



City Council Meeting
August 17, 2015
7:00 p.m. Regular Meeting

Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Curtis Oroke, Mayor Jason Ward, Chris Donnelly, Andy Gilner, and Kara Reed. Mr. Truesdell was absent. Also in attendance were City Administrator Nathan McCommon, Assistant City Administrator Jamie Shockley, and City Attorney Michael Kelly.

Approval of Minutes and Consent Agenda

- Mr. Gilner moved to approve the minutes from August 3, 2015. Ms. Reed seconded. All ayes. Motion carried.
- Mr. Gilner moved to approve the consent agenda. Ms. Reed seconded. All ayes. Motion carried.

Open Agenda

- Nobody addressed the Council in open agenda.

New Business

Update on RFQ for public facility designer

- Mr. McCommon gave the Council an update on the selection process for design services for public facilities. In front of the Council for consideration was a request to enter into an agreement with HTK architects for assessment of two potential police facilities for an amount not to exceed \$12,600.
- Mayor Ward reminded the Council that at the last meeting, the Council decided to move forward with existing facilities, but felt that they needed finite numbers in order to move forward.
- Mr. Oroke requested an executive session to discuss the acquisition of real estate to include the governing body, city attorney, city administrator, and assistant city administrator for a period of 10 minutes. Mr. Gilner seconded. All ayes. Motion carried.
- Mr. Gilner moved to return from executive session and make note that no action was taken. Ms. Reed seconded. All ayes. Motion carried.
- Mr. Oroke stated that we do not need an architect to remodel the new city hall building. Ms. Reed informed him that what the Council is voting on right now is an assessment of the two potential police facilities, and nobody is asking him to vote for City Hall right now. Ms. Reed added that she wants these buildings to last a long time and meet the needs of our employees, which she believes requires the services from a qualified architect.
- Mr. Donnelly moved to approve an agreement with HTK Architects to conduct an assessment of the two potential police facilities and provide cost estimates, for an amount not to exceed \$12,600. Mr. Gilner seconded. Roll call vote: Reed – Yes. Gilner – Yes. Donnelly – Yes. Oroke – No.

Public Hearing – Setting the Tax Levy and Municipal Budget for FY 2016

- Mayor Ward opened the public hearing for the 2016 budget.
- Mr. Donnelly moved to reduce the published budget by .571 mills. No second. Motion failed.
- Mayor Ward asked if there was anyone in attendance wishing to speak on the 2016 budget.
- Monica Gee, 612 E. 4th Street, addressed the Council and asked about the funding for EAST, as the status has never been officially said to them. Mayor Ward informed her that instead of assigning budget pieces for particular groups, the Council decided to pool all the money together and require groups to apply for grants from the city for community event funding. He stated that this is not a reduction of anyone's funding necessarily, it just makes the funding available to all groups and creates a fair and equitable process.

Approve Expense of \$5,125 for water tower inspection and cleaning

- Mr. McCommon explained the expense and requested the council to approve an expenditure not to exceed \$6,000 to Inland Potable Services for water tower inspection and cleaning.
- Mr. Donnelly moved to approve the expense. Mr. Oroke seconded. All ayes. Motion carried.

City Administrator Agenda

- Mr. McCommon informed the Council that the next meeting will be moved to Tuesday, September 8 because the first Monday of the month is Labor Day.
- Mr. McCommon explained the purpose of a public building commission and encouraged the Council to reach out to him if they had any questions. The City's financial advisor from Springsted will be present at the next Council meeting to provide further information about public building commissions.
- Mr. McCommon explained the July 2015 financial report.

City Attorney Agenda

- Mr. Kelly informed the Council that the former post office building property will be subject to ad valorem real estate taxes. There will be a filing fee that is charged through the City to get that exemption.
- Mr. Donnelly moved to authorize staff to make proper application through the County to apply for exemption on real estate taxes. Mr. Gilner seconded. All ayes. Motion carried.

Council President Agenda

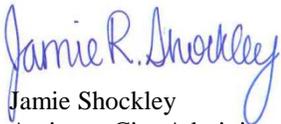
- Ms. Reed moved for the City to give the E.A.S.T. group \$300 for the 2015 Spooktacular event to cover advertising, DJ, and supplies, and not to be spent on candy or prizes. Mr. Gilner seconded. All ayes. Motion carried.

City Council Agenda

- Mr. McCommon reminded the Council, per request at their last meeting, the steps that they would need to take to change the City's form of government. The Council requested to hear from the League of Kansas Municipalities again regarding the council-manager form of government.

Mr. Gilner moved to adjourn. Ms. Reed seconded. All ayes. Motion carried. Meeting adjourned at 8:32 p.m.

Respectfully submitted,



Jamie Shockley
Assistant City Administrator