



City of **Tonganoxie**
Department of Administration
Office of the Building Official

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Roofing Registration Requirement

As of July, 2013, roofing contractors operating in Kansas have been required by state law to register with the attorney general's office. The roofing act requires roofing contractors to submit their registration number when applying for roofing permits in Kansas and for building officials to write the registration number on the permit.

When applying for a roofing permit, new construction permit or a remodel permit that also includes roofing, please provide the roofing contractor's registration number. A permit cannot be issued without it. Also please provide the name of the roofing company and their contact information.

Home owners who are doing their own roofing are exempt from this requirement. General Contractors who do their own roofing and not hiring a sub-contractor to perform the work are exempt. A letter of exemption from the attorney general's office will need to be provided along with the building permit application.

In addition to the state roofers registration number the City of Tonganoxie also requires all roofing contractors who perform work in Tonganoxie to have a city business license.

Thank You,

Jerry Hammerton
Building Official
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