

CITY OF TONGANOXIE
321 S. DELAWARE 913-845-2620
August 7, 2017
7:00 Regular Meeting



Honorable Jason K. Ward, Mayor
Council Members

Chris Donnelly James Truesdell
Curtis Oroke Andy Gilner Kara Reed

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

II. Approval of Minutes – Regular Meeting dated July 17, 2017

III. Consent Agenda

- a) Review Bill Payments

IV. Open Agenda

“Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. Please wait to be recognized by the Mayor, then **state your name and address** and all comments are to be directed to the chair.”

V. Old Business

VI. New Business

- a) Public hearing: Setting the property tax levy for the 2018 budget
- b) Resolution 08-17-01: Expressing the property tax policy for the City of Tonganoxie
- c) Adoption of the 2018 budget
- d) City Manager Agenda
- e) City Attorney Agenda
- f) Mayor Agenda
 - 1. Consider appointments to the Tonganoxie Library Board
 - 2. Tonganoxie Library RFQ update
 - 3. Executive session for the purposes of discussion data relating to the financial affairs or trade secrets of a corporation, pursuant to the economic development exception, KSA 75-4319(b) 4).
- g) Mayor Pro Tem Agenda
- h) City Council Agenda

VII. Information & Communications (No Action Required)

- 1. June Building Permits Reports

VIII. Adjourn

City Council Meeting
July 17, 2017
7:00 p.m. Regular Meeting



Mayor Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Jim Truesdell, Curtis Oroke, Chris Donnelly, Andy Gilner, and Kara Reed. Also in attendance were City Manager George Brajkovic, Assistant City Manager Jamie Shockley, and City Attorney Shannon Marciano.

Approval of Minutes and Consent Agenda

- Mr. Gilner moved to approve the minutes from July 3, 2017. Ms. Reed seconded. All ayes. Motion carried.
- Mr. Gilner moved to approve the Consent Agenda. Ms. Reed seconded. All ayes. Motion carried.

Open Agenda

- Mary Gergick, Kansas Avenue, addressed the council regarding her concerns about the construction at the industrial park south of town. Mr. Brajkovic told Mary that she could reach out to him at any time and it would be more appropriate to address these concerns with city staff than come to a council meeting and speak during open agenda. Ms. Gergick said she would follow up with George after the meeting regarding her concerns.
- Monica Gee, 612 E. 4th Street, addressed the council and requested funds for 2017's spooktacular event. Ms. Reed moved to give the Tonganoxie Business Association \$1,000 for the 2017 Spooktacular event. Mr. Oroke seconded. All ayes. Motion carried.

New Business

Update on Tongie Tidal Waves 2017 Season by Janet Falk

- Janet Falk, coach of Tongie Tidal Waves swim team, addressed the council and gave them an update on the 2017 season. The Council thanked her for all of her work and expressed continued support of the swim team's use of the Tonganoxie Water Park.

Resolution 07-17-03: Consider approval of tax abatement policy and setting the bond issuance fee structure for private activity revenue bonds

- Mr. Brajkovic explained the resolution and the proposed tax abatement policy.
- Mayor Ward thanked Mr. Brajkovic for putting the policy together and stated he believes this is something the City has needed for a long time.
- Mr. Gilner moved to approve Resolution 07-17-03. Mr. Donnelly seconded. All ayes. Motion carried.

June 2017 Financial Report

- Ms. Shockley provided the council with the June 2017 financial report.

2018 Budget Discussion

- Ms. Shockley led the 2018 budget discussion and requested feedback from the council on several items.
 - Regarding KP&F, the majority of the city council stated that they were not willing to raise the tax levy in order to pay for KP&F, nor were they willing to eliminate any existing city positions or programs. As such, staff was directed not to include KP&F in the 2018 budget.
 - Regarding water and sewer rates, the council directed staff to include a 3% increase for both water and sewer at this time; however, when it comes time to adopt the ordinance to adopt the new water and sewer rates, they would like to see what the rates look like for other nearby communities.
 - Regarding the stormwater fee, the council directed staff to cut the proposed fee in half, making the residential rate \$1.50 and commercial rate \$3.00 in the budget. The Council requested a stormwater project plan be presented to them prior to approving the ordinance to adopt the new stormwater fee.

Vote to Publish Maximum Tax Levy for 2018

- Mr. Donnelly moved to publish the maximum tax levy for 2018 at \$1,744,047, which equates to 45.144 mills. Mr. Gilner seconded. All ayes. Motion carried.

Mayor Agenda

- Mayor Ward asked the Council to consider the appointment of Megan Vestal to the Library Board.
- Mr. Gilner moved to appoint Megan Vestal to the Library Board. Ms. Reed seconded. All ayes. Motion carried.
- Ms. Reed moved to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception, to include the elected body, city manager, assistant city manager, and city attorney for a period of 10 minutes. All ayes. Motion carried.
- Mr. Gilner moved to return from executive session after 10 minutes and make a note that no action was taken. Mr. Truesdell seconded. All ayes. Motion carried.

- Mr. Gilner moved to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel exception for a period of 15 minutes, to include the elected body, city manager, assistant city manager, and city attorney. Ms. Reed seconded. All ayes. Motion carried.
- Ms. Reed moved to return from executive session at 9:54 p.m. and make a note that no action was taken. Mr. Gilner seconded. All ayes. Motion carried.

Mr. Gilner moved to adjourn at 9:55 p.m. Ms. Reed seconded. All ayes. Motion carried.



