.

Qty	Description	
	ATS 1500 Transfer Switch System	
1	KEP-DFTC-0100S-MK	
	Includes the following:	
	Literature Languages	English
	Mechanism	Service Entrance
	Transition	Programmed
	Logic	1500
	Voltage	240V / 60 Hz
	Poles & Wires	3 Pole/4 Wire, Solid Neutral
	Enclosure	Nema 3R
	Amps	100 Amps
	Connection	Standard
	ATS Utility Switching Device	MCCB TM 100-200A
	ATS Generator Switching Device	MCSW 100-1200A
	IBC Seismic Certification	None
	CSA Certification	None
	Miscellaneous Acc.,Installed	Lockable User Interface Cover
	Miscellaneous Acc.,Installed	Heater, MPAC
	Warranty	1-YR STANDARD
1	Lit Kit, ATS Production, KEP	

Distributor Start-Up

Labor Included: Perform all actions and tests on the start-up check sheet. Perform a building load test and training on the proper operation of the system. Owner training is to be performed at the time of start-up and during normal business hours.

Clarifications

Freight is included to the first destination. The quoted price does not include sales tax, diesel fuel, gas regulator, installation, or unloading of the equipment at the job site. We will provide 1 hard copy and 1 digital copy of the O/M manuals unless a different quantity is specifically listed on this quotation. The quotation is valid for 10 weeks. Orders must be received and released for production within the 10 weeks to guarantee pricing.

OFFER TOTAL SELL PRICE: $19,669.00

Price does not include any applicable taxes or installation

OFFER ACCEPTANCE

I hereby authorize CK Power to use this form as a bona fide purchase order of the equipment shown on Offer Number: 0026358211, which clearly establishes definite price and specifications of material ordered. The person signing is doing so according to the terms and conditions.

Proposed by:		Accepted by:	
Company:	CK Power	Company:	_____
Print Name:	Jeff Morton	Print Name:	_____
Title:	Sales	Title:	_____
Signature:	_____	Signature:	_____
Date:	_____	Date:	_____
		PO Number:	_____

City of Tonganoxie
Office of the City Administrator

City Hall
321 S. Delaware,
Tonganoxie, Kansas 66086
(913) 845-2620
www.tonganoxie.org

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jeffery J Brandau, Chief of Police

SUBJECT: New Police Vehicle

DISCUSSION:
On 22 July 2017 the Tonganoxie Police Department had a 2016 Dodge Charger intentionally rammed by an individual involved in a felony flee and elude. The City has settled with the insurance company and the car was considered a totaled vehicle. This creates a need for the Police Department to replace the vehicle. After researching the available Patrol Cars from the different manufacturers, the Police Department has concluded that the best option for the City of Tonganoxie is the 2018 Dodge Charger with the Hemi engine package and all wheel drive. The State Contract provider Davis-Moore Chrysler, the 2018 contract did not call for a price increase.

The Dodge Charger in reviewing the State of Kansas Contract Cost for Police Vehicles is the most cost effective available package. Purchasing this vehicle will be by utilizing this discounted State of Kansas contract pricing.

Davis/Moore 6205 East Kellogg Wichita, Ks. 67218 (316) 618-2000
Jack Pulley (POC)

2018 Dodge Charger Pitch Black:

*Vehicle Group Package LDDE48
*V8 Hemi engine package
*All Wheel Drive
*Rubber floor mats
*Drivers Side Spot Light
*Keyless entry, heated mirrors, floor mats
********** Total Price **$25,000.00**

Vehicle Decal Wrap:

Everlasting Sign Co. 8400 W 81st. Overland Park, KS 66204 (913) 649-7977

The vehicle will be wrapped with white letters "POLICE" with "Tonganoxie" on the lower half, "Emergency 911" on the rear fenders. Both sides will be done. The Tonganoxie Police Department Patch will be located on both front fenders closer to the doors.
**********Total Price **$570.00**

Total vehicle price equipped $$25,570

Davis Moore has this vehicle incoming to stock and can be delivered shortly after approval.

