

CITY OF TONGANOXIE
321 S. DELAWARE 913-845-2620
March 20, 2017
7:00 Regular Meeting



Honorable Jason K. Ward, Mayor
Council Members
Chris Donnelly James Truesdell
Curtis Oroke Andy Gilner Kara Reed

Open Regular Meeting – 7:00 p.m.

I. Pledge of Allegiance

II. Approval of Minutes – Regular Meeting dated March 6, 2017

III. Consent Agenda

- a) Consider Approval of Bills - Approve Pay Ordinance A-1799
- b) Consider approval of payment to BG Consultants for engineering services in the amount of \$4,384.00
- c) Consider approval of payment to Board of Public Utilities for water in the amount of \$13,979.09
- d) Consider approval of payment to First State Bank & Trust for a debt payment in the amount of \$2,903.77
- e) Consider approval of payment to Leavenworth County Treasurer for mail ballot election costs in the amount of \$7,575.72
- f) Consider approval of payment to Olathe Winwater Works for operating supplies in the amount of \$2,961.00
- g) Consider approval of payment to Tyler Technologies for utility billing implementation costs in the amount of \$9,591.64
- h) Consider approval of payment to Westar Energy for electricity in the amount of \$10,632.57

IV. Open Agenda

“Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. Please wait to be recognized by the Mayor, then **state your name and address** and all comments are to be directed to the chair.”

V. Old Business

VI. New Business

- a) Presentation from Kane Family Farms
- b) First Reading: Ordinance 1420: Imposing a three-quarters percent (0.75%) city-wide sales tax for general purposes
- c) First Reading: Ordinance 1421: Repealing Ordinance 1415, which authorized an inter-local agreement between Leavenworth County and the Leavenworth County Port Authority

- d) Resolution 03-17-02; Expressing support for partnership with Leavenworth County for development of Tonganoxie Business Park
- e) Resolution 03-17-03; Authorizing the consumption of alcoholic beverages at Tonganoxie Days 2017
- f) City Manager Agenda
 - 1. February Financial Report
 - 2. Set Date for Work Session
- g) City Attorney Agenda
- h) Mayor Agenda
- i) Mayor Pro Tem Agenda
- j) City Council Agenda

VII. Information & Communications (No Action Required)

VIII. Adjourn



Mayor Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Curtis Oroke, Chris Donnelly, Andy Gilner, and Kara Reed. Jim Truesdell was absent. Also in attendance was City Manager George Brajkovic, Assistant City Manager Jamie Shockley, and Interim City Attorney Keyta Kelly.

Approval of Minutes and Consent Agenda

- Mr. Donnelly moved to approve the minutes from February 21, 2017. Ms. Reed seconded. All ayes. Motion carried.
- Ms. Reed moved to approve the consent agenda. Mr. Donnelly seconded. All ayes. Motion carried.

Open Agenda-

- No comments during open agenda.

Old Business

Second Reading - Ordinance 1419 – Business License Fees

- Ms. Shockley reviewed our current policy and late fees for business license renewals. She also reviewed Ordinance 1419 and the changes to reduce the late fee penalty on business license renewals.
- Mr. Donnelly moved to approve Ordinance 1419. Ms. Reed seconded. All ayes. Motion carried.

New Business

Resolution 03-17-01; updating authorized users on the City’s municipal investment pool account

- Ms. Shockley explained the need for the resolution, which would allow her to place George Brajkovic as an authorized user on the City’s MIP account.
- Ms. Reed moved to approve Resolution 03-17-01. Mr. Oroke seconded. All ayes. Motion carried.

Consider approval of request for two complimentary water park season passes for LMH Endowment Summer Spray 5K

- Mr. Donnelly moved to authorize the request for two children’s water park season passes for LMH fundraiser. Ms. Reed seconded. All ayes. Motion carried.

Consider approval of expenditure to replace the floor in the bath houses at the water park

- Ms. Shockley explained the need for replacing the floors of the bathrooms at the water park.
- Mr. Gilner moved to approve the expenditure to replace the floors in the bath houses in an amount not to exceed \$9,500 to UNI Floor Inc. Ms. Reed seconded. All ayes. Motion carried.

City Manager Agenda

¾ Cent Sales Tax Discussion

- Mr. Brajkovic congratulated the Council on the sales tax passing and requested that they set a work session within the next month to prioritize projects before making a decision on how the sales tax dollars will be spent.