City of Tonganoxie, KS

Check Report

By Check Number

Date Range: 07/14/2017 - 08/03/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0019	AMCHAR WHOLESALE INC.	07/20/2017	Regular	0.00	856.00	41735
0051	BG CONSULTANTS INC	07/20/2017	Regular	0.00	3,251.00	41736
0056	BLUE CROSS AND BLUE SHIELD	07/20/2017	Regular	0.00	26,793.23	41737
0057	BLUE TARP FINANCIAL, INC.	07/20/2017	Regular	0.00	159.98	41738
0700	BUSHYHEAD LLC	07/20/2017	Regular	0.00	3,933.31	41739
0080	CARTER WATERS	07/20/2017	Regular	0.00	615.76	41740
0094	CHIP'S GUNWORKS	07/20/2017	Regular	0.00	346.60	41741
0099	CITY OF LEAVENWORTH	07/20/2017	Regular	0.00	140.00	41742
0107	CLIFTON DEMOSS JR	07/20/2017	Regular	0.00	1,575.00	41743
0113	COMMERCIAL AQUATIC SERVICES	07/20/2017	Regular	0.00	758.79	41744
0582	DARREN SHUPE	07/20/2017	Regular	0.00	16.05	41745
0860	FLUENTIMS	07/20/2017	Regular	0.00	1,000.00	41746
0813	FREESTATE ELECTRIC COOPERATIVE	07/20/2017	Regular	0.00	1,241.00	41747
0861	GBA ARCHITECTS ENGINEERS	07/20/2017	Regular	0.00	202,900.00	41748
0216	GOULD EVANS PC	07/20/2017	Regular	0.00	21,925.05	41749
0812	Heartland Coca-Cola Bottling Co., LLC	07/20/2017	Regular	0.00	52.72	41750
0851	INDUSTRIAL PROCESS SYSTEMS	07/20/2017	Regular	0.00	521.33	41751
0362	KIMBALL MIDWEST	07/20/2017	Regular	0.00	371.66	41752
0793	LEAVENWORTH COUNTY TREASURER	07/20/2017	Regular	0.00	1,890.05	41753
0802	LED DIRECT	07/20/2017	Regular	0.00	534.00	41754
0862	LORELE WITT	07/20/2017	Regular	0.00	37.50	41755
0730	MADDEN RENTAL	07/20/2017	Regular	0.00	1,045.00	41756
0857	MIDCONTINENT COMMUNICATIONS	07/20/2017	Regular	0.00	930.45	41757
0476	NATIONAL SIGN COMPANY INC.	07/20/2017	Regular	0.00	419.85	41758
0477	NAVRATS	07/20/2017	Regular	0.00	219.38	41759
0491	OLATHE WINWATER WORKS	07/20/2017	Regular	0.00	1,786.70	41760
0494	OMEGA DOOR & HARDWARE	07/20/2017	Regular	0.00	1,493.00	41761
0542	QUILL	07/20/2017	Regular	0.00	18.71	41762
0863	RYAN BENNETT	07/20/2017	Regular	0.00	170.21	41763
0641	TYLER TECHNOLOGIES	07/20/2017	Regular	0.00	2,057.50	41764
0659	VICTOR L PHILLIPS CO	07/20/2017	Regular	0.00	403.22	41765
0671	WESTAR ENERGY	07/20/2017	Regular	0.00	177.00	41766
0692	ZEP MANUFACTURING COMPANY	07/20/2017	Regular	0.00	558.99	41767
0015	ALL SEASONS CAR WASH	07/27/2017	Regular	0.00	186.14	41768
0826	ANNA WOLF	07/27/2017	Regular	0.00	700.00	41769
0100	CITY OF LENEXA	07/27/2017	Regular	0.00	14.00	41770
0582	DARREN SHUPE	07/27/2017	Regular	0.00	16.05	41771
0133	DAVIS MOORE AUTO GROUP	07/27/2017	Regular	0.00	23,872.00	41772
0157	EDWARDS CHEMICALS	07/27/2017	Regular	0.00	32.00	41773
0189	FIRST STATE BANK & TRUST	07/27/2017	Regular	0.00	1,249.67	41774
0198	FRANK ROBISON	07/27/2017	Regular	0.00	1,400.00	41775
0284	JAYS UNIFORMS	07/27/2017	Regular	0.00	175.82	41776
0330	KANSAS GAS SERVICE	07/27/2017	Regular	0.00	32.56	41777
0345	KATHLEEN MCBRATNEY	07/27/2017	Regular	0.00	375.00	41778
0352	KDHE-BUREAU OF WATER	07/27/2017	Regular	0.00	20.00	41779
0373	KS HEALTH & ENVIROMENT LAB	07/27/2017	Regular	0.00	688.00	41780
0865	MEAGAN VESTAL	07/27/2017	Regular	0.00	215.00	41781
0732	METLIFE - GROUP BENEFITS	07/27/2017	Regular	0.00	184.62	41782
0548	RECORDNEWS	07/27/2017	Regular	0.00	2,426.00	41783
0578	SECURITY BENEFIT	07/27/2017	Regular	0.00	588.32	41784
0579	SECURITY BENEFIT - 457	07/27/2017	Regular	0.00	2,619.23	41785
0642	U S POSTAL SERVICE	07/27/2017	Regular	0.00	1,085.00	41786
0671	WESTAR ENERGY	07/27/2017	Regular	0.00	1,046.56	41787

Check Report

Date Range: 07/14/2017 - 08/03/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0677	WILLIAM PRAY	07/27/2017	Regular	0.00	600.00	41788

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	81	54	0.00	315,725.01
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	81	54	0.00	315,725.01

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	7/2017	315,725.01
			<hr/>
			315,725.01



Office of the City Manager
AGENDA STATEMENT

DATE: August 7, 2017
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Jamie Shockley, Assistant City Manager
SUBJECT: Public Hearing for Setting the Tax Levy and Adopting the 2018 Budget

In order to adopt the 2018 budget, the City Council must first hold a public hearing to allow any citizen to provide comment on the proposed budget. Once concluding the public hearing, the City Council will need to approve Resolution 08-17-01, which expresses the property taxation policy of the City of Tonganoxie. The resolution is required by state statute because the tax levy exceeds the amount levied in 2017, even when accounting for the consumer price index rolling average, due to the increase in the Library Employee Benefits fund mill rate. A publication of the vote totals on the property tax levy will also be published in the Tonganoxie Mirror on August 16, 2017, as required by state statute. Once the resolution is approved, the City Council will need to make a motion to adopt the 2017 budget as presented and set the property tax levy.

In preparation for the 2018 budget, the City Council convened for three budget work sessions and two regular meetings. The total planned budget for all funds in 2018 is \$8,107,253, which is an increase of 4% for 2018. The total property tax levy is \$1,744,047, which is an increase of 6% over the tax levy in 2017.

The 2018 budget includes the following:

- The tax levy for all city funds remains flat; the library employee benefits fund tax levy increased 0.301 mills
- A 3% increase to water and sewer rates
- A stormwater fee in the amount of \$1.50 for residential customers and \$3.00 for commercial customers
- Merit increases for all full-time employees
- A revised compensation plan that would give some employees one-time adjustments to be brought up to the minimum in their new pay range
- Continued funding of the plan developed in 2017 to prepare for the County Road 1 balloon payment in 2019

The following departmental budget requests have been included in the 2018 budget:

- | | |
|--|-----------|
| • Municipal Court and Building Permits Software | \$10,000 |
| • Citizen's Academy | \$2,000 |
| • Fire Department increase to medical supplies | \$5,000 |
| • Fire Department increase to part-time salaries | \$10,000 |
| • New Fire Engine Pumper | \$550,000 |
| • Police Department Reclassification of Sergeant to Lieutenant | \$11,000 |
| • Police Department New Vehicle | \$33,000 |
| • Public Works Dump Truck with Plow | \$100,000 |
| • Public Works Additional Street Maintenance Funding | \$150,000 |

• Public Works Sewer Plant maintenance budget increase	\$18,000
• Public Works Variable Frequency Drive and Monitoring System	\$22,000
• Public Works Swimming Pool Maintenance Budget Increase	\$10,000
• Public Works Replacement of 2005 Truck	\$30,000
• Public Works Water Tower Inspection/Painting	\$40,000
• Public Works Sewer Line Rehab Program	\$60,000
• All Departments – Merit Increases	\$83,633

Action Needed

1. Hold a public hearing for setting the property tax levy and 2018 budget
2. Make a motion to approve Resolution 08-17-01
3. Make a motion to set the property tax levy and approve the proposed 2017 budget, as shown on the attached budget certificate.

Attachments

RESOLUTION NO. 08-17-01

A RESOLUTION EXPRESSING THE PROPERTY TAXATION POLICY OF THE CITY OF TONGANOXIE GOVERNING BODY WITH RESPECT TO FINANCING THE ANNUAL BUDGET FOR 2018.

WHEREAS, K.S.A. 79-2925b, as amended, provides that a levy of property taxes to finance the 2018 budget of the City of Tonganoxie exceeding the amount levied to finance the 2017 budget of the City of Tonganoxie, as adjusted to reflect changes in the Consumer Price Index for All Urban Consumers for calendar year 2016, be authorized by a resolution adopted in advance of the adoption of a budget supported by such levy; and

WHEREAS, K.S.A. 79-2925b, as amended, also provide that current year revenue that is produced and attributable to the taxation of (1) new improvements, (2) increased personal property valuation other than increased valuation of oil and gas leaseholds and mobile homes, (3) property located within added jurisdictional territory, and (4) property which has changed in use shall not be considered when determining whether revenue produced from property tax has increased from the preceding year; and

WHEREAS, the City of Tonganoxie provides essential services to its citizens; and

WHEREAS, the cost of providing these services continues to increase.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS that a levy of property taxes in support of the 2018 budget exceeding the amount levied in 2017, as adjusted pursuant to K.S.A. 79-2925b, as amended, is hereby approved.

ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS, ON THIS 7th DAY OF AUGUST, 2017.

