



CITY OF TONGANOXIE  
321 S. DELAWARE 913-845-2620  
January 17, 2017  
7:00 Regular Meeting

Honorable Jason K. Ward, Mayor  
Council Members  
Chris Donnelly          James Truesdell  
Curtis Oroke          Andy Gilner          Kara Reed

**Open Regular Meeting – 7:00 p.m.**

**I. Pledge of Allegiance**

**II. Approval of Minutes – Regular Meeting dated January 3, 2017**

**III. Consent Agenda**

- a) Consider Approval of Bills - Approve Pay Ordinance A-1795
- b) Consider approval of payment to Blue Cross and Blue Shield for health insurance premiums in the amount of \$29,572.41
- c) Consider approval of payment to Board of Public Utilities for water purchases in the amount of \$26,819.49
- d) Consider approval of payment to Honeycreek Disposal for sanitation services in the amount of \$24,432.75
- e) Consider approval of payment to Kramer & Associates for auditing services in the amount of \$2,625.00
- f) Consider approval of payment to Kansas Mutual Insurance Trust for worker's compensation insurance annual premium in the amount of \$53,602.00
- g) Consider approval of payment to Olathe Winwater Works for equipment purchases in the amount of \$3,535.00
- h) Consider approval of payment to Security Benefit for employee deferred compensation contributions in the amount of \$2,650.00
- i) Consider approval of payment to The Novak Consulting Group for professional services in the amount of \$4,281.00
- j) Consider approval of payment to the Tonganoxie Chamber of Commerce for 2017 annual contribution in the amount of \$5,000.00
- k) Consider approval of payment to the Tonganoxie Library Board for property tax receipts in the amount of \$7,513.41
- l) Consider approval of payment to Westar Energy for electricity in the amount of \$18,055.21

#### **IV. Open Agenda**

“Members of the public are welcome to use this time to comment about any matter relating to City business. The comments that are discussed under Open Agenda may or may not be acted upon by the Council during this meeting. Please wait to be recognized by the Mayor, then **state your name and address** and all comments are to be directed to the chair.”

#### **V. Old Business**

#### **VI. New Business**

- a) Consider approval of cleaning and repainting water tower
- b) Consider approval of purchasing new fire helmets with grant funds
- c) Consider approval of engaging BG Consultants to conduct a traffic study on Pleasant Street
- d) City Manager Agenda
  1. Outsourcing printing and mailing of utility bills discussion
  2. December/Year End 2016 Financial Report
  3. Quarterly Treasurer’s Report – 4<sup>th</sup> Quarter 2016
  4. January Planning Commission meeting update
- e) City Attorney Agenda
- f) Mayor Agenda
  1. Consider approval of appointment of Brian Manus to Tonganoxie Library Board
- g) Mayor Pro Tem Agenda
- h) City Council Agenda

#### **VII. Information & Communications (No Action Required)**

1. KC Metro MarketShare Report
2. KC Metro Residential Building Permit Report
3. 2016 Fire Incident Types Report
4. 2016 Police Crime Statistics Report

#### **VIII. Adjourn**

**City Council Meeting**  
January 3, 2017  
7:00 p.m. Regular Meeting



Mayor Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Mayor Ward, Curtis Oroke, Chris Donnelly, and Kara Reed. Andy Gilner and Jim Truesdell were absent. Also in attendance were Interim City Manager Jamie Shockley, City Attorney Michael Kelly, and Deputy City Clerk Teresa Bastron.

**Approval of Minutes and Consent Agenda**

- Ms. Reed moved to approve the minutes from December 19, 2016. Mr. Oroke seconded. All ayes. Motion carried.
- Mr. Donnelly moved to approve the consent agenda for January 3, 2017. Ms. Reed seconded. All ayes. Motion carried.

**Open Agenda**

- Kathy Bowen, 24895 McClouth Road, spoke in open agenda to request that the Council amend the minutes from the December 19 meeting, as they state Mr. Todd Luckman spoke in favor of the proposed rezoning at that meeting, and she believes he spoke against the rezoning.
- The Council agreed to amend the 6<sup>th</sup> bullet under the Ordinance 1418 agenda item by striking "spoke in favor of the project" and replacing it with "addressed the Council and"

**Old Business**

**Second Reading: Charter Ordinance 27: Exempting the City from KSA 14-103 and KSA 14-2014, relating to the election of officers and transitions to November elections**

- Ms. Shockley explained the charter Ordinance.
- Mr. Donnelly moved to approve. Ms. Reed seconded. All ayes. Motion carried.

**Update/discussion on water tower proposal**

- Ms. Shockley explained that Greg Ward got a quote for moving the RWD #6 water tower to the northwest portion of the City, and the council requested that she follow up with city engineer Brian Kingsley on whether moving and utilizing this tower would be feasible. She provided a report to the Council that the engineer would need to study the tower and proposed improvements further, but his initial thought was that the proposed tower to be moved would not fully address the City's water pressure and fire suppression needs in the northwest portion of town, and he believed there were better options for the Council to consider that would not cost significantly more than the cost to move and connect the RWD 6 tower.
- Mayor Ward suggested that this discussion wait until the city is in a position to move forward with projects on its capital projects list before investing more money into this particular project.

**New Business**

**Consider approval of escrow agreement with Leavenworth County Port Authority and Leavenworth County Commission for industrial park improvements**

- Ms. Shockley explained that the escrow agreement is part of the inter-local agreement with the Port Authority and County Commission for industrial park improvements. The purpose of the agreement is to designate a bank to oversee the disbursement of bond funds.
- Mr. Donnelly moved to authorize the Interim City Manager to execute the agreement, requesting that if the escrow agent requests any changes to the agreement as presented that it be brought back to the City Council for approval. Mr. Oroke seconded the motion. No further discussion. All ayes. Motion carried.

**Consider approval of selling fire engine #662 in the amount of \$100,000**

- Ms. Shockley explained that the City received an offer from a company to purchase Fire Engine 662 in the amount of \$100,000 and Fire Chief Jack Holcom was present to provide further information and answer the Council's questions.
- Ms. Reed moved to approve the sale of fire engine 662 to Brindlee Mountain Apparatus, LLC in the amount of \$100,000. Mayor Ward requested Ms. Reed amend her motion to require the City Attorney to review the sales contract prior to the property being transferred. Ms. Reed amended her motion. Mr. Donnelly seconded. All ayes. Motion carried.

**City Manager Agenda**

- Ms. Shockley explained the budget for the proposed festival, after direction from the Council at the last meeting that they would like to have two festivals in 2017 and the City would contribute \$35,000. Ms. Shockley expressed concern over the General Fund's fund balance going below desired levels if the City contributes that much money to two festivals in 2017.

- Mr. Donnelly moved to only hold one event in June and the City would contribute \$5,500 to the festival fund. Mr. Oroke seconded. All ayes. Motion carried.
- Ms. Shockley reminded the Council and residents that the City would be hosting an informational meeting on January 25 and February 7 at 6:00 p.m. in the Council Chambers for anyone who has questions about the proposed  $\frac{3}{4}$  cent sales tax, which will be on the mail ballot election in February.
- Ms. Shockley reminded the Council that they will be conducting city manager interviews on Friday, January 13 and Saturday, January 14.

#### **City Council Agenda**

- Ms. Reed inquired about the new crosswalk signs on Pleasant Street and whether or not they were too small. She also inquired as to whether any action had been taken regarding reducing the speed limit on Pleasant Street. Ms. Shockley explained that in order to reduce the speed limit, a traffic study must be conducted. Mr. Oroke said that a traffic study was conducted before the elementary school was built, and requested city staff find out if that traffic study can be utilized. Ms. Shockley agreed to look into it and place it on the agenda for the next Council meeting.