Greystone Drainage Discussion

- Mr. Brajkovic gave a presentation outlining the drainage issues in the Greystone subdivision on Whilshire and gave a timeline of the actions the City has taken to date. He requested that the Council give him time to study the issue further and bring forward a recommendation on how best to address this issue at a later date.
- The Council discussed addressing the issue. Mayor Ward expressed the need to put the issue to rest and address the issue with the solution provided by BG Consultants at a meeting several months ago. Mayor Ward indicated that the council informally committed to addressing this problem once the sales tax passed and he would like to see it resolved.
- Ms. Reed said she doesn’t feel comfortable with the \$125,000 solution because she doesn’t believe that the City is the only one liable for this problem and she wants to see the developer held responsible for the issues.
- Mr. Oroke expressed concerns with why the city did not catch the issue and the engineering calculation mistake, and Ms. Shockley explained that the City’s engineer does not check calculations done by the developer’s engineer on a stamped set of plans. Requiring them to do so would drastically increase the development fees the city would need to charge to recoup the costs associated with this scope of professional services.
- The Council agreed to discuss the issue further during their work session when prioritizing city projects and requested that Mr. Brajkovic bring forward a list of options for them to consider further.

Discussion on possible annexation

- Ms. Shockley explained that there was a developer just south of city limits who purchased the old Somers farm and plans to do a retreat/conference center in the area. The City has to provide comments back to Leavenworth County regarding their special use permit request, and she wanted to hear from the Council as to whether this was an area they wanted to explore annexing.
- The Council indicated that they would like to work with the developer to explore annexation.

Mayor Agenda

- Mayor Ward asked for the Council to vote on the appointment of a new planning commissioner. The City received 8 applications, and the Planning Commission recommended 4 applicants to the Council. Those applicants were Steve Christensen, Eric Wylie, Cynthia Stewart-Grant, and Zach Stoltenberg.
- Mayor Ward indicated that he believed Zach Stoltenberg was the strongest candidate. Mr. Donnelly moved to appoint Zach Stoltenberg to the planning commission. Mr. Gilner seconded. All ayes. Motion carried.

Executive Session to Discuss Matters of Non-Elected Personnel

- Mayor Ward requested an executive session to discuss matters of non-elected personnel for a period of 10 minutes to include the governing body and city manager. Mr. Gilner moved. Ms. Reed seconded. All ayes. Motion carried.
- Mr. Donnelly moved to return from executive session and make a note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.
- Mayor Ward requested an executive session to discuss matters of confidential trade secrets of a third party to include the governing body, city manager, assistant city manager, and city attorney for a period of 10 minutes. Mr. Donnelly moved. Mr. Oroke seconded. All ayes. Motion carried.
- Mr. Gilner moved to return from executive session and make a note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.

With no further business, Mr. Gilner made a motion to adjourn the meeting. Ms. Reed seconded. All Ayes. Motion carried.