Jason K. Ward, MAYOR

Attest: _____
Patty Hagg, CITY CLERK

NOTICE OF BUDGET HEARING

The governing body of
City of Tonganoxie

will meet on August 7, 2017 at 7:00 p.m. at Council Chambers, 321 S. Delaware Street, Tonganoxie, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at Tonganoxie City Hall or Tonganoxie.org and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2018 Expenditures and Amount of 2017 Ad Valorem Tax establish the maximum limits of the 2018 budget.

Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2016		Current Year Estimate for 2017		Proposed Budget for 2018		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2017 Ad Valorem Tax	Estimate Tax Rate *
General	2,636,807	27.858	2,797,085	27.884	3,091,527	1,064,957	27.566
Debt Service	737,348	9.391	864,496	9.400	648,457	375,435	9.718
Library	241,555	5.950	255,604	5.955	272,288	229,866	5.950
Library Employee Benefits	81,705	0.980	113,121	1.601	130,696	73,789	1.910
Special Highway	117,771		122,423		357,100		
Special Parks	4,452		5,000		5,000		
Transient Guest	4,000		1,500		1,500		
Water Operations	1,133,705		1,149,290		1,299,100		
Sewer Operations	744,104		774,900		864,000		
Sanitation	324,983		340,000		382,000		
Stormwater					40,000		
Capital Projects	482,949		482,092		467,000		
Non-Budgeted Funds-A	166,735						
Non-Budgeted Funds-B	376,096						
Totals	7,052,210	44.179	6,905,511	44.840	7,558,669	1,744,047	45.144
Less: Transfers	222,620		322,620		554,543		
Net Expenditure	6,829,590		6,582,891		7,004,126		
Total Tax Levied	1,566,676		1,641,748		xxxxxxxxxxxxxxxxxxxx		
Assessed Valuation	35,461,590		36,612,087		38,633,210		
Outstanding Indebtedness, January 1,	2015		2016		2017		
G.O. Bonds	12,915,000		11,755,000		10,430,000		
Revenue Bonds	0		0		0		
Other	0		0		0		
Lease Purchase Principal	1,572,173		1,341,879		2,152,743		
Total	14,487,173		13,096,879		12,582,743		

*Tax rates are expressed in mills

Jamie Shockley

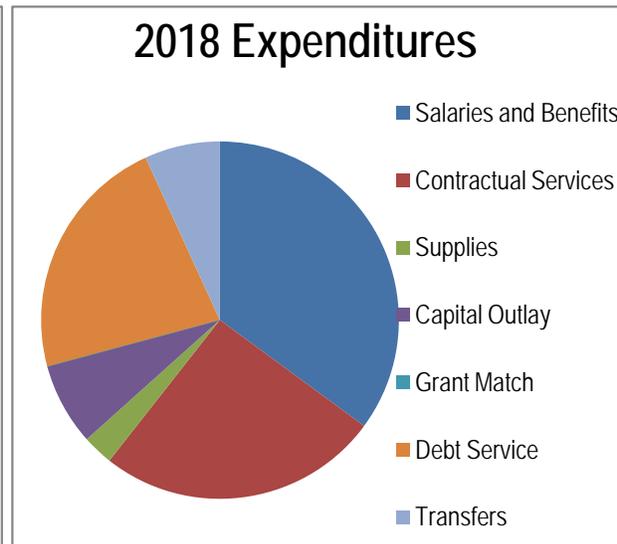
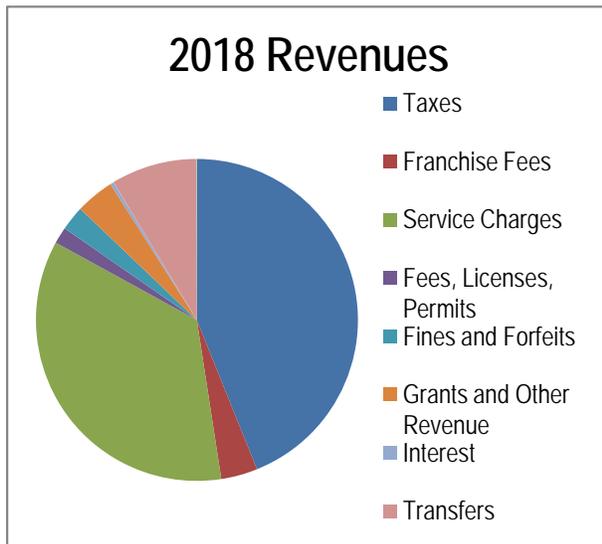
City Official Title: Asst. City Manager



City of Tonganoxie 2018 Proposed Budget Overview

2015 Budget Overview

	2016 Actual	2017 Adopted	2018 Proposed
Revenue Overview			
Taxes	\$ 3,261,234	\$ 3,404,918	\$ 3,573,710
Franchise Fees	\$ 263,865	\$ 283,500	\$ 298,500
Service Charges	\$ 2,577,895	\$ 2,499,649	\$ 2,879,600
Fees, Licenses, Permits	\$ 103,588	\$ 81,200	\$ 136,350
Fines and Forfeits	\$ 210,279	\$ 211,050	\$ 201,000
Grants and Other Revenue	\$ 278,583	\$ 269,568	\$ 315,938
Interest	\$ 16,740	\$ 14,000	\$ 27,000
Transfers	\$ 598,716	\$ 687,620	\$ 699,543
Other	\$ 9,410	\$ 13,000	\$ 6,500
Total Revenues	\$ 7,320,310	\$ 7,464,505	\$ 8,138,141
Expenditure Overview			
Operating			
Salaries and Benefits	\$ 2,398,837	\$ 2,629,492	\$ 2,844,190
Contractual Services	1,653,562	1,670,269	2,069,668
Supplies	225,371	214,800	223,438
Capital Outlay	288,821	749,458	604,110
Grant Match	16,795	-	-
Debt Service	1,985,253	1,867,649	1,811,304
Transfers	598,716	687,620	554,543
Total Expenditures	\$ 7,167,356	\$ 7,819,288	\$ 8,107,253
Net Revenues	\$ 152,954	\$ (354,783)	\$ 30,888





City of Tonganoxie
2018 Proposed Budget
 Revenues by Category

	2016 Actual	2017 Adopted	2018 Proposed
Revenues			
Property Taxes	\$ 1,751,983	\$ 1,905,418	\$ 1,971,110
Sales and Use Tax	1,355,421	1,349,000	1,450,500
Fuel Tax	153,830	150,500	152,100
Subtotal Taxes	\$ 3,261,234	\$ 3,404,918	\$ 3,573,710
Utility Charges	\$ 2,449,756	\$ 2,375,049	\$ 2,750,000
Pool Charges	\$ 127,943	\$ 124,600	\$ 129,500
Other Charges	\$ 196	\$ -	\$ 100
Subtotal Charges	\$ 2,577,895	\$ 2,499,649	\$ 2,879,600
Franchise Fees	\$ 263,865	\$ 283,500	\$ 298,500
Business Licenses and Permits	15,325	15,350	14,200
Development Licenses and Permits	84,048	61,150	118,000
Individual Licenses and Permits	4,215	4,700	4,150
Subtotal FLP	\$ 367,453	\$ 364,700	\$ 434,850
Fines and Forfeits	\$ 210,279	\$ 211,050	\$ 201,000
Grants	53,150	8,000	50,000
Reimbursed Expenses	176,138	221,841	220,738
Sale of Assets	15,078	4,500	7,500
Miscellaneous Revenues	43,627	48,227	44,200
Interest	16,740	14,000	27,000
Transfers	598,716	687,620	699,543
Subtotal Other	\$ 1,113,728	\$ 1,195,238	\$ 1,249,981
Total Revenues	\$ 7,320,311	\$ 7,464,505	\$ 8,138,141