BUDGET IMPACT:

The purchase of this vehicle is being purchased from proceeds of the insurance company. While there remain deductions for insurance deductibles, the Police Department has adequate funds remaining in the current budget in the line item for Police Vehicle.

Staff Recommendation: Give authorization to purchase the vehicle and necessary equipment as shown in this memorandum.

cc:

Patricia Hagg, Interim City Clerk
File

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jack Holcom, Fire Chief

SUBJECT: Consider Amendment to Fire Equipment Fund and Purchase of Equipment with Assistance to Firefighters Grant

The City of Tonganoxie was recently awarded a 2016 FEMA Assistance to Firefighters Grant in the amount of $58,100. The department was one of only 5 departments in the State of Kansas to receive the award. This is an extremely competitive grant process, with only a small percentage of departments in the nation being a recipient of the grant.

The grant provides federal funding for the purchase of new fire hose, nozzles, testing equipment and hose appliances. This purchase will be replacing items that are aged, damaged, and fail to meet regulatory guidelines and will allow the department to acquire equipment that has been unable to be funded to date.

In order to spend the grant money, a budget amendment is needed in the Fire Equipment Fund. The current budget in the fund is $252,200, and the department is requesting the budget be amended to $310,300. The original budget did not anticipate receiving this grant. The Fire Department received bids on numerous pieces of equipment that are attached for the Council's review.

Budget Impact

Because this grant was not anticipated in the 2017 budget, a budget amendment in the amount of $58,100 is needed, making the total budget in the fund for 2017 $310,300. $55,334 of this money will come from the grant, while the City is required to match $2,766. This will have a very minimal impact to the fund balance in the equipment fund.

Action Needed

Make a motion to amend the Fire Equipment Reserve budget from $252,200 to $310,300.
Make a motion to authorize the fire chief to utilize the grant proceeds to purchase the following equipment:

- Fire hose from Conrad Fire in the amount of $22,612.42
- Nozzles and monitors from Weis Fire Safety in the amount of $21,578.57
- Appliances from Weis Fire Safety in the amount of $6,247.58
- Hose management items from Conrad Fire in the amount of $7074.52

For a total cost not to exceed $58,100, to include any shipping and handling charges.

City of Tonganoxie

EXPENSE JUSTIFICATION FORM

DATE: 8/14/2017

REQUESTING DEPARTMENT:
□ Public Works ■ Fire □ Police □ Administration

DEPARTMENT REPRESENTATIVE: Chris Jennings,Chief Training Officer
(Printed or Typed Name)

DIRECTOR'S SIGNATURE: _____

PURPOSE OF EXPENSE:

Purchase of fire hose, nozzles, testing equipment, and supporting adapters and fittings to complete a 2016 Assistance Fire Fighter Grant Award in the amount of $58,100 with a department contribution (match) of $2,766.00.

WHAT DATE SHOULD THE WORK BEGIN? 8/22/2017

WHAT ARE THE CONSEQUENCES OF DELAYING THIS EXPENSE?

Delays of funding could impact our ability to secure future grants, and could result in a forfeiture of awarded funds.

WHAT ALTERNATIVE METHODS OF THIS EXPENSE HAVE BEEN RULED OUT?

This request is the result of seeking an alternative funding method to replace and acquire needed equipment through a Federal Grant Program.

LIST OF BIDS/QUOTES (Attached)

Company Name	Amount
Weis Fire Supply	$ See attached List by item
Conrad Fire Supply	$ See attached List by item
Danko Fire Supply	$ See attached List by item

Source Fund: Danko Fire Supply

Determination

□ Approved □ Denied Authorized Signature: _____
City Manager

Requires city council approval? □ Yes □ No

Bids as received for multiple individual items. Highlighted vendor indicated low bidder based upon total cost of acquisition and meeting specification.

