

**TONGANOXIE PLANNING COMMISSION
MINUTES
March 4, 2010**

Call to Order – The Planning Commission met on March 4, 2010 for a regularly scheduled session. Chairman Joel Skelley called the meeting to order at 7:10 pm. Members present were Commissioners; Joshua Mast, Bill Peak and John Morgan. Commissioner Steve Clark sent a letter of resignation on February 22nd and Jim Bothwell sent a letter of resignation on March 4th. A quorum was present.

Approval of Minutes–The Commissioners approved the minutes from the January 27th Trails Work Session as presented. The Commissioners approved the minutes from the February 4th meeting with a change in attendance. Bill Peak was not at the February 4th meeting. All ayes - 4

Old Business - None

Agenda Items –

4a. Public Hearing – Adopt the BP-Business Park Zoning District Section to the City Zoning Ordinance and adoption of revised Appendix “A” (Use Groups by Category)

The Planning Commission followed the Public Hearing Script

Kevin Kokes, AICP, LEED AP, Planning Consultant with Bucher Willis Ratliff Corp. reviewed the staff report dated March 4, 2010. He presented background information, an overview of the Draft BP-Business Park District Regulations and an overview of the revised Appendix A matrix. There was no one present from the community to speak for or against the proposed BP-Business Park Zoning District or the changes to Appendix A.

The commissioners discussed the BP Section and Appendix A. John Morgan suggested the need to add the Detention/Correctional Facilities to a zoning district in Appendix A and questioned whether Detention Facilities needed to be in the last section of Appendix A page A-9 if it was assigned to a zoning district.

- **John Morgan made a motion** to approve the text amendments to add section BP-Business Park to the Zoning Ordinance Regulations and to correct Appendix A to add Detention/Correctional Facilities to the I-H column with an “X” and (S) special use permit required on page A-3 and remove Detention facilities from page A-9.
- **Josh Mast seconded** the motion.
- **Roll Call Vote** was taken. Joshua Mast, aye; Joel Skelley, aye; Bill Peak, aye; John Morgan, aye.
- **Motion carried** aye 4.

The Tonganoxie City Council will consider this item on the 22nd day of March, 2010 to allow the required time for a protest petition to be filed. The Council meeting will be held at 7PM in the City Council Chambers at 321 S. Delaware.

Open Agenda –

Joel stated that due to the resignation of Jim Bothwell, the Planning Commission no longer has a secretary to sign plats. He suggested recommending Patty Hagg to be appointed by the Mayor as temporary secretary along with the duties of recording secretary until vacant terms are filled and planning commission elections are held at the June 2010 meeting.

- **John Morgan made a motion** to make the recommendation to the Mayor
- **Josh Mast seconded** the motion.
- **Motion carried** aye 4.

Rick Pruden a member of the Retail Commercial Development Committee has expressed an interest in one of the vacant county representative positions. The Commissioners agreed to make a recommendation to the Mayor to appoint Rick to the Planning Commission at the next City Council Meeting on March 22, 2010.

Joel stated he received a letter from the Tonganoxie Library. They have invited the Planning Commissioners to a meet and greet open house on April 24th in the Community Room at the Library.

Kathy Bard reported on her trip to Washington DC with Councilmember Paula Crook and members from Leavenworth and LCDC. They met with Congressmen and Senators to discuss possible Federal funding for community projects. Paula and Kathy asked for funding to provide utilities to the new industrial site and for geometric improvements and road construction of 14th St from Washington to East St.

With no further business to discuss, there was a **motion by Bill Peak** to adjourn. **Second by Josh Mast. Motion carried, 4 Ayes.** Meeting adjourned at 7:45 PM.

Minutes Approved: _____

Submitted by: Patty Hagg