Revenues by Category



City of Tonganoxie
2018 Proposed Budget
 Expenditure Summary

	2016	2017	2018
	Actual	Adopted	Proposed
Allocation by Category			
Salaries and Benefits	\$ 2,398,837	\$ 2,629,492	\$ 2,844,190
Contractual Services	1,653,562	1,670,269	2,069,668
Supplies	225,371	214,800	223,438
Equipment	288,821	749,458	604,110
Grant Match	16,795	-	-
Debt Service	1,985,253	1,867,649	1,811,304
Transfers	598,716	687,620	554,543
Total	7,167,356	7,819,288	8,107,253
Allocation by Department and Service			
Administration	\$ 1,168,749	\$ 1,176,890	\$ 1,238,968
Police	1,037,565	1,130,571	1,149,323
Public Works	1,288,009	1,637,379	2,076,708
Fire	628,896	770,043	738,630
Water Park	144,419	71,284	144,277
Library	315,748	377,852	393,500
Debt Service	1,985,253	1,967,649	1,811,304
Transfers	598,716	687,620	554,543
Total	\$ 7,167,355	\$ 7,819,288	\$ 8,107,253
Allocation by Fund			
General Fund	\$ 2,708,239	\$ 2,817,458	\$ 2,867,784
Water Operations	1,133,705	1,149,290	1,299,100
Sewer Operations	744,104	774,900	864,000
Sanitation	324,983	340,000	382,000
Stormwater	-	-	40,000
Transient Guest Tax	4,000	1,500	1,500
Library Operations	315,748	377,852	393,500
Special Parks	4,452	5,000	5,000
Special Highway	173,239	169,500	357,100
Infrastructure Sales Tax	376,096	365,000	405,000
Capital Projects	482,950	482,092	367,000
Fire Equipment Reserve	94,234	132,200	105,000
Police Equipment Reserve	40,773	50,000	25,000
Sewer Capital Reserve	5,147	220,000	135,000
Water Capital Reserve	22,337	50,000	95,000
Capital Reserve	-	20,000	20,000
Debt Bond and Interest	737,349	864,496	745,269
Total	\$ 7,167,356	\$ 7,819,288	\$ 8,107,253

Expenditure Summary



City of Tonganoxie 2018 Proposed Budget

Administration

The Administration Department provides executive leadership and administrative support for all departments and services for the implementation of the policies of the mayor and city council.

- | | | |
|--------------------|--------------------|-------------------------|
| - Finance | - Human Resources | - Community Development |
| - City Planning | - Municipal Court | - Codes Inspection |
| - City Engineering | - Animal Control | - Legal Research |
| - Utility Billing | - Customer Service | - Trash Disposal |

Administration

	2016 Actual	2017 Adopted	2018 Proposed
Expenditures by Category			
Personal Services	\$ 397,752	\$ 500,342	\$ 546,912
Contractual Services	695,176	597,969	654,758
Supplies	18,373	23,150	17,188
Equipment	57,448	55,429	20,110
Total	\$ 1,168,749	\$ 1,176,890	\$ 1,238,968

Expenditures by Fund			
General Fund	\$ 555,301	\$ 526,608	\$ 564,064
Capital Projects	\$ 59,274	\$ 16,929	\$ 15,325
Water Operations	132,599	177,340	160,049
Sewer Operations	92,592	114,513	120,030
Sanitation	324,983	340,000	378,000
Transient Guest Tax	4,000	1,500	1,500
Total	\$ 1,168,749	\$ 1,176,890	\$ 1,238,968

Personnel Positions			
City Manager	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0
Administrative Assistant	2.0	2.0	2.0
City Clerk	1.0	1.0	1.0
Codes Inspector (FTE)	<u>1.0</u>	<u>1.0</u>	<u>1.0</u>
Total	6.0	6.0	6.0

Budget Considerations

Included in the adopted 2018 administration budget is an increase for employee merit increases and an increase in health insurance premiums. The 2018 budget also includes an adjustment to the City's compensation plan, which provides for one-time increases for certain employees to bring them up to the minimum of their new pay range in the revised compensation plan. Other additions to the administration budget for 2018 include \$10,000 for new municipal court and building permits software and a \$2,000 allocation to begin funding for an annual Citizen's Academy. Also included in the administration budget is many of the professional services that the city contracts out each year, including legal services, city prosecutor, auditing services, payroll services, city planning, animal control, information technology, city engineering, and probation services.

Regarding future considerations, the administration department anticipates adding additional staff in future years, including a city planner and a deputy city clerk. Renovation of the existing council chambers and upgrading the technology or finding a new council chambers is also a top priority.



City of Tonganoxie 2018 Proposed Budget

Fire Department

The Fire Department provides emergency medical and fire suppression services to Tonganoxie residents and their neighbors. All personnel are certified EMT's and apparatus operators.

- Fire Suppression
- Inspections
- Emergency Medical
- Investigations

	2016 Actual	2017 Adopted	2018 Proposed
Expenditures by Category			
Personal Services	\$ 511,420	\$ 570,409	\$ 590,480
Contractual Services	88,912	84,080	84,200
Supplies	15,835	18,950	24,450
Equipment	<u>12,729</u>	<u>96,604</u>	<u>39,500</u>
Total	\$ 628,896	\$ 770,043	\$ 738,630
Expenditures by Fund			
General Fund	\$ 603,822	\$ 682,944	\$ 708,630
Fire Capital Reserve	<u>25,073</u>	<u>87,099</u>	<u>30,000</u>
Total	628,895	770,043	738,630
Personnel Positions			
Fire Chief	1.0	1.0	1.0
Deputy Fire Chief	1.0	1.0	1.0
Fire Captain	0.0	2.0	2.0
Firefighters	<u>5.0</u>	<u>3.0</u>	<u>3.0</u>
Total	8.0	8.0	8.0

Budget Considerations

Included in the proposed 2018 Fire Department budget is an increase for employee merit raises and an increase in health insurance premiums. The 2018 budget also includes an adjustment to the City's compensation plan, which provides for one-time increases for certain employees to bring them up to the minimum of their new pay range in the revised compensation plan. Other additions to the fire department budget for 2018 include an additional \$5,000 for medical and drug supplies in order to supply epi pens on department equipment. The budget also includes an increased allocation of \$10,000 for part-time salaries. The 2018 budget also includes a \$75,000 annual debt service payment to pay for a new fire engine pumper, which has an estimated total cost of \$550,000. This \$75,000 debt payment will be paid for out of the Fire Equipment Fund for a period of 10 years, but the budgeted allocation is shown on the Debt Service page and not in the Fire Department's operating budget. The 2018 budget also includes the continued allocation of \$10,000 per year to replace Personal Protective Equipment (PPE), to be paid for out of the Equipment fund.

Regarding future considerations, the Fire Department outlined in the 2018 budget process the need for additional staff positions in future budget years, including an operations/training chief and a fire marshal within the next two years. Regarding capital needs, the Fire Department projects the need for building renovations, a staff vehicle, a new ladder truck, mobile radios, hoses and nozzles, extrications, lifting bags, and vehicle mobile data terminals within the next couple of years.





City of Tonganoxie 2018 Proposed Budget

Police Department

The police department employs a fully trained and accredited law enforcement team for the overall service to and safety of the citizens of Tonganoxie.