With no further business, Ms. Reed moved to adjourn the meeting. Mr. Donnelly seconded. All ayes. Motion carried. Meeting adjourned at 8:02 p.m.

Respectfully submitted,

Teresa Bastron  
Deputy City Clerk



City of Tonganoxie, KS

# Check Report

By Check Number

Date Range: 01/01/2017 - 01/12/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Bank-AP Bank</b>						
0015	ALL SEASONS CAR WASH	01/12/2017	Regular	0.00	98.42	43953
0034	AT&T ACCESS TRANSPORT SERVICES	01/12/2017	Regular	0.00	74.49	43954
0056	BLUE CROSS AND BLUE SHIELD	01/12/2017	Regular	0.00	29,572.41	43955
0057	BLUE TARP FINANCIAL, INC.	01/12/2017	Regular	0.00	858.00	43956
0059	BOARD OF PUBLIC UTIL.-WATER	01/12/2017	Regular	0.00	26,819.49	43957
0064	BOUND TREE MEDICAL, LLC	01/12/2017	Regular	0.00	98.94	43958
0749	BROADVOICE	01/12/2017	Regular	0.00	139.55	43959
0077	CARAWAY PRINTING CO., INC.	01/12/2017	Regular	0.00	1,227.15	43960
0094	CHIP'S GUNWORKS	01/12/2017	Regular	0.00	789.00	43961
0099	CITY OF LEAVENWORTH	01/12/2017	Regular	0.00	360.00	43962
0704	CLIFFORD POWER	01/12/2017	Regular	0.00	1,121.46	43963
0115	CONRAD FIRE EQUIPMENT, INC.	01/12/2017	Regular	0.00	903.00	43964
0136	DELTA DENTAL PLAN OF KANSAS,IN	01/12/2017	Regular	0.00	2,118.70	43965
0804	DIESEL SALES & SERVICE	01/12/2017	Regular	0.00	1,897.30	43966
0147	DOLLAR GENERAL	01/12/2017	Regular	0.00	46.31	43967
0166	EMERGENCY REPORTING	01/12/2017	Regular	0.00	139.00	43968
0800	EVERLASTING SIGN	01/12/2017	Regular	0.00	563.50	43969
0189	FIRST STATE BANK & TRUST	01/12/2017	Regular	0.00	1,390.67	43970
0191	FLEETWOOD MOWER & RENTAL	01/12/2017	Regular	0.00	18.64	43971
0205	GALL'S LLC	01/12/2017	Regular	0.00	359.93	43972
0596	GEOFF SONNTAG	01/12/2017	Regular	0.00	400.00	43973
0225	HAMM INC	01/12/2017	Regular	0.00	755.20	43974
0250	HONEYCREEK DISPOSAL SERVICE	01/12/2017	Regular	0.00	24,432.75	43975
0278	JAMIE SHOCKLEY	01/12/2017	Regular	0.00	99.36	43976
0067	JEFFERY BRANDAU	01/12/2017	Regular	0.00	95.00	43977
0308	KANSAS STATE TREASURER	01/12/2017	Regular	0.00	1,604.00	43978
0313	KANSAS CITY BBQ SOCIETY	01/12/2017	Regular	0.00	350.00	43979
0322	KANSAS DEPARTMENT OF REVENUE	01/12/2017	Regular	0.00	1,449.87	43980
0330	KANSAS GAS SERVICE	01/12/2017	Regular	0.00	364.69	43981
0757	KC CLEAN	01/12/2017	Regular	0.00	240.00	43982
0354	KELLY LAW OFFICE LLP	01/12/2017	Regular	0.00	1,762.50	43983
0367	KNOWLOGY, INC.	01/12/2017	Regular	0.00	456.96	43984
0369	KRAMER & ASSOCIATES	01/12/2017	Regular	0.00	2,625.00	43985
0371	KS ASSOCIATION OF CITY CO MGMT	01/12/2017	Regular	0.00	140.00	43986
0373	KS HEALTH & ENVIROMENT LAB	01/12/2017	Regular	0.00	566.00	43987
0365	KS MUNICIPAL INSURANCE TRUST	01/12/2017	Regular	0.00	53,602.00	43988
0391	LAWRENCE JOURNAL WORLD	01/12/2017	Regular	0.00	234.47	43989
0414	LINK-LITE NETWORKING, INC.	01/12/2017	Regular	0.00	1,257.25	43990
0429	MARC	01/12/2017	Regular	0.00	236.00	43991
0479	NEW DIRECTIONS BEHAVIORAL HEAL	01/12/2017	Regular	0.00	240.30	43992
0491	OLATHE WINWATER WORKS	01/12/2017	Regular	0.00	3,535.00	43993
0495	OMNI-SITE	01/12/2017	Regular	0.00	1,380.00	43994
0496	ONE CALL CONCEPTS	01/12/2017	Regular	0.00	36.00	43995
0500	OREILLY AUTO PARTS	01/12/2017	Regular	0.00	952.37	43996
0503	PACE ANALYTICAL SERVICES INC	01/12/2017	Regular	0.00	454.00	43997
0542	QUILL	01/12/2017	Regular	0.00	400.95	43998
0545	R.W. ENGINEERING, INC.	01/12/2017	Regular	0.00	229.61	43999
0555	RICOH USA, INC.	01/12/2017	Regular	0.00	857.73	44000
0568	SAMS CLUB	01/12/2017	Regular	0.00	279.69	44001
0247	SCOTT HOLLADAY	01/12/2017	Regular	0.00	125.93	44002
0579	SECURITY BENEFIT - 457	01/12/2017	Regular	0.00	2,650.00	44003
0594	SMITHEREEN PEST CONTROL	01/12/2017	Regular	0.00	198.00	44004
0603	SPRINGSTED INCORPORATED	01/12/2017	Regular	0.00	1,900.00	44005
0742	THE NOVAK CONSULTING GROUP INC	01/12/2017	Regular	0.00	4,281.00	44006

Check Report

Date Range: 01/01/2017 - 01/12/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0631	TONGANOXIE CHAMBER OF COMMERCE	01/12/2017	Regular	0.00	5,000.00	44007
0630	TONGANOXIE LIBRARY BOARD	01/12/2017	Regular	0.00	7,513.41	44008
0641	TYLER TECHNOLOGIES	01/12/2017	Regular	0.00	875.00	44009
0642	U S POSTAL SERVICE	01/12/2017	Regular	0.00	576.50	44010
0646	UNITED WAY OF LV CO ,INC	01/12/2017	Regular	0.00	158.25	44011
0648	UNIVERSAL, INC.	01/12/2017	Regular	0.00	413.27	44012
0671	WESTAR ENERGY	01/12/2017	Regular	0.00	18,055.21	44013
0673	WESTERN EXTRALITE COMPANY	01/12/2017	Regular	0.00	318.67	44014
0805	WESTFALL GMC TRUCK, INC	01/12/2017	Regular	0.00	54.03	44015

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	84	63	0.00	209,751.93
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>84</b>	<b>63</b>	<b>0.00</b>	<b>209,751.93</b>

### Fund Summary

<b>Fund</b>	<b>Name</b>	<b>Period</b>	<b>Amount</b>
998	Gen Fund-Pooled Cash	1/2017	209,751.93
			<hr/>
			<b>209,751.93</b>



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** January 17, 2017  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Jamie Shockley, Interim City Manager  
**SUBJECT:** Cleaning and Repainting Water Tower

**DISCUSSION:**

The north water tower along 24/40 Highway and Laming Road is in need of cleaning and repainting. The Public Works Department collected nine bids for the repainting of the tower, and the low bid came in at \$38,217, which was submitted by Cunningham, Inc. A copy of the bids and the department expense justification form is attached for the Council's review.

