

April 1, 2024
7:00 PM Meeting

I. Pledge of Allegiance

- Mayor Frese opened the meeting at 7:00 p.m.
- Mayor Frese led the pledge of allegiance.
- Mayor Frese, Mr. Partridge, Ms. Stevens, Mr. Donnelly and Mr. Dale were present. Ms. McCutchen was absent.
- City Manager George Brajkovic, Assistant City Manager Dan Porter, City Attorney Anna Krstulic, Fire Chief John Zimbelman and Municipal Court Clerk Lindsay Huntington were also present.

II. Approval of Minutes – Regular meeting dated March 18, 2024

- **Mr. Partridge made a motion to approve draft minutes from the regular meeting dated March 18, 2024.**
- **Ms. Stevens seconded the motion.**
- **Vote of all ayes, motion carried.**

III. Consent Agenda

- a) Review bill payments
 - **Ms. Stevens made a motion to approve the consent agenda.**
 - **Mr. Donnelly seconded the motion.**
 - **Vote of all ayes, motion carried.**

1. Proclamation recognizing April 2024 as Child Abuse Prevention Month presented by the CASA Association
 - Mayor Frese made a proclamation claiming April 2024 as National Child Abuse Prevention month in the City of Tonganoxie and urged all citizens to recognize this month by dedicating themselves to the task of improving the quality of life for all children and families.
 - **Vote of all ayes, motion carried.**
2. Proclamation recognizing April 2024 as Sexual Violence Awareness Month presented by the Alliance Against Family Violence Association
 - Mayor Frese made a proclamation claiming April 2024 as National Sexual Violence Awareness month in the City of Tonganoxie and urged all citizens to recognize this month.
 - **Vote of all ayes, motion carried.**
 - Mr. Porter introduced Katie Irvin, director of the Alliance Against Family Violence Association.
 - Ms. Irvin stated she greatly appreciates the City of Tonganoxie for recognizing sexual violence awareness month as the month of April.

IV. Old Business

V. New Business

- a) Consider Approval of City Attorney and Municipal Court Judge Reappointments
 - Mr. Brajkovic stated under K.S.A. 14-201 the Mayor shall appoint with the consent of Council a variety of positions. Those positions for the City of Tonganoxie are the Municipal Court Judge and the City Attorney.
 - Mr. Brajkovic stated currently the Honorable Ken Moore has served the City for a couple of years and has expressed interest in reappointment. Mr. Brajkovic added Judge Moore is doing a great job and staff recommends moving forward with the appointment.
 - Mr. Brajkovic stated Ms. Krstulic with Stinson LLC has been the City Attorney for a period a little longer than Judge Moore, and has also expressed interested in reappointment which staff recommends.
 - **Mayor Frese requested the City Council consent to reappoint Kenneth Moore as Municipal Court Judge.**
 - **Vote of all ayes, motion carried.**

- **Mayor Frese requested the City Council consent to reappoint Anna Krstulic as City Attorney.**
 - **Vote of all ayes, motion carried.**
- b) Consider Approval of 2024 Facility Temporary Use Lease for the Tonganoxie Water Park with Gretchen Meitler for the Tongie Tidal Waves Swim Team
- Mr. Porter stated Tongie Tidal Waves Swim Team is requesting the utilization of the City of Tonganoxie Water Park facility for their summer programming and competitive meets. The season will span from May 28th to June 28th and include many days of practice and two scheduled home meets.
 - Mr. Porter stated the agreement is structured in a similar fashion to prior years with a slight increase to the fee per hour of staff time dedicated to event. Staff has no concerns and recommends approval.
 - Ms. Gretchen Meitler with the Tongie Tidal Waves Swim Team addressed the Council.
 - **Mr. Partridge made a motion to authorize the Water Park Manager to execute the lease agreement with Gretchen Meitler for the 2024 season.**
 - **Mr. Donnelly seconded the motion.**
 - **Vote of all ayes, motion carried.**
- c) Consider Special Event Permit & Public Firework Display Permit Applications for Military Vehicle Show and WWII Re-enactment Event on June 22, 2024
- Mr. Porter stated the event will span from the evening of June 21st through the majority of the day on June 22nd. The location of the event is centered on the VFW Park property and proposed utilization of City owned property in the vicinity of 103 Pleasant Street and the adjacent property.
 - Mr. Porter stated the event has a host of smaller segments in the schedule which include a display of memorabilia of military vehicles and skirmishes that the reenactors participate in. Mr. Porter stated staff does recommend approval for both the use of City owned property and the fireworks display permit as part of this event as presented.
 - Mr. Loren Feldkamp with the WWII Historical Re-Enactment Society Inc. addressed the Council with event details.
 - Mr. Andy Burke with the Tonganoxie VFW Post addressed the Council with event details.
 - Ms. Stevens expressed concerns regarding notifying neighbors of the event due to possible noise disturbances.
 - Mr. Donnelly stated it would be appropriate to make sure the neighbors are notified in advance of the event.
 - Mr. Partridge stated it would be cool if the event in McLouth could be replicated here.
 - **Mr. Dale made a motion to approve the Special Event Permit Application & Public Fireworks Display request for the military vehicle show and WWII Reenactment organized by the Tonganoxie VFW Post and the WWII Historical Re-Enactment Society Inc. located in the VFW park and on City property adjacent to the VFW park on June 22, 2024 from 7:30 AM – 5:00 PM.**
 - **Mr. Donnelly seconded the motion.**
 - **Roll Call Vote of all ayes, motion carried.**
 - Mr. Porter stated a letter identifying the event and possible social media advertising can be done to inform the neighbors.
- d) Consider Approval of Leavenworth County Development Corporation 2024 Funding Distribution
- Mr. Brajkovic introduced Lisa Haack, the Executive Director for LCDC. Mr. Brajkovic stated this is an annual request for funding which is proportionally divided based on population sizes of the participating cities. Tonganoxie and Leavenworth have an additional flat fee of \$10,000.00 because each city has an active business park that LCDC markets.
 - Ms. Lisa Haack, Executive Director addressed the Council on funding, economic development process and upcoming events of LCDC.
 - **Mr. Partridge made a motion to authorize the 2024 funding contribution to the Leavenworth County Development Corporation, in an amount not to exceed \$20,705.00.**
 - **Mr. Dale seconded the motion.**
 - **Vote of all ayes, motion carried.**