City of Tonganoxie, KS

Check Report

By Check Number

Date Range: 03/03/2017 - 03/16/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Bank-AP Bank						
0524	POSTMASTER	03/03/2017	Regular	0.00	400.00	44171
0015	ALL SEASONS CAR WASH	03/16/2017	Regular	0.00	114.00	44172
0029	ARROWHEAD SCIENTIFIC, INC.	03/16/2017	Regular	0.00	105.36	44173
0034	AT&T ACCESS TRANSPORT SERVICES	03/16/2017	Regular	0.00	74.49	44174
0036	AUL APPRAISALS	03/16/2017	Regular	0.00	1,500.00	44175
0046	BAY BRIDGE ADMINISTRATORS, LLC	03/16/2017	Regular	0.00	238.30	44176
0051	BG CONSULTANTS INC	03/16/2017	Regular	0.00	4,384.00	44177
0057	BLUE TARP FINANCIAL, INC.	03/16/2017	Regular	0.00	370.99	44178
0059	BOARD OF PUBLIC UTIL.-WATER	03/16/2017	Regular	0.00	13,979.09	44179
0069	BRIDGESTONE AMERICAS INC	03/16/2017	Regular	0.00	1,809.40	44180
0749	BROADVOICE	03/16/2017	Regular	0.00	139.55	44181
0077	CARAWAY PRINTING CO., INC.	03/16/2017	Regular	0.00	70.00	44182
0704	CLIFFORD POWER	03/16/2017	Regular	0.00	364.50	44183
0111	COLEMAN EQUIPMENT INC	03/16/2017	Regular	0.00	2.36	44184
0115	CONRAD FIRE EQUIPMENT, INC.	03/16/2017	Regular	0.00	348.81	44185
0817	DELL MARKETING LP	03/16/2017	Regular	0.00	1,529.96	44186
0147	DOLLAR GENERAL	03/16/2017	Regular	0.00	24.90	44187
0157	EDWARDS CHEMICALS	03/16/2017	Regular	0.00	28.00	44188
0166	EMERGENCY REPORTING	03/16/2017	Regular	0.00	139.00	44189
0800	EVERLASTING SIGN	03/16/2017	Regular	0.00	623.50	44190
0180	FBINAA	03/16/2017	Regular	0.00	400.00	44191
0189	FIRST STATE BANK & TRUST	03/16/2017	Regular	0.00	2,903.77	44192
0813	FREESTATE ELECTRIC COOPERATIVE	03/16/2017	Regular	0.00	1,497.00	44193
0596	GEOFF SONNTAG	03/16/2017	Regular	0.00	400.00	44194
0225	HAMM INC	03/16/2017	Regular	0.00	1,748.00	44195
0818	HYDRO FLOW PRODUCTS	03/16/2017	Regular	0.00	2,483.36	44196
0308	KANSAS STATE TREASURER	03/16/2017	Regular	0.00	1,675.00	44197
0315	KANSAS DEPT. OF AGRICULTURE	03/16/2017	Regular	0.00	160.00	44198
0330	KANSAS GAS SERVICE	03/16/2017	Regular	0.00	636.25	44199
0334	KANSAS MAYORS ASSOCIATION	03/16/2017	Regular	0.00	50.00	44200
0757	KC CLEAN	03/16/2017	Regular	0.00	240.00	44201
0354	KELLY LAW OFFICE LLP	03/16/2017	Regular	0.00	472.50	44202
0367	KNOLOGY, INC.	03/16/2017	Regular	0.00	1,285.44	44203
0391	LAWRENCE JOURNAL WORLD	03/16/2017	Regular	0.00	175.06	44204
0395	LCDC	03/16/2017	Regular	0.00	30.00	44205
0793	LEAVENWORTH COUNTY TREASURER	03/16/2017	Regular	0.00	7,575.72	44206
0429	MARC	03/16/2017	Regular	0.00	1,174.00	44207
0478	NEBRASKA FURNITURE MART	03/16/2017	Regular	0.00	112.99	44208
0760	NFPA	03/16/2017	Regular	0.00	123.27	44209
0491	OLATHE WINWATER WORKS	03/16/2017	Regular	0.00	2,961.00	44210
0500	OREILLY AUTO PARTS	03/16/2017	Regular	0.00	374.33	44211
0514	PITNEY BOWES, INC.	03/16/2017	Regular	0.00	135.24	44212
0542	QUILL	03/16/2017	Regular	0.00	129.32	44213
0555	RICOH USA, INC.	03/16/2017	Regular	0.00	149.40	44214
0579	SECURITY BENEFIT - 457	03/16/2017	Regular	0.00	2,200.00	44215
0748	TNEMEC CO INC	03/16/2017	Regular	0.00	236.86	44216
0628	TODD'S TIRE LLC	03/16/2017	Regular	0.00	28.00	44217
0635	TOTAL ELECTRIC CONTRACTORS INC	03/16/2017	Regular	0.00	183.80	44218
0641	TYLER TECHNOLOGIES	03/16/2017	Regular	0.00	9,591.64	44219
0671	WESTAR ENERGY	03/16/2017	Regular	0.00	10,632.57	44220
0684	WIRENUTS	03/16/2017	Regular	0.00	60.00	44221

Check Report

Date Range: 03/03/2017 - 03/16/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0692	ZEP MANUFACTURING COMPANY	03/16/2017	Regular	0.00	130.99	44222

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	77	52	0.00	76,201.72
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	77	52	0.00	76,201.72

Fund Summary

Fund	Name	Period	Amount
998	Gen Fund-Pooled Cash	3/2017	76,201.72
			<u>76,201.72</u>