**BUDGET IMPACT:**

None. The Council budgeted \$40,000 in the Water Operations Fund in 2017 for the cleaning and repainting of this water tower. The low bid came in at less than what was budgeted.

**ACTION NEEDED:**

Make a motion to authorize the Public Works Director to engage Cunningham, Inc. to clean and paint the north water tower.

**CC:** Kent Heskett, Public Works Director  
Lloyd Wisdom, Utilities Superintendent



# City of Tonganoxie

## EXPENSE JUSTIFICATION FORM

DATE:

REQUESTING DEPARTMENT:

Public Works     Fire     Police     Administration

DEPARTMENT REPRESENTATIVE: \_\_\_\_\_

Lloyd Wisdom \_\_\_\_\_

(Printed or Typed Name)

DIRECTOR'S SIGNATURE: \_\_\_\_\_

PURPOSE OF EXPENSE:

Clean and repaint North Water tower

WHAT DATE SHOULD THE WORK BEGIN? **Early 2017**

WHAT ARE THE CONSEQUENCES OF DELAYING THIS EXPENSE?

Deteriorating Water tower paint

WHAT ALTERNATIVE METHODS OF THIS EXPENSE HAVE BEEN RULED OUT  
N.A.

**This quote is a worst case scenario .**

**LIST OF BIDS/QUOTES (Attached)**

### Determination

Approved     Denied

Authorized Signature: \_\_\_\_\_

City Administrator

Requires city council approval?     Yes     No

<b>water tower bids</b>	<b>Amount</b>
<b>Cunningham Inc.</b>	<b>38,217.00</b>
<b>Central Tank Coatings</b>	<b>\$41,000.00</b>
<b>TMI coatings</b>	<b>\$43,500.00</b>
<b>J.R Stelzer Co</b>	<b>\$44,350.00</b>
<b>D.E.M. Enterprise LLC</b>	<b>\$45,033.00</b>
<b>Utility Service/Midwest</b>	<b>\$47,000.00</b>
<b>Pittsburg tank and tower</b>	<b>\$56,000.00 extra \$8000.00 for Logo</b>
<b>Classic protective coating</b>	<b>\$67,650.00</b>
<b>Maguire Iron Inc.</b>	<b>\$68,470.00</b>



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** January 17, 2017  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Jamie Shockley, Interim City Manager  
**SUBJECT:** Purchasing New Fire Helmets

**DISCUSSION:**

The Fire Department recently received the Kansas Firefighter Recruitment and Safety Grant from the Office of the State Fire Marshal in the amount of \$4,941.44 to purchase new fire helmets. The majority of the TFD's helmets have surpassed NFPA's recommended replacement of every ten years. The Fire Department is requesting to sole source the purchase of 18 Bullard ReTrak Fire Helmets from Weis Fire & Safety in the amount of \$4,926.60. These helmets are manufactured exclusively by the E.D. Bullard Company and Weis Fire & Safety is the contracted helmet distributor in the State of Kansas.

**BUDGET IMPACT:**

None. The Fire Department's existing budget authority can cover this expense, which will be reimbursed by the grant received from the State Fire Marshal's Office.

**ACTION NEEDED:**

Make a motion to authorize the Fire Chief to purchase 18 fire helmets from Weis Fire & Safety in the amount of \$4,926.60.

**CC:** Jack Holcom, Fire Chief



800 SW Jackson  
Suite 104  
Topeka, KS 66612-1216

  
**Kansas**  
Office of the State Fire Marshal

Phone: 785-296-3401  
Fax: 785-296-8155  
www.ksfm.ks.gov

Doug Jorgensen, State Fire Marshal

Sam Brownback, Governor

November 21, 2016

Jack Holcom  
City of Tonganoxie Fire Department  
825 E. 4<sup>th</sup> St.  
Tonganoxie, KS 66061

Congratulations! The Office of the State Fire Marshal has approved a grant of \$4,941.44 through the Kansas Firefighter Recruitment and Safety Grant program. These funds are to be used for safety gear as detailed in your grant request.

Our offer of this grant is subject to your agreement to:

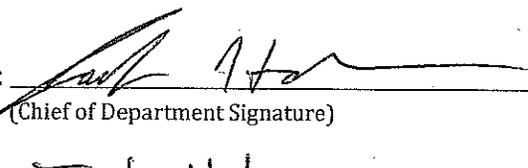
1. Use the grant funds only as specified in the approved grant proposal.
2. Maintain your records to show and account for the uses of grant funds.
3. Allow OSFM access to records to verify grant expenditures and activities.
4. Provide written acknowledgment of receipt of payments of grant funds.
5. Repay any portion of the funds not used for the specified purposes.
6. Refrain from use of the funds for any purpose prohibited by law.
7. Cooperate with any efforts of OSFM to publicize the grant award.
8. Comply with reasonable requests for information about program activities.

If your organization agrees to these terms, please have an authorized representative sign and return one copy of this letter. We appreciate being able to assist you with your efforts.

Sincerely,

  
Doug Jorgensen  
State Fire Marshal

We agree to the terms outlined above:

  
(Chief of Department Signature)

Printed Name: Jack Holcom

Date: 11-29-16





January 3<sup>rd</sup>, 2017

To: City of Tonganoxie Fire Department  
Attn: Chief Jack Holcom

Per: Consideration for ReTrak Fire Helmets

This letter is to serve as confirmation that ReTrak Fire Helmets are manufactured exclusively by the E.D. Bullard Company of Cynthiana, KY with Weis Fire & Safety being a contracted helmet distributor in the State of Kansas. If you have any questions, please contact me at 913-660-8084 or at [mark\\_stephan@bullard.com](mailto:mark_stephan@bullard.com)

Sincerely,

Mark M. Stephan  
Bullard Regional Sales Manager

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**Americas:**  
E.D. Bullard Company  
1898 Safety Way  
Cynthiana, KY 41031-9303  
Toll free: 877-BULLARD (285-5273)  
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[www.bullard.com](http://www.bullard.com)

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[www.bullard.com](http://www.bullard.com)



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** January 17, 2017  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Jamie Shockley, Interim City Manager  
**SUBJECT:** Outsourcing Printing and Mailing of Utility Bills

**DISCUSSION:**

The City Council agreed in the 2017 budget discussions to outsource the printing and mailing of utility bills in 2017. The new utility billing system, which will go live in March of this year, will provide numerous benefits to the city and our residents, including a new full page bill to replace the existing postcard bill. The City received complaints quite often about the post card bill getting lost in the mail and being difficult to understand, and it also does not allow for confidentiality as it relates to citizens' utility accounts. As a result, city staff believes replacing the post card bill with a full page bill in a sealed envelope will address these concerns, and it will also allow the city more space to communicate with residents and promote important events and information. In addition, the new system will allow residents to sign up for e-billing, which will result in fewer bills being physically mailed each month.

In order to move forward with the new full page bill mailing, the city will need to outsource the printing and mailing of these bills, as this is not something that can be handled in-house efficiently. I've contacted two printing companies within Leavenworth County, Record News and Caraway Printing, to get quotes and more information on their services. Caraway Printing does not have the capabilities to meet the city's printing and mailing needs for utility bills; however, the Record is very interested in earning the City's business.

