

City Council Meeting
April 4, 2016
7:00 p.m. Regular Meeting



Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Jim Truesdell, Curtis Oroke, Chris Donnelly, Andy Gilner, and Kara Reed. Also in attendance were City Manager Nathan McCommon, Assistant City Manager Jamie Shockley, and City Attorney Michael Kelly.

Approval of Minutes and Consent Agenda

- Mr. Gilner moved to approve the minutes from March 21, 2016. Ms. Reed seconded. All ayes. Motion carried
- Ms. Reed moved to approve the consent agenda for April 4, 2016. Mr. Gilner seconded. All ayes. Motion carried.

Open Agenda

- Monica Gee, 612 E. 4th Street, addressed the Council and requested permission for the EAST group to purchase flower baskets and place them on the light poles along 4th Street. She said that the business owners along 4th Street would maintain them. The City Council liked the idea and gave permission to move forward.

New Business

Presentation from Chamber of Commerce

- Chamber of Commerce President Steve Christenson addressed the Council, thanked them for their support, and gave an update on the accomplishments and financial status of the Chamber over the past year.

Second Reading: Ordinance 1408, annexing certain parcels of land into Tonganoxie city limits

Resolution 04-16-01; requesting the County Commission's support of annexing certain parcels of land into the corporate limits of Tonganoxie

- Mr. McCommon informed the Council that these two agenda items needed to be tabled at this time while the City works with Rural Water District 9 to ensure that proper notice of annexation is received.

Consider awarding the bid to and approving a contract with Craun Construction for construction of the police storage building

- Mr. McCommon informed the Council that Craun Construction was the low bidder on the purchase and construction of a pre-engineered police storage building, which will be used for evidence and will be built on the back lot of the new police station. The total bid is \$40,500.
- Mr. Donnelly moved to authorize the city manager to execute a technical services agreement with Craun Construction. Mr. Gilner seconded. Ms. Reed – yes. Mr. Gilner – yes. Mr. Donnelly – yes. Mr. Oroke – Yes. Mr. Truesdell – No. Motion carried.

Consider approval of contract extension for the purchase of the new police station at 128 E. 6th Street

- Mr. McCommon explained that the City is waiting to receive title insurance on the new police station property, and until we receive it, we cannot close on the purchase. As such, the contract needs to be extended until April 29, 2016.
- Mr. Donnelly moved to authorize the Mayor to extend the closing date with the church until April 29, 2016. Ms. Reed seconded. Ms. Reed – yes. Mr. Gilner – Yes. Mr. Donnelly – Yes. Mr. Oroke – Yes. Mr. Truesdell – No.

City Manager Agenda

- Mr. McCommon gave an update on hiring a consultant for strategic planning, and the Council directed staff to put together an RFQ to bring back for review at the next City Council meeting.
- Mr. McCommon informed the Council that he received an announcement from the army reserve that they are currently out to bid for their new building, and the bid deadline is May 2, 2016. They are hoping to hire a contract no later than September 30, 2016.
- Mr. Donnelly moved to grant the City Manager expenditure authority up to \$50,000 for furnishings of city hall and the police station. Mr. Gilner seconded. Ms. Reed – yes. Mr. Gilner – Yes. Mr. Donnelly – Yes. Mr. Oroke – Yes. Mr. Truesdell – No. Motion carried.

City Attorney Agenda

Third Reading: Ordinance 1405, amending the city code to conform to Charter Ordinance 26 and assign responsibilities of the mayor, city manager, and other officers

- Mr. Gilner moved to approve Ordinance 1405. Ms. Reed seconded. Ms. Reed – yes. Mr. Gilner – Yes. Mr. Donnelly – Yes. Mr. Oroke – Yes. Mr. Truesdell – No.

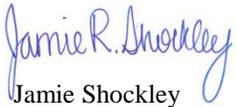
Executive Session to Discuss Matters of Non-Elected Personnel

- Mr. McCommon requested an executive session to discuss matters of non-elected personnel for a period of 10 minutes to include the governing body, city attorney, public works director, city manager, and assistant city manager. Mr. Gilner moved. Mr. Donnelly seconded. All ayes. Motion carried.

- Mr. Gilner moved to return from executive session and make a note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.
- Mr. Gilner moved to return to executive session to discuss matters of non-elected personnel for a period of 15 minutes to include the governing body, public works director, city manager, city attorney, and assistant city manager. Ms. Reed seconded. All ayes. Motion carried.
- Mr. Gilner moved to return from executive session and make a note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.

Mr. Gilner moved to adjourn. Ms. Reed seconded. All ayes. Meeting adjourned at 8:11 p.m.

Respectfully submitted,



Jamie Shockley
Assistant City Manager