Office of the City Manager
AGENDA STATEMENT

DATE: March 20, 2017
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Jamie Shockley, Assistant City Manager
SUBJECT: Ordinance 1420: Imposing a Three-Quarters Percent City-Wide Sales Tax for General Purposes

DISCUSSION:

Now that the $\frac{3}{4}$ cent sales tax has been authorized by voters, the City must adopt an ordinance to officially impose the tax. The tax will go into effect on October 1, 2017 and will be effective until September 30, 2037. The tax can be used for any of the purposes that were listed in the ballot language, which include the following:

- Construction of a new library
- New capital improvements
- Maintenance of new and current infrastructure
- Debt service payments for capital improvements

ACTION REQUESTED:

No action needed, as this is the first reading of the ordinance.

(Published in the *Tonganoxie Mirror* on April 12, 2017)

ORDINANCE NO. 1420

AN ORDINANCE OF THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS IMPOSING A THREE-QUARTERS PERCENT (0.75%) CITY-WIDE SALES TAX FOR GENERAL PURPOSES.

WHEREAS, by Resolution No. 11-16-02, the governing body of the City of Tonganoxie, Kansas (the "City"), authorized and provided for a special election in the City for the purpose of submitting to the electors of the City the question of imposing, under K.S.A. 12-187 *et seq.* (the "Act"), a three-quarters percent (0.75%) City-wide sales tax (the "Sales Tax") for the purpose of paying the costs to construct a new library, construct new capital improvements, maintain new and current infrastructure, and fund debt issued for capital improvements (the "Sales Tax Proposition"), with collection of such Sales Tax to commence on October 1, 2017, and to expire September 30, 2037; and

WHEREAS, a special question election was held in the City on February 28, 2017, at which time there was submitted to the qualified electors of the City the Sales Tax Proposition, and a majority of the qualified electors of the City voting on this proposition voted in favor thereof; and

WHEREAS, pursuant to the Act and the results of the aforementioned special election, the governing body of the City deems it necessary and advisable to authorize the levy of the Sales Tax, which Sales Tax will be a general purpose sales tax under the Act.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

SECTION 1. The levy of the Sales Tax is hereby authorized, with collection of the Sales Tax to commence on October 1, 2017, and to expire on September 30, 2037.

SECTION 2. The City Clerk, upon passage of this Ordinance, shall provide a certified copy of the same to the State Director of Taxation pursuant to K.S.A. 12-189.

SECTION 3. This Ordinance shall be effective upon passage by the governing body, approval and execution by the Mayor and publication once in the official City newspaper.

PASSED by the governing body of the City of Tonganoxie, Kansas on April 3, 2017, and **APPROVED** and **SIGNED** by the Mayor.

Jason Ward, Mayor

(SEAL)

ATTEST:

Patty Hagg, City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and correct copy of the original ordinance; that said Ordinance was passed on April 3, 2017; that the record of the final vote on its passage is found on page ____ of journal ____; and that it was published in the the *Tonganoxie Mirror* on April 12, 2017.

DATED: April ____, 2017.

City Cler



Office of the City Manager
AGENDA STATEMENT

DATE: March 20, 2017
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Jamie Shockley, Assistant City Manager
SUBJECT: Ordinance 1421: Repealing Ordinance 1415

DISCUSSION:

The City recently received notice that the attorney general did not approve the inter-local agreement that was passed back in November between the City of Tonganoxie, Leavenworth County, and the Leavenworth County Port Authority. The attorney general cited that the Port Authority could not legally use bonds that were issued by Leavenworth County to develop the business park. As such, the City has been in contact with legal counsel, the Port Authority and Leavenworth County regularly over the past week to determine the best course of action moving forward. It appears that the best way to move forward is to take the Port Authority out of the equation. The City would then enter into an agreement directly with Leavenworth County to receive the funds as a grant to be used for the development of the industrial park. In order to move forward with this plan, the City must repeal Ordinance 1415, which adopted the original inter-local agreement between the three parties.

City staff is still waiting on the ordinance from legal counsel at the time the council packet was sent out, but the ordinance will be sent out separately as soon as it is received.

ACTION REQUESTED:

Make a motion to adopt Ordinance 1421, which repeals Ordinance 1415.