The City's purchasing policy would require a formal RFP for this service due to the cost of outsourcing; however, I wanted feedback from the City Council as to whether that was necessary in this particular case. The Record has agreed to mail the bills directly from the Tonganoxie Post Office, which would ensure that the local post office does not lose business. Outsourcing this service to a company that isn't local would mean that the volume that goes into the Tonganoxie Post Office each month would significantly decrease.

**ACTION NEEDED:**

Provide direction to city staff as to whether the Council would like a formal RFP issued for the outsourcing of utility bill printing and mailing.



Office of the City Manager  
**AGENDA STATEMENT**

**DATE:** January 17, 2017  
**To:** Honorable Mayor Jason K. Ward and Members of the City Council  
**FROM:** Jamie Shockley, Interim City Manager  
**SUBJECT:** 2016 Year-End Financial Report

**DISCUSSION:**

As of December 31, 2016, the City collected 103% of budgeted revenues in all funds and spent 98% of budgeted expenditures. Adjusting for operating funds only, collections ended at 102% of revenue estimates and 99% of appropriations. Despite revenues in the General Fund coming in at about \$20,000 less than budget estimates due to the final property tax check for 2016 not being received until January, all of the City's operating funds met the City Council's fund balance targets for the year. The chart below shows the anticipated fund balances that were shown in the 2016 budget book fund schedules compared to the actual 2016 ending fund balances:

<b>Fund Name</b>	<b>2016 Budgeted YE Fund Balance</b>	<b>2016 YE Actual Fund Balance</b>	<b>Fund Balance as a % of Total Revenue Collected</b>	<b>Fund Balance Percentage Goal</b>
General	\$434,600	\$434,438	16%	15%
Water	\$357,199	\$362,026	31%	30%
Sewer	\$233,884	\$273,232	34%	30%
Sanitation	\$137,129	\$120,860	36%	30%
Capital Projects	\$171,000	\$177,234	31%	-
Debt	\$227,381	\$249,921	33%	-

Please note that these are pre-audited, year-end totals that are subject to adjustments by our auditors. Below are further highlights:

**General Fund**

Revenues

- Overall General Fund revenues finished the year at 99%, or \$20,272 less than budget estimates.
- Sales tax revenue finished the year at 99% of budget estimates. The City collected about 1% less in sales tax revenue than what was collected in 2015.
- Use tax revenue finished the year at 110% of budget estimates. The City collected about 15% more in use tax revenue than the amount collected in 2015.
- Total franchise fee revenue came in at 85% of budget estimates. Electric franchise fees collected more than budget estimates, but cable, telephone, and gas franchise fees collected significantly less than budget estimates.
- Municipal court fines collected a total of \$209,403, which is 127% more than budget estimates. This was an increase of 11% over what was collected in 2015.
- Property tax revenue totaled \$1.1 million, which is about 95% of budget estimates for the year. The final property tax check for the year was not received until January of 2017, so it is not reflected on the City's 2016 financial statements.

- Building permit revenue totaled \$47,152, collecting 157% of budget estimates for the year.
- Business license revenue totaled \$12,130, collecting 135% of budget estimates for the year.

### **Expenditures**

- Overall General Fund expenditures finished the year at 99.7% of total appropriations.
- The personal services (employee wages, benefits, and taxes) budget finished the year at 96.8% of total appropriations.
- Contractual services finished the year at 125.8% of total appropriations, exceeding the budgeted amount by \$139,324. Significant expenditures under contractual services for the year that came in more than anticipated included liability insurance, economic development and tourism, utility costs, and professional services, to include legal services, IT services, and consultant expenses for the strategic plan and city manager recruitment.
- Commodities/supplies finished the year at 86.5% of total appropriations.
- Capital Outlay/equipment finished the year at 46.8% of total appropriations.

### **Utility Funds**

- The Water Operations Fund collected 103% of revenue estimates and spent 99% of budgeted appropriations. The fund balance at the end of 2016 is \$36,506 more than it was at the end of 2015. Specifically, water charges finished the year at 99% of budget estimates and collected 7% more in revenue than what was collected in 2015.
- The Sewer Operations Fund collected 107% of revenue estimates and spent 99% of budgeted appropriations. The fund balance at the end of 2016 is \$57,506 more than it was at the end of 2015.
- The Sanitation Fund finished the year at 104% of revenue estimates and spent 100% of total appropriations. The fund balance at the end of 2016 is \$14,501 more than it was at the end of 2015.

### **Other Funds**

- The Capital Projects Fund collected 101% of budget estimates and expended 95% of the total budget authority. The county sales tax revenue is deposited in this fund, and revenue collected exceeded budget estimates by \$3,877.
- The Debt, Bond, and Interest Fund collected 103% of budget estimates and expended 100% of the total budget authority. In addition to property tax, this fund receives all revenues from the water park sales tax to pay for the existing debt on the property. The water park sales tax collected a total of \$381,996 in 2016, totaling 111% of budget estimates. This is a 2% increase from what was collected in 2015.

### **Treasurer's Report**

- According to KSA 12-1608, cities of the first and second classes must publish a quarterly treasurer's report in the paper of record. The treasurer's report shows the revenues, expenditures, and fund balances of each fund, as well as the City's outstanding debt. The debt in the report represents the outstanding principal balance, and does not include any additional interest. The attached report represents what will be published in *The Mirror* prior to the end of January.



City of Tonganoxie, KS

**Revenue Report**

01/01/2016 - 12/31/2016

**Budget Report  
Group Summary**

For Fiscal: 2016 Period Ending: 12/31/2016

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance	Percent Used
					Favorable (Unfavorable)	
100 - General Fund	\$ 2,716,327	\$ 2,716,327	\$ 138,647	\$ 2,696,055	\$ (20,272)	99%
210 - Water Operations Fund	\$ 1,134,499	\$ 1,134,499	\$ 101,115	\$ 1,170,211	\$ 35,712	103%
220 - Sewer Operations Fund	\$ 751,550	\$ 751,550	\$ 70,610	\$ 801,610	\$ 50,060	107%
230 - Sanitation Fund	\$ 325,000	\$ 325,000	\$ 28,453	\$ 339,485	\$ 14,485	104%
330 - Special Parks	\$ 5,000	\$ 5,000	\$ 865	\$ 4,667	\$ (333)	93%
340 - Special Highway	\$ 174,100	\$ 174,100	\$ 979	\$ 187,485	\$ 13,385	108%
360 - Capital Projects	\$ 445,000	\$ 445,000	\$ 36,427	\$ 448,877	\$ 3,877	101%
410 - Fire Equipment Reserve	\$ 76,000	\$ 76,000	\$ 6,584	\$ 101,371	\$ 25,371	133%
420 - Police Equipment Reserve	\$ 16,000	\$ 16,000	\$ 1,344	\$ 15,114	\$ (886)	94%
430 - Sewer Capital Reserve	\$ 30,250	\$ 30,250	\$ 6,875	\$ 46,750	\$ 16,500	155%
440 - Water Capital Reserve	\$ 20,000	\$ 20,000	\$ 5,000	\$ 48,365	\$ 28,365	242%
450 - Capital Reserve	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ (20,000)	0%
500 - Debt, Bond, and Interest	\$ 737,739	\$ 737,739	\$ 31,373	\$ 757,908	\$ 20,169	103%
<b>Report Total:</b>	<b>\$ 6,451,465</b>	<b>\$ 6,451,465</b>	<b>\$ 428,271</b>	<b>\$ 6,617,899</b>	<b>\$ 166,434</b>	<b>103%</b>