Bids For Fire Hose

Vendor	Bid	Notes
Conrad	22,612.42	Freight Inc
Weis	22,347.98	Add Freight
Danko	24,148.40	Add Freight

Bids For Nozzles & Monitors

Vendor	Bid	Notes
Conrad	22,171.90	Freight Inc, Not all to spec
Weis	21,578.57	Add Freight
Danko	25,259.82	Add Freight, not all to spec, unable to fill all items

Bids For Appliances

Vendor	Bid	Notes
Conrad	5098.64	Freight Inc, Not all to spec, unable to fill all items
Weis	6247.58	Add Freight
Danko	5680.9	Add Freight, not all to spec, unable to fill all items

Bids For Hose Management

Vendor	Bid	Notes
Conrad	7074.52	Add Freight
Weis	6714.48	Freight Inc, Not all to spec, Gas unit vs electric
Danko	4305.28	Freight Inc, Not all to spec, Gas unit vs electric

Total: 57513.09

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Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jack Holcom, Fire Chief

SUBJECT: Consider Approval to Purchase New Wildland/Quick Attack Firefighting Unit

The Tonganoxie Fire Department received bids to purchase a 2017 Quick Attack/Wildland Firefighting unit. This purchase will replace the department's current quick attack unit that is 13 years old. The new 2017 quick attack unit will provide a more versatile fire apparatus with safety features for our firefighters. The unit will allow firefighters to fight wildland fire from inside the cab, thus not exposing them to the heat, stressors, and hazards of fighting fast-moving wildland fires on foot. It also provides larger water-carrying capacity, greater ground clearance, and a smaller, more versatile unit for rescues, medical calls, and fires in difficult to reach areas and extreme weather conditions.

The Department received three bids for the purchase of this vehicle as follows:

Weis Fire & Safety	$164,500
Hays Fire and Rescue	$172,817
Conrad Fire Equipment	$192,706

Budget Impact

None – the purchase of this vehicle is anticipated in the Fire Equipment Fund Budget, as amended by the Council before a request for bids was issued. The proceeds from the sale of the fire engine earlier this year in the amount of $100,000 will be used to pay for the majority of this purchase, with the remaining funds coming from the Fire Equipment Fund's existing budget authority.

Action Needed

Make a motion to authorize the Fire Chief to accept the low bid from Weis Fire & Safety Equipment in an amount not to exceed $164,500 and to begin negotiations on a purchase agreement for the manufacturing of the vehicle.

City of Tonganoxie

TONGANOXIE KANSAS

EXPENSE JUSTIFICATION FORM

DATE: August 11, 2017

REQUESTING DEPARTMENT:
□ Public Works ■ Fire □ Police □ Administration

DEPARTMENT REPRESENTATIVE: Fire Chief Holcom
(Printed or Typed Name)

DIRECTOR'S SIGNATURE: _____

PURPOSE OF EXPENSE:

To purchase 2017 Quick Attack/Wildland Fire Truck on a 2017 Ford 4x4 F550 chassis.

WHAT DATE SHOULD THE WORK BEGIN? After contract signing.

WHAT ARE THE CONSEQUENCES OF DELAYING THIS EXPENSE?

This is to replace a 13 year old apparatus. Delays would mean costly repairs to the 2004 unit along with greater risks to our FF in fighting Wildland fires.

WHAT ALTERNATIVE METHODS OF THIS EXPENSE HAVE BEEN RULED OUT?

No grants applicable and option to upgrade 13 year old unit was not cost effective.

LIST OF BIDS/QUOTES (Attached)

Company Name	Amount
Weis Fire & Safety	$164,500.00
Hays Fire and Rescue	$172,817.00
Conrad Fire Equipment	$192,706.00

Source Fund: Fire Equipment Fund

Determination

□ Approved □ Denied Authorized Signature: _____
City Manager

Requires city council approval? □ Yes □ No

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jamie Shockley, Assistant City Manager

SUBJECT: July 2017 Financial Report

DISCUSSION:
As of July 31, or 58% through the fiscal year, the City collected 71% of budgeted revenues in all funds and spent 51% of budgeted expenditures.