- Patrol Division

- Investigations Division

Police

	2016 Actual	2017 Adopted	2018 Proposed
Expenditures by Category			
Personal Services	\$ 823,040	\$ 916,651	\$ 949,823
Contractual Services	90,920	77,220	83,400
Supplies	46,355	48,600	55,600
Equipment	<u>77,250</u>	<u>88,100</u>	<u>60,500</u>
Total	\$ 1,037,565	\$ 1,130,571	\$ 1,149,323
Expenditures by Fund			
General Fund	\$ 996,792	\$ 1,080,571	\$ 1,124,323
Police Capital Reserve	<u>40,773</u>	<u>50,000</u>	<u>25,000</u>
Total	\$ 1,037,565	\$ 1,130,571	\$ 1,149,323
Personnel Positions			
Police Chief	1.0	1.0	1.0
Lieutenant	1.0	1.0	2.0
Sergeant	2.0	3.0	2.0
Police Officer	6.0	7.0	7.0
Investigator	1.0	0.0	0.0
Records Clerk	1.0	1.0	1.0
Police Trainee	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
Total	12.0	13.0	13.0

Budget Considerations

Included in the proposed 2018 Police Department budget is an increase for employee merit raises and an increase in health insurance premiums. The 2018 budget also includes an adjustment to the City's compensation plan, which provides for one-time increases for certain employees to bring them up to the minimum of their new pay range in the revised compensation plan. Other additions to the police department budget for 2018 include an additional \$5,000 for operating supplies, which will be used to pay for the costs of ammunition. Additionally, the police department received an allocation of \$11,000 in 2018 to reclassify one of the department's three sergeant positions to a second lieutenant position. The continued funding of \$33,000 for the police vehicle replacement program is also included in the 2018 budget.

Regarding future considerations, KP&F retirement remains the top priority for the police department in future budget years. Due to the rising costs of KP&F, the additional cost of ~\$130,000 per year could not be allocated in the 2018 budget without raising property taxes or eliminating existing positions or programs. Other priorities for future budget years include adding a full-time civilian employee, creating a master patrol officer position, and upgrading the technology in the police vehicles.



City of Tonganoxie
2018 Proposed Budget

Public Works Department

The Public Works Department provides overall care of municipal infrastructure, buildings, and equipment as well as operating the water treatment facility and the wastewater treatment plant.

	2016 Actual	2017 Adopted	2018 Proposed
Expenditures by Category			
Personal Services	\$ 540,904	\$ 585,606	\$ 623,358
Contractual Services	591,895	648,823	973,250
Supplies	117,414	103,000	102,100
Equipment	37,795	299,950	378,000
Total	\$ 1,288,008	\$ 1,637,379	\$ 2,076,708
Expenditures by Fund			
General Fund	\$ 325,766	\$ 356,530	\$ 326,490
Water Operations	548,823	568,147	707,636
Sewer Operations	262,986	295,279	386,482
Sanitation	-	-	4,000
Special Parks	4,452	5,000	5,000
Special Highway	117,771	122,423	357,100
Capital Projects	726	-	-
Sewer Capital	5,147	220,000	135,000
Water Capital	22,337	50,000	95,000
Stormwater	-	-	40,000
Capital Reserve	-	20,000	20,000
Total	\$ 1,288,008	\$ 1,637,379	\$ 2,076,708
Personnel Positions			
Public Works Director	1.0	1.0	1.0
Utilities Superintendent	1.0	1.0	1.0
Foreman	1.0	1.0	1.0
Heavy Equipment Operator	1.0	1.0	1.0
Maintenance Worker II	2.0	2.0	3.0
Maintenance Worker I	2.0	2.0	1.0
Laborer (seasonal FTE)	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Total	8.5	8.5	8.5

Budget Considerations

Included in the proposed 2018 Public Works Department budget is an increase for employee merit raises and an increase in health insurance premiums. The 2018 budget also includes an adjustment to the City's compensation plan. Other additions to the public works department budget for 2018 include a new dump truck with plow, which will be paid for out of all of the city's utility funds. Also included is an increased allocation of \$150,000 for street maintenance, which will be paid for through infrastructure sales tax revenue. Remaining allocations include an increase of \$18,000 for maintenance at the wastewater plant, \$22,000 for an alarm/monitoring system and variable frequency drive at the water plant, a \$10,000 increase to the pool maintenance budget, \$40,000 for water tower inspection/painting, and \$60,000 for a sewer line rehab program.

Regarding future considerations, Public Works outlined numerous capital needs for future years during the 2018 budget process. These needs include the replacement of vehicles, a hydraulic mower attachment, interceptor sewer, water tower inspection, a water tower at the industrial park, and mower replacement.



City of Tonganoxie
2018 Proposed Budget

Water Park

The Tonganoxie Water Park serves the Citizens of Tonganoxie and surrounding communities in the summer months. Staff provide swimming lessons, pool rentals, and oversight for open swim and swim competitions.

- Public Swimming
- Swimming Lessons
- Private Rentals
- Swim Competitions

	2016 Actual	2017 Adopted	2018 Proposed
Expenditures by Category			
Personal Services	\$ 87,111	\$ 9,343	\$ 83,517
Contractual Services	26,317	31,466	30,660
Supplies	27,392	21,100	24,100
Equipment	<u>3,599</u>	<u>9,375</u>	<u>6,000</u>
Total	\$ 144,419	\$ 71,284	\$ 144,277
Expenditures by Fund			
General Fund	<u>\$ 144,419</u>	<u>\$ 71,284</u>	<u>\$ 144,277</u>
Total	144,419	71,284	144,277
Personnel Positions (All Seasonal)			
Pool Manager	1.0	1.0	1.0
Pool Assistant Manager	2.0	2.0	2.0
Lifeguards (FTE)	2.0	2.0	2.0
Cashiers (FTE)	<u>0.8</u>	<u>1.0</u>	<u>1.0</u>
Total	5.8	6.0	6.0

Budget Considerations

Included in the proposed 2018 Water Park budget is an increase in maintenance services in the amount of \$10,000. Additionally, \$2,500 has been allocated for a new lifeguard chair.

Water Park



City of Tonganoxie 2018 Proposed Budget

Library

The budget for the Tonganoxie Library is made up in part by ad valorem taxes. To set the property tax rate, the Library Board makes a mill levy recommendation to the City Council, and the City Council considers approval of the recommendation under its tax levying authority when setting the property tax levy each year. City ordinance states that the library general fund mill rate cannot be set higher than 5.95 mills, while the employee benefits fund does not have a maximum mill rate set by city ordinance.

Library

	2016 Actual	2017 Budget	2018 Proposed
Expenditures by Category			
Personal Services	\$ 38,611	\$ 47,141	\$ 50,100
Contractual Services	-	-	-
Supplies	-	-	-
Equipment	-	-	-
Pass-Through	<u>277,137</u>	<u>330,711</u>	<u>343,400</u>
Total	\$ 315,748	\$ 377,852	\$ 393,500

Expenditures by Fund			
Library Fund	\$ 315,748	\$ 377,852	\$ 393,500
Total	\$ 315,748	\$ 377,852	\$ 393,500

Personnel Positions	<u>0.0</u>	<u>0.0</u>	<u>0.0</u>
None	0.0	0.0	0.0
Total	0.0	0.0	0.0

Budget Considerations

The 2018 library budget anticipates receiving a total of \$303,788 in ad valorem tax revenue. Of this total, \$229,866 is anticipated to be collected in the library general fund and \$73,789 is anticipated to be collected in the library employee benefits fund. The city receives this money along with its own ad valorem tax revenue, and then remits the library's portion to them via check.

The library employees are also covered under the city's health, vision, dental, and life insurance coverage, as well as the City's liability insurance coverage. The library reimburses the city for these premium costs on a monthly basis.



City of Tonganoxie
2018 Proposed Budget

Debt Service

Items listed on this page require annual debt service payments from the overall budget and are reported separately from the operational pages of the departments.

	2016	2017	2018
	Actual	Adopted	Proposed
Expenditures by Debt Type			
Bond Issue	\$ 1,664,585	\$ 1,523,025	\$ 1,386,570
Loans	-	-	-
Inter-Local	115,147	215,147	200,000
Lease-Purchase	205,521	174,856	224,734
Total	\$ 1,985,253	\$ 1,913,028	\$ 1,811,304
 Expenditures by Fund			
General	\$ 101,509	\$ 94,902	\$ -
Capital Projects	409,484	465,163	551,675
Debt Bond & Interest	737,348	814,496	745,269
Fire Capital Reserve	69,159	45,101	75,000
Special Highway	49,564	47,076	-
Sewer Operations	282,066	292,568	288,025
Water Operations	336,123	153,722	151,335
Total	\$ 1,985,253	\$ 1,913,028	\$ 1,811,304

Budget Considerations

All debt service payments are on schedule as planned and fully-funded. The following page lists every debt by type and issuance, and further detail is provided in Schedule D.