City of Tonganoxie, KS  
 Expenditure Report  
 01/01/2016 - 12/31/2016

# Budget Report Group Summary

For Fiscal: 2016 Period Ending: 12/31/2016

Fund	Original		Current		Period Activity	Fiscal Activity	Variance	Percent Used
	Total Budget	Total Budget	Total Budget	Total Budget			Favorable (Unfavorable)	
100 - General Fund	\$ 2,716,327	\$ 2,716,327	\$ 278,547	\$ 2,707,487	\$	\$ 8,840	99.7%	
210 - Water Operations Fund	\$ 1,134,499	\$ 1,134,499	\$ 73,451	\$ 1,133,705	\$	\$ 794	99.9%	
220 - Sewer Operations Fund	\$ 745,259	\$ 745,259	\$ 65,260	\$ 744,104	\$	\$ 1,155	99.8%	
230 - Sanitation Fund	\$ 325,000	\$ 325,000	\$ 14,355	\$ 324,983	\$	\$ 17	100.0%	
310 - Transient Guest Tax	\$ 4,000	\$ 4,000	\$ -	\$ 4,000	\$	\$ -	100.0%	
320 - Library Operations	\$ 345,396	\$ 345,396	\$ 3,016	\$ 315,748	\$	\$ 29,648	91.4%	
330 - Special Parks	\$ 5,000	\$ 5,000	\$ 1,500	\$ 4,452	\$	\$ 548	89.0%	
340 - Special Highway	\$ 174,100	\$ 174,100	\$ -	\$ 173,239	\$	\$ 861	99.5%	
360 - Capital Projects	\$ 510,000	\$ 510,000	\$ 5,976	\$ 482,950	\$	\$ 27,050	94.7%	
410 - Fire Equipment Reserve	\$ 95,000	\$ 95,000	\$ 24,102	\$ 94,234	\$	\$ 766	99.2%	
420 - Police Equipment Reserve	\$ 41,000	\$ 41,000	\$ 708	\$ 40,773	\$	\$ 227	99.4%	
430 - Sewer Capital Reserve	\$ 60,000	\$ 60,000	\$ 290	\$ 5,147	\$	\$ 54,853	8.6%	
440 - Water Capital Reserve	\$ 50,000	\$ 50,000	\$ 3,559	\$ 22,337	\$	\$ 27,663	44.7%	
450 - Capital Reserve	\$ 20,000	\$ 20,000	\$ -	\$ -	\$	\$ 20,000	0.0%	
500 - Debt, Bond, and Interest	\$ 737,348	\$ 737,348	\$ -	\$ 737,348	\$	\$ -	100.0%	
<b>Report Total:</b>	<b>\$ 7,307,929</b>	<b>\$ 7,307,929</b>	<b>\$ 502,136</b>	<b>\$ 7,166,602</b>	<b>\$</b>	<b>\$ 141,327</b>	<b>98.1%</b>	



City of Tonganoxie, KS

Fund Balance Activity from 01/01/2016 - 12/31/2016

# Fund Balance Report

As Of 12/31/2016

Fund	Beginning Balance 1/1/2016	Total Revenues	Total Expenses	Ending Balance 12/31/2016	Current Balance % of Annual Revenues
100 - General Fund	\$ 445,871	\$ 2,696,055	\$ 2,707,487	\$ 434,438	16%
210 - Water Operations Fund	\$ 325,520	\$ 1,170,211	\$ 1,133,705	\$ 362,026	31%
220 - Sewer Operations Fund	\$ 215,726	\$ 801,610	\$ 744,104	\$ 273,232	34%
230 - Sanitation Fund	\$ 106,359	\$ 339,485	\$ 324,983	\$ 120,860	36%
310 - Transient Guest Tax	\$ 5,528	\$ -	\$ 4,000	\$ 1,528	
320 - Library Operations	\$ 6,870	\$ 320,281	\$ 315,748	\$ 11,403	
330 - Special Parks	\$ 14,827	\$ 4,667	\$ 4,452	\$ 15,042	
340 - Special Highway	\$ 134,728	\$ 187,485	\$ 173,239	\$ 148,974	
360 - Capital Projects	\$ 211,306	\$ 448,877	\$ 482,950	\$ 177,234	
410 - Fire Equipment Reserve	\$ 89,312	\$ 101,371	\$ 94,234	\$ 96,450	
420 - Police Equipment Reserve	\$ 41,269	\$ 15,114	\$ 40,773	\$ 15,610	
430 - Sewer Capital Reserve	\$ 266,429	\$ 46,750	\$ 5,147	\$ 308,032	
440 - Water Capital Reserve	\$ 247,297	\$ 48,365	\$ 22,337	\$ 273,325	
450 - Capital Reserve	\$ 915	\$ -	\$ -	\$ 915	
500 - Debt, Bond, and Interest	\$ 229,360	\$ 757,908	\$ 737,348	\$ 249,921	
<b>Report Total:</b>	<b>\$ 2,341,316</b>	<b>\$ 6,938,180</b>	<b>\$ 6,790,507</b>	<b>\$ 2,488,989</b>	

Tonganoxie Library Board of Trustees

Application for Board Position

Name Brian S. Manus

Street Address 19589 Parallel Road

City Tonganoxie State KS ZIP 66086

Telephone (913) 683-9425

I have been a resident of Tonganoxie since 2012

Please explain why you are interested in becoming a library trustee.

A. Largely as a result of my experience in Scouting growing up, and my current profession I firmly believe that everyone has service responsibility to their community. Community is at times a very relative construct and there are many ways in which someone can serve their community. Serving on the Library Board is one way that I think I can add value to the community where my family enjoys the fruits of small-town, mid-America. I currently serve on the Board of Directors with the Greater Kansas City Post of the Society of American Military Engineers (SAME). The opportunity to serve with SAME has truly expanded my perspective and increased my appreciation for the value an individual can bring to an organization and the personal enjoyment that may also come through this kind of work. An opportunity to serve on this board of trustees thus satisfies my desire to serve and become involved in my community.

What experience and skills do you bring to the Board?

A. I bring a variety of experience and skills to the Board. Throughout twenty-three plus years in the Army I either led or directly supported organizations ranging from 30 – 500 people in all aspects, to include; personnel, budgetary, logistics and training. In this work my efforts have most frequently focused on both operational and strategic planning and training. Additionally, I have extensive experience in project management with some work done in support of billion

dollar government construction programs. Most of this work has been done from the perspective of the user and to identify requirements for continued mission accomplishment. In my current position as an associate professor at the US Army Command & General Staff College I have grown to appreciate the resources that a good library provides to any local and academic community. While my appreciation may not directly translate to a skill the perspective and experience does affect my motivation and desire to see and work toward the success of institutions like libraries. I do think that my experience and the associated skill-set will serve the Board and consequently our community well.

What do you think are the library's most important roles on the community?

A. I think that the library provides access to a wide range of resources for our community. Access may be through technology and the associated devices and networks. It may be a convenient and safe place to work, study or relax. The library's community programs clearly touch people from every age and socio-economic background.

What are some of the problems and challenges facing libraries?

Libraries aren't just about books anymore. The great libraries that I have used in the past provide unprecedented access to; a wide variety of services, academic and life-skill references and information, in a multi-media and networked environment that serve their community, with a workforce that is trained to assist patrons; anything less than this is a challenge. If a library cannot adequately provide any of the above they face a challenge. The smaller the community the greater the challenge is to identify and then meet the requirements or expectations of the library. I expect that finances drive the train for all programs. Facilities and access to resources that are not resident within the library or on-line directly affect the value that a library has to offer in the community. In some cases just getting people into the library may be hard. The ease of access to networked information is now resident in most households and schools. Why go to a library if someone can get the information that they think they need from the comfort of their couch?