Below are further highlights:

General Fund
Revenues

- Overall General Fund revenues are currently tracking at 73% of budget estimates. In July of 2016, General Fund revenues were tracking at 71% of budget estimates.
- Total sales tax revenue collected in the General Fund through July adds up to 63% of budget estimates. Collections through July of this year came in at 11% more than what was collected through July of 2016.
- Use tax has collected $60,873 in the General Fund through July, which equates to 55% of budget estimates for the year. Collections through July show a slight decrease from what was collected through July of 2016 by about $3,000.
- Property tax collection is currently tracking at 88% of budget estimates. The City received its last property tax payment in June. At this time last year, 90% of property taxes had been collected.
- Building permits collected 143% of budget estimates through July. Collections so far this year are showing a 56% increase from what was collected through July of last year.
- Municipal court fines have collected 53% of budget estimates through July. Collections this year are showing a 27% decrease from this time last year; however, last year's collections were much larger than what we typically see in most years.
- Franchise fees have collected 58% of budget estimates through July. Collections this year are showing a 4% increase from what was collected through July of 2016, mostly due to increased payments from electric and gas utilities.
- The water park is performing well, but not quite as well as it did in 2016. Through the end of July, 93% of pool admission fees, 84% of concession revenue, 89% of pool rental fees, and 121% of swim lesson fees had been collected. We are seeing a decrease of 1% over last year's admissions fees through July, a 4% increase over last year's concession revenue, a 13% decrease in swim lesson fees, and a 5% increase in swim lesson fees through the end of July.

Expenditures

- Overall General Fund expenditures are tracking at 60% of budgeted expenditures as of the end of July. In 2016, General Fund expenditures were tracking at 61% of budgeted expenditures.
- As of the end of July, 56% of the personal services budget has been expended in the General Fund, while 73% of contractual services, 50% of commodities, 51% of equipment, and 95% of the debt service budgets have been expended. The large costs associated with contractual services

are due to increased professional services directly related to development review, and there are no more debt payments planned in the General Fund for the rest of 2017.

Utility Funds

- The Water Operations Fund is tracking at 59% of revenue estimates and 67% of budgeted expenditures. More specifically, water charges collected totaled 63% of budget estimates for the year. This is about 14% more than what was collected through July of 2017, and there was not a rate increase in 2017. The expenditures in the fund are higher than we would expect them to be for this time of year, and this is due to increased costs in purchasing water from BPU. To date, the city has spent 76% of its water purchase budget, and we are likely to exceed the budgeted amount by approximately $80,000 by the end of the year. The reason for this is because of increased water usage that we've experienced this year (14% more than last year) coupled with issues with our collector wells that Public Works is currently working with Kansas Rural Water to resolve. As a result, the original Water Operations budget did not anticipate this growth and the need to purchase additional water from BPU, so a budget amendment will be needed. Staff plans to prepare the budget amendment for a meeting in September.
- The Sewer Operations Fund is tracking at 62% of revenue estimates and 75% of budgeted expenditures. Revenues collected through June represent a 6% increase from what was collected at this time last year, a portion of which is due to increased revenue from sewer inspections. There was not a sewer rate increase in 2017. While the expenditures in the fund seem high for this time of year, the expenditures in the sewer fund were tracking at 71% at this time last year, as well. This is because 38% of the Sewer Fund's expenditures are comprised of debt service payments, and all of the funds debt service payments were made in July. There are no other debt payments to be made from this fund in 2017. Staff will closely monitor the expenditures in this fund to determine if a budget amendment may be needed.
- The Sanitation Fund is tracking at 59% of revenue estimates and 61% of budgeted expenditures. This fund has collected 2% more in revenue this year than it did this time last year. The trash rates for 2017 did not increase.

