



**City Council Meeting**  
September 8, 2015  
7:00 p.m. Regular Meeting

Mayor Jason Ward opened the meeting at 7:00 p.m. with the pledge of allegiance. Council members present were Jim Truesdell, Curtis Oroke, Mayor Jason Ward, Chris Donnelly, Andy Gilner, and Kara Reed. . Also in attendance were City Administrator Nathan McCommon, Assistant City Administrator Jamie Shockley, and City Attorney Michael Kelly.

**Approval of Minutes and Consent Agenda**

- Ms. Reed moved to approve the minutes from August 17, 2015. Mr. Gilner seconded. All ayes. Motion carried.
- Ms. Reed moved to approve the consent agenda for September 8, 2015. Mr. Gilner seconded. All ayes. Motion carried.

**Open Agenda**

- Mr. Hardin, 910 Church Street, addressed the Council and informed them that the VFW would be displaying 50+ flags in remembrance of the victims of 9/11.
- Janet Falk of the Tonganoxie Tidal Waves gave an update of the 2015 swim season.

**Old Business**

**Presentation on Facilities Assessment for the Police Department**

- Mark Franzen and Marissa Carroll from HTK Architects presented a study that was conducted to evaluate two facilities to possibly be renovated and used for police administration. HTK did not recommend moving forward with facility at 621 E. 4<sup>th</sup> Street, and provided a cost estimate for renovating the facility at 128 E. Church Street.
- Mr. Oroke said that he wanted more detailed numbers on what is included in the cost estimate.
- Mr. Gilner moved to authorize staff to draft an agreement with HTK Architects to work with the City Administrator, Assistant City Administrator, and Chief of Police for design of both City Hall and Police Station. Ms. Reed seconded. 3 ayes. 2 no. Motion carried.

**Presentation on Creating a Public Building Commission**

- Tom Kaleko with Springstead Financial, the City's financial advisor, introduced himself to the Council and explained the process for establishing a public building commission in Tonganoxie.

**Presentation on Recent Legislation Regarding Forms of Government**

- Michael Koss with the League of Kansas Municipalities explained the process the Council would need to take to change the City's form of government, which would require a 2/3 vote by the Council to adopt a charter ordinance to establish the council-manager form of government. The charter ordinance would need to be published in the newspaper once per week for two consecutive weeks, and if 10% of voters protest the petition, the change of government would be required to go to the voters for a special election.
- Mr. Truesdell said he would like to see what the charter ordinance says in black and white.
- The City Council directed staff to prepare a charter ordinance changing the form of government for council's review.

**Request to purchase winter supply of salt through Leavenworth County price agreement**

- Mr. Gilner moved to approve the purchase. Ms. Reed seconded. All ayes. Motion carried.

**Request approval to advertise bids to resurface Ridge Street and Front Street**

- Ms. Reed moved to authorize staff to solicit bids for the mill and overlay of Ridge Street, Ridge Circle, and Front Street. Mr. Gilner seconded. All ayes. Motion carried.

**Request to repair non-potable water pump at the wastewater plant**

- Ms. Reed moved to authorize the expense not to exceed \$4,755. Mr. Oroke seconded. All ayes. Motion carried.

**City Administrator Agenda**

- Mr. McCommon gave a customer service update on the response the City has taken to address the stormwater drainage concerns of the citizens who live on Whilshire Drive.

- Mr. McCommon gave an update on advertising for someone to replace our animal control officer, Don “Slim” Wilson, who has chosen to retire at the end of the month
- Mr. McCommon explained that the IT contract the City has with Link-Lite Networking will expire in January of 2016, and he requested approval to take bids from companies to compare prices rather than do a formal RFP. Council agreed that taking bids would be sufficient.
- Ms. Shockley explained the draft of the community event funding policy. Council requested to have more time to review the policy and bring it up for discussion at the next City Council meeting.

### **Mayor Agenda**

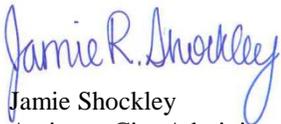
- Mr. Donnelly moved to appoint Brittany McWilliams to the Library Board. Ms. Reed seconded. All ayes. Motion carried.

### **City Council Agenda**

- Mr. Gilner requested that staff look into whether horses are allowed to be on city streets and trails.
- Ms. Reed announced that a gentleman has agreed to coordinate the Farmers Market.

Mr. Gilner moved to adjourn. Ms. Reed seconded. All ayes. Motion carried. Meeting adjourned at 9:48 p.m.

Respectfully submitted,



Jamie Shockley  
Assistant City Administrator