Are you available to attend Board meetings at 6:30 pm on the 3<sup>rd</sup> Wednesday of each month?

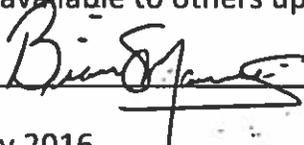
A. Generally, yes. I do not anticipate any conflict; however, my current job and position occasionally does take me out of the country. Today, I would say that I don't anticipate anything that would prevent my attendance; but I do acknowledge that this may indeed occur. If that were the case I would provide as much advance notice as possible and insure that anything I am personally working or any position important for any discussion is clearly communicated to all members.

Is there anything that would prevent you from holding an officer position on the Board? If yes, what?

A. I do not know of anything that would prevent me from holding an officer position on the Board.

I understand that information provided in this application is part of public record and could be available to others upon request.

Signature



\_\_\_\_\_

Date 31 July 2016

Please submit completed applications to:

Tonganoxie Public Library  
Attn: Library Board President  
303 S. Bury  
Tonganoxie, KS 66086

Mayor Ward,

The Tonganoxie Library Board requests the City Council approve appointment of Brian Manus, 19589 Parallel Road, to the Tonganoxie Public Library Board of Trustees.

The board was impressed by Mr. Manus's interest in serving our community and intrigued by the skillset he brings to the table. Since his approval by the board, Mr. Manus has been an integral part of our discussions, and has dedicated several volunteer hours to the library. His Request for Appointment was approved unanimously by the board.

Included please find Mr. Manus's application. We look forward to his appointment to the board.

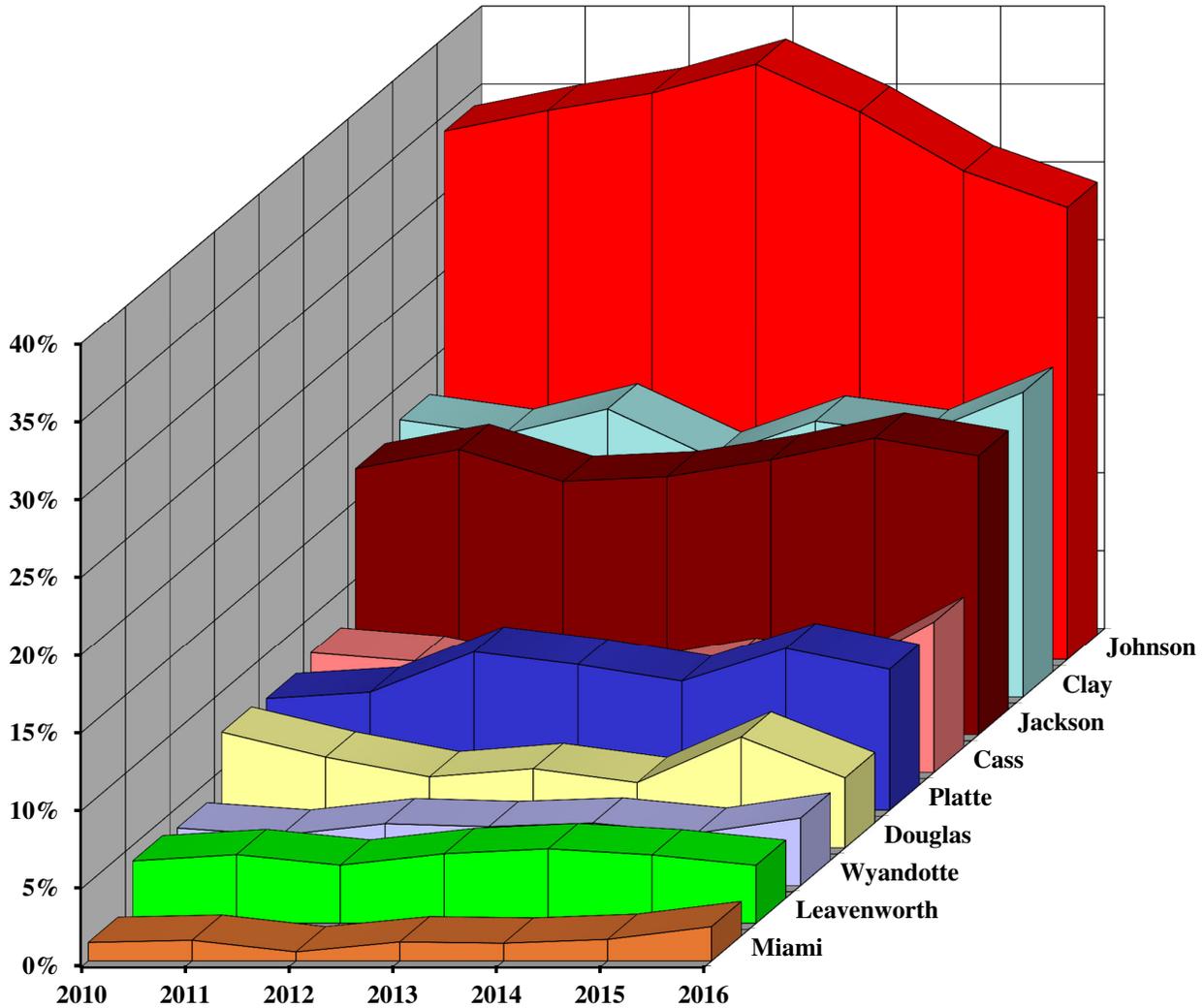
Sincerely,

Megan Garren,  
President, Tonganoxie Library Board of Trustees

# Kansas City Metro, KS and MO (9 Counties)

## Market Share by County

(Based on Building Permits Issued)



County	2010	2011	2012	2013	2014	2015	2016
Johnson	33.99%	35.32%	36.43%	38.29%	35.23%	31.43%	29.09%
Clay	17.82%	16.88%	18.51%	15.40%	17.73%	16.84%	19.57%
Jackson	17.09%	18.33%	16.28%	16.58%	17.66%	19.06%	17.92%
Cass	7.68%	7.15%	5.81%	5.85%	7.02%	6.09%	9.67%
Platte	7.14%	7.55%	10.15%	9.34%	8.27%	10.37%	9.03%
Douglas	7.41%	5.81%	4.55%	5.07%	4.18%	7.10%	4.48%
Wyandotte	3.69%	3.23%	3.96%	3.77%	4.00%	3.35%	4.32%
Leavenworth	3.99%	4.40%	3.73%	4.46%	4.77%	4.38%	3.72%
Miami	1.19%	1.33%	0.59%	1.23%	1.14%	1.39%	2.20%
	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%