Office of the City Manager
AGENDA STATEMENT

DATE: March 20, 2017
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Jamie Shockley, Assistant City Manager
SUBJECT: Resolution 03-17-02; Expressing support for partnership with Leavenworth County for development of Tonganoxie Business Park

DISCUSSION:

One of the next steps the city and county need to take to move forward with a new plan to finance the improvements to the industrial park is for the City to adopt a resolution which expresses support for a partnership with Leavenworth County to develop the Tonganoxie Business Park. The County will need to submit this resolution to the attorney general's office, along with a resolution of their own, demonstrating that bond funds that were originally issued for another project are requesting to be used for the development of the Tonganoxie Business Park. While we wait for the attorney general's decision on this resolution, city staff will be working with the County to draft a new agreement for the development of the park.

Legal counsel is still preparing this resolution at the time the council packet was sent out, but the resolution will be sent out separately as soon as it is made available.

ACTION REQUESTED:

Make a motion to approve Resolution 03-17-02.



Office of the City Manager
AGENDA STATEMENT

DATE: March 20, 2017
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Jamie Shockley, Assistant City Manager
SUBJECT: Authorizing Tonganoxie Days Special Event and Consumption of Alcohol

DISCUSSION:

The Tonganoxie Days planning committee desires to secure a temporary liquor license to sell alcohol during the Tonganoxie Days event. The area where consumption of alcohol will be permitted is planned to be along Main Street from 4th Street to 2nd Street, 3rd Street from Pleasant to Delaware Street, Pleasant Street from 2nd Street to 3rd Street, and on city property at both the southwest block and southeast block at 3rd and Main Streets (where Gallagher Park and the old city shop are located).

In order to secure a temporary liquor license, the City Council must pass a resolution that authorizes the special event and consumption of alcohol in the proposed barricaded area listed above. To ensure that the committee is abiding by all state and local liquor laws, the designated area will be barricaded. To consume alcohol in the barricaded area, a person must purchase drink tickets and be issued a wristband. In doing so, the individual must show a valid form of identification. Sales from alcohol will go towards offsetting event costs. From the proceeds of drink ticket sales, the City will be required to remit the liquor drink tax to the Kansas Department of Revenue following the event.

Attached to this memo is the resolution for approval by the City Council.

ACTION REQUESTED:

Make a motion to adopt resolution 03-17-03, authorizing the City of Tonganoxie event planning committee to obtain a temporary liquor license and sell alcohol during the Tonganoxie Days event.

RESOLUTION NO. 03-17-03

A RESOLUTION OF THE CITY OF TONGANOXIE, KANSAS AUTHORIZING A SPECIAL EVENT KNOWN AS TONGANOXIE DAYS

WHEREAS, the City of Tonganoxie, Kansas is a municipal corporation of the State of Kansas, which strives to provide an exceptional quality of life and recreation for all ages;

WHEREAS, the Tonganoxie Days planning committee has requested the approval of the governing body of the City of Tonganoxie to approve the Tonganoxie Days Special Event;

WHEREAS, alcoholic liquor may be consumed at a special event to be held on designated public streets, alleys, and sidewalks when a temporary permit has been issued by the Kansas Division of Alcohol Beverage Control (ABC) and the governing body has approved the event as required by K.S.A. 41-719 and 41-2645 and amendments thereto;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS:

Having considered the request of the City of Tonganoxie's Tonganoxie Days planning committee to allow the possession and consumption of alcoholic liquor during the event, the governing body of the City of Tonganoxie hereby approves the event to be held on June 9, 2017 through June 11, 2017 from 11:00 a.m. to 11:00 p.m. provided the planning committee secures a temporary permit from Kansas Alcohol and Beverage Control and complies with all state laws and ordinances regulating alcoholic liquor.

The following streets/ alleys shall be closed to motor vehicle traffic during the dates and times identified in this resolution: Main Street from south of 2nd Street to 4th Street, 3rd Street from Pleasant Street to Delaware Street; and Pleasant Street from 2nd Street to 3rd Street. Consumption of alcohol will take place in a Designated Barricaded Area on the blocks along Main Street, from 2nd Street to 4th Street, 3rd Street, from Pleasant Street to Delaware Street; and Pleasant Street, from 2nd Street to 3rd Street.