Other Funds

- The Special Highway Fund is tracking at 98% of revenue estimates for the year and 21% of budgeted expenditures.
- The Capital Projects Fund collected 72% of budget estimates for the year and spent 12% of the total budget authority. This fund's main revenue source is the countywide sales and use tax. So far this year, $269,579 has been collected from this sales and use tax, which is a 5% increase from what was collected through July of 2016.
- The Water Park Sales Tax collected 65% of revenue estimates for the year, and collected 8%, or about $20,000, more than what was collected through July of 2017.
- The Water Equipment and Sewer Equipment Reserve funds are performing exceptionally well. The Water Equipment Reserve fund has collected 138% of revenue estimates for the year through July and the Sewer Equipment Reserve Fund has collected 132%. The revenue in these funds comes from water taps and sewer inspections, which are paid on new development when the building permit fee is paid. The increase in development we've seen this year is directly impacting the performance of these funds.

cc: George Brajkovic, City Manager
Jeff Brandau, Police Chief
Kent Heskett, Public Works Director
Jack Holcom, Fire Chief

City of Tonganoxie, KS

Revenue Report

Group Summary

For Fiscal: 2017 Period Ending: 07/31/2017

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2816958.00	2,816,958.00	169,603.62	2,056,499.12	-760,458.88	73.00 %
210 - Water Operations Fund	1154749.00	1,154,749.00	89,201.97	681,458.63	-473,290.37	59.01 %
220 - Sewer Operations Fund	775000.00	775,000.00	55,249.68	483,255.78	-291,744.22	62.36 %
230 - Sanitation Fund	341000.00	341,000.00	23,840.00	200,439.52	-140,560.48	58.78 %
310 - Transient Guest Tax	1500.00	1,500.00	387.60	479.12	-1,020.88	31.94 %
330 - Special Parks	5000.00	5,000.00	0.00	1,683.15	-3,316.85	33.66 %
340 - Special Highway	169500.00	169,500.00	36,543.52	166,545.27	-2,954.73	98.26 %
360 - Capital Projects	445000.00	445,000.00	39,669.07	319,578.51	-125,421.49	71.82 %
410 - Fire Equipment Reserve	82200.00	82,200.00	5,514.49	156,272.06	74,072.06	190.11 %
420 - Police Equipment Reserve	15000.00	15,000.00	13,530.00	24,030.00	9,030.00	160.20 %
430 - Sewer Capital Reserve	30250.00	30,250.00	1,375.00	39,850.00	9,600.00	131.74 %
440 - Water Capital Reserve	21000.00	21,000.00	1,000.00	29,000.00	8,000.00	138.10 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500 - Debt, Bond, and Interest	864496.00	864,496.00	35,022.83	597,355.26	-267,140.74	69.10 %
Report Total:	**6,741,653.00**	**6,741,653.00**	**470,937.78**	**4,756,446.42**	**-1,985,206.58**	**70.55 %**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2,816,958.00	2,816,958.00	169,603.62	2,056,499.12	-760,458.88	73.00 %
210 - Water Operations Fund	1,154,749.00	1,154,749.00	89,201.97	681,458.63	-473,290.37	59.01 %
220 - Sewer Operations Fund	775,000.00	775,000.00	55,249.68	483,255.78	-291,744.22	62.36 %
230 - Sanitation Fund	341,000.00	341,000.00	23,840.00	200,439.52	-140,560.48	58.78 %
310 - Transient Guest Tax	1,500.00	1,500.00	387.60	479.12	-1,020.88	31.94 %
330 - Special Parks	5,000.00	5,000.00	0.00	1,683.15	-3,316.85	33.66 %
340 - Special Highway	169,500.00	169,500.00	36,543.52	166,545.27	-2,954.73	98.26 %
360 - Capital Projects	445,000.00	445,000.00	39,669.07	319,578.51	-125,421.49	71.82 %
410 - Fire Equipment Reserve	82,200.00	82,200.00	5,514.49	156,272.06	74,072.06	190.11 %
420 - Police Equipment Reserve	15,000.00	15,000.00	13,530.00	24,030.00	9,030.00	160.20 %
430 - Sewer Capital Reserve	30,250.00	30,250.00	1,375.00	39,850.00	9,600.00	131.74 %
440 - Water Capital Reserve	21,000.00	21,000.00	1,000.00	29,000.00	8,000.00	138.10 %
450 - Capital Reserve	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500 - Debt, Bond, and Interest	864,496.00	864,496.00	35,022.83	597,355.26	-267,140.74	69.10 %
Report Total:	**6,741,653.00**	**6,741,653.00**	**470,937.78**	**4,756,446.42**	**-1,985,206.58**	**70.55 %**