**November 2016**

	Single Family Units <sup>^</sup>	Multi-Family Units <sup>%</sup>	Total Units	S-F Units YTD	M-F Units YTD	Total Units YTD
<b>CASS COUNTY</b>						
Archie	0	0	0	3	0	3
Belton	2	0	2	102	0	102
Cass County	0	0	0	40	0	40
Cleveland	0	0	0	1	0	1
Drexel	0	0	0	0	0	0
Garden City	0	0	0	0	0	0
Harrisonville	0	0	0	52	0	52
Lake Winnebago	3	0	3	8	0	8
Lee's Summit	1	0	1	11	0	11
Peculiar	8	0	8	76	0	76
Pleasant Hill	6	0	6	67	0	67
Raymore	27	0	27	193	12	205
Village of Loch Lloyd	0	0	0	11	0	11
	<b>47</b>	<b>0</b>	<b>47</b>	<b>564</b>	<b>12</b>	<b>576</b>
<b>CLAY COUNTY</b>						
Clay County	9	0	9	60	0	60
Excelsior Springs	0	0	0	6	0	6
Gladstone	1	0	1	33	0	33
Kansas City	34	0	34	703	387	1090
Kearney	10	0	10	95	0	95
Lawson	0	0	0	0	0	0
Liberty	0	0	0	25	48	73
North Kansas City	4	0	4	11	0	11
Pleasant Valley	0	0	0	0	0	0
Smithville	10	0	10	111	12	123
	<b>68</b>	<b>0</b>	<b>68</b>	<b>1044</b>	<b>447</b>	<b>1491</b>
<b>JACKSON COUNTY</b>						
Blue Springs	12	0	12	161	43	204
Buckner	0	0	0	0	0	0
Grain Valley	4	0	4	100	0	100
Grandview	0	0	0	0	0	0
Greenwood	3	0	3	26	0	26
Independence	5	0	5	74	0	74
Jackson County	0	0	0	66	0	66
Kansas City	4	410	414	73	1188	1261
Lake Lotawana	0	0	0	4	0	4
Lee's Summit	27	50	77	348	66	414
Oak Grove	1	0	1	45	0	45
Raytown	0	0	0	0	0	0
Sugar Creek	0	0	0	0	0	0
	<b>56</b>	<b>460</b>	<b>516</b>	<b>897</b>	<b>1297</b>	<b>2194</b>
<b>PLATTE COUNTY</b>						
Edgerton	0	0	0	0	0	0
Kansas City	17	0	17	248	346	594
Parkville	11	0	11	53	0	53
Platte City	0	0	0	0	0	0
Platte County	7	0	7	121	0	121
Riverside	0	0	0	27	0	27
Weatherby Lake	1	0	1	15	0	15
Weston	0	0	0	0	0	0
	<b>36</b>	<b>0</b>	<b>36</b>	<b>464</b>	<b>346</b>	<b>810</b>
<b>JOHNSON COUNTY</b>						
De Soto	2	0	2	14	0	14
Edgerton	0	0	0	1	0	1
Fairway	0	0	0	6	0	6
Gardner	4	0	4	86	0	86
Johnson County	8	0	8	52	0	52
Leawood	0	0	0	45	18	63
Lenexa	18	0	18	194	459	653
Merriam	0	0	0	3	0	3
Mission Hills	0	0	0	1	0	1
Olathe	43	0	43	555	214	769
Overland Park	34	0	34	399	798	1197
Prairie Village	3	0	3	28	0	28
Shawnee	8	0	8	142	288	430
Spring Hill	14	0	14	42	0	42
Westwood	1	0	1	3	0	3
	<b>135</b>	<b>0</b>	<b>135</b>	<b>1571</b>	<b>1777</b>	<b>3348</b>

	Single Family Units <sup>^</sup>	Multi-Family Units <sup>%</sup>	Total Units	S-F Units YTD	M-F Units YTD	Total Units YTD
<b>LEAVENWORTH COUNTY</b>						
Basehor	14	0	14	95	0	95
Lansing	2	0	2	18	0	18
Leav. County	4	0	4	68	0	68
Leavenworth	0	0	0	14	0	14
Tonganoxie	13	0	13	40	0	40
	<b>33</b>	<b>0</b>	<b>33</b>	<b>235</b>	<b>0</b>	<b>235</b>
<b>WYANDOTTE COUNTY</b>						
Bonner Springs	13	0	13	22	0	22
Edwardsville	1	0	1	2	0	2
KCK/Wyandotte Co	14	0	14	227	0	227
	<b>28</b>	<b>0</b>	<b>28</b>	<b>251</b>	<b>0</b>	<b>251</b>
<b>MIAMI COUNTY</b>						
Louisburg	1	0	1	46	0	46
Miami County	8	0	8	61	0	61
Osawatomie	0	0	0	0	0	0
Paola	0	0	0	6	0	6
Spring Hill	0	0	0	5	124	129
	<b>9</b>	<b>0</b>	<b>9</b>	<b>118</b>	<b>124</b>	<b>242</b>
<b>Totals</b>	<b>412</b>	<b>460</b>	<b>872</b>	<b>5144</b>	<b>4003</b>	<b>9147</b>

**Comparison of Single Family Building Units for Greater Kansas City**  
(Cass, Clay, Jackson, Platte, Johnson, Leavenworth, Miami, Wyandotte Counties)

Month/Year	2009	2010	2011	2012	2013	2014	2015	2016
January	96	137	90	188	273	287	240	274
February	129	145	121	182	224	216	260	408
March	131	252	180	270	335	362	393	542
April	184	228	210	277	444	439	437	523
May	189	213	230	294	337	385	395	503
June	204	239	262	268	333	364	438	578
July	196	180	204	288	409	375	399	494
August	207	243	205	260	354	352	425	530
September	219	173	202	379	384	383	462	418
October	226	279	205	331	369	468	459	462
November	192	173	185	283	340	312	360	412
December	182	209	207	279	288	328	432	
<b>Annual Total</b>	<b>2,155</b>	<b>2,471</b>	<b>2,301</b>	<b>3,299</b>	<b>4,090</b>	<b>4,271</b>	<b>4,700</b>	<b>5,144</b>

**Comparison of Permits By Units Issued Year to Date**

	2009 - 2016		
	S-F Units	M-F Units	Total Units
2009	1973	692	2665
2010	2262	253	2515
2011	2094	600	2694
2012	3020	1749	4769
2013	3802	2768	6570
2014	3943	3627	7570
2015	4268	3605	7873
2016	5144	4003	9147

<sup>^</sup>The Single Family number is units and includes both attached and detached units.  
<sup>%</sup>Multi-Family units are in buildings with 5 or more units.  
 # Not available at time of report

Permit information reflects the most recent data at time of publication. In order to ensure accurate recording of residential building permit statistics, the HBA may revise monthly and year-to-date figures when updated data is made available. Copyright 2016 Home Builders Assoc of Greater Kansas City. All rights reserved.