City of Tonganoxie 2018 Proposed Budget

Debt Service

Items listed on this page require annual debt service payments from the overall budget and are reported separately from the operational pages of the departments.

Annual Debt Service by Project		2016	2017	2018
Bond Debt Service	Fund	Actual	Adopted	Proposed
02 Water Bond	Water	\$ 141,075	\$ -	\$ -
06 S. Water Tower	Water	46,845	-	-
13B Series	Water	148,204	153,722	151,335
13B Series	Sewer	282,066	292,568	288,025
00 Downtown	Debt	-	-	12,588
00 Downtown	Sp Hwy (subsidy)	13,713	13,163	-
07 PW Facility	Debt	188,750	180,105	188,205
07 PW Facility	Cap Proj (subsidy)	-	8,466	-
09 Street Impr.	Debt	-	-	20,801
09 Street Impr.	Cap Proj (subsidy)	82,781	81,821	85,801
09 Street Impr.	Sp Hwy (subsidy)	22,781	21,821	-
10 Street Impr.	Sp Hwy (subsidy)	13,070	12,093	-
10 Street Impr.	Cap Proj (subsidy)	98,070	97,093	183,648
10 Street Impr.	Debt	-	-	73,582
13A Industrial Park	Debt	101,431	107,784	106,884
13A Industrial Park	Cap Proj (subsidy)	30,825	27,784	26,884
13B Tax-Exempt	Debt	-	49,588	48,818
13B Tax-Exempt	Sp Hwy (subsidy)	-	-	-
13B Tax-Exempt	Cap Proj (subsidy)	47,808	-	-
07 Water Park	Debt (subsidy)	447,168	477,020	-
Library	Debt	-	-	200,000
	Subtotal	\$ 1,664,587	\$ 1,523,028	\$ 1,386,571
Inter-Local Debt Service				
Fire Radios	Fire Res	\$ 15,147	\$ 15,147	\$ -
County Rd. 1	Cap Proj	100,000	200,000	200,000
	Subtotal	\$ 115,147	\$ 215,147	\$ 200,000
Lease-Purchase Debt Service				
Ball Field Purchase	General	\$ 82,139	\$ 82,139	\$ -
Ball Field Purchase	Debt	-	-	\$ 82,139
City Hall & Police	Cap Proj	50,000	50,000	55,342
City Hall & Police	General	19,370	12,764	-
City Hall & Police	Debt	-	-	12,253
Fire Apparatus	Fire Res	48,204	24,089	-
2011 Ford F250	Fire Res	5,808	5,865	-
Fire Pumper	Fire Res	-	-	75,000
	Subtotal	\$ 205,521	\$ 174,857	\$ 224,734
	Total	\$ 1,985,255	\$ 1,913,032	\$ 1,811,305

Computation to Determine Limit for 2018

Base Levy

1) Total Tax Levy Amount (Dollars) in 2017 (From 2017 Budget - Certificate Page)	1,641,748	
2) Less: Tax Levies on Behalf of Another Political or Governmental Subdivision		
2017 Library Levy (Dollars) (From 2017 Budget - Certificate Page)	276,684	
2017 Recreation Commission Levy (Dollars) (From 2017 Budget - Certificate Page)	0	
2017 Other Governmental Unit Levy (Dollars) (From 2017 Budget - Certificate Page)	0	
3) Net Tax Levy (Base)		<u>1,365,064</u>

Percentage Adjustments

4) CPI Adjustment - 1.4%			19,111
(Line 4 Percentage Multiplied by Line 3 (Net Tax Levy))			
5) Value of New Improvements (From June 15th County Clerk Valuation Document) (Includes both New Construction and Remodel/Renovations Gains)		646,818	
6) 2017 Personal Property Valuation (From June 15th County Clerk Valuation Document)	332,562		
2016 Personal Property Valuation (From June 15th County Clerk Valuation Document)	326,556		
Increase in Total Personal Property Valuations (cannot be less than zero)		6,006	
7) Real Property Added to Jurisdiction (From June 15th County Clerk Valuation Document)		0	
8) Real Property which has Changed in Use (From June 15th County Clerk Valuation Document)		147,901	
9) Expiration of Property Tax Abatement (Assessed Valuation) (From June 15th County Clerk Valuation Document)		0	
10) Total Assessed Value of Adjustments			<u>800,725</u>
11) Total Assessed Valuation - June 15, 2017 (From June 15th County Clerk Valuation Document)		38,633,210	
12) Adjustment Percentage (Line 10 Divided by Line 11)		2.07%	
13) Dollar Value of Adjustments (Line 3 Multiplied by Line 12 Percentage)			28,293
14) Total Percentage Adjustments			<u>47,404</u>

Increased Tax Revenues Adjustment

15) Property Tax Revenues Spent on Debt Service in 2018 Budget (From 2018 Budget - Certificate Page)	375,435	
Less: Property Tax Revenues Spent on Debt Service in 2017 Budget (From 2017 Budget - Certificate Page)	344,152	
Difference		31,283
16) Property Tax Revenues Spent Public Building Commission and Lease Payments in 2018 Budget (obligations must have incurred prior to July 1, 2016)	0	
Less: Property Tax Revenues Spent on PBC and Lease Payments in 2017 Budget	0	0
17) Property Tax Revenues Spent on Special Assessments in 2018 Budget		0
18) Property Tax Revenues Spent on Court Judgments or Settlements and Associated Legal Costs in 2018 Budget		0
19) Property Tax Revenues Spent on Federal or State Mandates (effective after June 30, 2015) and Loss of Funding from Federal Sources after January 1, 2017 in 2018 Budget		0
20) Property Tax Revenues Spent on Expenses Related to Disasters or Federal Emergency in 2018 Budget		0

21) Law Enforcement Expenses - 2018 Budget (Do not Include building construction or remodeling costs)		1,129,323	
Law Enforcement Expenses - 2017 Budget (Do not Include building construction or remodeling costs)	1,080,571		
CPI Adjustment - 1.4%	15,128		
Law Enforcement Expenses - 2107 Budget (Indexed by CPI)		1,095,699	
Increased Law Enforcement Expense in 2018 Budget			33,624
22) Fire Protection Expenses - 2018 Budget (Do not Include building construction or remodeling costs)		698,630	
Fire Protection Expenses - 2017 Budget (Do not Include building construction or remodeling costs)	683,444		
CPI Adjustment - 1.4%	9,568		
Fire Protection Expenses - 2107 Budget (Indexed by CPI)		693,012	
Increased Fire Protection Expense			5,618
23) Emergency Medical Expenses - 2018 Budget (Do not Include building construction or remodeling costs)		0	
Emergency Medical Expenses - 2017 Budget (Do not Include building construction or remodeling costs)	0		
CPI Adjustment - 1.4%	0		
Emergency Medical Expenses - 2107 Budget (Indexed by CPI)		0	
Increased Emergency Medical Expense			0
<u>Total Increased Tax Revenue Adjustment</u>			<u>70,525</u>

Levy on Behalf of Another Political or Governmental Subdivision

24) Library Levy 2018 Budget

303,655

24a) Recreation Commission Levy 2018 Budget

0

24b) Other Governmental Levy 2018 Budget

0

25) **Total Levies on Behalf of Another Political or Governmental Subdivision**

303,655

26) **Total Computed Tax Levy**

1,786,647

Tonganoxie Library Board of Trustees

Application for Board Position

Name Allyson Brumley

Street Address 2070 Hidden Valley Place

City Tonganoxie State KS ZIP 66086

Telephone 913-449-4731

I have been a resident of Tonganoxie since 2016

Please explain why you are interested in becoming a library trustee.