City of Tonganoxie, KS

Expenditure Report

Group Summary

For Fiscal: 2017 Period Ending: 07/31/2017

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2916958.00	2,916,958.00	337,720.29	1,755,611.70	1,161,346.30	60.19 %
210 - Water Operations Fund	1149290.00	1,149,290.00	200,133.47	767,591.13	381,698.87	66.79 %
220 - Sewer Operations Fund	775000.00	775,000.00	292,673.92	580,868.47	194,131.53	74.95 %
230 - Sanitation Fund	341000.00	341,000.00	30,169.41	209,422.89	131,577.11	61.41 %
310 - Transient Guest Tax	1500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
330 - Special Parks	5000.00	5,000.00	0.00	3,886.79	1,113.21	77.74 %
340 - Special Highway	169500.00	169,500.00	0.00	35,495.00	134,005.00	20.94 %
360 - Capital Projects	482092.00	482,092.00	0.00	56,524.29	425,567.71	11.72 %
410 - Fire Equipment Reserve	132200.00	252,200.00	0.00	54,395.01	197,804.99	21.57 %
420 - Police Equipment Reserve	50000.00	50,000.00	2,162.60	5,754.60	44,245.40	11.51 %
430 - Sewer Capital Reserve	220000.00	220,000.00	0.00	21,553.92	198,446.08	9.80 %
440 - Water Capital Reserve	50000.00	50,000.00	0.00	22,713.02	27,286.98	45.43 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500 - Debt, Bond, and Interest	864496.00	864,496.00	44,043.88	179,201.01	685,294.99	20.73 %
Report Total:	**7,177,036.00**	**7,297,036.00**	**906,903.57**	**3,693,017.83**	**3,604,018.17**	**50.61 %**

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
100 - General Fund	2,916,958.00	2,916,958.00	337,720.29	1,755,611.70	1,161,346.30	60.19 %
210 - Water Operations Fund	1,149,290.00	1,149,290.00	200,133.47	767,591.13	381,698.87	66.79 %
220 - Sewer Operations Fund	775,000.00	775,000.00	292,673.92	580,868.47	194,131.53	74.95 %
230 - Sanitation Fund	341,000.00	341,000.00	30,169.41	209,422.89	131,577.11	61.41 %
310 - Transient Guest Tax	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
330 - Special Parks	5,000.00	5,000.00	0.00	3,886.79	1,113.21	77.74 %
340 - Special Highway	169,500.00	169,500.00	0.00	35,495.00	134,005.00	20.94 %
360 - Capital Projects	482,092.00	482,092.00	0.00	56,524.29	425,567.71	11.72 %
410 - Fire Equipment Reserve	132,200.00	252,200.00	0.00	54,395.01	197,804.99	21.57 %
420 - Police Equipment Reserve	50,000.00	50,000.00	2,162.60	5,754.60	44,245.40	11.51 %
430 - Sewer Capital Reserve	220,000.00	220,000.00	0.00	21,553.92	198,446.08	9.80 %
440 - Water Capital Reserve	50,000.00	50,000.00	0.00	22,713.02	27,286.98	45.43 %
450 - Capital Reserve	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500 - Debt, Bond, and Interest	864,496.00	864,496.00	44,043.88	179,201.01	685,294.99	20.73 %
Report Total:	**7,177,036.00**	**7,297,036.00**	**906,903.57**	**3,693,017.83**	**3,604,018.17**	**50.61 %**