# City of Tonganoxie Fire Department

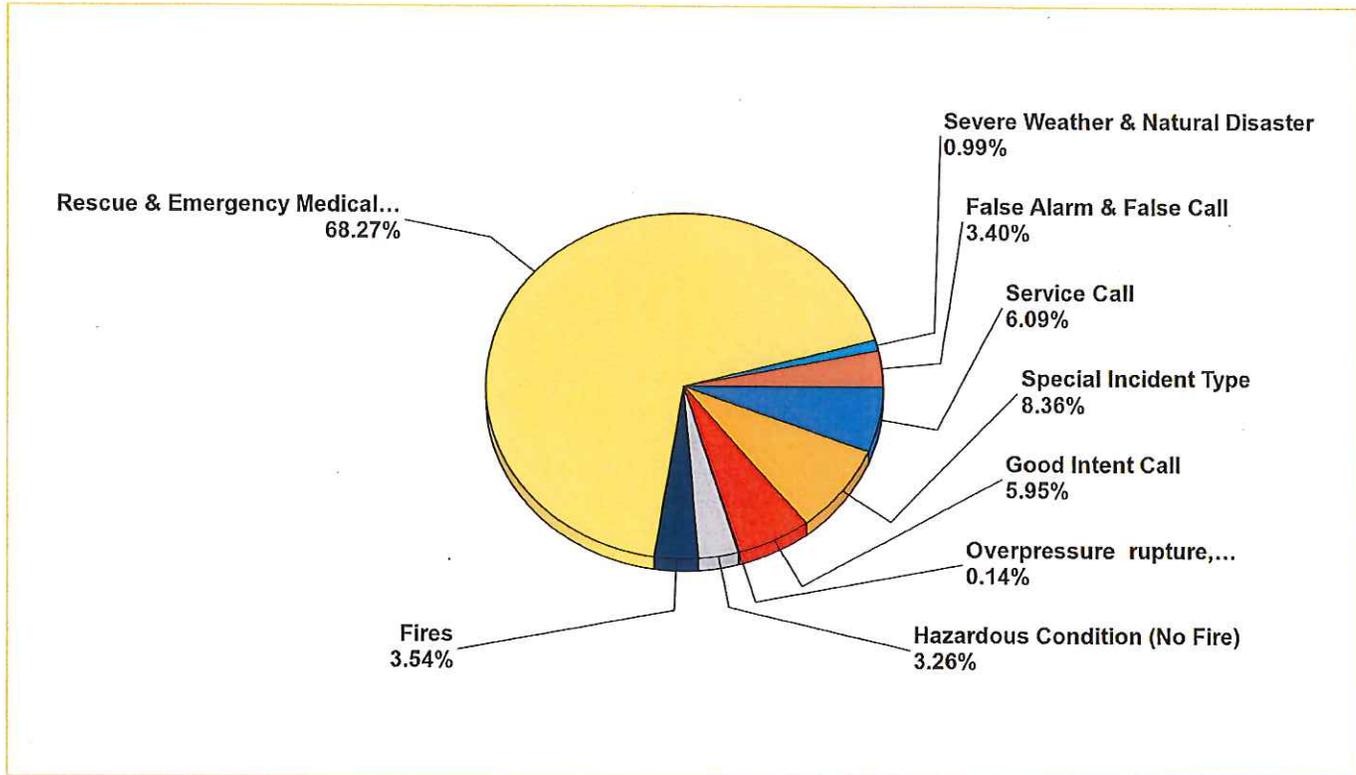
Tonganoxie, KS

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2016 | End Date: 12/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	25	3.54%
Overpressure rupture, explosion, overheating - no fire	1	0.14%
Rescue & Emergency Medical Service	482	68.27%
Hazardous Condition (No Fire)	23	3.26%
Service Call	43	6.09%
Good Intent Call	42	5.95%
False Alarm & False Call	24	3.40%
Severe Weather & Natural Disaster	7	0.99%
Special Incident Type	59	8.36%
<b>TOTAL</b>	<b>706</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

**Detailed Breakdown by Incident Type**

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	0.42%
113 - Cooking fire, confined to container	1	0.14%
114 - Chimney or flue fire, confined to chimney or flue	2	0.28%
118 - Trash or rubbish fire, contained	3	0.42%
131 - Passenger vehicle fire	1	0.14%
140 - Natural vegetation fire, other	1	0.14%
142 - Brush or brush-and-grass mixture fire	4	0.57%
143 - Grass fire	10	1.42%
251 - Excessive heat, scorch burns with no ignition	1	0.14%
311 - Medical assist, assist EMS crew	16	2.27%
320 - Emergency medical service, other	6	0.85%
321 - EMS call, excluding vehicle accident with injury	441	62.46%
322 - Motor vehicle accident with injuries	8	1.13%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.14%
324 - Motor vehicle accident with no injuries.	7	0.99%
331 - Lock-in (if lock out , use 511 )	2	0.28%
381 - Rescue or EMS standby	1	0.14%
411 - Gasoline or other flammable liquid spill	2	0.28%
412 - Gas leak (natural gas or LPG)	8	1.13%
413 - Oil or other combustible liquid spill	2	0.28%
422 - Chemical spill or leak	1	0.14%
424 - Carbon monoxide incident	1	0.14%
440 - Electrical wiring/equipment problem, other	2	0.28%
441 - Heat from short circuit (wiring), defective/worn	1	0.14%
444 - Power line down	5	0.71%
463 - Vehicle accident, general cleanup	1	0.14%
500 - Service Call, other	1	0.14%
510 - Person in distress, other	1	0.14%
511 - Lock-out	2	0.28%
550 - Public service assistance, other	6	0.85%
551 - Assist police or other governmental agency	6	0.85%
553 - Public service	10	1.42%
554 - Assist invalid	5	0.71%
561 - Unauthorized burning	5	0.71%
571 - Cover assignment, standby, moveup	7	0.99%
600 - Good intent call, other	1	0.14%
611 - Dispatched & cancelled en route	32	4.53%
622 - No incident found on arrival at dispatch address	5	0.71%
651 - Smoke scare, odor of smoke	4	0.57%
700 - False alarm or false call, other	5	0.71%
730 - System malfunction, other	1	0.14%
731 - Sprinkler activation due to malfunction	1	0.14%
733 - Smoke detector activation due to malfunction	5	0.71%
736 - CO detector activation due to malfunction	1	0.14%
743 - Smoke detector activation, no fire - unintentional	9	1.27%
745 - Alarm system activation, no fire - unintentional	1	0.14%
746 - Carbon monoxide detector activation, no CO	1	0.14%
813 - Wind storm, tornado/hurricane assessment	2	0.28%
815 - Severe weather or natural disaster standby	5	0.71%
900 - Special type of incident, other	58	8.22%
911 - Citizen complaint	1	0.14%
<b>TOTAL INCIDENTS:</b>	<b>706</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

# City of Tonganoxie Fire Department

Tonganoxie, KS

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## Incident Type Count per Station for Date Range

Start Date: 01/01/2016 | End Date: 12/31/2016

INCIDENT TYPE	# INCIDENTS
<b>Station: - STATION 1</b>	
111 - Building fire	3
113 - Cooking fire, confined to container	1
114 - Chimney or flue fire, confined to chimney or flue	2
118 - Trash or rubbish fire, contained	3
131 - Passenger vehicle fire	1
140 - Natural vegetation fire, other	1
142 - Brush or brush-and-grass mixture fire	4
143 - Grass fire	10
251 - Excessive heat, scorch burns with no ignition	1
311 - Medical assist, assist EMS crew	16
320 - Emergency medical service, other	6
321 - EMS call, excluding vehicle accident with injury	441
322 - Motor vehicle accident with injuries	8
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	7
331 - Lock-in (if lock out , use 511 )	2
381 - Rescue or EMS standby	1
411 - Gasoline or other flammable liquid spill	2
412 - Gas leak (natural gas or LPG)	8
413 - Oil or other combustible liquid spill	2
422 - Chemical spill or leak	1
424 - Carbon monoxide incident	1
440 - Electrical wiring/equipment problem, other	2
441 - Heat from short circuit (wiring), defective/worn	1
444 - Power line down	5
463 - Vehicle accident, general cleanup	1
500 - Service Call, other	1
510 - Person in distress, other	1
511 - Lock-out	2
550 - Public service assistance, other	6

Only REVIEWED incidents included.

INCIDENT TYPE	# INCIDENTS
551 - Assist police or other governmental agency	6
553 - Public service	10
554 - Assist invalid	5
561 - Unauthorized burning	5
571 - Cover assignment, standby, moveup	7
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	32
622 - No incident found on arrival at dispatch address	5
651 - Smoke scare, odor of smoke	4
700 - False alarm or false call, other	5
730 - System malfunction, other	1
731 - Sprinkler activation due to malfunction	1
733 - Smoke detector activation due to malfunction	5
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	9
745 - Alarm system activation, no fire - unintentional	1
746 - Carbon monoxide detector activation, no CO	1
813 - Wind storm, tornado/hurricane assessment	2
815 - Severe weather or natural disaster standby	5
900 - Special type of incident, other	58
911 - Citizen complaint	1

# Incidents for - Station 1: 706

Only REVIEWED incidents included.