Event attendees who are 21 years of age and older and can provide proof of age with a valid ID may purchase, possess, and consume alcoholic beverages within the Designated Barricaded Area. Pursuant to KSA 41-719, no alcoholic liquor may be removed from the Designated Barricaded Area or consumed inside vehicles while on public streets or alleys at the event.

This resolution shall take effect and be in force after its approval by the Governing Body.

ADOPTED AND APPROVED BY THE GOVERNING BODY OF THE CITY OF TONGANOXIE, KANSAS, ON THIS 16th DAY OF MARCH, 2017

Jason K. Ward, MAYOR

Attest: _____
Patty Hagg, CITY CLERK



Office of the City Manager
AGENDA STATEMENT

DATE: March 20, 2017
To: Honorable Mayor Jason K. Ward and Members of the City Council
FROM: Jamie Shockley, Assistant City Manager
SUBJECT: February 2017 Financial Report

DISCUSSION:

As of February 28, or 17% through the fiscal year, the City collected 27% of budgeted revenues in all funds and spent 12% of budgeted expenditures.

Below are further highlights:

General Fund

Revenues

- Overall General Fund revenues are currently tracking at 30% of budget estimates. In February of 2016, General Fund revenues were tracking at 29% of budget estimates.
- Total sales tax revenue collected in the General Fund through February adds up to \$72,439, or 18% of budget estimates. Collections through February of this year came in at about \$10,000, or 13% more than what was collected in February of 2016.
- Use tax has collected \$18,747 in the general fund through February. This equals 17% of budget estimates for the year. Collections through February show a 19% increase from what was collected through February of 2017.
- Property tax collection is currently tracking at 50% of budget estimates. No new property tax payments were collected in February.
- Building permits collected 53% of budget estimates through February. Collections so far this year are showing an 84% increase from what was collected through February of last year. This is largely due to the Cornerstone Family Worship facility building permit which was paid in February. We also had several new residential homes permits paid for in February.
- Municipal court fines have collected 13% of budget estimates through February. Collections this year are showing a 30% decrease from this time last year; however, last year's collections were much larger than what we typically see in most years.
- Franchise fees have collected 16% of budget estimates through February. Collections this year are showing a 9% increase from what was collected through February of 2016, mostly due to increased payments from electric and gas utilities.

Expenditures

- Overall General Fund expenditures are tracking at 15% of budgeted expenditures as of the end of February. In 2016, General Fund expenditures were tracking at 17% of budgeted expenditures by the end of February.
- The largest expenses that hit the General Fund in February are personnel costs and professional services. Departments continue to monitor their budgets closely.

Utility Funds

- The Water Operations Fund is tracking at 16% of revenue estimates and 12% of budgeted expenditures. Specifically, water charges collected totaled \$114,322, making up 15% of budget estimates for the year. This is about the same as what was collected through February of 2016.
- The Sewer Operations Fund is tracking at 18% of revenue estimates and 13% of budgeted expenditures. Revenues collected through February represent a 12% increase from what was collected at this time last year, a portion of which is due to increased revenue from sewer inspections. There was not a sewer rate increase in 2017.
- The Sanitation Fund is tracking at 17% of revenue estimates and 17% of budgeted expenditures. This fund has collected 1% more in revenue this year than it did this time last year. The trash rates for 2017 did not increase.

Other Funds

- The Special Highway Fund is tracking at 42% of revenue estimates for the year and 21% of budgeted expenditures. In February, this fund collected nearly \$30,000 in construction excise taxes, which are paid on new development when the building permit fee is paid.
- The Capital Projects Fund collected 18% of budget estimates for the year and spent 9% of the total budget authority. This fund's main revenue source is the countywide sales and use tax. So far this year, \$79,485 has been collected from this sales and use tax, which is a 6% increase from what was collected through February of 20
- The Water Park Sales Tax collected 19% of estimated revenue for the year, and collected 15%, or about \$10,000, more than what was collected through February of 2016.
- The Water Equipment and Sewer Equipment Reserve funds are performing exceptionally well. The Water Equipment Reserve fund has collected 48% of revenue estimates for the year through February and the Sewer Equipment Reserve Fund has collected 45%. The revenue in these funds comes from water taps and sewer inspections, which are paid on new development when the building permit fee is paid. The increase in development we've already seen this year is directly impacting the performance of these funds.