e) Consider Approval of Revised Disposition of 2011 Fire Department Utility Vehicle

- Mr. Porter stated the Fire Department purchased a 2023 Chevy pickup truck to replace the 2011 F250 utility truck. At the time of purchase Council authorized the disposition of the truck via Purple Wave. Prior to initiating the online auction listing staff was contacted by several different jurisdictions expressing interest in possibly purchasing the vehicle directly from the City.
- Stranger Township Fire Department expressed the highest level of interest with a proposed purchase price of \$20,000.00. Staff has reviewed the submittal and compared it to current online listings.
- Mr. Porter stated staff does support the proposal and selling the truck directly to Stranger Township Fire Department for their use of the equipment.
- **Ms. Stevens made a motion to authorize disposition of the City's 2011 Ford F250 vehicle (Utility 622) via direct sale to Stranger Township Fire Department for an amount of \$20,000.00.**
- **Mr. Donnelly seconded the motion.**
- **Vote of all ayes, motion carried.**

f) City Manager Agenda

g) City Attorney Agenda

h) Mayor Pro Tem Agenda

i) City Council Agenda

j) Mayor Agenda

3. Executive session for consultation with an attorney for the public body or agency which would be deemed privileged in the attorney-client relationship

- **Ms. Stevens moved that the City Council recess into executive session to obtain legal advice pursuant to the attorney client consultation exception K.S.A. 75-4319(b)(2). The executive session will include the City Attorney, City Manager and Assistant City Manager. The open meeting will resume in the City Council chambers at 8:18 p.m.**
- **Mr. Partridge seconded the motion.**
- **Vote of all ayes, motion carried.**

- **Ms. Stevens moved that the City Council recess into executive session to obtain legal advice pursuant to the attorney client consultation exception K.S.A. 75-4319(b)(2). The executive session will include the City Attorney, City Manager and Assistant City Manager. The open meeting will resume in the City Council chambers at 8:30 p.m.**
- **Mr. Partridge seconded the motion.**
- **Vote of all ayes, motion carried.**

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- **Mayor Frese resumed the meeting at 8:30 p.m. and noted that no binding action was taken in executive session.**

4. Executive Session for discussion of matters related to security measures

- **Ms. Stevens moved that the City Council recess into executive session to discuss matters relating to security measures pursuant to the security measures exception K.S.A. 75-4319(b)(2). The executive session will include**

the City Attorney, City Manager and Assistant City Manager. The open meeting will resume in the City Council chambers at 8:41 p.m.

- Mr. Dale seconded the motion.
- Vote of all ayes, motion carried.

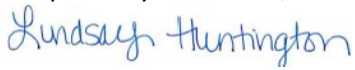
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- Mayor Frese resumed the meeting at 8:41 p.m. and noted that no binding action was taken in executive session.

VI. Adjourn

- Mr. Dale made a motion to adjourn the meeting.
- Mr. Partridge seconded the motion.
- Vote of all ayes, motion carried.
- Meeting adjourned at 8:42 p.m.

Respectfully submitted,



Lindsay Huntington, Municipal Court Clerk