Fund Balance Report

City of Tonganoxie, KS

As Of 07/31/2017

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - General Fund	433,821.49	2,056,499.12	1,755,611.70	734,708.91
210 - Water Operations Fund	362,025.50	681,458.63	767,591.13	275,893.00
220 - Sewer Operations Fund	273,231.74	483,255.78	580,868.47	175,619.05
230 - Sanitation Fund	120,859.99	200,439.52	209,422.89	111,876.62
310 - Transient Guest Tax	1,527.94	479.12	0.00	2,007.06
330 - Special Parks	15,042.12	1,683.15	3,886.79	12,838.48
340 - Special Highway	148,974.25	166,545.27	35,495.00	280,024.52
360 - Capital Projects	177,233.68	319,578.51	56,524.29	440,287.90
410 - Fire Equipment Reserve	96,449.74	156,272.06	54,395.01	198,326.79
420 - Police Equipment Reserve	15,610.44	24,030.00	5,754.60	33,885.84
430 - Sewer Capital Reserve	308,031.66	39,850.00	21,553.92	326,327.74
440 - Water Capital Reserve	273,325.28	29,000.00	22,713.02	279,612.26
450 - Capital Reserve	915.03	0.00	0.00	915.03
500 - Debt, Bond, and Interest	249,920.65	597,355.26	179,201.01	668,074.90
Report Total:	**2,476,969.51**	**4,756,446.42**	**3,693,017.83**	**3,540,398.10**

THE LEAGUE OF KANSAS MUNICIPALITIES

300 SW 8th Avenue, Ste. 100
Topeka, KS 66603-3951
P: (785) 354-9565
F: (785) 354-4186
www.lkm.org

July 19, 2017

Dear City Clerks or City Managers/City Administrators:

We are pleased the League's Annual Conference in Wichita, September 16-18, 2017, is shaping up to be an exciting experience. We have an outstanding program of speakers, panel discussions and workshops planned which were highlighted in the June issue of the *Kansas Government Journal*.

I am writing to invite your city governing body to register its League voting delegates. State law provides that the governing body of each member city of the League may elect city delegates from among the city's officers to represent the city in the conduct and management of the affairs of the League. League bylaws provide that a city voting delegate or alternate delegate qualifies by having his or her name, city title and address registered with the executive director.

Each member city needs to file new registration forms with the League of Kansas Municipalities. You may send them one of three ways: by mail to League of Kansas Municipalities, 300 SW 8th Avenue, Topeka, KS 66603; scanning the form and emailing adebusk@lkm.org; or via FAX to 785-354-4186. **Please send forms by Friday, August 25th to the attention of Anna DeBusk.**

Article 4, Sec. 5 of the League Bylaws prescribes the total number of votes provided to each member city based on population. The number of delegate registration forms enclosed is based on the following table.

City Population	No. Votes	No. Delegate Forms	No. Alternate Forms
1 - 2,500	1	1	1
2,501 - 7,500	2	2	2
7,501 - 17,500	3	3	3
17,501 - 37,500	4	4	4
37,501 - 77,500	5	5	5
77,501 - 117,500	6	6	6
117,501 - 157,500	7	7	7
157,501 - 197,500	8	8	8
197,501 - 237,500	9	9	9
237,501 - 277,500	10	10	10
277,501 - 355,500	11	11	11
355,501 - 395,500	12	12	12

A business and policy session of city voting delegates will be held on Monday afternoon, September 18th, at the conference in Wichita.

I look forward to hearing from you.

Sincerely,

Erik A. Sartorius
Executive Director

Enclosures

Office of the City Manager

AGENDA STATEMENT

DATE: August 21, 2017

TO: Honorable Mayor Jason K. Ward and Members of the City Council

FROM: Jamie Shockley, Assistant City Manager

SUBJECT: Consider Appointments to Planning Commission

City staff overlooked the need to re-appoint some members of the Planning Commission earlier this year, so several appointments are needed:

1. Jacob Dale (term expired in 2016) – new term will expire in 2019
2. Patti Gabel (term expired in 2016) – new term will expire in 2019
3. John Morgan (term expired in 2017) – new term will expire in 2020
4. Steve Gumm (term expired in 2017) – new term will expire in 2020
5. Zach Stoltenberg (term expired in 2017) – new term will expire in 2020

The remaining Planning Commissioners' terms, Monica Gee and Steve Ashley, do not expire until 2018.

Action Needed

Make a motion to appoint Jacob Dale and Patti Gabel to the planning commission, with a new term that will expire in May of 2019.

Make a motion to appoint John Morgan, Steve Gumm, and Zach Stoltenberg to the planning commission, with a new term that will expire in May of 2020.