cc: Jeff Brandau, Police Chief
 Kent Heskett, Public Works Director
 Jack Holcom, Fire Chief



City of Tonganoxie, KS

Expenditure Report Group Summary

For Fiscal: 2017 Period Ending: 02/28/2017

Fund	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget			Activity	
100 - General Fund	2916958.00	2,916,958.00	170,686.06	450,613.94	2,466,344.06	15.45 %
210 - Water Operations Fund	1149290.00	1,149,290.00	54,874.59	140,050.72	1,009,239.28	12.19 %
220 - Sewer Operations Fund	775000.00	775,000.00	33,728.47	99,873.79	675,126.21	12.89 %
230 - Sanitation Fund	341000.00	341,000.00	29,135.66	57,985.07	283,014.93	17.00 %
310 - Transient Guest Tax	1500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
330 - Special Parks	5000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
340 - Special Highway	169500.00	169,500.00	35,495.00	35,495.00	134,005.00	20.94 %
360 - Capital Projects	482092.00	482,092.00	11,528.00	46,495.15	435,596.85	9.64 %
410 - Fire Equipment Reserve	132200.00	132,200.00	313.51	313.51	131,886.49	0.24 %
420 - Police Equipment Reserve	50000.00	50,000.00	0.00	789.00	49,211.00	1.58 %
430 - Sewer Capital Reserve	220000.00	220,000.00	1,727.25	1,727.25	218,272.75	0.79 %
440 - Water Capital Reserve	50000.00	50,000.00	380.00	3,915.00	46,085.00	7.83 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500 - Debt, Bond, and Interest	864496.00	864,496.00	21,829.50	27,373.38	837,122.62	3.17 %
Report Total:	7,177,036.00	7,177,036.00	359,698.04	864,631.81	6,312,404.19	12.05 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Used
					Favorable (Unfavorable)	
100 - General Fund	2,916,958.00	2,916,958.00	170,686.06	450,613.94	2,466,344.06	15.45 %
210 - Water Operations Fund	1,149,290.00	1,149,290.00	54,874.59	140,050.72	1,009,239.28	12.19 %
220 - Sewer Operations Fund	775,000.00	775,000.00	33,728.47	99,873.79	675,126.21	12.89 %
230 - Sanitation Fund	341,000.00	341,000.00	29,135.66	57,985.07	283,014.93	17.00 %
310 - Transient Guest Tax	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00 %
330 - Special Parks	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
340 - Special Highway	169,500.00	169,500.00	35,495.00	35,495.00	134,005.00	20.94 %
360 - Capital Projects	482,092.00	482,092.00	11,528.00	46,495.15	435,596.85	9.64 %
410 - Fire Equipment Reserve	132,200.00	132,200.00	313.51	313.51	131,886.49	0.24 %
420 - Police Equipment Reserve	50,000.00	50,000.00	0.00	789.00	49,211.00	1.58 %
430 - Sewer Capital Reserve	220,000.00	220,000.00	1,727.25	1,727.25	218,272.75	0.79 %
440 - Water Capital Reserve	50,000.00	50,000.00	380.00	3,915.00	46,085.00	7.83 %
450 - Capital Reserve	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
500 - Debt, Bond, and Interest	864,496.00	864,496.00	21,829.50	27,373.38	837,122.62	3.17 %
Report Total:	7,177,036.00	7,177,036.00	359,698.04	864,631.81	6,312,404.19	12.05 %



Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - General Fund	433,821.49	845,937.60	450,613.94	829,145.15
210 - Water Operations Fund	362,025.50	189,083.01	140,050.72	411,057.79
220 - Sewer Operations Fund	273,231.74	138,688.89	99,873.79	312,046.84
230 - Sanitation Fund	120,859.99	57,137.89	57,985.07	120,012.81
310 - Transient Guest Tax	1,527.94	0.00	0.00	1,527.94
330 - Special Parks	15,042.12	0.00	0.00	15,042.12
340 - Special Highway	148,974.25	70,348.58	35,495.00	183,827.83
360 - Capital Projects	177,233.68	79,485.16	46,495.15	210,223.69
410 - Fire Equipment Reserve	96,449.74	117,983.42	313.51	214,119.65
420 - Police Equipment Reserve	15,610.44	2,543.04	789.00	17,364.48
430 - Sewer Capital Reserve	308,031.66	13,725.00	1,727.25	320,029.41
440 - Water Capital Reserve	273,325.28	10,000.00	3,915.00	279,410.28
450 - Capital Reserve	915.03	0.00	0.00	915.03
500 - Debt, Bond, and Interest	249,920.65	274,188.41	27,373.38	496,735.68
Report Total:	2,476,969.51	1,799,121.00	864,631.81	3,411,458.70