I believe that the public library is the heart of any community. Because I am raising my children in Tonganoxie, I have a vested interest in nurturing our community. Although a library touches lives of people of all ages, I want to promote a library which helps our next generation into strong, successful, and literate adults. I have always loved the library. I think participation on the library board would be an ideal way for me to serve our community.

What experience and skills do you bring to the Board?

Prior to motherhood I was a special education teacher for 16 years. In that position, I have worked with other teachers, community members and families as a member and vice president of the PTA, school leadership team and Vision Team leader. I helped plan and implement programs and fund raisers and assisted in training teachers and other adults. I have also served in my church as a coordinator and teacher of adults, youth and children. I have planned programs for young women through summer camps and planned activities for school age children. I do my best to stay current with new information in the fields of special education and hope to return to the education field when my children are older. During this time I am staying home with my 2 little girls. I have a strong desire to use my education and experience to help them have a strong future.

What do you think are the library's most important roles on the community?

- providing programs and materials that encourage literacy for all ages**
- increasing the use of technology and education about appropriate internet safety and digital citizenship.**
- encouraging all members of the community to be lifelong learners and providing a safe place for that learning to take place**
- providing programs that bring members of the community together and build unity in our town**

What are some of the problems and challenges facing libraries?

- increase in technology that diminishes the importance of literacy**
- meeting the needs of a technology-aware generation that may not see the need for literacy and books**
- planning programs that meet the needs of a diverse population with differing levels of education and experiences**
- fund raising to provide the necessary funds for programs**

Are you available to attend Board meetings at 6:30 pm on the 3rd Wednesday of each month? yes

Is there anything that would prevent you from holding an officer position on the Board? If yes, what? no

I understand that information provided in this application is part of public record and could be available to others upon request.

Signature Allyn Bury

Date 6-14-2017

Please submit completed applications to:

Tonganoxie Public Library
Attn: Library Board President
303 S. Bury
Tonganoxie, KS 66086

Tonganoxie Library Board of Trustees

Application for Board Position

Name Angela Bowlin

Street Address 270 Willis Dr.

City Tonganoxie State KS ZIP 66086

Telephone 913-207-4053

I have been a resident of Tonganoxie since 2011

Please explain why you are interested in becoming a library trustee.

I have always been a goal oriented person. I find a sense of accomplishment when I can help those around me reach their goals as well.

What experience and skills do you bring to the Board?

Definitely, creativity. I like to find new and innovative ways to bring attention to events & causes. While my library exposure is low, any commitments I have made I have always been dedicated to.

What do you think are the library's most important roles on the community?

The resources & services provide our community the opportunity to learn new ideas, support literacy and education. It also allows future generations to have a gate way to the past.

What are some of the problems and challenges facing libraries?

Some problems facing libraries would be having enough resource tools for those in the community to have access to. Another issue is having documentation from the pre-internet age updated and adapted to the digital environment. Lastly, making sure there is enough people to staff the libraries who are educated to assist the community.

Are you available to attend Board meetings at 6:30 pm on the 3rd Wednesday of each month? YES.

Is there anything that would prevent you from holding an officer position on the Board? If yes, what? NO.

I understand that information provided in this application is part of public record and could be available to others upon request.

Signature Angela Bowlin

Date 6/16/2017

Please submit completed applications to:

Tonganoxie Public Library
Attn: Library Board President
303 S. Bury
Tonganoxie, KS 66086

Tonganoxie Library Board of Trustees

Application for Board Position

Name Hayley Wells

Street Address 2109 Willow Bend Dr.

City Tonganoxie State KS ZIP 66086

Telephone 620 789 2504

I have been a resident of Tonganoxie since 5-31-17

Please explain why you are interested in becoming a library trustee.

I am a prolific reader + lover of books.

I strongly believe in doing whatever possible to promote literacy + growth to all members of the community. Access to information is

vital to everyone, regardless of income. I am new to the community + want to invest myself in the community + things I am passionate about.

What experience and skills do you bring to the Board?

I have experience with community relations from my previous position as a middle school youth group leader. I am well read + try to stay up to date with happenings in the literary world.

I work with federal grants (although they are wildlife related) in my current position.

What do you think are the library's most important roles on the community?

Libraries are essential in providing information + even intellectual stimulation to community members who may lack personal resources. Libraries also promote life long learning opportunities. People of

What are some of the problems and challenges facing libraries?

I think the largest challenge currently facing libraries is actually getting people through the door. As great as technology may be, it has pushed libraries from the number one resource for information.

Funding is always a difficult issue as well. Keeping pace with technology is never cheap & there is not always money available.

Are you available to attend Board meetings at 6:30 pm on the 3rd Wednesday of each month?

Yes

Is there anything that would prevent you from holding an officer position on the Board? If yes, what?

No

I understand that information provided in this application is part of public record and could be available to others upon request.

Signature

Hayley Wells

Date

6-15-17

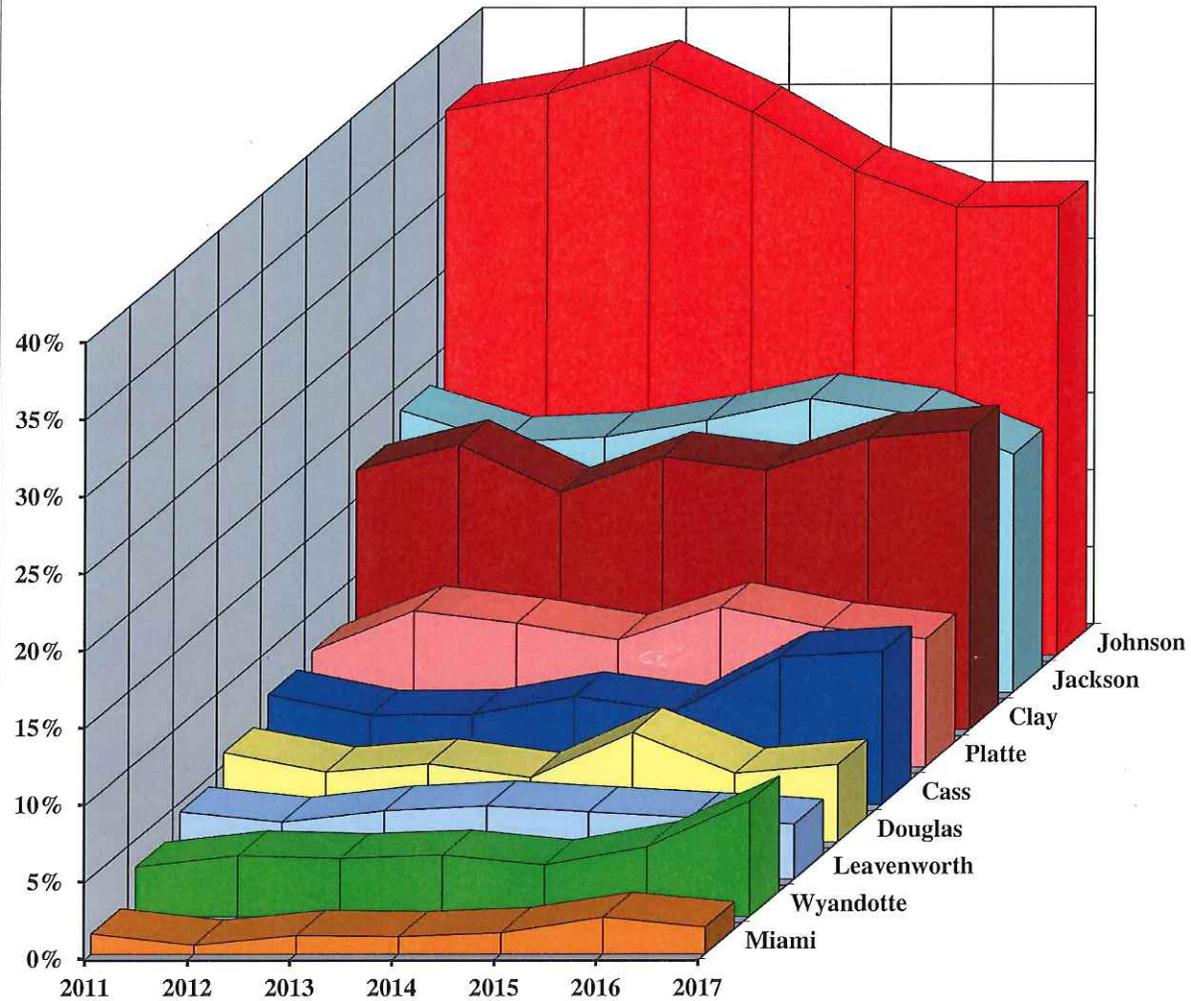
Please submit completed applications to:

