

MAINTENANCE WORKER II

City of Tonganoxie

Public Works Department

POSITION SUMMARY

Under the general supervision of the City Superintendent this person is skilled in general maintenance activities and completes a variety of manual labor, semi-skilled, and skilled tasks, particularly in street repairs and maintenance.

This position operates heavy street maintenance equipment which includes a variety of vehicles, light, medium, and heavy duty equipment, and tools, including skid-steer, dump trucks, mowers, and follows established safety protocols for completion of safety sensitive work, such as wearing required personal protective equipment and following guidelines and directions for confined space entries, shoring, and excavation; responds to emergency and afterhours calls for service to assist with routine and non-routine emergency requests. This person is responsible for street patching, snow removal, repair water main breaks, grounds keeping, street, building, and vehicle/equipment maintenance, trash and debris removal and aiding in the water/wastewater duties when necessary. This employee should possess a strong mechanical aptitude and effective communication and public relation skills.

ESSENTIAL FUNCTIONS

- * Operates heavy equipment including motor graders, pay loaders, gravel trucks, mowers and backhoes;
- * Patches streets and potholes
- * Spreads rock on roads
- * Collects debris and trash from streets
- * Performs equipment maintenance including changing oil and filters, and greasing equipment
- * Loads rock and dirt in trucks
- * Establish new water/sewer connections
- * Performs sewer system repair and maintenance activities
- * Straightens city street signs
- * Repairs in water breaks
- * Performs street repairs
- * Reads and recheck meters
- * Provides snow and ice removal during inclement weather
- * Performs storm drain cleaning
- * Follows department policies and procedures
- * Follows safety procedures and practices

MARGINAL FUNCTIONS

- * Assists other departments as the need arises;
- * Performs other duties as deemed necessary or assigned by City Superintendent.

QuickView

FLSA: NON-EXEMPT

ADA: ELIGIBLE

FMLA: ELIGIBLE

OSHA:
BLOOD BORNE PATHOGENS

WORKING CONDITIONS:
HAZARDOUS CHEMICALS
ADVERSE WEATHER
MANUAL LABOR

Experience: Three years of similar or related experience is required. Employee is expected to have acquired the necessary information and skills to perform the job reasonably well within three months of employment.

Education: A high school diploma or GED is required. This position requires a valid Kansas Commercial Driver's License (C.D.L.).

Technical Skills: A thorough knowledge of equipment maintenance, road repair and maintenance techniques, mechanics, and a working knowledge of mathematics are required. This employee must be able to operate trucks, loaders, backhoes, jackhammers, air compressors, and other department equipment. The ability to judge distances, to understand and anticipate problems, to maintain safety on the job, and to interpret written instructions, maps, manuals and schematics is required. This employee should possess a strong mechanical aptitude, effective public relations, and oral and written communication skills.

Problem Solving: Some independent problem solving is involved in this position. This employee encounters problems with equipment malfunctions.

Decision Making: Independent decision making is involved in this position. This employee makes decisions about performing necessary repairs, and performing daily duties in the safest most efficient manner. Serious problems are reported to the City Superintendent

Supervision: This employee is subject to direct supervision from the City Superintendent, and has no supervisory responsibilities over subordinate personnel.

Financial Accountability: This employee is responsible for the safe operation of department equipment. This employee does not participate in the annual budget process.

Personal Relations: Daily contact with the public, co-workers and supervisory personnel is expected.

Working Conditions: Adverse working conditions exist within this position. Possible exposure to hazardous chemicals, human blood and bodily fluids, heavy machinery, excessive noise, work in confined spaces, heights, and adverse weather is expected. This position is subject to call out as the need arises.

Physical Requirements: Eye to hand coordination, vision requirement. Manual labor includes lifting and carrying heavy objects, bending, climbing, kneeling, crawling, stooping and the ability to operate department equipment.

Excessive standing and/or walking

Exposure to extreme temperatures

Exposure to fumes and/or chemicals

Exposure to heights

Exposure to loud noises

Lifting and carrying: 80 pounds

Push/pull 75 pounds

Climbing, bending, crouching, kneeling, balancing

This position will require the use of personal protective and other safety related tools or protocols in accordance with job functions which may include safety glasses, safety boots, gloves, and other items.

The specific statements shown in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to successfully perform the job.