City of Tonganoxie, KS

Revenue Report Group Summary

For Fiscal: 2017 Period Ending: 02/28/2017

Fund	Original	Current	Period	Fiscal	Variance	Percent
	Total Budget	Total Budget	Activity	Activity	Favorable (Unfavorable)	Used
100 - General Fund	2816958.00	2,816,958.00	111,684.97	845,937.60	-1,971,020.40	30.03 %
210 - Water Operations Fund	1154749.00	1,154,749.00	95,553.58	189,083.01	-965,665.99	16.37 %
220 - Sewer Operations Fund	775000.00	775,000.00	69,879.49	138,688.89	-636,311.11	17.90 %
230 - Sanitation Fund	341000.00	341,000.00	28,791.74	57,137.89	-283,862.11	16.76 %
310 - Transient Guest Tax	1500.00	1,500.00	0.00	0.00	-1,500.00	0.00 %
330 - Special Parks	5000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
340 - Special Highway	169500.00	169,500.00	29,482.74	70,348.58	-99,151.42	41.50 %
360 - Capital Projects	445000.00	445,000.00	42,860.95	79,485.16	-365,514.84	17.86 %
410 - Fire Equipment Reserve	82200.00	82,200.00	6,660.48	117,983.42	35,783.42	143.53 %
420 - Police Equipment Reserve	15000.00	15,000.00	595.00	2,543.04	-12,456.96	16.95 %
430 - Sewer Capital Reserve	30250.00	30,250.00	5,475.00	13,725.00	-16,525.00	45.37 %
440 - Water Capital Reserve	21000.00	21,000.00	4,000.00	10,000.00	-11,000.00	47.62 %
450 - Capital Reserve	20000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500 - Debt, Bond, and Interest	864496.00	864,496.00	36,160.03	274,188.41	-590,307.59	31.72 %
Report Total:	6,741,653.00	6,741,653.00	431,143.98	1,799,121.00	-4,942,532.00	26.69 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Used
					Favorable (Unfavorable)	
100 - General Fund	2,816,958.00	2,816,958.00	111,684.97	845,937.60	-1,971,020.40	30.03 %
210 - Water Operations Fund	1,154,749.00	1,154,749.00	95,553.58	189,083.01	-965,665.99	16.37 %
220 - Sewer Operations Fund	775,000.00	775,000.00	69,879.49	138,688.89	-636,311.11	17.90 %
230 - Sanitation Fund	341,000.00	341,000.00	28,791.74	57,137.89	-283,862.11	16.76 %
310 - Transient Guest Tax	1,500.00	1,500.00	0.00	0.00	-1,500.00	0.00 %
330 - Special Parks	5,000.00	5,000.00	0.00	0.00	-5,000.00	0.00 %
340 - Special Highway	169,500.00	169,500.00	29,482.74	70,348.58	-99,151.42	41.50 %
360 - Capital Projects	445,000.00	445,000.00	42,860.95	79,485.16	-365,514.84	17.86 %
410 - Fire Equipment Reserve	82,200.00	82,200.00	6,660.48	117,983.42	35,783.42	143.53 %
420 - Police Equipment Reserve	15,000.00	15,000.00	595.00	2,543.04	-12,456.96	16.95 %
430 - Sewer Capital Reserve	30,250.00	30,250.00	5,475.00	13,725.00	-16,525.00	45.37 %
440 - Water Capital Reserve	21,000.00	21,000.00	4,000.00	10,000.00	-11,000.00	47.62 %
450 - Capital Reserve	20,000.00	20,000.00	0.00	0.00	-20,000.00	0.00 %
500 - Debt, Bond, and Interest	864,496.00	864,496.00	36,160.03	274,188.41	-590,307.59	31.72 %
Report Total:	6,741,653.00	6,741,653.00	431,143.98	1,799,121.00	-4,942,532.00	26.69 %