Tonganoxie Public Library
Attn: Library Board President
303 S. Bury
Tonganoxie, KS 66086

Kansas City Metro, KS & MO (9 Counties)

Market Share by County

(Based on Building Permits Issued)



County	2011	2012	2013	2014	2015	2016	2017
Johnson	35.32%	36.43%	38.29%	35.23%	31.43%	29.04%	29.10%
Jackson	18.33%	16.28%	16.58%	17.66%	19.06%	18.06%	15.43%
Clay	16.88%	18.51%	15.40%	17.73%	16.84%	18.92%	19.43%
Platte	7.55%	10.15%	9.34%	8.27%	10.37%	9.05%	8.30%
Cass	7.15%	5.81%	5.85%	7.02%	6.09%	9.57%	9.91%
Douglas	5.81%	4.55%	5.07%	4.18%	7.10%	4.45%	5.01%
Leavenworth	4.40%	3.73%	4.46%	4.77%	4.38%	4.01%	3.58%
Wyandotte	3.23%	3.96%	3.77%	4.00%	3.35%	4.52%	7.48%
Miami	1.33%	0.59%	1.23%	1.14%	1.39%	2.38%	1.75%
	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%



JUNE 2017

	Single Family Units [^]	Multi-Family Units [%]	Total Units	S-F Units YTD	M-F Units YTD	Total Units YTD
CASS COUNTY						
Archie	0	0	0	0	0	0
Belton	3	0	3	55	0	55
Cass County	11	0	11	41	0	41
Cleveland	0	0	0	2	0	2
Drexel	0	0	0	0	0	0
Garden City	0	0	0	2	0	2
Harrisonville	1	0	1	1	0	1
Lake Winnebago	0	0	0	4	0	4
Lee's Summit	6	0	6	19	0	19
Peculiar	3	0	3	55	0	55
Pleasant Hill	0	0	0	22	0	22
Raymore	24	0	24	111	0	111
Village of Loch Lloyd	2	0	2	8	0	8
Totals	50	0	50	320	0	320
CLAY COUNTY						
Clay County	4	0	4	34	0	34
Excelsior Springs	3	0	3	15	0	15
Gladstone	0	0	0	2	0	2
Kansas City	64	0	64	409	0	409
Kearney	8	0	8	57	0	57
Lawson	0	0	0	0	0	0
Liberty	3	0	3	33	0	33
North Kansas City	0	0	0	1	0	1
Pleasant Valley	0	0	0	0	0	0
Smithville	34	0	34	113	0	113
Totals	116	0	116	664	0	664
JACKSON COUNTY						
Blue Springs	18	0	18	85	0	85
Buckner	0	0	0	0	0	0
Grain Valley	15	0	15	45	0	45
Grandview	0	0	0	2	0	2
Greenwood	5	0	5	13	0	13
Independence	10	0	10	51	0	51
Jackson County	10	0	10	34	0	34
Kansas City	10	0	10	45	361	406
Lake Lotawana	2	0	2	2	0	2
Lee's Summit	42	41	83	257	219	476
Oak Grove	4	0	4	26	0	26
Raytown	0	0	0	0	0	0
Sugar Creek	0	0	0	0	0	0
Totals	116	41	157	560	580	1140
PLATTE COUNTY						
Edgerton	0	0	0	0	0	0
Kansas City	19	0	19	97	0	97
Parkville	6	0	6	30	0	30
Platte City	0	0	0	0	0	0
Platte County	10	0	10	110	0	110
Riverside	7	0	7	28	0	28
Weatherby Lake	2	0	2	9	0	9
Weston	0	0	0	0	0	0
Totals	44	0	44	274	0	274
JOHNSON COUNTY						
De Soto	2	0	2	11	120	131
Edgerton	0	0	0	0	0	0
Fairway	0	0	0	2	0	2
Gardner	17	0	17	45	0	45
Johnson County	4	0	4	31	0	31
Leawood	6	0	6	27	0	27
Lenexa	16	0	16	123	67	190
Merriam	0	0	0	1	0	1
Mission Hills	0	0	0	4	0	4
Olathe	72	0	72	288	30	318
Overland Park	48	0	48	223	287	510
Prairie Village	2	0	2	15	0	15
Shawnee	11	0	11	71	0	71
Spring Hill	7	0	7	45	0	45
Westwood	0	0	0	0	0	0
Totals	185	0	185	886	504	1390

	Single Family Units [^]	Multi-Family Units [%]	Total Units	S-F Units YTD	M-F Units YTD	Total Units YTD
LEAVENWORTH COUNTY						
Basehor	6	0	6	39	0	39
Lansing	0	0	0	5	0	5
Leav. County	6	0	6	42	0	42
Leavenworth	0	0	0	7	0	7
Tonganoxie	6	0	6	31	0	31
Totals	18	0	18	124	0	124
WYANDOTTE COUNTY						
Bonner Springs	1	0	1	5	0	5
Edwardsville	1	0	1	1	0	1
KCK/Wyandotte Co	28	0	28	236	0	236
Totals	30	0	30	242	0	242
MIAMI COUNTY						
Louisburg	1	0	1	14	0	14
Miami County	3	0	3	23	0	23
Osawatomie	0	0	0	0	0	0
Paola	0	0	0	5	0	5
Spring Hill	5	0	5	16	0	16
Totals	9	0	9	58	0	58
Totals	568	41	609	3128	1084	4212

Comparison of Single Family Building Units for Greater Kansas City
(Cass, Clay, Jackson, Platte, Johnson, Leavenworth, Miami, Wyandotte Counties)

Month/Year	2010	2011	2012	2013	2014	2015	2016	2017
January	137	90	188	273	287	240	274	453
February	145	121	182	224	216	260	408	476
March	252	180	270	335	362	393	542	567
April	228	210	277	444	439	437	523	560
May	213	230	294	337	385	395	503	504
June	239	262	268	333	364	438	578	568
July	180	204	288	409	375	399	494	
August	243	205	260	354	352	425	530	
September	173	202	379	384	383	462	418	
October	279	205	331	369	468	459	462	
November	173	185	283	340	312	360	412	
December	209	207	279	288	328	432	345	
Annual Total	2,471	2,301	3,299	4,090	4,271	4,700	5,489	3,128

Comparison of Permits By Units Issued Year to Date

	2010 - 2017		
	S-F Units	M-F Units	Total Units
2010	1214	55	1269
2011	1093	272	1365
2012	1479	517	1996
2013	1946	1702	3648
2014	2053	1977	4030
2015	2162	1389	3551
2016	2828	1897	4725
2017	3128	1084	4212

[^]The Single Family number is units and includes both attached and detached units.

[%]Multi-Family units are in buildings with 5 or more units.

Not available at time of report

Permit information reflects the most recent data at time of publication. In order to ensure accurate recording of residential building permit statistics, the HBA may revise monthly and year-to-date figures when updated data is made available. Copyright 2017 Home Builders Assoc of Greater Kansas City. All rights reserved.